

## Synopsis of the RFP

DAI Global, implementer of the USAID funded Economic Resilience Activity (ERA), invites qualified vendors to submit proposals/bids to supply and deliver Flexible Intermediate Bulk Container (FIBC) Big Bags with USAID logo, that will help USAID ERA beneficiary company to increase the volume of processed goods and increase the export of agricultural products.

1. RFP No.	RFP-DC-23-0009
2. Issue Date	<b>November 17, 2023</b>
3. Title	Procurement of Flexible Intermediate Bulk Container (FIBC) Big Bags with USAID logo
4. Issuing Office & Email/Physical Address for Submission of Proposals	Economic Resilience Activity. For proposals submissions the email address to <a href="mailto:ERAhoprocurement@dai.com">ERAhoprocurement@dai.com</a>
5. Deadline for Receipt of Questions	<b>November 20, 2023 not later than 12:00 am</b> , U.S. Eastern Standard Time to the email address <a href="mailto:ERAhoprocurement@dai.com">ERAhoprocurement@dai.com</a>  All questions will be collected and replies to them will be sent via email to tender participants.
6. Deadline for Receipt of Proposals.	<b>November 30, 2023, not later than 12:00am</b> , U.S. Eastern Standard Time to the email address
7. Contact Person	<a href="mailto:ERAhoprocurement@dai.com">ERAhoprocurement@dai.com</a>
8. Anticipated Award Type	DAI anticipates awarding Purchase Order (PO). This subcontract type is subject to change during the course of negotiations.  A Firm Fixed Price Purchase Order is: An award for a total firm fixed price, for the provision of specific services, goods, or deliverables and is not adjusted if the actual costs are higher or lower than the fixed price amount. Offerors are expected to include all costs, direct and indirect, into their total proposed price.

	Issuance of this RFP in no way obligates DAI to award a subcontract or purchase order and offerors will not be reimbursed for any costs associated with the preparation of their bid.
9. Basis for Award	<p>An award will be made based on the Lowest Price, Technically Acceptable Source Selection process. The award will be issued to the responsible Offeror submitting the lowest evaluated price that meets or exceeds the acceptability requirements for technical/non-cost factors described in this RFP.</p> <p>To be considered for award, Offerors must meet the requirements identified in Section 14, "Determination of Responsibility".</p>

DAI conducts business under the strictest ethical standards to assure fairness in competition, reasonable prices and successful performance or delivery of quality goods and equipment. DAI does not tolerate corruption, bribery, collusion, or conflicts of interest. Any requests for payment or favors by DAI employees should be reported as soon as possible to [ethics@dai.com](mailto:ethics@dai.com) or by visiting [www.dai.ethicspoint.com](http://www.dai.ethicspoint.com). Further, any attempts by an offeror or subcontractor to offer inducements to a DAI employee to influence a decision will not be tolerated and will be grounds for disqualification, termination, and possible debarment. See provision No. 18 for more details.

## 1. Request for Proposal - Goods

10. General Instructions to Offerors	<ul style="list-style-type: none"><li>• Deadline for submission of proposals is <b>November 30, 2023, 12:00 am</b>, U.S. Eastern Standard Time to the email address <a href="mailto:ERAhoprocurement@dai.com">ERAhoprocurement@dai.com</a> Late offers will be rejected except under extraordinary circumstances at DAI's discretion.</li><li>• Offerors shall submit proposals electronically via email. The RFP number and the title of the activity must be stated in the subject line of the email.</li><li>• Late proposals will be rejected except under extraordinary circumstances at DAI's discretion.</li><li>• The RFP number and title shall be indicated in the subject line of emails.</li><li>• Technical and price proposals shall be submitted <b>in English</b>.</li><li>• Offerors shall sign, seal and date their proposal cover letter. The Offeror shall submit this letter in *.PDF format.</li><li>• Offeror shall confirm in writing that the Offeror fully understands that their proposal must be valid for a period of 60 (sixty) calendar days.</li><li>• Offerors shall complete Attachment A.1: Price Schedule template and indicate its date. Offerors should indicate the total and all-inclusive price for the goods in USD.</li><li>• <b>Value Added Tax (VAT) shall not be included in the Price Schedule.</b></li><li>• This procurement is eligible for VAT exemption on the basis of the USAID Contract #72012118C00004 registered by the Secretariat of the Cabinet of Ministers of Ukraine, Registration Card No. 3987-17 dated March 6, 2023, Accreditation Certificate of the Implementer of International Technical Assistance Project No. 288 dated December 23, 2022 (with amendments).</li><li>• Each Offeror, and any of its subsidiaries, shall submit only one proposal.</li></ul>
11. Questions Regarding the RFP	<p>Each Offeror is responsible for reading very carefully and understanding fully the terms and conditions of this RFP. All communications regarding this solicitation must be submitted via email <a href="mailto:ERAhoprocurement@dai.com">ERAhoprocurement@dai.com</a> no later than the date specified above. All questions received will be compiled and answered in writing and distributed to all interested Offerors.</p>

