

Org-Mode Reference Card (1/2)

(for version 8.2)

Getting Started

To read the on-line documentation try **M-x org-info**

Visibility Cycling

rotate current subtree between states	TAB
rotate entire buffer between states	S-TAB
restore property-dependent startup visibility	C-u C-u TAB
show the whole file, including drawers	C-u C-u C-u TAB
reveal context around point	C-c C-r

Motion

next/previous heading	C-c C-n/p
next/previous heading, same level	C-c C-f/b
backward to higher level heading	C-c C-u
jump to another place in document	C-c C-j
previous/next plain list item	S-UP/DOWN [2]

Structure Editing

insert new heading/item at current level	M-RET
insert new heading after subtree	C-RET
insert new TODO entry/checkbox item	M-S-RET
insert TODO entry/ckbx after subtree	C-S-RET
turn (head)line into item, cycle item type	C-c -
turn item/line into headline	C-c *
promote/demote heading	M-LEFT/RIGHT
promote/demote current subtree	M-S-LEFT/RIGHT
move subtree/list item up/down	M-S-UP/DOWN
sort subtree/region/plain-list	C-c ^
clone a subtree	C-c C-x c
copy visible text	C-c C-x v
kill/copy subtree	C-c C-x C-w/M-w
yank subtree	C-c C-x C-y or C-y
narrow buffer to subtree / widen	C-x n s/w

Capture - Refile - Archiving

capture a new item (C-u C-u = goto last)	C-c c [1]
refile subtree (C-u C-u = goto last)	C-c C-w
archive subtree using the default command	C-c C-x C-a
move subtree to archive file	C-c C-x C-s
toggle ARCHIVE tag / to ARCHIVE sibling	C-c C-x a/A
force cycling of an ARCHIVED tree	C-TAB

Filtering and Sparse Trees

construct a sparse tree by various criteria	C-c /
view TODO's in sparse tree	C-c / t/T
global TODO list in agenda mode	C-c a t [1]
time sorted view of current org file	C-c a L

Tables

Creating a table

just start typing, e.g. **|Name|Phone|Age RET |-** TAB
convert region to table **C-c |**
... separator at least 3 spaces **C-3 C-c |**

Commands available inside tables

The following commands work when the cursor is *inside a table*.
Outside of tables, the same keys may have other functionality.

Re-aligning and field motion

re-align the table without moving the cursor	C-c C-c
re-align the table, move to next field	TAB
move to previous field	S-TAB
re-align the table, move to next row	RET
move to beginning/end of field	M-a/e

Row and column editing

move the current column left	M-LEFT/RIGHT
kill the current column	M-S-LEFT
insert new column to left of cursor position	M-S-RIGHT
move the current row up/down	M-UP/DOWN
kill the current row or horizontal line	M-S-UP
insert new row above the current row	M-S-DOWN
insert hline below (C-u : above) current row	C-c -
insert hline and move to line below it	C-c RET
sort lines in region	C-c ^

Regions

cut/copy/paste rectangular region	C-c C-x C-w/M-w/C-y
fill paragraph across selected cells	C-c C-q

Miscellaneous

to limit column width to N characters, use	... <N> ...
edit the current field in a separate window	C-c ‘
make current field fully visible	C-u TAB
export as tab-separated file	M-x org-table-export
import tab-separated file	M-x org-table-import
sum numbers in current column/rectangle	C-c +

Tables created with the table.el package

insert a new table.el table	C-c ~
recognize existing table.el table	C-c C-c
convert table (Org-mode ↔ table.el)	C-c ~

Spreadsheet

Formulas typed in field are executed by **TAB**, **RET** and **C-c C-c**.
= introduces a column formula, := a field formula.

Example: Add Col1 and Col2	 =\$1+\$2
... with printf format specification	 =\$1+\$2;%.2f
... with constants from constants.el	 =\$1/\$c/\$cm
sum from 2nd to 3rd hline	 :=vsum(@II..@III)
apply current column formula	 =
set and eval column formula	C-c =
set and eval field formula	C-u C-c =
re-apply all stored equations to current line	C-c *
re-apply all stored equations to entire table	C-u C-c *
iterate table to stability	C-u C-u C-c *
rotate calculation mark through # * ! ^ _ \$	C-#
show line, column, formula reference	C-c ?
toggle grid / debugger	C-c }/{

