

COURSE REGISTRATION APPEAL TIMELINE FOR SEMESTER 2, AY2024/25 - for GRADUATE (GD) STUDENTS

Notes:

- 1. Refer to Appendix - Appeal Types section of CourseReg userguide (<https://nus.edu.sg/coursereg/docs/CourseReg-Student-User-Guide.pdf>) for more details on the individual appeals.
- 2. While the outcome of your appeal is still pending, please refrain from sending multiple emails to the approvers and submitting appeal types that do not accurately address the issue.
- 3. Refer to CourseReg's Contact Us page to contact appeal approvers of respective appeal types for urgent assistance.

Updated: 5pm, 24 Sep 2024

Appeal Type	Approve by	Available for	Start Time & Date	End Time & Date	Note
Unable to fulfill Requisites (for Rd1-3)	Host Department	GD	9am, 2 Jan 25	12pm, 10 Jan 25	Not applicable to Duke-NUS students.
Change Admin Allocated Classes (for Rd1-3)	Host Department	GD	9am, 2 Jan 25	12pm, 16 Jan 25	
Appeal for GD English Course (for Rd1-3)	Host Department	GD	9am, 2 Jan 25	12pm, 16 Jan 25	Not applicable to Duke-NUS students.
Max Workload Waiver (for Rd1-3)	Home Faculty	GD	9am, 2 Jan 25	12pm, 16 Jan 25	
Min Workload Waiver (for Rd1-3)	Home Faculty	GD	9am, 2 Jan 25	12pm, 27 Jan 25	Not applicable to Duke-NUS students.
Change Lecture Class (for Rd1-3)	Host Department	GD	7pm, 11 Jan 25	12pm, 16 Jan 25	
Unable to secure course (for Rd1-3)	Home Faculty and/or Host Department	GD	7pm, 11 Jan 25	6pm, 23 Jan 25	For Duke-NUS students, this appeal is routed to Course Host directly.
Add/Change Tutorial Class (for Rd1-3)	Host Department	GD	5.01pm, 20 Jan 25	6pm, 28 Jan 25	Not applicable to Duke-NUS students.