<p>12. Technical Specifications and requirements for Technical Acceptability</p>	<p>DAI requires the purchase of Flexible Intermediate Bulk Container (FIBC) Big Bags, that will help USAID ERA beneficiary company to increase the volume of processed goods and increase the export of agricultural products. Specifications for goods and logo detailed in Attachment A.1 &amp; Attachment A.2s.</p> <p><b>Delivery term:</b> Please provide the fastest realistic delivery term.</p> <p><b>Delivery address:</b> Ukraine (exact delivery location in Ukraine will be provided later)</p> <p>In addition to comply with the foresaid requirements, the Offerors are required to fully meet or exceed the essential not cost - related specifications:</p> <ol style="list-style-type: none"> <li>1. Equipment warranties cover fault and defect at least for a period of 1 years from the date of purchase.</li> <li>2. Minimum 3 years of experience in provision of relevant goods/ services (please fill Attachment C: Past Performance).</li> <li>3. Experience in provision of similar goods/ services to Ukrainian non-profit organizations or international non-governmental organizations is preferred.</li> <li>4. Experience in supply goods/ provision services with a VAT exemption (preferably).</li> <li>5. Consent to receive payment for goods solely by bank transfer.</li> <li>6. Offeror must have adequate financial resources to supply goods/ perform the work/ provide services within the required delivery schedule, as evidenced by acceptance of DAI payment terms upon delivery and acceptance of the delivered goods/ provided services by DAI as stated in cover letter.</li> <li>7. Pricing must be inclusive of all costs and include any installation/ assembly, setup services, any logistics, final delivery and training services if required.</li> <li>8. Vendor must deliver all goods undamaged, in original packaging. Items that are damaged during the performance of the delivery will be returned to the vendor and removed from the final invoice.</li> <li>9. All goods must be original new products; no used, refurbished, or remanufactured products will be accepted and must be removed from the final invoice.</li> <li>10. Vendor must take responsibility for the security for the goods until the goods has been delivered and accepted by DAI.</li> </ol>
<p>13. Prohibited Technology</p>	<p>Offerors MUST NOT provide any goods and/or services that utilize telecommunications and video surveillance products from the following companies: Huawei Technologies Company, ZTE</p>

	<p>Corporation, Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company, or any subsidiary or affiliate thereof, in compliance with FAR 52.204-25.</p>
14. Determination of Responsibility	<p>DAI will not enter into any type of agreement with an Offeror prior to ensuring the Offeror's responsibility. When assessing an Offeror's responsibility, the following factors are taken into consideration:</p> <ol style="list-style-type: none"> <li>1. Provide copies of the required business licenses to operate in Ukraine (company registration documents, including document from the tax authority about VAT status).</li> <li>2. Evidence of a Unique Entity ID (SAM) number (explained below).</li> <li>3. The source, origin and nationality of the services are not from a Prohibited Country (explained below).</li> <li>4. Ability to comply with required or proposed delivery or performance schedules.</li> <li>5. Successful experience the firm has with related projects of similar scope and size.</li> <li>6. Qualifications and permit to perform related works under acting legislation (availability of relevant licenses and certificates).</li> </ol>
15. Geographic Code	<ul style="list-style-type: none"> <li>• Under the authorized geographic code for its contract DAI may only procure goods and services from the following countries.</li> <li>• Geographic Code 935: Goods and services from any area or country including the cooperating country but excluding Prohibited Countries</li> <li>• DAI must verify the source, nationality and origin, of goods and services and ensure (to the fullest extent possible) that DAI does not procure any services from prohibited countries listed by the Office of Foreign Assets Control (OFAC) as sanctioned countries. The current list of countries under comprehensive sanctions include Cuba, Iran, North Korea, Sudan, and Syria. DAI is prohibited from facilitating any transaction by a third party if that transaction would be prohibited if performed by DAI.</li> <li>• Due to increased United States and international sanctions related to Russia and the frequently changing parameters of those sanctions, all transactions in and into Russia are prohibited until further notice.</li> </ul> <p>By submitting a proposal in response to this RFP, Offerors confirm that they are not violating the Source and Nationality requirements and that the services comply with the Geographic Code and the exclusions for prohibited countries.</p>

