| | Criteria | Grade claimed | Supporting arguments | Supporting evidence (refer to appendix if needed) |
|---|---|---|---|---|
| **Basic** | Professional Behaviour | | Continuing into iteration 2, I believe I have been able to satisfy and maintain the distinction grade as I have: | |
| | | | Maintained a professional and positive mindset which was able to maintain or boost squad morale to be more productive within the iteration | |
| | | | Throughout the iteration we faced further communication problems as seen from iteration 1 between some of the junior members which the seniors and I have work tirelessly to attempt to fix. I believe that all the seniors including myself have attempted to resolve this issue in a professional manner and have done all we can to attempt to help this junior to succeed in the capstone unit however, it got to the point where it started impeding project progression as more focus got turned to attempting to get the junior to finish the set tasks. Imali has been notified of this issue and Shaun will also be brought up to speed. | |
| | | D | I have also been able to maintain the use of inclusive language and have provided all members | Appendix 1.1 Appendix 1.2 Appendix 1.3 |

| | | | | |
|---|---|---|---|---|
| | | | of the squad opportunities to speak within meetings and conversations | |
| | | D | As the project lead, I have been working on the administration tasks and project documentation. Continuing from iteration 1, I have been working alongside Faiz regarding data saved in the database. Last iteration I was able to assist Faiz in being able to save data into the database and we have now moved onto the data validation process which checks for user created accounts when the user is signing into the application. This is still in progress; however, we plan to finish this by the end of the week 11 so that further backend development can commence in later iterations/trimesters | |
| | Accountability (Worklogs) | D | As of the 18th of September, I have logged a total of 134 hours in the work log and have achieved the minimum 120 hours required to achieve a Distinction Grade for this criterion. However, I will still be logging further hours moving past iteration 2 | Appendix 2.1 Appendix 2.2 |
| | Attendance | D | Throughout iteration 2, I have been able to maintain the 100% attendance record that I have had since iteration 0, I have been actively present in all squad meetings and | Attendance is shown in the recorded meetings |

| | | | decisions made regarding the project | |
|---|---|---|---|---|
| | Engagement | | Throughout iteration 2, I have been actively engaged with the project to meet the expectations of the seniors and the juniors to be mostly available so that I can be of assistance when or if they need it.<br><br>I have been able to display my commitment to the capstone unit as I have taken on the role as Project Leader and have been leading discussions within studio sessions and organising optional meetings for the squad.<br><br>Angad our project owner has been busy with his own deadlines; however, I have been able to schedule a quick meeting with him at the beginning of iteration 2 to present him the deliverables that we planned to complete within iteration 2. Another meeting has been scheduled to show him the progress of the project and the plans to conclude the project for the trimester.<br><br>I have been conducting code reviews for the Squad and am responsible for the merging work into the project. However, with the code reviews I need to ensure that the code/work provided is of a | |
| | | D | professional standard so | Appendix 3.1<br>Appendix 3.2<br>Appendix 3.3<br>Appendix 3.4 |

| | | | that it can be shown to the project owner. | |
|---|---|---|---|---|
| **Core** | Communication | | To date, I have been active within all studio sessions which can be seen from the Attendance criteria above. Within these studio sessions I have led almost all discussions and have provided opportunities for the squad members to speak and address any concerns they have with their task or any feedback regarding the project. Alongside this, all members are included in the decision-making process so that no one is left out.<br><br>Throughout the iteration I have maintained contact with almost all project stakeholders like Angad the project owner and the Academic mentors in the stand-up sessions every Thursday. Regarding Angad, we try to have weekly meetings, however, due to his busy schedule this was not possible in iteration 2, I have reached out to him and am currently planning a meeting with him to catch him up to speed alongside talk about the end of the trimester and what is expected in the next trimester/iteration.<br><br>I have also been able to present to the panel board members in the iteration 0 | |
| | | HD | and 1 presentations and | Appendix 1.2<br>Appendix 1.2<br>Appendix 1.3<br>Appendix 3.2<br>Appendix 3.3<br>Appendix 4.1<br>Appendix 4.2 |

| | | | plan on speaking during the iteration 2 presentation. I will not be the only person talking however, I have allowed other members of the project to speak on behalf of their sub-teams to present their work on behalf of their respected fields.<br><br>Due to these reasons, I believe I have been able to maintain the HD grade for this criterion. | |
|---|---|---|---|---|
| | Teamwork | D | Throughout iteration 2, there were multiple instances of teamwork I can recall.<br><br>From last iteration I have been working alongside Faiz with saving data to the database. After the completion of that task, I have continued to work alongside Faiz with the task of data validation.  We have run into a few issues regarding hardware issues on Faiz's side where his personal computer cannot save data to the database however, his laptop can. We are currently in the process of asking everyone to test this feature to see who is having a similar issue of not being able to save to the database. Over Countless meetings with Faiz, we have been working together and providing each other with updates with the task. | Appendix 5.1<br>Appendix 5.2<br>Appendix 5.3 |

| | | | | |
|---|---|---|---|---|
| | | | We have again contacted Akash Kunwar who was a member of the MInD Lab Squad 2 trimesters ago as he had experience working with Google Firebase who we had contacted last iteration to try and get some assistance as this issue is quite unique where there are no real fixes found on the internet at the current moment. Faiz and I will continue to work on this issue through the end of iteration 2 to the end of the trimester. If we cannot complete it by then it may be left for next trimester to rework the issue. | |
| | Process | D | In iteration 2, I believe I have been able to maintain the Distinction grade for this criterion as I have followed the set procedures set by the academic mentors and the unit chair and what is expected of the squads in the studio sessions. Within the studio sessions, we have a 30 minute stand up session, where each member of the squad presents what has been completed since the last meeting, what they are currently working on and lastly what is planned for the week ahead. In these stand-up sessions, mentors Shaun and Imali can then validate our claims in the stand-up with the Trello board and the Bit-bucket | Appendix 6.1 Appendix 6.2 Appendix 6.3 |

| | | | by viewing the commit history. | |
|---|---|---|---|---|
| | | | The Trello Board is constantly being updated with comments from all members of the squad to not only keep me updated with their task but also any third-party stakeholders like Angad the project owner, alongside mentors Imali and Shaun and lastly the panel board members. From previous iterations, we have received feedback from mentors and the panel board members, we have been able to apply that feedback and maintain it moving forward so that all third-party stakeholders can easily identify what tasks are in progress and what has been completed.

Lastly throughout the trimester I have consistently updated the worklog as soon as I have contributed to or finished a task to ensure that the worklog is as accurate as possible.

