Digital Frontiers

Modification 01

to

Request for Proposals (RFP)

No. 2023-05

Pro-ICT: Improving Jamaica's Cyber Resilience

Issue Date: April 25, 2023

1. Purpose

    a) Modification 01 adds Attachment I to this RFP, consisting of responses to questions and requests for clarifications received by May 2, 2023.

    b) Modification 01 updates the deadline for proposals from May 16, 2023 to **May 31, 2023**

    c) Modification 01 revises the SOW under Workstream 1- Establishing Jamaica's National Cybersecurity Authority from "The work of the consultant(s) regarding the JaCIRT workstream will proceed in phases:" to **"The work of the consultant(s) regarding the National Cybersecutiry Authority workstream will proceed in phases:"**

2. Attachment I: Responses to Questions and Requests for Clarification

    1. Can a two (2) week extension be considered bringing the new deadline to May 30, 2023?

        Yes, the deadline is now extended to May 31, 2023

    2. Please share an overall cost estimate or threshold for this TO.

        Offerors should prepare their cost proposals based on what they consider to be necessary costs to perform the scope of work described in the RFP and in accordance with the anticipated level of effort of 280-300 LOE days over the period of performance.

    3. What exactly will be included as part of scope of work for Workstream I? Would staffing recruitment and training of NCA personnel also be part of the scope? Will this scope of work also include implementation or just strategy development?

        Workstream I is limited to the development of the legislative framework and does not include implementation or staff recruitment/training.

    4. For proposal submission, is Attachment H on page 24 to be included as part of the technical response?

        No, the checklist is for your reference

    5. What will the training requirements be for this scope of work, specifically regarding the last bullet of the Phase III at the top of page 13 of the RFP?

        Training requirements would be determined in coordination with GOJ and USAID following prior steps in the workstream.

    6. Do the bullets below (from Section titled Workstream II, Phase I on page 12) comprise the entire scope of activities that need to be drafted for the "critical operational plans and policies" for the JaCIRT, or will additional materials need to be drafted as well?

        - National Cyber Incident Response Plan
        - National Cybersecurity Framework
        - National Critical Infrastructure Protection Plan
        - National Framework for Coordinated Voluntary Disclosure of Cybersecurity Vulnerabilities and Breaches
        - Infrastructure Protection Plans for the NCI/NCII Sectors.

These are the materials that are anticipated as deliverables under this Phase. If determined necessary, any additional materials would be added via consultation with GOJ and USAID.

7. Would conducting a vulnerability assessment of JaCIRT also be a part of the scope of work for Work Stream II?

   No. MSET can provide a redacted copy of the last assessment done by OAS after the award.

8. What are the current functions of JaCIRT? Has there been any previous assessment done on how effectively those functions are being carried out and where do they need support?

   Prior internal assessments have been conducted but are not available to be shared at this time. JaCIRT has the same functions of any other typical national CIRT or SOC. See JaCIRT website here.

9. Have there been any previous initiatives undertaken to support MSET in improving the cyber resilience of the country's cyber ecosystem? If so, what were their major findings?

   USAID is currently providing sector-specific cybersecurity support to the GOJ, but no major findings have been established. The US Embassy funded a cyber needs assessment that can be shared post award.
   Findings of non-USAID initiatives may be available via public sources.

10. Have any previous Digital Frontiers projects been implemented in Jamaica before? If so, what were the results?

    None

11. Please clarify what is referenced by "Section 3" in the sentence "In addition to the written deliverables set forth in Section 3, the consultant(s) will provide project status and updates via" under the section titled "Reports" on page 13 of the RFP.

    This is a clerical error; "in Section 3" should read, "above".

12. Given that activities, tasks, and deliverables are provided in the same section, please list the tangible deliverables that are expected from the consultant under this scope of work.

