

Jake Styles

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EDUCATION

University of Victoria	2019-2025
Bachelor's in Computer Science with CO-OP Program	GPA: 6.0

WORK EXPERIENCE

BC Ministry of Public Safety & Solicitor General: Emergency Management BC Business Continuity Management (Co-op)	Sep 2022 - Dec 2022 Victoria BC
<ul style="list-style-type: none">Planning and leading meetings utilizing MS Teams and Outlook scheduling.Analysis and visualization of data from presentations and events.Implemented time-efficient systems for ministry performance via MS Excel.Researched and generated satellite phone schemes for ministries across BC.	
Byte Camp: Computer Training School	Jun 2024 - Aug 2025 Victoria BC
Lead Instructor	
<ul style="list-style-type: none">Experience instructing youth from ages 9-14 in a variety of computer-related areas (i.e Game Design, Coding)Utilized problem-solving skills in technology as well as managing behaviour in dynamic environments.Opportunity to teach and plan engaging and impactful lessonsRunning weeklong camps as a solo instructor.	
Elections BC: Voting Equipment Officer for Final Voting	October 19, 2024
<ul style="list-style-type: none">Setup and maintenance of voting equipment, and ballot counting / scantron cross observation	

VOLUNTEER WORK

Special Woodstock	2024 and 2025
Stage Volunteer	Cowichan BC
<ul style="list-style-type: none">Assisted with the mainstage setup, managing sound, and equipment takedown.Promotional Poster design for Special Woodstock 2025	

PROJECTS

Web Development: Band Website and Web Apps
<ul style="list-style-type: none">Gained insightful knowledge through responsive design, using tools such as Figma and development tools in the inspector tab.Built a knowledge base in HTML, CSS, and JavaScript to create unique website layouts, as well as using frameworks such as Bootstrap and Tailwind to increase time efficiency.Creation of a custom domain as well as hosting websites publiclyCustom CMS integration for client-side webpage customization.
Programming: AI Guitar Effect Generation:
<ul style="list-style-type: none">Team-oriented coding experience using shared git repositories, as well as planning meetings for progress and brainstorming sessions.Tasked with researching and implementing a dataset, as well as curating and processing data using Python & SQLTechnical Document writing and use of Markdown for GitHub README and Jupyter notebook files.

SKILLS

Languages: Python, C++, SQL, HTML, CSS, JavaScript,
Programs: MS Excel, MS word, Outlook, VS code, GitHub

REFERENCES AVAILABLE UPON REQUEST
