
COMPANY A SUPPLIES
123 Business Street
New York, NY 10001
Phone: (555) 123-4567
Email: billing@companya.com

INVOICE
Invoice Number: A004
Invoice Date: April 10, 2024
Due Date: May 10, 2024

BILL TO:
Your Company Name
456 Corporate Ave
Boston, MA 02101

DESCRIPTION	QTY	RATE	AMOUNT
Desk Organizers	5	\$15.00	\$75.00
Binder Clips Set	10	\$6.50	\$65.00
Office Supplies - Paper	8	\$25.00	\$200.00
Whiteboard Markers	12	\$9.00	\$108.00
Subtotal:	\$448.00		
Tax:	\$35.84		
TOTAL:	\$483.84		

Payment Terms: Net 30
Payment Methods: Check, Wire Transfer, ACH

Thank you for your business!