



Iraq Governance and Performance Accountability Project (IGPA)

Request for Proposals (RFP)

Mega Water Plants Rehabilitation & Standard Operating Procedures

Tender No. RFP-DAI-IGPA-19-0135

Issue Date: Sep 11, 2019

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Synopsis of the RFP

RFP No.	RFP-DAI-IGPA-19-0135
Issue Date	Sep 11, 2019
Title	Mega Water Plants Rehabilitation & Standard Operating Procedures
Issuing Office & Email/Physical Address for Submission of Proposals	Iraq Governance and Performance Accountability Project, Baghdad Office Al Jadriya, Baghdad ProcurementIGPA@dai.com
Deadline for Receipt of Questions	Sep. 29, 2019 5:00pm Baghdad Local Time
Bidders' Conference	<u>Sep 26, 2019 at 04:00pm Baghdad Local Time in Babylon Rotana Hotel, Al-Jadriya, Baghdad.</u>
Deadline for Receipt of Proposals	October 6, 2019, 5:00pm Baghdad time
Point of Contact	IGPAProcurementINBOX@dai.com
Anticipated Award Type	Firm Fixed Price Subcontract
Basis for Award	An award will be made based on the Trade Off Method. The award will be issued to the responsible and reasonable offeror who provides the best value to DAI and its client using a combination of technical and cost/price factors.

Interested Offerors may obtain a full copy of the RFP which contains detailed instructions for preparation of the proposal. The RFP may be collected from the address and/or contact person above.

I. Introduction and Purpose

I.1 Purpose

DAI, the implementer of the USAID-funded Iraq Governance and Performance Accountability (IGPA) project, invites qualified offerors to submit proposals for this tender request.

Activities.

The Issuing Office and Contact Person noted in the above synopsis is the sole point of contact at DAI for purposes of this RFP. Any prospective offeror who fails to register their interest with this office assumes complete responsibility in the event that they do not receive direct communications (amendments, answers to questions, etc.) prior to the closing date.

I.2 Type of Award Anticipated

DAI anticipates awarding a Firm Fixed Price Subcontract. This award type is subject to change during the course of negotiations.

2. General Instructions to Offerors

2.1 General Instructions

“Offeror”, “Subcontractor”, and/or “Bidder” means a firm proposing the work under this RFP. “Offer” and/or “Proposal” means the package of documents the firm submits to propose the work.

Offerors wishing to respond to this RFP must submit proposals, in English, in accordance with the following instructions. Offerors are required to review all instructions and specifications contained in this RFP. Failure to do so will be at the Offeror’s risk. If the solicitation is amended, then all terms and conditions not modified in the amendment shall remain unchanged.

Issuance of this RFP in no way obligates DAI to award a subcontract or purchase order. Offerors will not be reimbursed for any costs associated with the preparation or submission of their proposal. DAI shall in no case be responsible or liable for these costs.

Proposals are due no later than **October 6, 2019, 5:00pm Baghdad time**, to be submitted to ProcurementIGPA@dai.com. The RFP number and title of the activity must be stated in the subject line of the email. Technical and cost proposals may be submitted in the same email. Late offers will be rejected except under extraordinary circumstances at DAI’s discretion. All proposals submitted in hardcopy shall be sealed and labeled with the RFP Number.

The submission to DAI of a proposal in response to this RFP will constitute an offer and indicates the Offeror’s agreement to the terms and conditions in this RFP and any attachments hereto. DAI reserves the right not to evaluate a non-responsive or incomplete proposal.

2.2 Proposal Cover Letter

A cover letter shall be included with the proposal on the Offeror’s company letterhead with a duly authorized signature and company stamp/seal using Attachment B as a template for the format. The cover letter shall include the following items:

- The Offeror will certify a validity period of 90 days for the prices provided.
- Acknowledge the solicitation amendments received.

2.3 Questions regarding the RFP

Each Offeror is responsible for reading and complying with the terms and conditions of this RFP. Requests for clarification or additional information must be submitted in writing via email or in writing to the Issuing Office as specified in the Synopsis above. No questions will be answered by phone. Any verbal information

received from a DAI or IGPA employee or other entity shall not be considered as an official response to any question regarding this RFP.

