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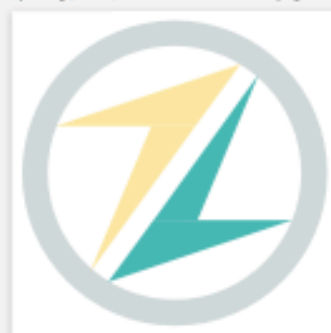
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business card 1

Visit homepage
www.tonyiversonlin.com

business card 2

TONY LIN
UI & UX designer and Developer

(123) 456-7890

tonyiverson@gmail.com

tonyiversonlin.com

April 22, 2015
Remi Monoco, