

COURSE REGISTRATION APPEAL TIMELINE FOR SEMESTER 1, AY2023/24 - for UNDERGRADUATE (UG) & CONTINUING AND PROFESSIONAL EDUCATION (CPE) STUDENTS

Notes:

1. Refer to Appendix - Appeal Types section of CourseReg userguide (<https://nus.edu.sg/coursereg/docs/CourseReg-Student-User-Guide.pdf>) for more details on the individual appeals.
2. While the outcome of your appeal is still pending, avoid spamming with emails to the approvers and submitting incorrect appeal types to address the same issue.
3. Refer to CourseReg's Contact Us page to contact appeal approvers of respective appeal types for urgent assistance.

Updated: 13 Jun 23, 6:00pm

Appeal Type	Approve by	Available for	Start Time & Date	End Time & Date
Unable to fulfill Requisites (for Rd 0)	Host Department	UG	9am, 27 Jun 23	5pm, 28 Jun 23
Issues while selecting Course (for Rd 0)	Host Department	UG	9am, 27 Jun 23	5pm, 28 Jun 23
Change Admin Allocated Classes (for Rd 0)	Host Department	UG	9am, 27 Jun 23	5pm, 30 Jun 23
Unable to fulfill Requisites (for Rd1-3)	Host Department	UG and CPE	9am, 26 Jul 23	5pm, 18 Aug 23
Issues while selecting Course (for Rd1-3)	Host Department	UG and CPE	9am, 26 Jul 23	5pm, 8 Aug 23
Change Admin Allocated Classes (for Rd1-3)	Host Department	UG and CPE	9am, 26 Jul 23	5pm, 22 Aug 23
Max Workload Waiver (for Rd1-3)	Home Faculty	UG and CPE	9am, 26 Jul 23	6pm, 25 Aug 23
Min Workload Waiver (for Rd1-3)	Home Faculty	UG	9am, 26 Jul 23	6pm, 25 Aug 23
Unable to secure course (for Rd1-3)	Host Department	UG and CPE	6pm, 11 Aug 23	6pm, 25 Aug 23
Change Lecture Class (for Rd1-3)	Host Department	UG and CPE	6pm, 11 Aug 23	6pm, 25 Aug 23
Add/Change Tutorial Class (for Rd1-3)	Host Department	UG and CPE	5.01pm, 22 Aug 23	6pm, 1 Sep 23