Due to the reasons above I believe I have been able to maintain the Distinction grade for this criterion | |
| | Product | D | As I am the project leader for this trimester, I more focused on the project management portion of the project whilst still being actively engaged on the technical aspects as | Appendix 1.2
Appendix 3.2
Appendix 3.3
Appendix 7.1
Appendix 7.2 |

| | | | well. I still complete my code review sessions that I host every Tuesdays and Fridays, but due to iteration 2 being shorter than the other iterations I now complete code reviews whenever I have the time or whenever new pull requests have been made. During these code review sessions, I check the code and ensure that the work produced is of a high standard meaning that coding norms and coding structures are maintained alongside comments in the code to further assist Angad the project owner what certain lines of code may do in terms of an implemented feature. Regarding project management, my role as squad leader requires me to delegate tasks to the team using the Trello board to track tasks and using Gantt chart alongside Trello to help me visualise the project progress in graph form, the gantt chart allows me to see what other tasks might get affected if a task extension is requested by one of the squad members.<br><br>Another task that I am responsible for completing is the Weekly Power BI reports. PowerBI is a project management tool I use to monitor the squads progress using the worklog. As the worklog | |

| | | | | |
|---|---|---|---|---|
| | | | shows all members times spent on the project, the PowerBI reads the worklog data and then represents it in a graph format which makes it easier to read. | |
| | | D | Alongside the retrospective, I have been preparing the presentation which will be shown in next week's panel presentation. Most of it is already complete, currently waiting for some squad members to input their contributions and I also need to create the gifs which shows how certain aspects of the project work. I will be presenting in the panel presentation as the main speaker, however, the work done this iteration will be spoken by the other members in the respective sub teams, e.g. Design team or Software team. This provides an opportunity to other squad members to present and contribute to the presentation orally which helps them in their retrospective for communication. | Appendix 7.3 |
| | IT Skills | D | Currently in my third year of my bachelor's degree in Computer science, the course requires me to complete core units like Object Oriented Programming, and Introduction to Programming. This trimester I have been completing the capstone | Appendix 3.1 Appendix 5.2 Appendix 5.3 Appendix 8.1 |

| | | | unit alongside SIT315 – Concurrent and Distributed programming as well. I have been learning new coding concepts not necessarily related to the project, however, it has allowed me to develop my problem-solving skills which then allows me to approach new problems from another angle. I have been able to use these skills in troubleshooting sessions as in iteration 2 there was a few times where some of the squad members needed assistance with their code and I would say that my problem-solving skills has improved as I was able to not only identify problems, but it also didn't take long to find a solution. I have also been able to use the knowledge attained from previous units to conduct my code reviews to understand what the newly inputted code does within the code review sessions. | |
|---|---|---|---|---|
| **Advanced** | Self-Awareness | | As stated before, I can see personal growth when it comes to learning programming languages like Java. When comparing my time coding java from the last trimester as a junior to now, I can see an improvement and I can code more independently and don't require too much assistance to read or write code when it comes | Appendix 4.2 Appendix 5.2 Appendix 8.1 Appendix 9.1 |

| | | | to troubleshooting or conducting code reviews.

One of the things I would say I did my best with this iteration was the situation we had with one of the juniors which has persisted over the trimester over communication and has now reached the point of project progress impediment. Despite the junior being an international student the other seniors and myself have done all we can to assist the junior by providing all the relevant information, sources, optional mentoring sessions which have been recorded, however, we don't see the junior taking the initiative to progress the project.

Leading into iteration 2 I still would say that one of my biggest strengths is being able to take harsh feedback and then turning it into a learning experience. I believe that even the mentors and Panel board members can see an improvement since the iteration 0 presentation to the iteration 1 presentation. By being able to take this feedback and then turn it into real change within the project, it not only has made my life easier, but also the squads as well. One of the biggest | |

| | | | feedback implementations was the Trello board structure being unreadable/confusing to the third-party stakeholders. We have now rectified it and have maintained it to be easier to read and understand. | |
|---|---|---|---|---|
| | Project Management | | Since taking on the project leader role, one of the issues I was able to observe from last trimester was how important the role of project owner was in a squad. As Dr Rui, was our previous project owner, she was being brought up to become a unit chair and couldn't really be there for our team last trimester. Without a clear direction, all we could focus on was improvements and bugfixes.<br><br>I didn't want a repeat of last trimester, so, to ensure that doesn't happen I try to fit in a meeting with Angad at least once a week if not once every two weeks. Within these meetings I update him with the progress of the project alongside present any ideas we may have for the project. These meetings also present the opportunities for him to provide feedback and create new deliverables for us as well. | Appendix 1.2<br>Appendix 3.2<br>Appendix 3.3<br>Appendix 4.1<br>Appendix 6.1<br>Appendix 7.1<br>Appendix 7.2 |
| | | HD | | Appendix 10.1 |

| | | | As iteration 2 was the second iteration of the project life cycle, i had already come up with tasks to immediately start after the end of iteration 1, and after delegating those tasks, I spent most of my time in the iteration writing up the project Wiki. The project wiki is essential for the project as it provides context about the project alongside what it aims to achieve. This project Wiki is a great tool which will be used for future iterations to come as newcomers can read the wiki and get caught up to speed about the project. I have also used project management applications like PowerBI to allow all members to visualise their progress within the iteration and Gantt project to assist not only myself but the team with their assigned tasks visualised into a Gantt chart to easily see the start and due dates of tasks. | |
|---|---|---|---|---|
| | Mentoring | D | One of the mentoring opportunities I was presented with during iteration 2 was another retrospective writing session during one of the studio sessions. As the juniors had issues writing up the first iteration's retrospective had had received amazing feedback from Imali, I decided that it would be a good idea to host another session | Appendix 11.1 Appendix 11.2 |

| | | | where we cover the feedback and give some extra pointers to the juniors. I also ran over the rubric again to ensure that they fully understand what was expected to be covered in each criterion and what it takes to satisfy each grade.<br><br>Another mentoring opportunity that I had the pleasure of watching was watching Mahir and Phillip host a session to help the juniors on the creation of the XML files and what the correct steps were. It wasn't my mentoring session, however, one of the topics which was covered in that session hosted by Mahir and Phillip was about opening activity intent to link pages together. In iteration 0, Mahir was tasked with linking back buttons to pages, and he approached me about that task as he has never done it before. So, I was able to mentor Mahir on that same task in iteration 0.<br><br>(I believe this satisfies the HD criteria for Mentoring and I will put it up for HD but let me know if this doesn't count) | |

Basic: State facts and provide evidence

Core: Use the STAR Model
- **Situation:** describe a work situation that you were faced with
- **Task:** describe the task that you had to complete
- **Action:** describe the action that you took to complete the task
- **Result:** describe the result of your action

Advanced: Use a reflection framework
- **Situation facts:** describe a work situation that you were faced with
- **Situation thoughts:** describe your thoughts on the situation and you goal
- **Action plan**: describe the plan you will action to achieve your goal
- **Result:** describe the result of your actions or ongoing plan

*[provide a detailed plan for your <u>individual tasks</u> for the next iteration and put them <u>into context of the overall aims</u> of your project.]*

As iteration 2 ends, there are still many things that the squad needs to work on. Now that iterations have ended, a few closing tasks need to be completed before the end of the trimester.