Copies of questions and responses will be distributed in writing to all prospective bidders who are on record as having received this RFP after the submission date specified in the Synopsis above.

3. Instructions for the Preparation of Technical Proposals

Technical proposals shall be clearly labeled as “VOLUME I: TECHNICAL PROPOSAL”.

Technical proposals shall include the following contents

1. Technical Approach - Description of the proposed services which meets or exceeds the stated technical specifications or scope of work.
 - i. Methodology: Describes the systematic approach that demonstrates the achievement of timely and acceptable performance of the work.
 - ii. Training approach: Describes the approach of conducting the trainings, mechanism, courses design, training plan and the selection criteria of the trainees. The offeror should demonstrate well understanding of the need requirements of the trainings.
 - iii. Cross-cutting themes: Explanation of how vendor will integrate result-based management, gender equality, and capacity building in the technical approach.
2. Project Implementation Plan: Description of actions that demonstrate how to implement the activities in the context of achieving project objectives, addressing requirements, and meeting expectations. The PIP should demonstrate details for all the activities within a proposed timeline.
3. Management approach:
 - i. Organizational structure: Description of the Offeror’s proposed organizational structure includes the staff assigned to the project. The proposal should describe how the proposed team members have the necessary experience and capabilities to carry out the Technical Approach.
 - ii. CVs: The proposal should include relevant CVs that match the management and technical requirements.
4. Corporate Capabilities or Past Performance –Provide a list of at least four (4) recent awards of similar scope and duration, specifically relating to work with international organizations and USAID are highly desirable. The information shall be supplied as a table and shall include the legal name and address of the organization for which services were performed, a description of work performed, the duration of the work and the value of the contract, description of any problems encountered and how it was resolved, and a current contact phone number of a responsible and knowledgeable representative of the organization. See Attachment D.

3.1 Services Specified

For this RFP, DAI is in need of the services described in Attachment A.

3.2 Technical Evaluation Criteria

Each proposal will be evaluated and scored against the evaluation criteria and evaluation sub-criteria, which are stated in the table below. Cost/Price proposals are not assigned points, but for overall evaluation purposes of this RFP, technical evaluation factors other than cost/price, when combined, are considered significantly more important than cost/price factors.

Evaluation Criteria	Maximum Points
Technical Approach	40 points
i. Methodology	25 points
ii. Training approach	15 points

Project Implementation Plan	25 points
Management Approach or Personnel Qualifications	15 points
i. Proposed organizational structure	5 points
ii. CVs	10 points
Corporate Capabilities or Past Performance	20 points
TOTAL	100 points

4. Instructions for the Preparation of Cost/Price Proposals

4.1 Cost/Price Proposals

Cost/Price proposals shall be clearly labeled as “VOLUME II: COST/PRICE PROPOSAL”.

The Subcontractor is responsible for all applicable taxes and fees, as prescribed under the applicable laws for income, compensation, permits, licenses, and other taxes and fees due as required.

Detailed budget notes must be included in the “notes” column of the cost/price proposal describing in detail the specifications and calculations of each proposed line item. Separate cost/price schedules may be included for more detail if needed.

5. Basis of Award

5.1 Best Value Determination

DAI will review all proposals, and make an award based on the technical and cost evaluation criteria stated above, and select the offeror whose proposal provides the best value to DAI. DAI may also exclude an offer from consideration if it determines that an Offeror is "not responsible", i.e., that it does not have the management and financial capabilities required to perform the work required.

Evaluation points will not be awarded for cost. Cost will primarily be evaluated for realism and reasonableness. DAI may award to a higher priced offeror if a determination is made that the higher technical evaluation of that offeror merits the additional cost/price.