    Workstream I:
    - *Benchmarking and Landscape Assessment (with proscribed elements of analysis included)*
    - *Recommendations for drafting appropriate legislation for the establishment and implementation of a NCA taking into account applicable jurisprudence, existing laws, conventions/treaties and agreements that impact the country;*
    - *Stakeholder consultation sessions, and if necessary, workshops to facilitate understanding of the legislative framework recommendations;*
    - *Drafting instructions for submission to the Chief Parliamentary Counsel for the drafting of a National Cybersecurity Authority Act.*
    - *Report on lessons learned and conclusions that includes final versions of deliverable documents;*
    - *Additional information that USAID considers relevant to the project;*
    - *Digital folder with bibliography duly organized.*
    - *Detailed out-brief to the USAID/MSET to summarize the activity and to discuss findings, potential next steps, etc.*

    Workstream II:
    - *Critical operational plans and policies for JaCIRT*
    - *National Cyber Incident Response Plan*
    - *National Cybersecurity Framework*
    - *National Critical Infrastructure Protection Plan*
    - *National Framework for Coordinated Voluntary Disclosure of Cybersecurity Vulnerabilities and Breaches*
    - *Infrastructure Protection Plans for the NCI/NCII Sectors*
    - *Definition of cybersecurity standards for the public sector and private sector*
    - *Staffing and Operational Requirements for JaCIRT*

- *Detailed implementation plan, staffing and operational requirements for NSOC and Sectorial SOCs*
- *Recommendations for the identification, acquisition, and implementation of technological resources for JaCIRT, NSOC, and Sectorial CIRTs and SOCs in Jamaica*
- *Training materials*
- *Report on lessons learned and conclusions that includes final versions of deliverable documents;*
- *Additional information that USAID considers relevant to the project;*
- *Digital folder with bibliography duly organized.*
- *Detailed outbrief to the USAID/MSET to summarize the activity and to discuss findings, potential next steps, etc.*

13. Please can the authority clarify the length of the technical solution. It is referenced differently in two instances in the RFP. On page 4 there is reference made that the technical proposal can be between five and eight pages, however on page 24 it states that the technical proposal must not exceed five pages.

    Pg 24 is a clerical error, Technical proposals can be 5 – 8 pages.

14. Please can the authority confirm if there are set page limits for the CVs and Bios of staff and the past performance matrix

    There are no page limits for CVs/Bios or PPM.

15. Are bidders restricted to any formatting restrictions e.g. margins or font size.

    No

16. We do not have previous experience in Jamaica; however, we have previously worked on similar projects in other emerging markets. Is that a significant disadvantage?

    As reflected in the evaluation criteria, prior work in Jamaica or the Caribbean subregion is given distinct value in the consideration of applications, especially in the evaluation of personnel qualifications. That said, demonstration of work of a similar nature undertaken in other emerging markets would strengthen an applicant's score in "Past Performance".

17. On page 12, under Phase II of Workstream II, it is stated that the contractor would work on "definition and preparation of cybersecurity standards" for the public and private sectors. Can you please define what is meant by "cybersecurity standards" in this case?

    With the NIST framework as a baseline, work with the Jamaican Ecosystem to develop tailored solutions for the Jamaican Private and Public Sectors.

18. Phase II of Workstream I states that the contractor would "Develop drafting instructions for submission to the Chief Parliamentary Counsel for the drafting of a National Cybersecurity Authority Act." Can you please clarify if in addition to the legislative framework, the contractor would be required to draft the National Cybersecurity Authority Act as well?

    No, the legislative framework and the drafting instructions, which are the anticipated outputs, will be sent to the local drafters for the actual drafting of the Act.

19. How many sectorial CIRTs and sectorial SOCs are there in Jamaica?

    None. The intent is to create them as a part of the project.

20. We would like to know if there are any additional requirements or instructions for submitting a proposal as a consortium. For example, do we need to provide a separate cover letter or include a memorandum of understanding (MOU) among the consortium partners? Are there any other pieces of information or documentation that we should include in our proposal?"

For proposals that contain consortiums, please include a MOU with each partner

All other RFP terms remain unchanged.