

CURRICULUM VITAE

Arpit Vaish

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CAREER OBJECTIVE

Operations professional seeking challenging managerial assignments in Supply chain Management with a growth-oriented organization of repute that will effectively utilize skills & knowledge imbibed 4.7 years career with leading organizations while providing opportunities for further growth.

ORGANIZATIONAL EXPERIENCE

Reliance Retail(Jio mart Grocery)

November,2021-Present

Designation- Assistant Manager (Outbound)

Role:

- Handling whole Fc Operation.
- Monitoring Pickers & Packers efficiency.
- Inventory Management.
- Guide team & Provide training time to time.
- Assigning day to day task to Supervisors.
- Managing warehouse operation for Kirana as well as HORECA.
- Implementing Root Cause Analysis(RCA) to identify the root cause of faults & problems.
- Identifying high selling articles & low selling articles through monthly reports & managing inventory as per high selling articles to low selling articles.
- Rewarding & appreciating team time to time on Monthly basis .
- Working on SAP,IM,WMS.

UDAAN (HIVELOOP LOGISTICS PVT. LTD.)

August,2021 – November 2021

Designation: Senior Team Leader(Hub in charge)

Role:

- Handling whole HUB operation.
- 100 Manpower handling in one shift.
- Assigning & guiding team to do smooth operation.
- Decision making.
- Assigning day to day task to TL's.
- On time vehicle arrival , On time dispatch,Planning.

RIVIGO SERVICES PVT. LTD

October2018- August,2021

Designation: Process Associate -Operation

Role:

- Responsible for timely dispatch of vehicle from warehouse loaded with the shipments with proper documentation (sale tax) as per given cutoff for respective warehouse/Hub.
- Generate reports in excel sheet and sending to the seniors.
- Operating RIVIGO SOS Software.
- Coordinating with the transporter for placing the vehicle timely.
- Arranging loading of the vehicles as per schedule.
- Handling the queries in regards of short and excess shipments.
- Coordinating with the branches for vehicle delivery and pickup.
- Handling the manpower in the warehouse.
- Coordinating with the team to clear the shipment before the SLA timings.
- Planning of systems & control for the smooth operations in the FC.

- Responsible for preparing reports.
- Tracking of vehicles to monitor transit time so that product can reach on time.
- Fulfillment of Assigned KRAs within the provided specific time periods like POD Management, Cash Management, Performance Data Preparation.
- Coordinating with client and arrange for pickup.
- Coordination with BP for place vehicle on time at client location for pickup.
- Upload the POD' s on time after delivered the shipment.

PROFESSIONAL QUALIFICATION:

Degree	MBA (2016 - 2018)
Specialization	MARKETING & OPERATIONS
Institute	Institute of Engineering and Technology (IET),LUCKNOW

ACADEMIC PROFILE:

<i>Course</i>	<i>University/Board</i>	<i>College</i>	<i>Year of Passing</i>
Graduation (BSc)	Dr. A.P.J Abdul Kalam Technical University,Bareilly	N.M.S.N Dass(P.G.) College Budaun	2010 - 2013
Intermediate	U.P. BOARD	S.K.I.C INTER COLLEGE	2010
High School	U.P. BOARD	S.K.I.C INTER COLLEGE	2008

EXPLOSURE TO COMPUTERS:

- Basic Knowledge of Computer & Internet Operations with fair Knowledge of MS Office.
- Window 98/2000/XP/VISTA/7/8/10

EXTRA CURRICULAR ACTIVITIES:

- Participated in Quiz in an event conducted in our college.

PERSONAL PROFILE:

<i>Name</i>	ARPIT VAISH		
<i>Father's Name</i>	Mr. PREM KUMAR VAISH		
<i>Permanent Address</i>	HouseNo.59,Purana Bazar,Budaun(243601)	<i>DOB</i>	22/01/1993
<i>Phone</i>	+917007298714,9045315356	<i>Pin Code</i>	243601
<i>Email</i>	Arpit.vaish099@gmail.com	<i>Nationality</i>	Indian

<i>Language known</i>	English & Hindi	<i>Marital Status</i>	Single
<i>Hobbies</i>	Listening Music, Making New Friends.	<i>Gender</i>	Male

PERSONAL SKILLS:

- Leadership.
- Positive Attitude.
- Self Motivating.

DECLARATION:

I hereby declare that the above-mentioned information is correct up to my knowledge and I bear the responsibility for the correctness of the above-mentioned particulars.

Date:

Place:

(Arpit Vaish)