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COMPANY A SUPPLIES  
123 Business Street  
New York, NY 10001  
Phone: (555) 123-4567  
Email: billing@companya.com

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INVOICE  
Invoice Number: A003  
Invoice Date: March 18, 2024  
Due Date: April 18, 2024

BILL TO:  
Your Company Name  
456 Corporate Ave  
Boston, MA 02101

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DESCRIPTION	QTY	RATE	AMOUNT
Printer Cartridges	8	\$45.00	\$360.00
Office Supplies - Paper	12	\$25.00	\$300.00
Stapler Heavy Duty	2	\$22.00	\$44.00
Subtotal: \$704.00			
Tax: \$56.32			
TOTAL: \$760.32			

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Payment Terms: Net 30  
Payment Methods: Check, Wire Transfer, ACH

Thank you for your business!