After the presentation, one of the tasks which needs immediate action is to check up on how Alisa (One of the Struggling students) is doing with her task.

After she completes her task, the next task of code clean up can truly begin, this involves one of the seniors to look over all written code to ensure everything has been given unique and meaningful names and added comments to aid in code readability and understandability.

A task which will need to also be completed is the Handover document. This will be completed mainly by the junior members, however, as most of the juniors do not speak English as a first language, I will put 1 – 2 seniors to watch over them to ensure it is done well.

Faiz and I will continue working on the data validation portion as much as we can and aim to complete the task by end of week 11. If this isn't possible, it will be placed as a very important task for next iteration.

One of the final tasks as a Squad lead will be the creation of the Pitch video which allows me to summarise the entire project into a two-minute recording to introduce the project, project goals, and what has been completed. This can then attract new juniors for next trimester based on the project idea.

The last main task which all members of the squad will be working on is inputting their tasks which they have been assigned throughout the trimester into the Project wiki, this then allows next juniors or seniors to then get caught up with the project and what it intends to achieve

My intention for this trimester for the new project is to complete most of the mobile application side so that moving into the next trimester, the squad can move straight into functionality design and implementation.

Appendices (if any)

Appendix 1.1 – Chat logs – Maintaining contact with Most stakeholders in the Project



Appendix 1.2 – Denied Pull request done in a professional manner as work wasn't of a high standard and was not presentable to the project owner
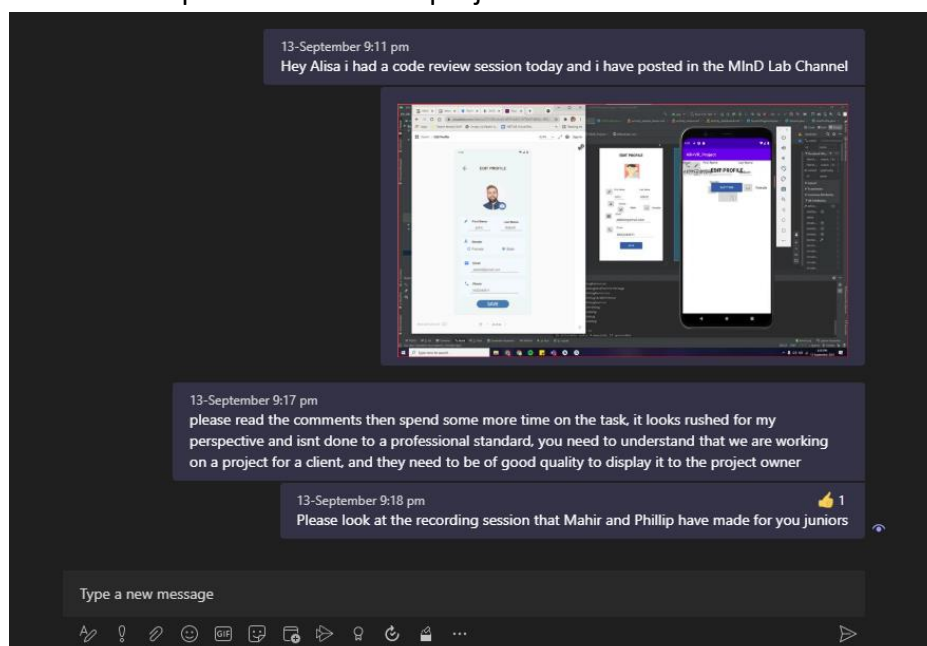
## 1.3 – Call History – Composed of mainly project members



## Appendix 2.1 – Power BI used to visualise progress in the capstone unit

### Total Duration distribution (Hours) - Bryan

Duration (Hours) by Activity Type and Student Name



**Activity Type**
- Contribution
- Squad Meeting
- Other
- Scheduled Class
- Task Completion
- Montoring
- Expert Panel Demo
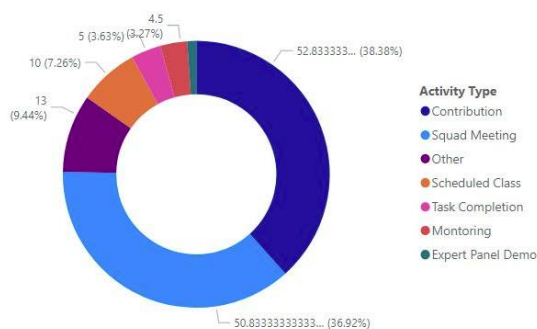
### Individual Team Member - Workbook Log

| Student Name | Activity Type | Date of Activity | Duration (Hours) |
|---|---|---|---|
| Bryan Hew | Squad Meeting | Saturday, 28 August 2021 | 0.67 |
| Bryan Hew | Montoring | Sunday, 29 August 2021 | 1.50 |
| Bryan Hew | Other | Sunday, 29 August 2021 | 1.00 |
| Bryan Hew | Squad Meeting | Sunday, 29 August 2021 | 2.00 |
| Bryan Hew | Task Completion | Sunday, 29 August 2021 | 3.00 |
| Bryan Hew | Montoring | Monday, 30 August 2021 | 0.67 |
| Bryan Hew | Contribution | Tuesday, 31 August 2021 | 2.50 |
| Bryan Hew | Squad Meeting | Wednesday, 1 September 2021 | 2.00 |
| Bryan Hew | Expert Panel Demo | Thursday, 2 September 2021 | 0.50 |
| Bryan Hew | Squad Meeting | Thursday, 2 September 2021 | 3.50 |
| Bryan Hew | Squad Meeting | Saturday, 4 September 2021 | 2.00 |
| Bryan Hew | Other | Sunday, 5 September 2021 | 1.00 |
| Bryan Hew | Contribution | Monday, 6 September 2021 | 2.00 |
| Bryan Hew | Contribution | Wednesday, 8 September 2021 | 1.50 |
| Bryan Hew | Other | Wednesday, 8 September 2021 | 1.00 |
| Bryan Hew | Scheduled Class | Wednesday, 8 September 2021 | 2.00 |
| Bryan Hew | Squad Meeting | Wednesday, 8 September 2021 | 1.00 |
| Bryan Hew | Squad Meeting | Thursday, 9 September 2021 | 4.00 |
| Bryan Hew | Contribution | Friday, 10 September 2021 | 1.50 |
| Bryan Hew | Contribution | Saturday, 11 September 2021 | 2.00 |
| Bryan Hew | Montoring | Monday, 13 September 2021 | 0.33 |
| Bryan Hew | Other | Monday, 13 September 2021 | 1.50 |
| Bryan Hew | Squad Meeting | Tuesday, 14 September 2021 | 2.00 |
| Bryan Hew | Contribution | Wednesday, 15 September 2021 | 2.17 |
| Bryan Hew | Squad Meeting | Thursday, 16 September 2021 | 4.50 |
| Bryan Hew | Contribution | Friday, 17 September 2021 | 2.00 |
| Bryan Hew | Contribution | Saturday, 18 September 2021 | 5.00 |
| **Total** | | | **137.67** |