DAI may award to an Offeror without discussions. Therefore, the initial offer **must contain the Offeror's best price and technical terms.**

5.2 Responsibility Determination

DAI will not enter into any type of agreement with an Offeror prior to ensuring the Offeror's responsibility. When assessing an Offeror's responsibility, the following factors are taken into consideration:

1. Provide evidence of the required business licenses to operate in the host country.
2. Evidence of a DUNS number (explained below and instructions available upon request).
3. The source, origin and nationality of the products or services are not from a Prohibited Country (explained below).
4. Having adequate financial resources to finance and perform the work or deliver goods or the ability to obtain financial resources without receiving advance funds from DAI.
5. Ability to comply with required or proposed delivery or performance schedules.
6. Have a satisfactory past performance record.

7. Have a satisfactory record of integrity and business ethics.
8. Have the necessary organization, experience, accounting and operational controls and technical skills.
9. Have the necessary production, construction and technical equipment and facilities if applicable.
10. Be qualified and eligible to perform work under applicable laws and regulations.

6. Inspection & Acceptance

The designated DAI Project Manager will inspect from time to time the services being performed to determine whether the activities are being performed in a satisfactory manner, and that all equipment or supplies are of acceptable quality and standards. The subcontractor shall be responsible for any countermeasures or corrective action, within the scope of this RFP, which may be required by the DAI Chief of Party as a result of such inspection.

7. Compliance with Terms and Conditions

7.1 General Terms and Conditions

Offerors agree to comply with the general terms and conditions for an award resulting from this RFP. The selected Offeror shall comply with all Representations and Certifications of Compliance listed in Attachment G.

7.2 Source and Nationality

Under the authorized geographic code for its contract DAI may only procure goods and services from the following countries.

Geographic Code 937: Goods and services from the United States, the cooperating country, and "Developing Countries" other than "Advanced Developing Countries: excluding prohibited countries. A list of the "Developing Countries" as well as "Advanced Developing Countries" can be found at: <http://www.usaid.gov/policy/ads/300/310maa.pdf> and <http://www.usaid.gov/policy/ads/300/310mab.pdf> respectively.

7.1 Data Universal Numbering System (DUNS)

There is a **mandatory** requirement for your organization to provide a DUNS number to DAI. The Data Universal Numbering System is a system developed and regulated by Dun & Bradstreet (D&B) that assigns a unique numeric identifier, referred to as a "DUNS number" to a single business entity. Without a DUNS number, DAI cannot deem an Offeror "responsible" to conduct business with and therefore, DAI will not enter into a subcontract/purchase order or monetary agreement with any organization. The determination of a successful offeror/applicant resulting from this RFP/RFQ/RFA is contingent upon the winner providing a DUNS number to DAI. Offerors who fail to provide a DUNS number will not receive an award and DAI will select an alternate Offeror.

All U.S. and foreign organizations which receive first-tier subcontracts/ purchase orders with a value of \$25,000 and above **are required** to obtain a DUNS number prior to signing of the agreement. Organizations are exempt from this requirement if the gross income received from all sources in the previous tax year was under \$300,000. DAI requires that Offerors sign the self-certification statement if the Offeror claims exemption for this reason.

Instructions for obtaining a DUNS number will be sent to the selected vendor upon request.

For those not required to obtain a DUNS number, DAI will send the "Self-Certification for Exemption from DUNS Requirement" form to the selected vendor upon request.

8. Procurement Ethics

Neither payment nor preference shall be made by either the Offeror, or by any DAI staff, in an attempt to affect the results of the award. DAI treats all reports of possible fraud/abuse very seriously. Acts of fraud or corruption will not be tolerated, and DAI employees and/or subcontractors/grantees/vendors who engage in such activities will face serious consequences. Any such practice constitutes an unethical, illegal, and corrupt practice and either the Offeror or the DAI staff may report violations to the Toll-Free Ethics and Compliance Anonymous Hotline at +1 855-603-6987, via the DAI website, or via email to FPI_hotline@dai.com. DAI ensures anonymity and an unbiased, serious review and treatment of the information provided. Such practice may result in the cancellation of the procurement and disqualification of the Offeror's participation in this, and future, procurements. Violators will be reported to USAID, and as a result, may be reported to the U.S. Department of Justice to be included in a Restricted Parties list, preventing them from participating in future U.S. Government business.

Offerors must provide full, accurate and complete information in response to this solicitation. The penalty for materially false responses is prescribed in Section 1001 of Title 18 of the United States Code.