16. Unique Entity ID (SAM)	<p>There is a mandatory requirement for your organization to provide an Unique Entity ID (SAM) to DAI. Without an Unique Entity ID (SAM), DAI cannot deem an Offeror “responsible” to conduct business with and therefore, DAI will not enter into a subcontract/purchase order or monetary agreement with any organization. The determination of a successful offeror/applicant resulting from this RFP/RFQ/RFA is contingent upon the winner providing a Unique Entity ID (SAM) DAI. Offerors who fail to provide an Unique Entity ID (SAM) will not receive an award and DAI will select an alternate Offeror.</p> <p>All U.S. and foreign organizations which receive first-tier subcontracts/ purchase orders with a value of \$30,000 and above are required to obtain an Unique Entity ID (SAM) prior to signing of the agreement. Organizations are exempt from this requirement if the gross income received from all sources in the previous tax year was under \$300,000. DAI requires that Offerors sign the self-certification statement if the Offeror claims exemption for this reason.</p> <p>For those required to obtain an Unique Entity ID (SAM) number, you may request Instructions for Obtaining an Unique Entity ID (SAM) Number.</p> <p>For those not required to obtain a Unique Entity ID (SAM), see Attachment E.2: Self Certification for Exemption from Unique Entity ID (SAM) Requirement.</p>
17. Compliance with Terms and Conditions	<p>Offeror shall be aware of the general terms and conditions for an award resulting from this RFP. The selected Offeror shall comply with all Representations and Certifications of Compliance listed in Attachment F.</p>
18. Anti-Corruption and Anti-Bribery Policy and Reporting Responsibilities	<p>DAI conducts business under the strictest ethical standards to assure fairness in competition, reasonable prices and successful performance or delivery of quality goods and equipment. <b>DAI does not tolerate the following acts of corruption:</b></p> <ul style="list-style-type: none"> <li>Any requests for a bribe, kickback, facilitation payment or gratuity in the form of payment, gift or special consideration by a DAI employee, Government official, or their representatives, to influence an award or approval decision.</li> </ul>

	<ul style="list-style-type: none"> <li>Any offer of a bribe, kickback, facilitation payment or gratuity in the form of payment, gift or special consideration by an offeror or subcontractor to influence an award or approval decision.</li> <li>Any fraud, such as mis-stating or withholding information to benefit the offeror or subcontractor.</li> <li>Any collusion or conflicts of interest in which a DAI employee, consultant, or representative has a business or personal relationship with a principal or owner of the offeror or subcontractor that may appear to unfairly favor the offeror or subcontractor. Subcontractors must also avoid collusion or conflicts of interest in their procurements from vendors. Any such relationship must be disclosed immediately to DAI management for review and appropriate action, including possible exclusion from award.</li> </ul> <p>These acts of corruption are not tolerated and may result in serious consequences, including termination of the award and possible suspension and debarment by the U.S. Government, excluding the offeror or subcontractor from participating in future U.S. Government business.</p> <p>Any attempted or actual corruption should be reported immediately by either the offeror, subcontractor or DAI staff to:</p> <ul style="list-style-type: none"> <li>Toll-free Ethics and Compliance Anonymous Hotline at (U.S.) +1-503-597-4328</li> <li>Hotline website – <a href="http://www.DAI.ethicspoint.com">www.DAI.ethicspoint.com</a>, or</li> <li>Email to <a href="mailto:Ethics@DAI.com">Ethics@DAI.com</a></li> <li>USAID’s Office of the Inspector General Hotline at <a href="mailto:hotline@usaid.gov">hotline@usaid.gov</a>.</li> </ul> <p>By signing this proposal, the offeror confirms adherence to this standard and ensures that no attempts shall be made to influence DAI or Government staff through bribes, gratuities, facilitation payments, kickbacks or fraud. The offeror also acknowledges that violation of this policy may result in termination, repayment of funds disallowed by the corrupt actions and possible suspension and debarment by the U.S. Government.</p>
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***Attachment A.1: Price Schedule***

Attachment A.1. contains the technical requirements of the commodities. Offerors are requested to provide proposals containing the information below on official letterhead or official quotation format.

**a. Detailed Technical Specifications:**

Please see Attachment A.1.: Price Schedule/Detailed Technical Specifications in the separate file.

