

# Buildermart Do's and Don'ts

1. Do not copy the Description from another website. No Links Need To be Copied In The Description (This will lead To DMCA Issues and this will also lead to Hacking of the website).
2. Order status should not be changed From Below List.
  - a. Order Placed
  - b. Completed
  - c. Cancel
  - d. Return
  - e. Packing
  - f. Out For Delivery
  - g. Pick Up Return Order
  - h. Delivered To Customer
  - i. Unable To Deliver - Customer Not Available
  - j. Issue With Client
3. Open Admin Panel in Incognito Window
4. Only jpg and png format images need to be added in the website with appropriate sizes. No Copyright Images should be in our Website(This will lead To DMCA Issue).
5. SMS order status change Comments Should Be less than 30 Characters (Characters Includes "SPACES, SPECIAL CHARACTERS'. Don't use words like Wallet Names, Bank Names, Payment related links or any other links.This is as per government and TRAI rules
6. Don't Delete Customers, Products, Categories, Orders, Locations, Images, Banners, Sliders, Etc.
7. No Two Categories shouldn't be with the same names.

8. Add Product with only one category only.
9. Always open the Admin Panel in Incognito Mode whether it is Admin Login, Manager Login or Data Entry Login.
10. While adding Product, product price should be greater than one.