In addition, DAI takes the payment of USAID funds to pay Terrorists, or groups supporting Terrorists, or other parties in exchange for protection very seriously. Should the Terrorist, groups or other parties attempt to extort/demand payment from your organization you are asked to immediately report the incident to DAI's Ethics and Compliance Anonymous Hotline at the contacts described in this clause.

By submitting an offeror, offerors certify that they have not/will not attempt to bribe or make any payments to DAI employees in return for preference, nor have any payments with Terrorists, or groups supporting Terrorists, been attempted.

9. Attachments

9.1 Attachment A: Scope of Work for Services or Technical Specifications

9.1.1 Activity Purpose and Summary

The main purpose of this activity is to support The Ministry of Water Resources in Iraq in modernizing its water management tools and capabilities to better balance the need of water across the country. This will be done through the rehabilitation of two mega water treatment plants in Basrah and building the capacity of operators to operate and maintain them properly.

9.1.2 Background and Rationale

In year 2, an IGPA/Takamul subcontractor conducted a technical assessment for 15 compact water treatment plants in Basrah with capacity between 10 and 50 m³/hour (with an exception of one plant with a capacity of 150 m³/hour). The assessment included the electrical, mechanical, chemical and structural components of each plan and accordingly recommendations were issued on the feasibility of rehabilitating each plant, and the Bill of Quantities (BoQ) and associated cost of rehabilitation.

In total, 13 water plants with a total capacity of 410 m³/hour were recommended to be refurbished with a total cost of approximately IQD 107.8 billion (appr. USD 914,000) and would benefit up to 100,000 people. The Governor of Basrah agreed to implement these rehabilitations and to allocate a budget for it from the provincial budget of 2019. In addition, the project developed Standard Operating Procedures (SOPs) for Operation & Maintenance (O&M) of water treatment and desalination facilities and trained staff on the proper implementation of these SOPs.

However, there are 210 water treatment plants in the province, many of which are much larger. Upgrades to these plants are required to improve their operational efficiency and performance. This will result in better water services through the improvement of supply hours to customers, improved water quality, and reduced maintenance and repairs costs.

Moving into year 3, IGPA/Takamul will conduct further investigations and audits of water facilities and identify large (mega) water treatment and desalination facilities (with capacity of more than 1,500 m³/hour) servicing highly dense population areas to replicate this work. In addition, IGPA/Takamul will expand its training program on SOPs for proper O&M of water treatment facilities through a training of trainers (TOT) program.

9.1.3 Objectives

The overall objective of this activity is to increase water supply hours and reduce maintenance costs of water treatment facilities. The following are the more specific objectives aligned with this overall objective:

- 1- Conduct a quick audit of the water treatment units and plants in Basrah and consolidate a list of them.
- 2- Conduct a detailed technical assessment for two selected mega water plants in Basrah to identify the rehabilitation requirements and produce a BoQ to implement the needed rehabilitation associated with an estimated cost.
- 3- Prepare the SOPs for the operation and maintenance of the selected mega treatment plants.

- 4- Build the capacity of the operators of water treatment plants on the O&M processes of these plants using the previously prepared SOPs.
- 5- Train a group of operators to become trainers on the O&M processes in the water treatment plants.

9.1.4 Statement of Work & Technical Proposal

Under this Scope of Work, the vendor shall contribute to performing, but not limited to, the specific tasks specified under the following categories:

Task One: Project Kick-off

The vendor will submit an implementation plan within one week of signing the contract (10 pages maximum). The implementation plan must consist of the following components and be accompanied by a kick-off meeting/call with IGPA staff:

- A description of the project lifecycle, including the phases and detailed deliverables under each phase
- The tasks under each phase, with a timeline for estimating each of these tasks
- The allocated resources for each task, including the key person in charge
- A communication protocol that describes how communication will be managed during the project in order to ensure the exchange of the needed information at the right time, content and to the right persons(s)
- A risk management plan that identifies the key risks in the project and the proposed response plans to deal with them.