Please see Attachment A.2.1 and A.2.2: USAID logo sample to be printed on Flexible Intermediate Bulk Container (FIBC) Big Bags

**b. Prices:**

Please see Attachment A.1.: Price Schedule/Detailed Technical Specifications in the separate file

***Attachment A.3: Proposal Cover Letter***

[On Firm's Letterhead]

<Insert date>

TO: [Click here to enter text.](#)

DAI Global, LLC

We, the undersigned, provide the attached proposal in accordance RFP # \_\_\_\_\_ dated \_\_\_\_\_ Our attached proposal is for the total price of \_\_\_\_\_  
(figure and in words)

We certify a validity period of 60 (sixty) calendar days for the prices provided in the attached Price Schedule.

We certify our financial responsibility and acceptance of DAI payment terms, which is payment upon delivery and acceptance of the delivered goods/ provided services. Our proposal shall be binding upon us subject to the modifications resulting from any discussions.

We confirm that we are not providing any goods and/or services that utilize telecommunications and video surveillance products from the following companies: Huawei Technologies Company, ZTE Corporation, Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company, or any subsidiary or affiliate thereof, in compliance with FAR 52.204-25.

We understand that DAI is not bound to accept any proposal it receives.

Authorized Signature:

Name and Title of Signatory:

Name of Firm:

Address:



Telephone:  
Email:

Company Seal/Stamp:

### ***Attachment B: Project Description***

The Ukraine Economic Resilience Activity (ERA) (8/27/2018 - 8/26/2026) was designed to strengthen the economy and improve the resilience of businesses and communities in eastern Ukraine following Russia's 2014 annexation of Crimea and the seizure of territory in the Donetsk and Luhansk Regions by Russian backed separatists.

Prior to the war, ERA had focused interventions on Donetsk and Luhansk Oblasts. In 2019, after Russia commandeered a Ukrainian naval ship and established a blockade, ERA had also added the Sea of Azov (Zaporizhzhia, and Kherson oblasts and municipal centers closest to the sea) to its area of operations. With the February onset of war in eastern and southern Ukraine, Russia has significantly damaged or destroyed most of ERA's previous implementation geography, including Mariupol, Sartana, Rubizhne, and Sievierodonetsk and occupied the cities of Berdiansk, Melitopol and Stanytsia Luhanska.

Future ERA work will be centered on three pillars:

1. Stabilization and Inclusion: building the capabilities of vulnerable populations to be able to capitalize on entrepreneurial and economic opportunities for micro, small and medium enterprises' (MSME);
2. Business Revival: helping MSMEs relocate and rebuild marketing and supply chains;
3. New Economy: working with coalitions and leaders to build confidence in a sustainable Ukrainian state, articulate a vision for the future, and put in place the building blocks for a modern, diverse, and MSME-friendly economy after the war.

Currently, ERA has shifted its focus from interventions targeting businesses and communities in eastern oblasts to supporting internally displaced persons (IDPs), MSMEs, universities and other partners from those regions as they move westward to safety and re-establish operations. As a result, ERA's area of operations has changed from "the east" to supporting IDPs and partners that originated in the east to other locations "anywhere in Ukraine." The project is also considering temporary support to those who have fled to the EU outside of Ukraine.

USAID ERA provides technical assistance and co-investment support MSME's, financial services providers, local NGOs, educational institutions, cities, and consolidated communities. USAID support will enable partners to acquire and test new technologies, rebuild, and scale businesses to new markets, build capacity, leverage IT solutions, and share information.

### **Procurement purpose and structure.**

USAID ERA plans to support one of our beneficiary companies in the logistics and export sector by purchasing equipment for transshipment and transportation of agricultural products, which will help the company to increase the volume of grain and oilseed exports from Ukraine by railway transport.

Russia's aggression has resulted in significant reductions in exports through the Black Sea ports of Odesa, Chornomorsk and Yuzhne and these ports cannot fully meet the needs of Ukrainian farmers. Development of land infrastructure and export capacities on the land border with EU countries opens up additional opportunities for Ukrainian agricultural exports to EU countries and further around the world that are not disrupted by Russia's actions.

As a result, it improves world food security and provides additional opportunities for developing the Ukrainian economy while simultaneously developing the western regions of Ukraine.

The USAID ERA will conclude one or more separate contracts for grain handling equipment, temporary grain storage, and Flexible Intermediate Bulk Container (FIBC) Big Bags for grain transportation by railways, dividing the purchase between various vendors if necessary.