## Appendix 2.2 – Worklog filtered with just my name



## Appendix 3.1 – Commits and Pull Requests

## Appendix 3.2 – Code Review with Denied Pull Requests



**BRYAN HEW**  13-September 9:09 pm  Edited

**Monday Code Review**

Hey All, as iteration 2 is quickly coming to an end, ill be no longer handling code requests on the two set days Tuesdays and Fridays. Instead ill be working on them as they come in or when i'm next available. This may mean that i will also stop doing these Code Review posts as well as i do not want to spam the MInD Lab Translators Posts channel with Code Reviews.

Reviewed Code:
BOYANG WANG - Edit Profile Page - Needs a lot of work
- All elements on the XML page is not anchored to one set position
- Does not look tested - when tested, all elements were compressed to the top of the screen
- Accidentally created empty java classes and have not removed them
- Please watch the recorded mentoring session that Mahir and Phillip set up for XML Work
- Overall doesn't look professionally made, please put more work into it

ZEKUN LIU - Device Connect - Needs Some Work
- Created image view buttons - We do not want images to act as buttons
- We want dedicated buttons from Android Studio to make it easier for back end developers
- Check Drawable folders to re-use current implemented assets instead of creating new assets
- Asset alignment needs work
- Recycle view property needs to be added in for now but not need to be functional
- Like Alisa, please watch the recorded mentoring session that Mahir and Phillip set up for XML Work

Mentoring session for Android Studio starters-20210904_191511-Meeting Recording.mp4 - Link to Phillip and Mahirs Mentoring session

For everyone, Please test your work on your own machine first before sending a pull request. Not only does it help you evaluate your own work but, it also allows you to debug and fix any bugs present in your code!

If it doesn't work on your own computer, don't expect it to run on the testers computer!

See less

Mentoring session for Android Studio starters-20210... ...
DeakinResearchTechTranslators > MInD Lab Translators

↩ Reply

## Appendix 3.3 – Code Review with Approved Pull Requests



**BRYAN HEW**  10-September 8:20 pm  Edited

Good Evening all! Hope you are all doing well, I've only got two pull requests so far and i'm hoping that there are more to come!
Just a few things, i want to set aside some time over the weekend or early next week to talk about the Retrospective writing and how to write up a higher level retrospective alongside a guide on applying given feedback from the panel presentations to the retrospectives.

FAIZ AHMED QURESHI - Added Validation code to the project - Approved
- Added required fields for the user to input when user is creating an account
- Added code for Sign in Validation (Not functional at the current moment (Commented out))

HAOYANG YU - Added the settings page + Backend - Approved
- Made changes to the design aspects of the settings page
- Added backend functionality for buttons to prepare for settings function integration for future iterations to expand upon
- Added comments to what the buttons will do later on in the project life cycle

VICTORIA NGUYEN - Added Session playback menu and Session Playback - Approved - Saturday Afternoon
- Added new project assets to the project
- Added Session playback Menu + Backend code
- Added Session playback page + backend code

Changes have been made to the master alongside all other branches please update your code ASAP!

Thanks all and i hope to see more pull requests by Sunday latest, if possible. For the juniors, if you have difficulties with your task, please let us know!

See less

↩ Reply

## Appendix 3.4 – Contributions in iteration 2

| Bryan Hew - HD | Senior | - Planned out and delegated tasks to commence in iteration 2<br>- Hosted all the studio sessions<br>- Conducted Code Review for the Squad to ensure that all code is up to a professional standard including comments and following proper coding conventions<br>- Updated Gantt Chart to accommodate tasks planned for iteration 2 alongside their expected completion date<br>- Troubleshooting code with squad members with their tasks<br>- Working alongside Faiz in sorting out his task of data validation and attempting to work around hardware issues. | 134 Hours |
|---|---|---|---|

Appendix 4.1 – Communication between the Project Owner Angad – Angad has been busy during iteration 2 so haven't had a meeting with him yet
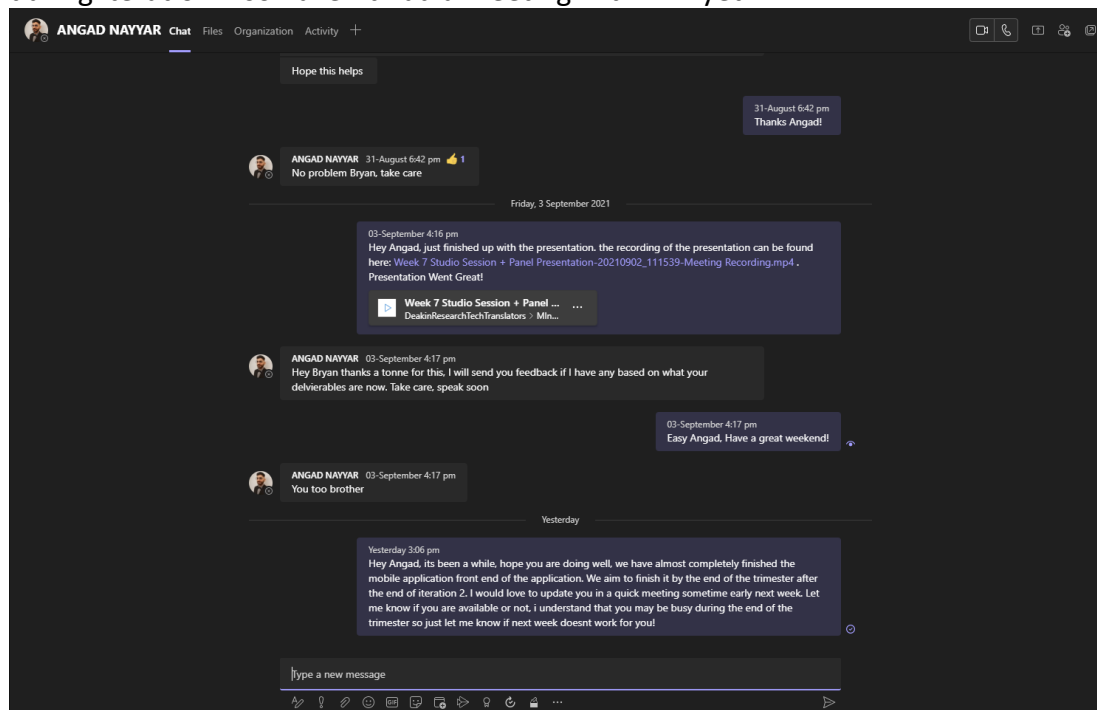


