

**Irshad Ahammad. MD**  
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### **Professional Summary**

Result oriented professional possessing 20+ years of experience in Logistics operations, Inventory Management, MIS Reporting in MS Excel.

### **Career Path:**

Manager: 2015 – Till date  
Logistics Team Leader: 2010 to 2015  
Logistics Supervisor : From 2005 to 2010  
Logistics Assistant : From 2003 to 2005

Currently working has been as **Manager** in **Simplex Solution Pvt Ltd, Hyderabad** is a Indian based e-commerce company providing business services in the field of selling goods in Online stores like Amazon , Flipkart, Tatacliq, Meesho, Shopclues etc.

### **Professional Experience:**

- **Currently working as team leader from July-2015 to till now in Simplex Solution Pvt Ltd, Hyderabad.**

**Company Profile: Simplex Solution Pvt Ltd, Hyderabad** is a Indian based e-commerce company providing business services in the field of selling goods in Online stores like Amazon , Flipkart, Tatacliq, Meesho, Shopclues etc.

### **Roles and Responsibilities:**

- Overseeing the inventory management process, ensuring that products are adequately stocked, and coordinating with the purchasing or logistics team to maintain the right stock levels.
- Collaborating with the marketing & Management team to implement promotional campaigns, discounts, and other sales strategies to boost revenue and customer engagement.
- Overseeing the order fulfillment process, ensuring that orders are processed accurately and delivered to customers in a timely manner.
- Coordinating with the web development and ensure that the online store's website is functioning correctly, user-friendly, and free from technical issues.
- Analyzing sales data, customer feedback, and other relevant metrics to identify trends, opportunities for improvement, and potential areas of growth.
- Resolving any issues that arise in the day-to-day operations of the online store promptly and efficiently.
- Managing and leading the team of employees working in the online store. This includes assigning tasks, providing guidance, and fostering a positive and collaborative work environment.
- Monitoring the performance of the team members, tracking key performance indicators (KPIs), and providing regular feedback to help team members improve their performance and achieve their goals.

- Identifying the training needs of the team members and organizing relevant training sessions to enhance their skills and knowledge about the products, customer service, and the online store's processes.
  - Ensuring that the online store complies with relevant laws and regulations and maintaining the security of customer data and payment information.
  - Managing relationships with suppliers and vendors to ensure timely delivery of products and negotiate favorable terms.
- **Worked as Logistics Supervisor from 1 Sep 2005 to 2010, and as Team Leader from 2010 to 2015 in Apex Knowledge Technology Pvt Ltd.**

**Company Profile:** Apex Knowledge Technology Pvt. Ltd. is a USA based KPO company providing business services in the field of bibliographic data, digital content for research and industrial B2B search portal for products & services.

#### **Roles and Responsibilities:**

- Work allocation to the team members using Proact software.
  - Preparing and maintaining various reports on Daily, Weekly and Monthly basis in MS excel.
  - Preparing various MIS reports in MS Excel and presenting to the Management as per requirements
  - Preparing monthly Invoices, Weekly Billing Status reports, Maintaining source receipt and delivery trackers being few of the responsibilities being handled.
  - Data extraction from Database using SQL scripts so that the required reports are prepared.
  - Using macros in Epsilon for various requirements.
  - Troubleshooting various source/delivery related issues while importing the data into production software and output generation.
  - Regular email communication with operations team, Project Managers and offshore Clients
  - Preparing and maintaining various Inventory Logs, Summary Report etc for multiple projects.
- **Worked as Logistics Assistant for AM/FM, GIS projects from 2003 till 2005 in Cadsys (I) Ltd.**

**Company Profile: Cadsys (India) Ltd** is a joint venture company of Apex Data Services Inc, USA. Providing services in software development and AM/FM/GIS conversion services by consistently achieving over 50% percent growth every year.

#### **Roles and Responsibilities:**

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- Using macros in Epsilon for various requirements.

- Troubleshooting various source/delivery related issues while importing the data into production software and output generation.
- Regular email communication with operations team, Project Managers and offshore Clients
- Preparing and maintaining various Inventory Logs, Summary Report etc for multiple projects.

**Educational Qualification:**

**B.COM** from “**KAKATIYA University**”, Warangal from 2006-2009.

**Personal Details:**

Date of Birth : 11-April-1983

Father Name : MD Osman

Residence : 8-30/5/19/B, Flat No – 201,  
: Y S R Arcade, Near Hemanagar,  
: ChilakaNagar, BodduUppal  
: Hyderabad-500092, Telangana (INDIA)

Marital status : Married.

Languages Known : English, Hindi, Telugu, and Urdu

**Declaration**

**I hereby declare that the details furnished above are true and correct to the best of my knowledge and belief and I undertake to inform you of any changes therein, immediately. In case any of the above information is found to be false or untrue or misleading or misrepresenting, I am aware that I may be held liable for it.**

**Place : Hyderabad**  
**Date :**

**(MD. Irshad Ahammad)**  
**Mobile: +91 - 7396286667**