### **Technological requirements and description of equipment**

Please refer to 'REP-DC-23-0009 Attachment A.1 and Attachment A.2.' file for technical specifications and are summarized below:

- Load capacity: 1 - 2 tons (QTY 47,000)
- Printing of USAID logo on bags (50x50cm dimensions)
- Dimensions 95x95x160 cm internal
- Fabric: Woven polypropylene with 160 g /m<sup>2</sup> required. Users has not specified a need for fabric coating.
- Printing: print the logos on one side of the Flexible Intermediate Bulk Container (FIBC) Big Bags
- 
- Top Duffle Top (enable to tie the Bag and prevents spillage)
- Bag Discharge: Sprout Discharge
- Hoop construction / sewing: Corner seam lift loops x 4

### **Other requirements:**

- INCOTERMS delivery basis - DDP: Ukraine
- Delivery time: Please provide the fastest realistic delivery term (exact delivery location in Ukraine will be provided later)
- Final delivery location: Ukraine, 07501, Kyiv region, Brovary district, Baryshevka

The proposal shall fully correspond to the whole specification, listed above and in the Attachment A.1 to this RFP.

#### Attachment C: Past Performance

Please indicate orders that best illustrate your work experience relevant to this Request starting from the most recent. The services performed over the past three years will be considered.

No	Project Title	Description of Activities	Client name/ phone number, e-mail	Price in USD	Period of works (Start-End Dates)	Completed in time (yes/no)	Transfer and acceptance act signed (yes/no)?	Type of agreement, subcontract, grant, order (fixed price, with reimbursement of expenses)
1								
2								
3								
4								
5								

## **Attachment D: INSTRUCTIONS FOR OBTAINING AN Unique Entity ID (SAM)**

### **DAI'S VENDORS, SUBCONTRACTORS**

**Note: There is a Mandatory Requirement for your Organization to Provide an Unique Entity ID (SAM) to DAI**

**I. SUBCONTRACTS/PURCHASE ORDERS:** All domestic and foreign organizations which receive first-tier subcontracts/ purchase orders with a value of \$30,000 and above are required to obtain an Unique Entity ID (SAM) prior to signing of the agreement. *Your organization is exempt from this requirement if the gross income received from all sources in the previous tax year was under \$300,000. Please see the self-certification form attached.*

**II. MONETARY GRANTS:** All foreign entities receiving first-tier monetary grants (standard, simplified and FOGs) with a value equal to or over \$25,000 and performing work outside the U.S. must obtain an Unique Entity ID (SAM) prior to signing of the grant. All U.S. organizations who are recipients of first-tier monetary grants of any value are required to obtain an Unique Entity ID (SAM); the exemption for under \$25,000 applies to foreign organizations only.

*Note: The determination of a successful offeror/applicant resulting from this RFP/RFQ/RFA is contingent upon the winner providing an Unique Entity ID (SAM) to DAI. Organizations who fail to provide an Unique Entity ID (SAM) will not receive an award and DAI will select an alternate vendor/subcontractor/grantee.*

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#### **Background:**

##### **Summary of Current U.S. Government Requirements - Unique Entity ID (SAM)**

Effective April 4, 2022, entities doing business with the federal government will use the Unique Entity Identifier (SAM) created in SAM.gov. The Unique Entity ID (SAM) is a 12-character alphanumeric value managed, granted, and owned by the government. This allows the government to streamline the entity identification and validation process, making it easier and less burdensome for entities to do business with the federal government.

Entities are assigned an identifier during registration or one can be requested at SAM.gov without needing to register. Ernst and Young provides the validation services for the U.S. Government. The information required for getting an Unique Entity ID (SAM) without registration is minimal. It only validates your organization's legal business name and address. It is a verification that your organization is what you say it is.

The Unique Entity ID (SAM) does not expire.

##### **Summary of Previous U.S. Government Requirements – DUNS**

The Data Universal Numbering System (DUNS) is a system developed and managed by Dun and Bradstreet that assigns a unique nine-digit identifier to a business entity. It is a common standard world-wide and was previously used by the U.S. Government to assign unique entity identifiers. This system was retired by the U.S. Government on April 4, 2022 and replaced with the Unique Entity Identifier (SAM). After April 4, 2022 the federal government will have no requirements for the DUNS number.

If the entity was registered in SAM.gov (active or inactive registration), an Unique Entity ID (SAM) was assigned and viewable in the entity registration record in SAM.gov prior to the April 4, 2022 transition. The Unique Entity ID (SAM) can be found by signing into SAM.gov and selecting the Entity Management widget in your Workspace or by signing in and searching entity information.