Appendix 4.2 – Presenting the rising concerns seniors had with one of the juniors to Mentor Imali in a call
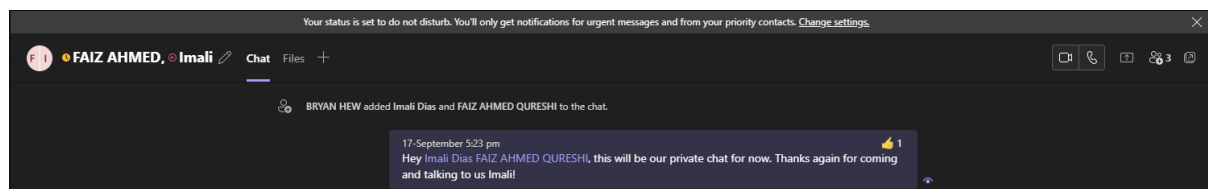


Appendix 4.3 – Presenting in the Previous Panel Presentation
https://deakin365.sharepoint.com/sites/DeakinResearchTechTranslators/Shared%20Documents/MInD%20Lab%20Translators/Recordings/Week%207%20Studio%20Session%20+%20Panel%20Presentation-20210902_111539-Meeting%20Recording.mp4

Appendix 5.1 – Working alongside Faiz with the data validation task

| Faiz Qureshi | 15/09/2021 | 70 | Contribution | meeting with bryan to help get validations working on sign in page |
| Bryan Hew | 15/09/2021 | 70 | Contribution | Meeting with faiz to help troubleshoot and guide Faiz on how to approach the Validation task |
| Faiz Qureshi | 17/09/2021 | 70 | Contribution | meeting with bryan to discuss solutions for known database issues related to sign in/up pages along with code review |
| Bryan Hew | 17/09/2021 | 120 | Contribution | Code Review + Meeting with Faiz to discuss siolution for known database issues regarding validation |

Appendix 5.2 – Faiz Acknowledging me o my assistance and contribution to his task of data validation
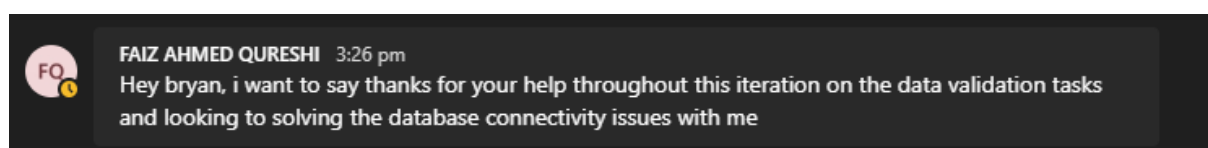
## Appendix 5.3 – Working alongside other squad members on troubleshooting errors

| Name | Date | Time | Category | Description | |
|---|---|---|---|---|---|
| Mahir Abrar | 13/09/2021 | 20 | Squad Meeting | Meeting with Bryan for troubleshooting | ● |
| Boyang Wang(Alisa) | 13/09/2021 | 20 | Mentoring | let Bryan help me to fix the error | ● |
| Boyang Wang(Alisa) | 10/09/2021 | 10 | Other | Meeting with Victoria and Alan to learn how to fix an error about the code | |
| Faiz Qureshi | 13/09/2021 | 30 | Research | looked into current bugs causing app to crash when trying to sign in to the app and compared code to last semsters project code to find a resolve | |
| Haoyang Yu (Frank) | 14/09/2021 | 120 | Mentoring | Helping nick with Android studio back-end code | |
| Haoyang Yu (Frank) | 14/09/2021 | 120 | Other | Fix the code in Android studio | |
| Haoyang Yu (Frank) | 14/09/2021 | 30 | Other | Fix the code in Android studio | |
| Zifeng Wang (Nick) | 13/09/2021 | 120 | Contribution | working on back-end for user profile page | |
| Zifeng Wang (Nick) | 14/09/2021 | 120 | Contribution | working on back-end for user profile page | |
| Zifeng Wang (Nick) | 14/09/2021 | 120 | Contribution | Frank helped me with back-end code, and finished the user profile page back- end function | |
| Zifeng Wang (Nick) | 14/09/2021 | 120 | Other | Fix the code with Bryan and Frank | ● |
| Zifeng Wang (Nick) | 13/09/2021 | 60 | Other | Watch the mentoring session recording | |
| Haoyang Yu (Frank) | 4/09/2021 | 120 | Squad Meeting | join  Mahir and Phillip's Mentoring session | |
| Zifeng Wang (Nick) | 13/09/2021 | 120 | Scheduled Class | Week 9 class | |
| Zifeng Wang (Nick) | 9/09/2021 | 120 | Squad Meeting | Week8 Studio session | |
| Zifeng Wang (Nick) | 6/09/2021 | 120 | Squad Meeting | Week 8 class | |
| Haoyang Yu (Frank) | 13/09/2021 | 120 | Scheduled Class | Week 9 class | |
| Phillip Georgoudakis | 14/09/2021 | 90 | Other | Helping Mahir resolve menu layout issue with Bryan | ● |
| Mahir Abrar | 14/09/2021 | 120 | Squad Meeting | Meeting with Bryan and Phillip for troubleshooting | ● |
| Bryan Hew | 14/09/2021 | 60 | Squad Meeting | Meeting with Mahir and phillip to help troubleshoot menu code for Mahir's task | ● |
| Bryan Hew | 14/09/2021 | 60 | Squad Meeting | Meeting with Frank and Nick to help troubleshoot their crashing code | |