Task Two: Consolidate the list of Basrah's water treatment plants and identify priority plants

The vendor and in cooperation with Basrah Water Directorate will consolidate a list of all Water Plants in Basrah, which are estimated to be 210 plants of different types and capacities.

Accordingly, a list of these plants will be prepared which contains the following for each plan:

- Name of plant
- Geographic locations and coordinates
- Capacity
- Estimated number of beneficiaries
- Type of plant (Water Treatment, desalination...etc.)
- Status of plant (operating, needs maintenance, non-functioning...etc.)

The vendor then and based on discussions with Basrah Water Directorate will select two mega plants (with capacity of over 1,500 m³/hour) to assess and prepare rehabilitation plans for

Task Three: Conduct a technical assessment of water plants

The vendor will visit the selected mega water plants and conduct a detailed technical assessment including mechanical, electro-mechanical, electrical and civil components. The team will examine current operation and preventive/routine maintenance practices, as well as maintenance records and information, as available, such as pump run-time, water flows in case meters are available, etc. During the visit, the vendor

will also establish the profile of staff to participate in this activity and collect the following information (to the extent information is available):

- Technical documents such as as-built drawings of target plants, operation manuals, etc.
- Financial data related to the maintenance cost of treatment plants.
- Technical data such as pumps run-time.
- Any other available information.

Task Four: Prepare a detailed technical assessment report with recommendations

Based on the results of the assessment, the vendor will prepare a detailed assessment of the target treatment plants including the following:

- A detailed description of the different components of the plant (e.g. containers, pumps, filters, electricity panels...etc.) and deficiencies in any of them.
- The rehabilitation requirements for the plant, including maintenance and spare parts.
- Pictures describing the current situation of these plants and deficiencies in O&M practices,
- A Bill of Quantity of the work and parts needed to rehabilitate the plans with a cost-estimate of recommended rehabilitations to allow provincial authorities to plan these works accordingly.
- The rehabilitation plan, which includes a description of the work (tasks) that need to be carried out to refurbish each of the two plants.

Given that the rehabilitation of target treatment facilities will improve their efficiency and water supply services, the assessment report will include recommendations to shut-down nearby smaller treatment facilities as appropriate.

It should be taken into consideration that the results of this task will be used by IGPA/Takamul team to prepare tender documents for the implementation of these rehabilitations in cooperation with the Water Directorate using the Standard Bidding Documents (SBDs). Basrah Water Directorate will provide funds for the execution of rehabilitation works.

Task Five: Prepare O&M Standard Operating Procedures

Based on the observations during the assessment of the plants and discussions with the plant operators, the vendor will prepare detailed procedures that describe how the work will be carried out to operate and conduct routine/preventive maintenance of each of the two water plants. These procedures will be designed in the form of simple reference documents and guidelines to be used during an on-the-job training to build operators capacities and improve O&M.

They will include but not limited to the following elements:

- A description of the plant and its key components
- A detailed description of the procedures used to operate and maintain each of these components, and how to plan for the maintenance operations. In addition to the procedures for water quality testing on a regular basis
- The documents/templates that should be used to support the implementation of the processes, with clear guidelines on how to use and fill them.

The SoPs should be supported with graphical illustrations and pictures as much as possible.

Task Six: Build staff capacity to implement the existing SOPs for O&M of water treatment facilities

The vendor will train a number of operators in the two treatment plants on the implementation of the standard operating procedures that were delivered for the operation and routine/ preventive maintenance of water treatment facilities and on quality testing and monitoring.

The training will be delivered to staff designated by the water directorate, and will take place on-site, in the designated water treatment plants, to make sure that the training can be implemented practically and address issues operators face in their day-to-day work. Furthermore, IGPA/Takamul will prepare a short, simplified version of O&M procedures in the form of hand-outs for skilled operators with simple instructions for their day-to-day use.

Moreover, the vendor will select two of the trainees from the group of trained operators to become trainers themselves who can transfer knowledge about the operation and maintenance of these plans in the future. The selection of these trainers will be done in coordination with Basrah Water Directorate.

The vendor will design and conduct a Training of Trainers (ToT) program for the selected operators to enable them to do the training themselves in the future.