**Instructions detailing the process to be followed in order to obtain an Unique Entity ID (SAM) for your organization begin on the next page.**

**THE PROCESS FOR OBTAINING AN UNIQUE ENTITY ID IS OUTLINED BELOW:**

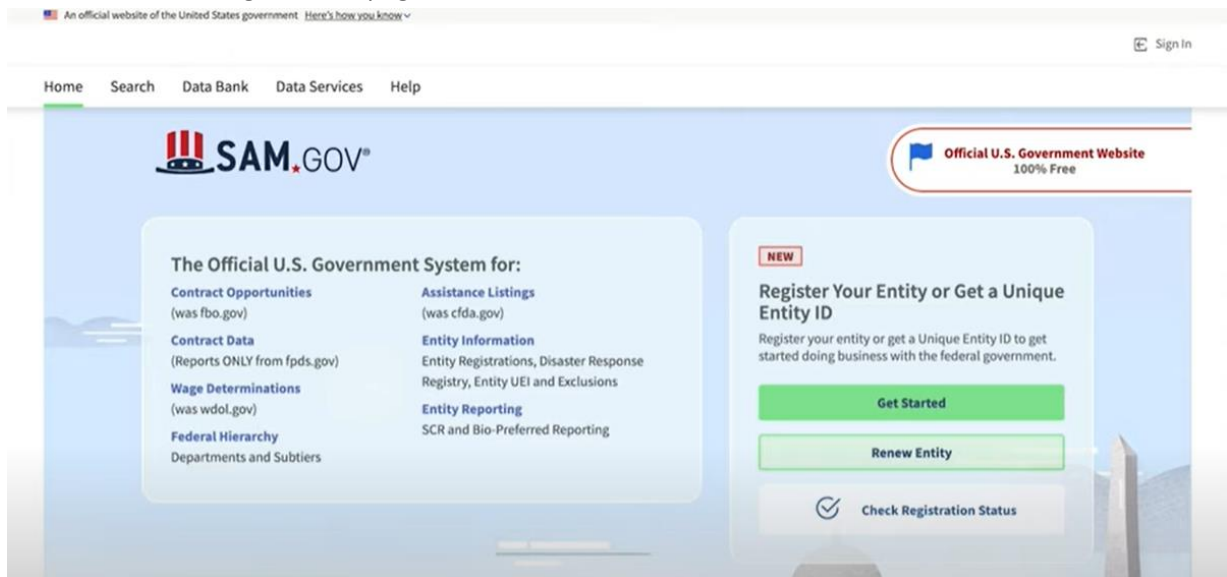
1. Have the following information ready to request an Unique Entity ID (SAM)
  - a. Legal Business Name
  - b. Physical Address (including ZIP + 4)
  - c. SAM.gov account (this is a user account, not actual SAM.gov business registration).
    - i. **As a new user**, to get a SAM.gov account, go to [www.sam.gov](https://www.sam.gov).
      1. Click “Sign In” on the upper right-hand corner.
      2. Click on “Create a User Account”



3. Choose Account Type:

- a. Create an Individual User Account to perform tasks such as register/update your entity, create and manage exclusion records or to view FOUO level data for entity records.
  - b. Create a System User Account if you need system-to-system communication or if performing data transfer from SAM to your government database system. Complete the requested information, and then click “Submit.”
4. Click “DONE” on the confirmation page. You will receive an email confirming you have created a user account in SAM.
5. Click the validation link in the email that contains the activation code within 48 hours to activate your user account. If the email link is not hyperlinked (i.e., underlined or appearing in a different color), please copy the validation link and paste it into the browser address bar. You can now register an entity.

NOTE: Creating a user account does not create a registration in SAM, nor will it update/renew an existing registration in SAM.
2. Once you have registered as a user, you can get an Unique Entity ID by selecting the “Get Started” button on the SAM.gov home page.



3. Select “Get Started” on the Getting Started with Registration page.

## Getting Started with Registration

[Entity Information Home](#)

This the official U.S. government website for entity registration. Entity registration is FREE.

### Before You Get Started

Before you start your registration, there are a few steps you must complete first. Review these steps to help ensure you set aside enough time to complete your registration.

- 1 Request a DUNS Number
- 2 Prepare Your Data
- 3 Get a Login.gov Account
- 4 Submit and Finish

#### 1 Request a DUNS Number

All entities wishing to do business with the federal government must have a unique entity identifier (UEI). Currently, the DUNS number, which is a unique nine-character identification number provided by Dun & Bradstreet (D&B) free of charge, is the official UEI. D&B assigns UEI (DUNS) for each physical location of a business. Requesting a UEI (DUNS) takes about 10 minutes. Receiving a UEI (DUNS) takes 1–2 business days (under normal circumstances) when using the D&B web form.

