

Use case section	Comment
Use case name	Book a speaker
Scope	Brush-Up-Topic system
Level	User goal
Primary actor	Administrator
Stakeholders and interests	<p>-Administrator-</p> <p>- Wants to book a speaker, creating an appointment. Using a calendar management system, he'll be able to book a date and time for a presentation, make the commission calculation.</p> <p>An extra booking access is going to be available for the speaker himself.</p> <p>-Wants to enter new speakers, including field of expertise, and other contact information such as: name, ID, email address, tel. nr, age.</p> <p>Also, he'll be able to update speaker's information, search them after the field of expertise and to see their honorarium.</p> <p>-The speaker-</p> <p>-Wants to see their personal appointments as well as their commission.</p>
Preconditions	-The system should be able to accept the entry of a new speaker without errors, to manage the speaker's booking presentation date & time, topic, and field of expertise without mistakes and the commission calculation to be precise and accordingly with their honorarium.
Success guarantee	-Once book a speaker step (choose a speaker and a date and time; presentation topic; field of expertise; get commission calculation) is complete, an appointment is registered.
Main success scenario	<p>1) The administrator wants to book a speaker (to create a new appointment).</p> <p>2) System displays the 'new appointment' form.</p>

	<p>3)The administrator completes the 'add new appointment' form (SpeakerId, presentationName, date, duration).</p> <p>4)System displays the calculated commision.</p> <p>5)The administrator confirm the appointment, the system successfully it registers and sends an email to the speaker.</p>
Extensions	<p>*a. At any time the System breaks down</p> <ol style="list-style-type: none"> 1)Send a failure message 2)Recover back up data <p>2. if 'creat new appointment' form is not successfully created</p> <ol style="list-style-type: none"> 1.Display a message 2.The administrator has to select the form again <p>3. if the required form filds are incomplete/incorrect/unavalaible</p> <ol style="list-style-type: none"> 1.Display a message 2.The administrator has to check the entries <p>3. 2.Repeat until the entries are complete</p> <p>4. if a new appointment is created</p> <ol style="list-style-type: none"> 1.Display the calculated commision accordingly 2.The administrator has to make sure that the commision is correct assign <p>5. if some confirmation error appears or the confirmation email has not been sent</p> <ol style="list-style-type: none"> 1.Display an error message 2.a)The administrator checks the new appointment form entries 2.b)The administrator checks the internet connection and the email adress entry

	2. 2.Repeat until the issue is solved
Frequency of occurrence	All the time