## Appendix 6.1 – Trello board at the end of iteration 2
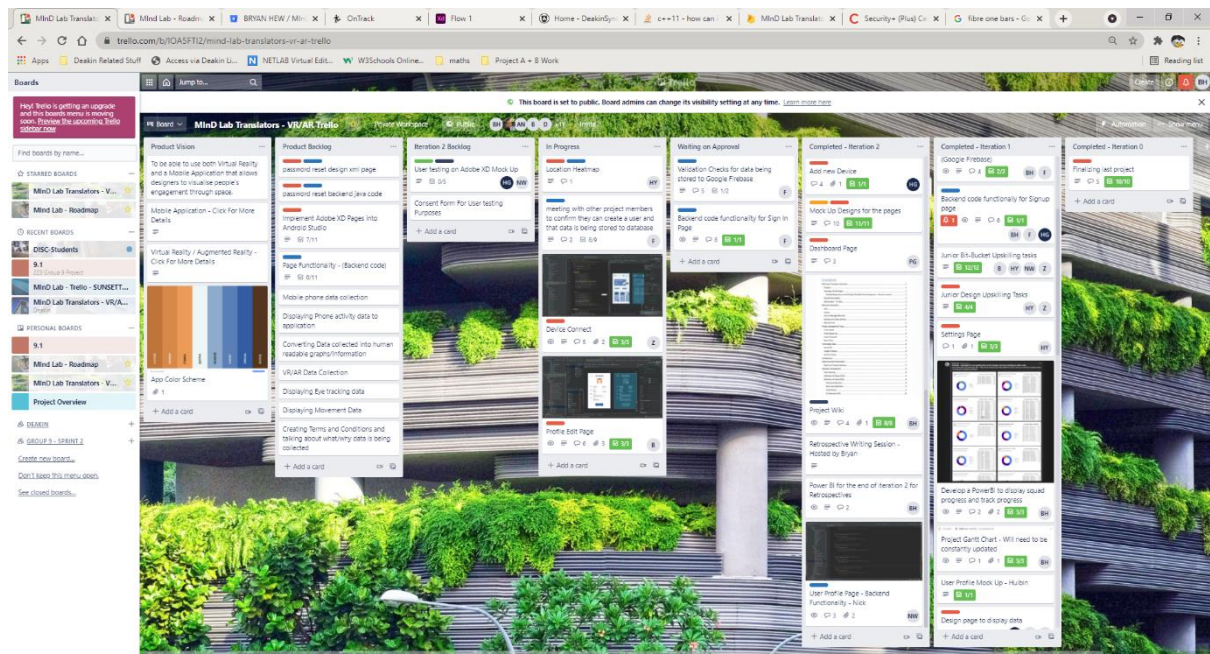


## Appendix 6.2 – Trello Task and providing updates on tasks
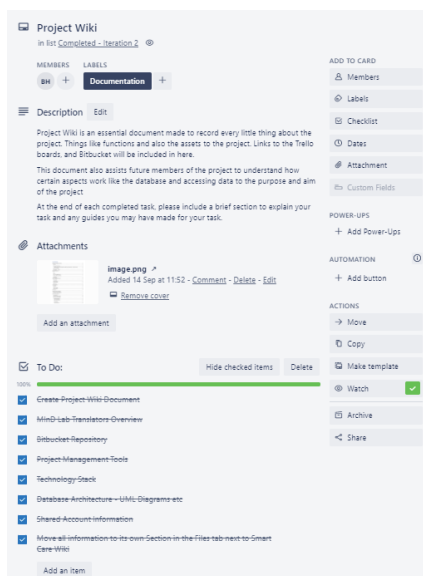
## Appendix 6.3 – Providing updates after code reviews on the Trello Board



### Settings Page - Backend Functionality - Frank
in list Completed - Iteration 2

MEMBERS    LABELS
HY    +    Software Engineer    +

**Description** Edit

Implement Basic Settings at the current moment, Additional settings will be added on later

**Activity**    Show details

BH    Write a comment...

BH    **BRYAN HEW** 11 Sep at 14:08

Code Review completed. Backend code for all buttons ready to go for future iterations to come to implement different settings. - It is very difficult to implement settings when most pages arent available. This will be passed on to the next Trimester/Future iterations to come

Edit - Delete

SUGGESTED
- Join

ADD TO CARD
- Members
- Labels
- Checklist
- Dates
- Attachment
- Cover
- Custom Fields

POWER-UPS
- Add Power-Ups

### Menu (Overlay) Page
in list Completed - Iteration 2

MEMBERS    LABELS
MA    +    UI/ UX Design    +

**Description** Edit

Adobe XD Implementation in Android Studio

**Attachments**

sliding menu.JPG
Added 14 Sep at 20:50 - Comment - Delete - Edit
Remove cover

Add an attachment

**Activity**    Show details

BH    Write a comment...

BH    **BRYAN HEW** just now

Code Review completed on the 18th September - Dude to Conflicts - approved later than usual, Worked alongside Mahir to fix this conflict Error

Edit - Delete

SUGGESTED
- Join

ADD TO CARD
- Members
- Labels
- Checklist
- Dates
- Attachment
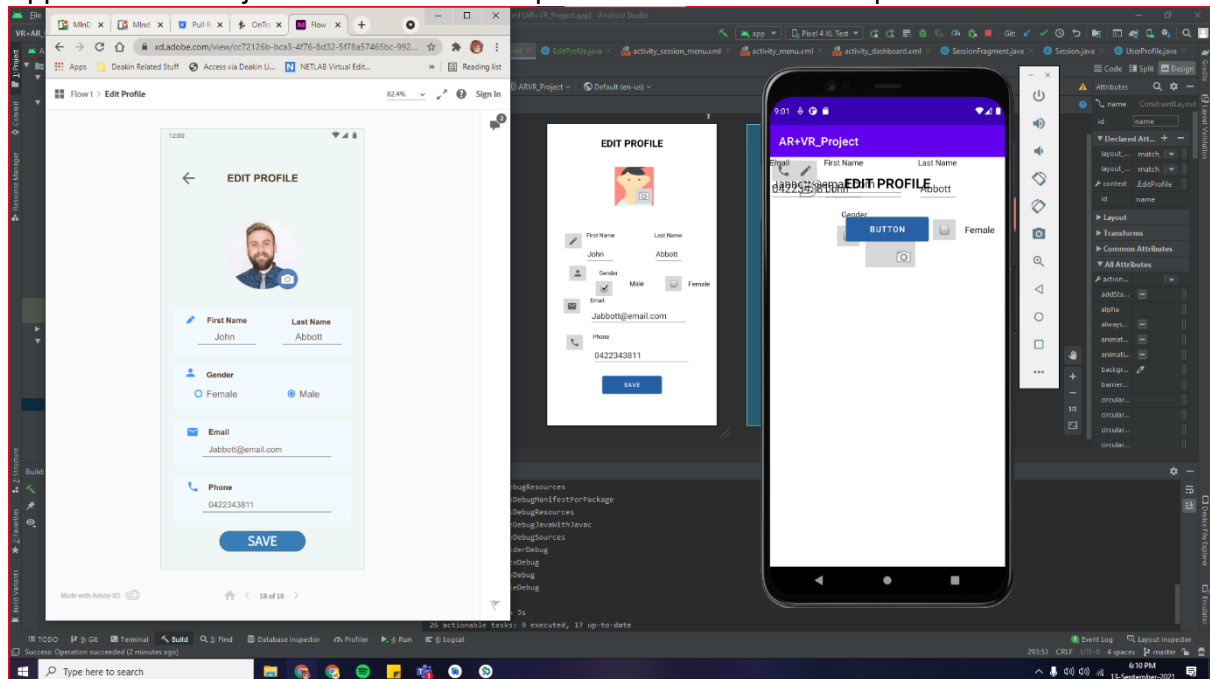- Custom Fields

