

## MEETING NOTES

Team Meeting 2.15.2024

**WHEN:** Thursday, February 15th @ 4:00 PM

**PURPOSE:** First team meeting

**ATTENDANCE:** Spencer Rodenberg, Stephen Schmidt, Ben Stonestreet, Sophie Medallada, Kyle Whitmer (absent)

Kyle absent from meeting due to prior obligations.

Started coming up with ideas for a company name.

Company Names:

Swiss Alien

Kung-Fu Programmers

Ben created a term project GitHub repository and added the rest of the team members into it.

Decided on the company name Kung-Fu Programmers.

Reviewed the project management plan, seeing what we would need to fill out and deciding on a plan moving forward to fill out the plan. Unable to fully complete anything without the project assignment.

Made a plan to backup all important documents on Teams and GitHub.