Technical Proposal

The technical proposal should include the following:

- I. Technical Approach - Description of the proposed services which meets or exceeds the stated technical specifications or scope of work.
 - i. Methodology: Describes the systematic approach that demonstrates the achievement of timely and acceptable performance of the work.
 - ii. Training approach: Describes the approach of conducting the trainings, mechanism, courses design, training plan and the selection criteria of the trainees. The offeror should demonstrate well understanding of the need requirements of the trainings.
 - iii. Cross-cutting themes: Explanation of how vendor will integrate result-based management, gender equality, and capacity building in the technical approach.
2. Project Implementation Plan: Description of actions that demonstrate how to implement the activities in the context of achieving project objectives, addressing requirements, and meeting expectations. The PIP should demonstrate details for all the activities within a proposed timeline.
3. Management approach:
 - i. Organizational structure: Description of the Offeror's proposed organizational structure includes the staff assigned to the project. The proposal should describe how the proposed team members have the necessary experience and capabilities to carry out the Technical Approach.
 - ii. CVs: The proposal should include relevant CVs that match the management and technical requirements.
4. Corporate Capabilities or Past Performance –Provide a list of at least four (4) recent awards of similar scope and duration, specifically relating to work with international organizations and USAID are highly desirable. The information shall be supplied as a table and shall include the legal name and address of the organization for which services were performed, a description of work performed, the duration of the work and the value of the contract, description of any problems encountered and how it was resolved, and a current contact phone number of a responsible and knowledgeable representative of the organization. See Attachment D.

Vendor Requirements:

- Has at least 5 years of experience in related technical area.
- Proven record in training in the related technical area.
- Provide examples of past technical deliverables specially water treatment plants.
- Current staff or access to staff with capacity to provide the needed deliverables.
- Strong analytical and research skills, including data analysis.
- Expertise in result-based management, gender equality, and capacity building are also important.

9.1.5 Deliverables

All deliverables should be provided in both English and Arabic languages.

Task	Deliverable	Timeframe
Task(1): Project Kick-off	- Proposed Project Management Plan	End of week 1
Task (2): Consolidate the list of Basrah's water treatment plants and identify priority plants	- A list of water plants in Basrah with the key information about each - Two mega treatment plants are selected to be assessed and to prepare rehabilitation plans for	End of week 5
Task (3): Conduct a technical assessment of water treatment plants	- Visits conducted to the selected plants and assessment conducted	End of week 16
Task (4): Prepare a detailed technical assessment report with recommendations	- A detailed assessment report for each plants which includes: <ul style="list-style-type: none"> o A detailed description of the different components of the plant (e.g. containers, pumps, filters, RO units, electricity panels...etc.) and deficiencies in any of them. o The rehabilitation requirements for the plant, including maintenance and spare parts. o Pictures describing the current situation of these plants and deficiencies in O&M practices, o A Bill of Quantity of the work and parts needed to rehabilitate the plans with a cost-estimate of 	End of week 22

	<p>recommended rehabilitations to allow provincial authorities to plan these works accordingly.</p> <ul style="list-style-type: none"> ○ The rehabilitation plan, which includes a description of the work (tasks) that need to be carried out to refurbish each of the two plants. 	
Task (5): Prepare O&M Standard Operating Procedures	<ul style="list-style-type: none"> - Detailed SOPs for the operation and maintenance of each plant - Simple guidelines and SOPs for O&M of water treatment plants. 	End of week 30
Task (6): Build staff capacity to implement the existing SOPs for O&M of water treatment facilities	<ul style="list-style-type: none"> - Training of selected operators on the implementation of SOPs on site - Training material for the ToT - Training conducted for the two operators who will become trainers on the implementation of the SOPs 	End of week 36

Timeframe/duration

The period of implementation of this award will be 9 months.

9.2 Attachment B: Proposal Cover Letter

[On Firm's

Letterhead]

<Insert date>

TO: Click here to enter text.

Development Alternatives, Inc.

We, the undersigned, provide the attached proposal in accordance with **RFP**-Click here to enter text.-Click here to enter text. issued on Click here to enter text.. Our attached proposal is for the total price of <Sum in Words (\$0.00 Sum in Figures) >.