POWER-UPS
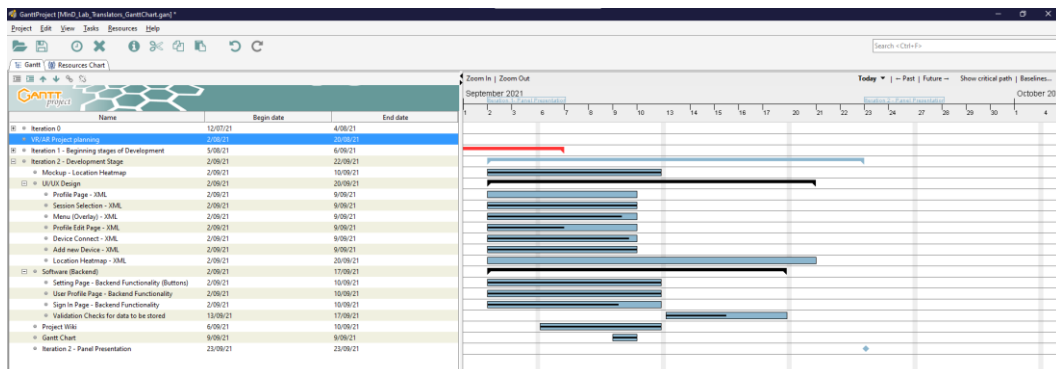- Add Power-Ups

AUTOMATION
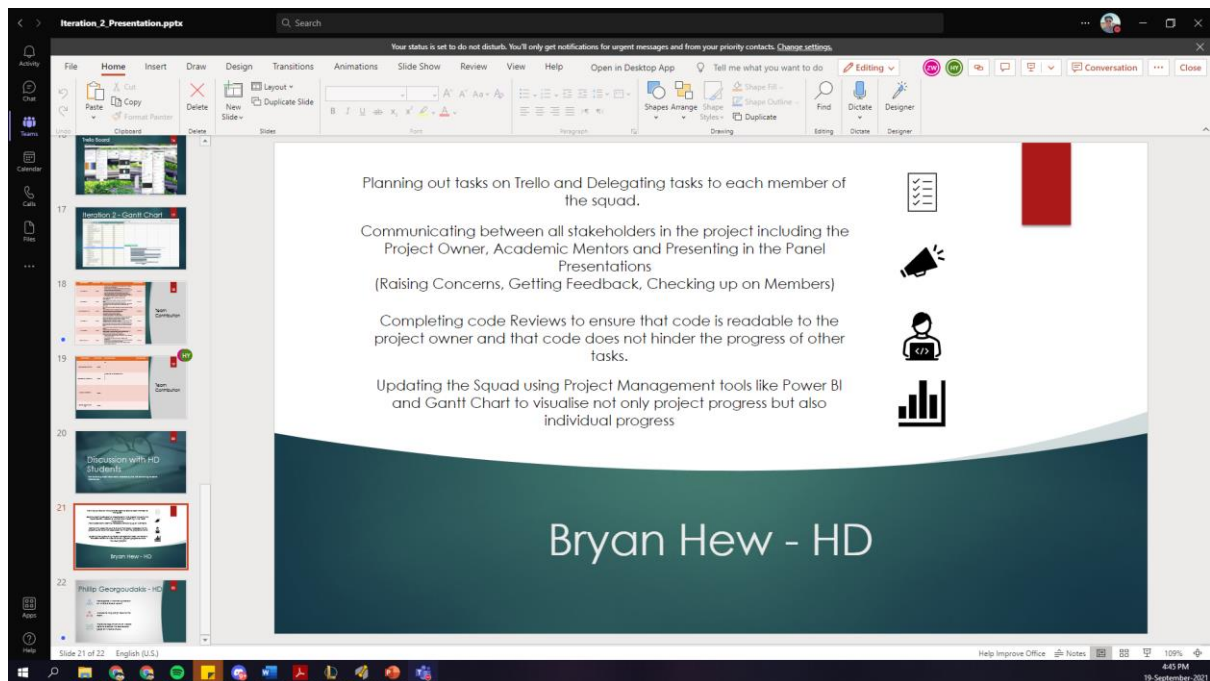- Add button

ACTIONS
- Move
- Copy

## Appendix 7.1 – Rejected Code review as provided work was not of professional standard
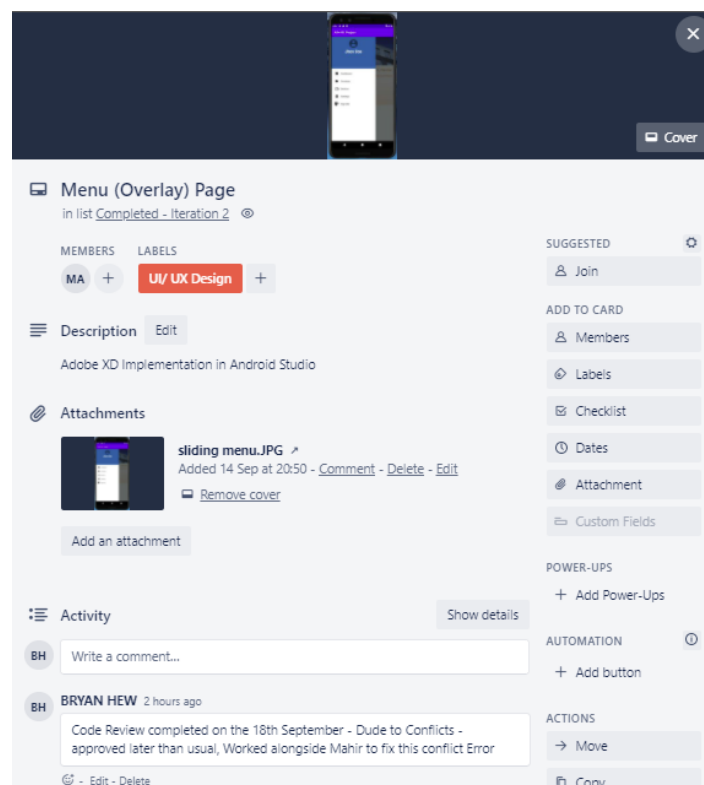


## Appendix 7.2 – Gantt chart

Appendix 7.3 – Panel presentation PowerPoint



Appendix 8.1 – Using IT skills and Problem-solving skills to resolve code conflicts

## Appendix 9.1 – Feedback notes taken and expanded from iteration 1

Feedback + Other Information

BitBucket - Dhananjay - Panel Board
- Make sure that there is commits so that we can see project progress clearer -
(Addressed)

Trello Board - Dhananjay - Panel Board
- You cant plan for iterations that havent occured yet when you are still in iteration 0. e.g.
whilst in iteration 0 cannot plan for iteration 1, until the end of iteration 0
(Addressed + changed with new project)

Implement the changes for the next Project

Presentation - Dhananjay - Panel Board
- A heads up for the HD discussion, go more indepth into the impact of that work and
why it was significant rather than what you did.

