



Microsoft Endpoint Manager Intune Accelerator

Prepared for



Date	13th August 2020
Version	1.0
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Position	Subject Matter Expert for Microsoft Endpoint ConfigMgr & Intune for Windows

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1. EXECUTIVE SUMMARY

The aim of this document is to capture details of the Software from request through to delivery of Software to the eTech Fusion Group estate using System Center Configuration Manager - Current Branch (ConfigMgr).

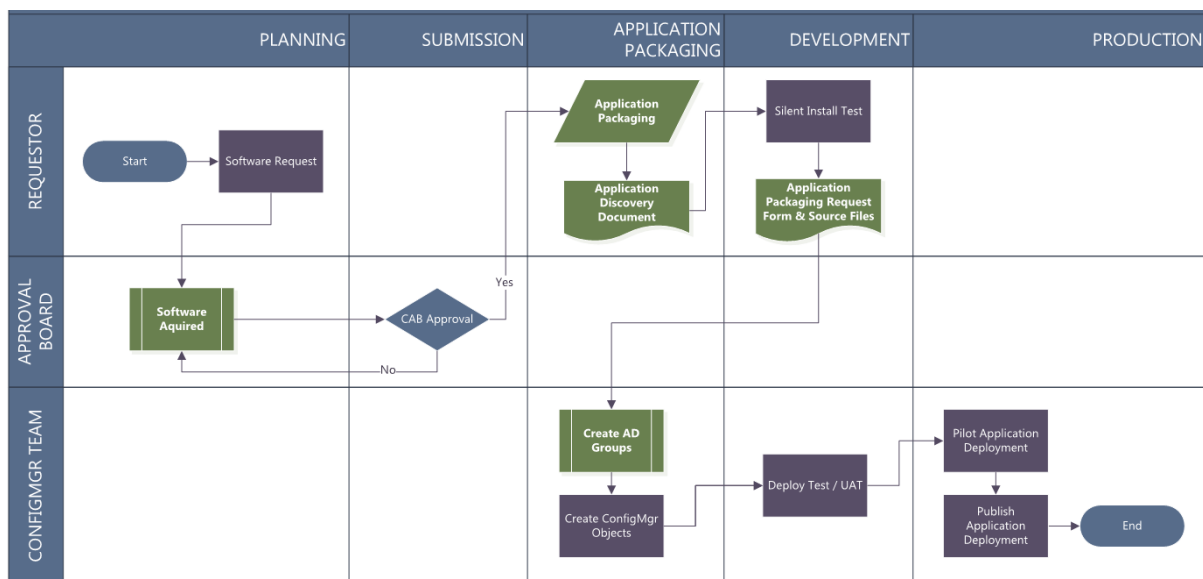
The SLA for each Software request to be packaged for deployment using ConfigMgr is 5 working days, Please complete sections: 3, 4 & 5 of this form and email to the ConfigMgr Team at: **DL Requests - ConfigMgr (SCCM)**

DLRequests-ConfigMgrSCCM@corporatedynamism.com

Once processed by the ConfigMgr Team, this document then is signed-off and ConfigMgr Application Object and deploy testing details are captured within section 6.

1.1. Application Packaging Request Process

The following flow details the application request lifecycle.



1.2. Appendices

There are no appendices to this document

1.3. Request for Change

REQUEST TYPE	<i>New Package / Upgrade / Retire Package</i>
REQUEST NUMBER (RFC)	<i>RFC-</i>
RFC APPROVAL DATE	<i>DD/MM/YYYY</i>
DATE/TIME (REQUEST RAISED)	<i>DD/MM/YYYY</i>
PACKAGE DELIVERY DEADLINE	<i>DD/MM/YYYY</i>
ENGINEER NAME & EMAIL	
PROJECT MGR NAME & EMAIL	
BUSINESS OWNER / TEAM	

2. SOFTWARE INFORMATION

NOTE: This section is to be completed by a member of the Requestor.

2.1. Software Detail

VENDOR / MANUFACTURER	Microsoft
SOFTWARE NAME	Office
VERSION	2010
PLATFORM / ARCHITECTURE	32bit / 64bit
OPERATING SYSTEM	Windows 7, 8.1, Windows 10 1909, Server OS
SOURCE FILES LOCATION	Please copy source files to: \\Repository\ds\Software\

2.2. Silent Install Parameters

INSTALL COMMAND LINE	
UNINSTALL COMMAND LINE	
MAX RUN TIME	120 mins
DEVICE / USER CENTRIC	Specify User / Computer
PRE-REQUISITE	If Yes - Please supply information in Section 2.2.2
REQUIREMENTS	User must be logged on, Mapped Drives required during install
LANGUAGE	English
BRIEF DESCRIPTION OF SOFTWARE	Installs Desktop Shortcut & Start Menu Program Name

2.2.1. Software Licence information

LICENSE TYPE	Concurrent license /Company specific license
NUMBER OF LICENSES	N/A or XX
LICENSE EXPIRY DATE	DD/MM/YYYY

2.2.2. Software – Pre-Requisite

VENDOR / MANUFACTURER	N/A
SOFTWARE NAME	N/A
VERSION	N/A
SOURCE FILES	N/A
INSTALL PARAMETERS	N/A

2.2.3. Software – Post Deployment Dependency

VENDOR / MANUFACTURER	N/A
SOFTWARE NAME	N/A
VERSION	N/A
SOURCE FILES	N/A
INSTALL PARAMETERS	N/A

2.2.4. Software Supersedence – Retire previous version

VENDOR / MANUFACTURER	N/A
SOFTWARE NAME	N/A
VERSION	N/A
SOURCE FILES	N/A
INSTALL PARAMETERS	N/A

3. SOFTWARE TESTING

NOTE: This section is to be completed by a member of the Requestor / Tester

DATE TESTED	<i>DD/MM/YYYY</i>
PACKAGING ELAPSED TIME	<i>3 hours</i>
TESTED BY	<i>This must not be the same person who did the packaging</i>
APPROVED (UAT) BY	<i>UAT User Name</i>
APPROVAL (UAT) DATE	<i>DD/MM/YYYY</i>
PACKAGE / APPLICATION TYPE	<i>.MSI / PowerShell / Transform / App-V Sequence</i>
JUSTIFICATION FOR NON-SUPPORTED APPLICATION TYPE	<i>N/A</i>
NOTES	

4. SIGN-OFF

NOTE: This section is to be completed by a member of the ConfigMgr Team.

4.1. ConfigMgr Object Information

APPLICATION NAME	[Ref-Number]_[Vendor]_[Application Name]_[Version]
AD INSTALL GROUP	<i>G_APPL_CM_Vendor_Application Name_Version_Install</i>
AD REMOVE GROUP	<i>G_APPL_CM_Vendor_Application Name_Version_Uninstall</i>
APPLICATION / PACKAGE OBJECT	<i>ConfigMgr Legacy Package or Application Object</i>
APPLICATION COMPLETION DATE	<i>DD/MM/YYYY</i>
CREATED BY	<i>Administrator Name</i>

4.2. Sign-Off Checklist

ITEM	PASS / FAIL	COMMENT
TEST DEPLOYED INSTALL		
TEST DEPLOYED UNINSTALL		
POWERSHELL SCRIPT LOCATION		
APP PKG REQUEST FORM - FINALISED		