

.Mohammed Aijaz

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CAREER SUMMARY

Dynamic, Results-Focused Professional is offering an immense experience of **5.9 years** in **"Supply Chain & Warehouse management"** Possessing excellent stock Inward/outward process by using **SAP, Microsoft Dynamics AX (Axapta) CRM, MM module** and strong knowledge in **warehouse maintenance**.

Creative problem finder, with capacities to efficiently point out defects in early stages to avoid time/cost expenditures. Excellent team player with success in coordinating efforts with the internal and external teams to reach and exceed expectations.

Innovative and exceptionally creative to give ideas that drive the organization towards a result Oriented direction. Perfect management and leadership skills with abilities to **work independently as well as in a team**.

CAREER PRESENT PROFESSIONAL

Next Education Pvt Ltd
Warehouse Manager – Supply Chain

Jun 2022 – Present

- ❖ Overseeing basic operations, such as receiving, warehousing, distribution, and maintenance of products.
- ❖ Maintain standards of health and safety, hygiene and security.
- ❖ Plan work rots, assign tasks appropriately and appraise results.
- ❖ Preparing MIS & Stock Report on daily basis.
- ❖ Supervise daily activities of the warehouse, including quality assurance, inventory control, space management, logistics, floor productivity, shipping, and customer service.
- ❖ Meet regularly with warehouse leads to review, analyze, and develop actionable plans for productivity and loss prevention.
- ❖ Conduct Inventory audit and physical inspection of warehouse operations monthly.
- ❖ Preparing Deliveries Reports as Perfect and Bad deliveries and reporting to Operations Head.

Company: - Reliance Retail Ltd. – (16th Mar 2021 to 23th May 2022)

Senior inventory Executive (Gems & Jewellery) – Supply Chain

1) Inventory Management: (RDC)

- ❖ Coordinating and assisting in stock inward and Outward for Regional jewellery Distribution Center.
- ❖ To ensure In- warding is done with in time frame without deviating company norms.
- ❖ To ensure dispatches are done within time frame, with proper statutory requirements.
- ❖ To ensure Customer Orders and Repairs are delivered on time
- ❖ In warding the stock received for respective online business.
- ❖ Creating BINS based on respective code for particular product.
- ❖ Accepting orders in respective panel and processing the order based on customer requirements.
- ❖ Supporting Photo shoot team for design updating.

Company: Bundl Technology Pvt Ltd (Swiggy) – (11th Sep 2019 to 11th Mar 2021)

Logistics Manager (FMCG) – Supply Chain

- ❖ Administrate and leading the end-to-end operations of two Warehouses.
- ❖ EOQ analysis, inventory control and cost analysis.
- ❖ Supervise and direct purchasing functions such as product/service research vendor selection, price & purchase order completion and RFQ.
- ❖ Conducted research to address shipping errors and packaging mistakes.
- ❖ Monitored and complied with strict budgets by negotiating freight in alignment with needs and specifications.

Logistics Executive (WH Operation)

- ❖ Organize and maintain records of inventories up to date using SAP.
- ❖ Monitor and manage inventory control (LIFO and FIFO).
- ❖ Update the product inventory as products are received and added to our inventory in SAP.
- ❖ Controls inventory levels by conducting physical counts reconciling with data storage system.
- ❖ Analysis of inventory data on regular basis for validity of stock.
- ❖ DAD (Damage and Defective) inventory subtracts from the total existing inventory.
- ❖ Monitoring products for return to vendors and fill out any RMA (Return merchandise authorization) paperwork necessary prior to the shipment being picked up.
- ❖ Maintenance of RSTO (Return Stock Transfer Order) and STO (Stock Transfer Order) in SAP.

Skill & Strength

1. Adept in relevant computer programme- MS Office, SAP, CRM, WMS, Capillary and SCM Torqus.
2. Strategic planning and performance evaluations.
3. Preparation of presentation on PowerPoint.
4. Cost control and Budgeting.
5. Demand analysis and Forecasting.

EDUCATION

- B. Com (Computers) from Vidya Dayini Degree College (Osmania University) – 2017
- Intermediate from Sri Srinivasa Junior College - 2014
- SSC from Indo Embassy High School – 2012

PROJECTS & ACHIEVEMENTS

- ❖ Man of the Match and player of the tournament in 2012.
- ❖ Employee of the Month, August 2018.
- ❖ Prepared SOP of Inbound/Outbound operations and layout for brand wise SKUs in Swiggy.
- ❖ Got first Rank in giving the greatest number of kaizens for three consecutive quarters across the network in Swiggy.

PERSONAL PROFILE

Fathers Name	: Mr. Mohammed Moin Uddin
Date of Birth	: 2nd February 1994.
Married status	: Unmarried
Gender	: Male
Nationality	: Indian
Address	: H:No. 18-12-419 /C/ 1993 Balapur, Hyderabad. Pin code: 500058.

(Mohammed Aijaz)