- (Did well in iteration 1 presentation but need to keep it to 20 seconds )

- HD Pitch Keep it to 20 seconds - Work in progress

Trello Board - Shaun and Imali - Academic Mentors
- Needs to be readable from a third party perspective (Addressed)
(Put yourself in the shoes of an outsider looking into the project Trello Board)

- Make sure that no matter what task you are working on, whether it be documentation
or coding tasks to doing something quite small, Record it in the trello board and put
comments as proof of completion (Addressed)

- Addressed the issue with Alisa with Imali in a call with Faiz on Friday, need to notify
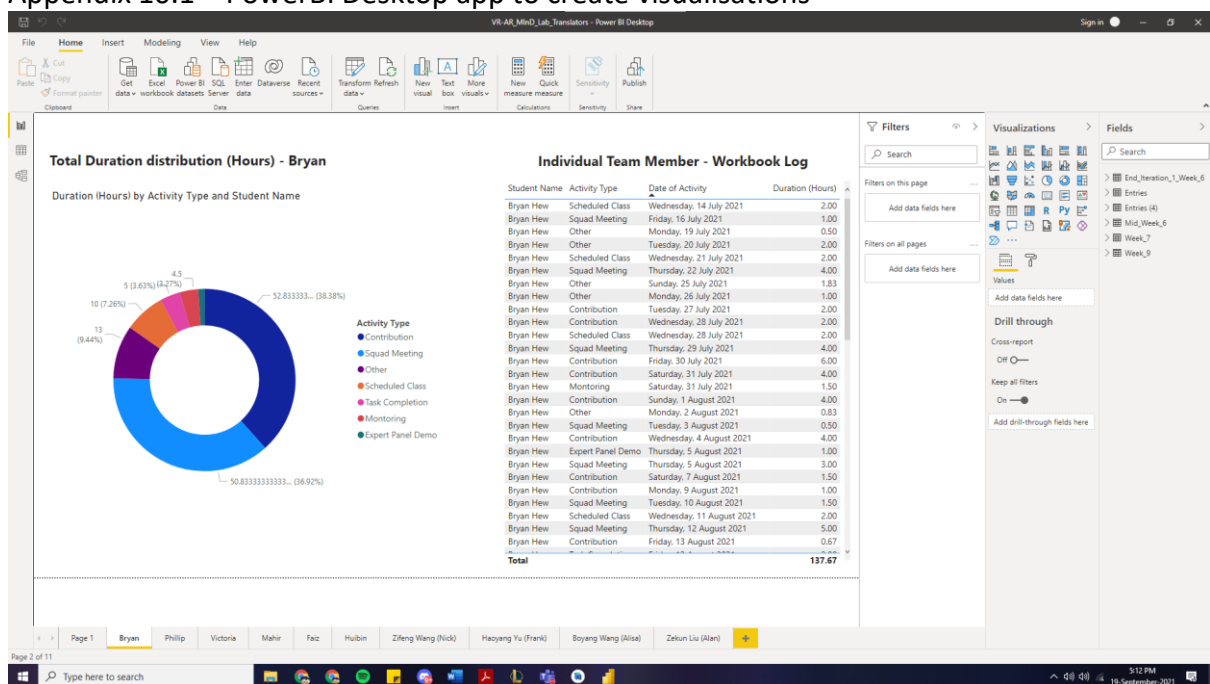Shaun on it as well so that he knows what is happening within the squad. (Work in
Progress)

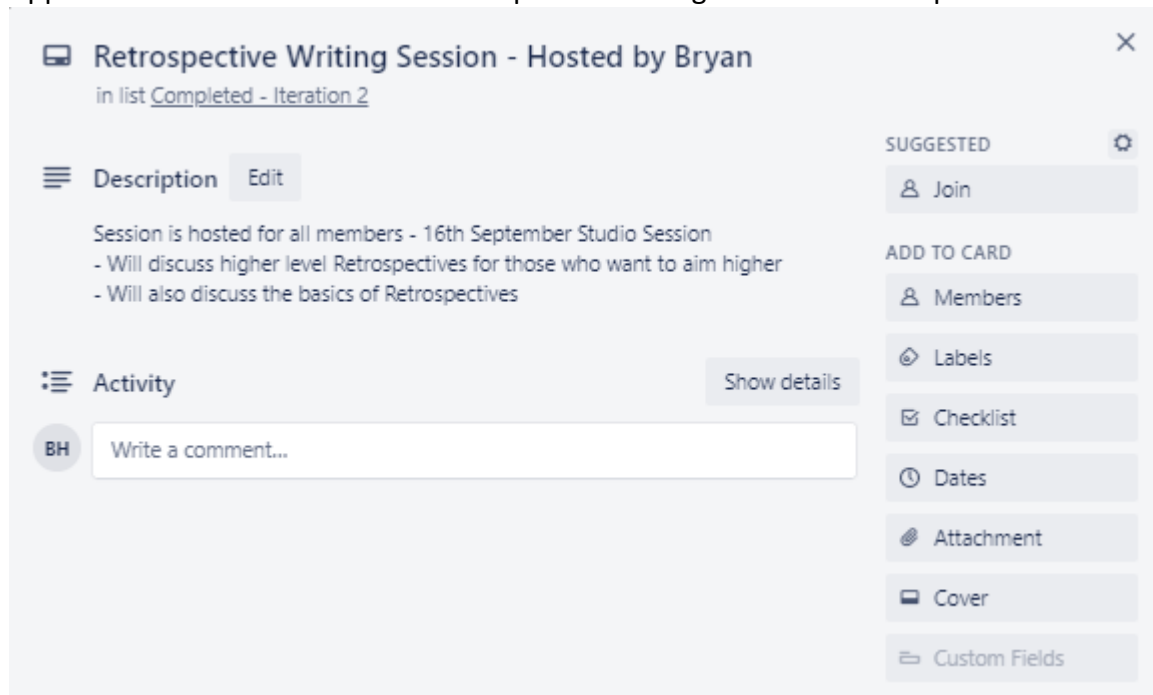## Appendix 10.1 – PowerBI Desktop app to create visualisations

Appendix 11.1 – Hosted Second Retrospective writing session for the squad



Appendix 11.2 – Mahir acknowledging me in iteration 0 for mentoring him on new activity intents in android studio. This iteration he was able to pass on his knowledge to the new juniors.