Bryan A. Alano
Gumamela, Balayan
Batangas, 4213
bryanalano25@gmail.com
0997-281-7807
October 16, 2023

272 McDonald's Balayan Plaza Mabini Street, Balayan Batangas, 4213

Dear 272 McDonald's Balayan,

I hope this letter finds you well. I am writing to formally tender my resignation from my position at 272 McDonald's Balayan. I have greatly enjoyed my time working with the store, but due to unforeseen circumstances, I must step down from my role.

The reason for my resignation is the sudden stroke my father suffered, which has necessitated his immediate hospitalization. He is currently in the ICU, requiring constant care and observation. Unfortunately, my mother and I are the only ones available to provide the necessary support for him. All my siblings are currently employed, making it difficult for them to assist with our father's care.

While it is not an easy decision to leave my position at 272 McDonald's Balayan, I feel a deep sense of responsibility toward my family during this challenging time. I understand the importance of family and the need to be there for my loved ones in their time of need. It is with a heavy heart that I make this decision.

I have cherished the opportunities for personal and professional growth that McDonald's Balayan has provided me. I am grateful for the skills and experiences I have gained during my time here, which have been instrumental in supporting my education and personal needs. I had hoped to continue my employment and contribute further to the success of the company. However, after careful consideration, I have realized that my primary focus must be on my family and my father's well-being at this moment.

I would like to express my sincere gratitude to the entire team at 272 McDonald's Balayan for the support, guidance, and camaraderie that I have experienced throughout my tenure. I have the utmost respect for the company and my colleagues, and I genuinely appreciate all that I have learned and the friendships I have made.

Thank you once again for the opportunities and support that 272 McDonald's Balayan has provided me. I hope for your understanding of my situation, and I appreciate your cooperation in this matter. Please do not hesitate to contact me if you need any further information or assistance.

Sincerely,

Overprinted Name/Signature