[Go to D&B web form](#)

NEW

### Register Your Entity or Get a Unique Entity ID

Register your entity or get a Unique Entity ID to get started doing business with the federal government.

[Get Started](#)

[Renew Entity](#)



[Check Registration Status](#)

4. Select “Get Unique Entity ID” on the Get Started page.



< Entity Management

## Get Started

### Register Entity

An entity registration allows you to bid on government contracts and apply for federal assistance. As part of entity registration, we will assign you a Unique Entity ID (SAM).

Comprehensive and current entity information is an essential part of the federal award process. It is important to prepare your information and allow sufficient time to understand and accurately complete your registration. You only need to complete and manage it here to remain eligible for federal awards.


You must renew your registration every 365 days for it to remain active.

[Register Entity](#)

### Get Unique Entity ID (SAM)

If you only conduct certain types of transactions, such as reporting as a sub-awardee, you may not need to complete an entity registration. Your entity may only need a Unique Entity Identifier.

You can get a Unique Entity ID (SAM) for your organization without having to complete a full entity registration.

 [Get Unique Entity ID](#)

5. Enter Entity Information.



- a. If you previously had a DUN Number, make sure your Legal Business Name and Physical Address are accurate and match the Entity Information, down to capitalization and punctuation, used for DUNS registration.
6. When you are ready, select “Next”
7. Confirm your company’s information.



- a. On this page you will have the option to restrict the public search of this information. “Allow the selected record to be a public display record.” If you uncheck this box, only you and the federal government users will be able to search and view the entity information and entities like DAI will not be able to independently verify that you have an Unique Entity Identifier (SAM).

✓ **Allow the selected record to be a public display record.**

If you feel displaying non-sensitive information like your registration status, legal business name and physical address in the search engine results poses a security threat or danger to you or your organization, you can restrict the public viewing of your record in SAM's search engine. However, your non-sensitive registration information remains available under the Freedom of Information Act to those who download the [SAM public data file](#). [Learn more about SAM public search results](#).



8. When you are ready, select “Next”
9. Once validation is completed, select “Request UEI” to be assigned an Unique Entity ID (SAM). Before requesting your UEI (SAM), you must certify that you are authorized to conduct transactions under penalty of law to reduce the likelihood of unauthorized transactions conducted for the entity.



### Request UEI

You have completed validation. Select **Request UEI** to be assigned a Unique Entity ID.

#### VERIFIED MATCH:

**US TEST COMPANY 999** • Public

**DUNS** UNIQUE ENTITY ID:  
362267515

PHYSICAL ADDRESS  
3501 CORPORATE PKWY  
CENTER VALLEY, PA 18034  
US

Before requesting your UEI, please certify that you are authorized to conduct transactions under penalty of law to reduce the likelihood of unauthorized transactions conducted for my entity. Then select **Request UEI**.

☐ I certify that I am authorized to conduct transactions on behalf of the entity.

Request UEI

10. The Unique Entity ID will be shown on the next page. SAM.gov will send an email confirmation with your Unique Entity ID.



## Receive UEI

Congratulations! You have been assigned the following Unique Entity ID.

**EH4HG9MLR7Q6**

**VERIFIED MATCH:**

**US TEST COMPANY 999** ● Public

**DUNS** UNIQUE ENTITY ID:  
362267515

**SAM** UNIQUE ENTITY ID:  
EH4HG9MLR7Q6


**PHYSICAL ADDRESS**  
3501 CORPORATE PKWY  
CENTER VALLEY, PA 18034  
US

You have finished getting your Unique Entity ID, select **Done** to return to your workspace.

To continue with registration, select **Continue Registration**.

[Continue Registration](#) [Done](#)

11. If you need to view the Unique Entity ID from SAM in the future or update the organization's information, sign into SAM.gov and go to "Entity Management" widget.



RequestsNotificationsWorkspaceSign Out

HomeSearchData BankData ServicesHelp

Workspace

Entity Management

What do I need for registration?

Get Started

Entity Registration

0

ACTIVE

0

DRAFT

0

WORK IN PROGRESS

0

SUBMITTED

Next Update Due: Due in Next 30 days: 0 Entity Registrations

Unique Entity ID

1

ACTIVE

0

DRAFT

System Accounts

1

ACTIVE

0

DRAFT

0

CHANGE REQUEST

0

PENDING

0

DEACTIVATED

Profile

Downloads

Saved Searches

Following

Pending Requests

No pending requests

See All

Notifications

No available notifications

See All

Add A New Role

Select on the options below to request a new role. If you need a role that you do not see below, contact an administrator for your organization directly.