I certify a validity period of 90 days for the prices provided in the attached Price Schedule/Bill of Quantities. Our proposal shall be binding upon us subject to the modifications resulting from any discussions.

Offeror shall verify here the items specified in this RFP document.

We understand that DAI is not bound to accept any proposal it receives.

Yours sincerely,

Authorized Signature:

Name and Title of Signatory: Click here to enter text.

Name of Firm: Click here to enter text.

Address: Click here to enter text.

Telephone: Click here to enter text.

Email: Click here to enter text.

Company Seal/Stamp:

9.3 Attachment C: Detailed Budget and Price Schedule

Please provide a budget narrative with the following budget that includes the detailed assumptions used when developing the activity budget.

Nr.	Line Item	Unit	Quantity	Unit Price	Total Cost	Notes
A	Salaries and Wages					
1						
2						
3						
4						
5						
6						
	Sub-Total					
B	Fringe Benefits					
1						
2						
3						
4						
5						
	Sub-Total					
C	Travel, Transportation and Per Diem					
1						
2						

3						
4						
5						
	Sub-Total					
D	Allowances					
1						
2						
3						
	Sub-Total					
E	Other Direct Costs					
1						
2						
3						
4						
5						
	Sub-Total					
	GRAND TOTAL IN Iraqi Dinar					
	GRAND TOTAL in USD					

Price Schedule

Grand total in price schedule should equal grand total in detailed budget.

Item Number	Item Name	Description/Specifications	Duration	Unit Price	Total Price
1	Project Kick-Off	Proposed Project Management Plan 10 pages max.	End of week 1		
2	Consolidate the list of Basrah's water treatment plants and identify priority plants	A list of water plants in Basrah with the key information about each Two mega treatment plants are selected to be assessed and to prepare rehabilitation plans for	End of week 5		
3	Conduct a technical assessment of water treatment plants	Visits conducted to the selected plants and assessment conducted	End of week 16		
4	Prepare a detailed technical assessment report with recommendations	<ul style="list-style-type: none"> - A detailed assessment report for each plants which includes: <ul style="list-style-type: none"> o A detailed description of the different components of the plant (e.g. containers, pumps, filters, RO units, electricity panels...etc.) and deficiencies in any of them. o The rehabilitation requirements for the plant, including maintenance and spare parts. o Pictures describing the current situation of these plants and deficiencies in O&M practices, o A Bill of Quantity of the work and parts needed to rehabilitate the plans with a cost-estimate of recommended rehabilitations to allow provincial authorities to plan these works accordingly. <p>The rehabilitation plan, which includes a description of the work (tasks) that need to be carried out to refurbish each of the two plants.</p>	End of week 22		

5	Prepare O&M Standard Operating Procedures	<ul style="list-style-type: none"> - Detailed SOPs for the operation and maintenance of each plant Simple guidelines and SOPs for O&M of water treatment plants. Max 10 pages each report.	End of week 30		
6	Build staff capacity to implement the existing SOPs for O&M of water treatment facilities	<ul style="list-style-type: none"> - Training of selected operators on the implementation of SOPs on site - Training material for the ToT Training conducted for the two operators who will become trainers on the implementation of the SOPs	End of week 36		
GRAND TOTAL IN Click here to enter text.					
GRAND TOTAL IN UNITED STATES DOLLARS					\$

9.4 Attachment D: Past Performance Form

Include projects that best illustrate your work experience relevant to this RFP, sorted by decreasing order of completion date.

Projects should have been undertaken in the past three years. Projects undertaken in the past six years may be taken into consideration at the discretion of the evaluation committee.