Formula Editor

edit formulas in separate buffer	C-c ‘
exit and install new formulas	C-c C-c
exit, install, and apply new formulas	C-u C-c C-c
abort	C-c C-q
toggle reference style	C-c C-r
pretty-print Lisp formula	TAB
complete Lisp symbol	M-TAB
shift reference point	S-cursor
shift test line for column references	M-up/down
scroll the window showing the table	M-S-up/down
toggle table coordinate grid	C-c }

Links

globally store link to the current location	C-c l [1]
insert a link (TAB completes stored links)	C-c C-l
insert file link with file name completion	C-u C-c C-l
edit (also hidden part of) link at point	C-c C-l
open file links in emacs	C-c C-o
...force open in emacs/other window	C-u C-c C-o
open link at point	mouse-1/2
...force open in emacs/other window	mouse-3
record a position in mark ring	C-c %
jump back to last followed link(s)	C-c &
find next link	C-c C-x C-n
find previous link	C-c C-x C-p
edit code snippet of file at point	C-c ‘
toggle inline display of linked images	C-c C-x C-v

Working with Code (Babel)

execute code block at point	C-c C-c
open results of code block at point	C-c C-o
check code block at point for errors	C-c C-v c
insert a header argument with completion	C-c C-v j
view expanded body of code block at point	C-c C-v v
view information about code block at point	C-c C-v I
go to named code block	C-c C-v g
go to named result	C-c C-v r
go to the head of the current code block	C-c C-v u
go to the next code block	C-c C-v n
go to the previous code block	C-c C-v p
demarcate a code block	C-c C-v d
execute the next key sequence in the code	C-c C-v x
edit buffer	
execute all code blocks in current buffer	C-c C-v b
execute all code blocks in current subtree	C-c C-v s
tangle code blocks in current file	C-c C-v t
tangle code blocks in supplied file	C-c C-v f
ingest all code blocks in supplied file into the Library of Babel	C-c C-v i
switch to the session of the current code block	C-c C-v z
load the current code block into a session	C-c C-v l
view sha1 hash of the current code block	C-c C-v a

Completion

In-buffer completion completes TODO keywords at headline start, TeX macros after “\”, option keywords after “#-”, TAGS after “:”, and dictionary words elsewhere.

complete word at point	M-TAB
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Org-Mode Reference Card (2/2)

(for version 8.2)

TODO Items and Checkboxes

rotate the state of the current item	C-c C-t
select next/previous state	S-LEFT/RIGHT
select next/previous set	C-S-LEFT/RIGHT
toggle ORDERED property	C-c C-x o
view TODO items in a sparse tree	C-c / t
view 3rd TODO keyword's sparse tree	C-3 C-c / t
set the priority of the current item	C-c , [ABC]
remove priority cookie from current item	C-c , SPC
raise/lower priority of current item	S-UP/DOWN [2]
insert new checkbox item in plain list	M-S-RET
toggle checkbox(es) in region/entry/at point	C-c C-x C-b
toggle checkbox at point	C-c C-c
update checkbox statistics (C-u : whole file)	C-c #

Tags

set tags for current heading	C-c C-q
realign tags in all headings	C-u C-c C-q
create sparse tree with matching tags	C-c \
globally (agenda) match tags at cursor	C-c C-o

Properties and Column View

set property/effort	C-c C-x p/e
special commands in property lines	C-c C-c
next/previous allowed value	S-left/right
turn on column view	C-c C-x C-c
capture columns view in dynamic block	C-c C-x i
quit column view	q
show full value	v
edit value	e
next/previous allowed value	n/p or S-left/right
edit allowed values list	a
make column wider/narrower	> / <
move column left/right	M-left/right
add new column	M-S-right
Delete current column	M-S-left

Timestamps

prompt for date and insert timestamp	C-c .
like C-c . but insert date and time format	C-u C-c .
like C-c . but make stamp inactive	C-c !
insert DEADLINE timestamp	C-c C-d
insert SCHEDULED timestamp	C-c C-s
create sparse tree with all deadlines due	C-c / d
the time between 2 dates in a time range	C-c C-y
change timestamp at cursor ±1 day	S-RIGHT/LEFT0(ord's)-3 (r. 9. 0Td[([Q]ð)ŦJXF3 .9 01Tf-22 2. - .3 9Td[(c)29(ha)1(ngeynactiar/mo-30(oih/))-3 (dastamp)-3 (at)-3 (c(time)- (da)29