Select a Role

## Attachment F: Representations and Certifications of Compliance

2. Federal Excluded Parties List - The Bidder Select is not presently debarred, suspended, or determined ineligible for an award of a contract by any Federal agency.

3. Executive Compensation Certification- FAR 52.204-10 requires DAI, as prime contractor of U.S. federal government contracts, to report compensation levels of the five most highly compensated subcontractor executives to the Federal Funding Accountability and Transparency Act Sub-Award Report System (FSRS)
4. Executive Order on Terrorism Financing- The Contractor is reminded that U.S. Executive Orders and U.S. law prohibits transactions with, and the provision of resources and support to, individuals and organizations associated with terrorism. It is the legal responsibility of the Contractor/Recipient to ensure compliance with these Executive Orders and laws. Recipients may not engage with, or provide resources or support to, individuals and organizations associated with terrorism. No support or resources may be provided to individuals or entities that appear on the Specially Designated Nationals and Blocked persons List maintained by the US Treasury (online at [www.SAM.gov](http://www.SAM.gov)) or the United Nations Security Designation List (online at: [http://www.un.org/sc/committees/1267/aq\\_sanctions\\_list.shtml](http://www.un.org/sc/committees/1267/aq_sanctions_list.shtml)). This provision must be included in all subcontracts/sub awards issued under this Contract.
5. Trafficking of Persons – The Contractor may not traffic in persons (as defined in the Protocol to Prevent, Suppress, and Punish Trafficking of persons, especially Women and Children, supplementing the UN Convention against Transnational Organized Crime), procure commercial sex, and use forced labor during the period of this award.
6. Certification and Disclosure Regarding Payment to Influence Certain Federal Transactions – The Bidder certifies that it currently is and will remain in compliance with FAR 52.203-11, Certification and Disclosure Regarding Payment to Influence Certain Federal Transactions.
7. Organizational Conflict of Interest – The Bidder certifies that will comply FAR Part 9.5, Organizational Conflict of Interest. The Bidder certifies that is not aware of any information bearing on the existence of any potential organizational conflict of interest. The Bidder further certifies that if the Bidder becomes aware of information bearing on whether a potential conflict may exist, that Bidder shall immediately provide DAI with a disclosure statement describing this information.
8. Business Size and Classification(s) – The Bidder certifies that is has accurately and completely identified its business size and classification(s) herein in accordance with the definitions and requirements set forth in FAR Part 19, Small Business Programs.
9. Prohibition of Segregated Facilities - The Bidder certifies that it is compliant with FAR 52.222-21, Prohibition of Segregated Facilities.
10. Equal Opportunity – The Bidder certifies that it does not discriminate against any employee or applicant for employment because of age, sex, religion, handicap, race, creed, color or national origin.
11. Labor Laws – The Bidder certifies that it is in compliance with all labor laws.
12. Federal Acquisition Regulation (FAR) – The Bidder certifies that it is familiar with the Federal Acquisition Regulation (FAR) and is in not in violation of any certifications required in the applicable clauses of the FAR, including but not limited to certifications regarding lobbying, kickbacks, equal employment opportunity, affirmation action, and payments to influence Federal transactions.
13. Employee Compliance – The Bidder warrants that it will require all employees, entities and individuals providing services in connection with the performance of an DAI Purchase Order to comply with the provisions of the resulting Purchase Order and with all Federal, State, and local laws and regulations in connection with the work associated therein.

By submitting a proposal, offerors agree to fully comply with the terms and conditions above and all applicable U.S. federal government clauses included herein, and will be asked to sign these Representations and Certifications upon award

#### *Attachment F: Proposal Checklist*

Offeror: \_\_\_\_\_

Have you?

☐ Submitted your proposal to DAI in a sealed envelope to the address (electronic or mailing) as specified in General Instructions above?

Does your proposal include the following?

☐ Signed Cover Letter (*use template in Attachment A.3*)

☐ Price Schedule (*use template in Attachment A.1*)

☐ Proposal of the Product or Service that meets the technical requirements as per Attachment A.1

☐ Documents use to determine Responsibility

☐ Evidence of an Unique Entity ID (SAM)OR Self Certification

☐ Copy of the relevant and valid business license

☐ Verify/Confirm source, origin and nationality of the goods are not from a Prohibited Country. (See Geographic Code) and not a Prohibited Technology.