#	Project Title	Description of Activities	Location Province/District	Client Name/Tel No	Cost in US\$	Start-End Dates	Completed on schedule (Yes/No)	Completion Letter Received? (Yes/No)	Type of Agreement, Subcontract, Grant, PO (fixed price, cost reimbursable)
1									
2									
3									
4									
5									

9.5 Attachment E: Representations and Certifications of Compliance

1. Federal Excluded Parties List - The Bidder Select is not presently debarred, suspended, or determined ineligible for an award of a contract by any Federal agency.
2. Executive Compensation Certification- FAR 52.204-10 requires DAI, as prime contractor of U.S. federal government contracts, to report compensation levels of the five most highly compensated subcontractor executives to the Federal Funding Accountability and Transparency Act Sub-Award Report System (FSRS)
3. Executive Order on Terrorism Financing- The Contractor is reminded that U.S. Executive Orders and U.S. law prohibits transactions with, and the provision of resources and support to, individuals and organizations associated with terrorism. It is the legal responsibility of the Contractor/Recipient to ensure compliance with these Executive Orders and laws. Recipients may not engage with, or provide resources or support to, individuals and organizations associated with terrorism. No support or resources may be provided to individuals or entities that appear on the Specially Designated Nationals and Blocked persons List maintained by the US Treasury (online at www.SAM.gov) or the United Nations Security Designation List (online at: http://www.un.org/sc/committees/1267/aq_sanctions_list.shtml). This provision must be included in all subcontracts/sub awards issued under this Contract.
4. Trafficking of Persons – The Contractor may not traffic in persons (as defined in the Protocol to Prevent, Suppress, and Punish Trafficking of persons, especially Women and Children, supplementing the UN Convention against Transnational Organized Crime), procure commercial sex, and use forced labor during the period of this award.
5. Certification and Disclosure Regarding Payment to Influence Certain Federal Transactions – The Bidder certifies that it currently is and will remain in compliance with FAR 52.203-11, Certification and Disclosure Regarding Payment to Influence Certain Federal Transactions.
6. Organizational Conflict of Interest – The Bidder certifies that will comply FAR Part 9.5, Organizational Conflict of Interest. The Bidder certifies that is not aware of any information bearing on the existence of any potential organizational conflict of interest. The Bidder further certifies that if the Bidder becomes aware of information bearing on whether a potential conflict may exist, that Bidder shall immediately provide DAI with a disclosure statement describing this information.
7. Prohibition of Segregated Facilities - The Bidder certifies that it is compliant with FAR 52.222-21, Prohibition of Segregated Facilities.
8. Equal Opportunity – The Bidder certifies that it does not discriminate against any employee or applicant for employment because of age, sex, religion, handicap, race, creed, color or national origin.
9. Labor Laws – The Bidder certifies that it is in compliance with all labor laws.
10. Federal Acquisition Regulation (FAR) – The Bidder certifies that it is familiar with the Federal Acquisition Regulation (FAR) and is in not in violation of any certifications required in the applicable clauses of the FAR, including but not limited to certifications regarding lobbying, kickbacks, equal employment opportunity, affirmation action, and payments to influence Federal transactions.
11. Employee Compliance – The Bidder warrants that it will require all employees, entities and individuals providing services in connection with the performance of an DAI Purchase Order to comply with the provisions of the resulting Purchase Order and with all Federal, State, and local laws and regulations in connection with the work associated therein.

By submitting a proposal, offerors agree to fully comply with the terms and conditions above and all applicable U.S. federal government clauses included herein, and will be asked to sign these Representations and Certifications upon award.

9.6 Attachment F: Proposal Checklist

Offeror: _____

Have you?

☐ Submitted your proposal to DAI in a sealed envelope to the address (electronic or mailing) as specified in General Instructions above?

Does your proposal include the following?

☐ Signed Cover Letter *(use template in Attachment B)*

☐ Separated Technical and Cost proposals individually sealed and labeled as Volume I and Volume II respectfully.

☐ Included Proposal of the Product or Service that meets the technical requirements as per Attachment A

☐ Provided response to each of the evaluation criteria

☐ Included documents used to determine Responsibility

☐ Included evidence of a DUNS Number OR Self Certification for Exemption from DUNS Requirement

☐ Included Past Performance *(use template in Attachment D)*

Offeror representative should sign and stamp below acknowledging that the requirements concerning the statement of work and proposal have been read and understood. This checklist should be submitted as part of the offeror's proposal package.

Signature: _____

Name: _____

Title: _____

Company: _____

Date: _____

Stamp: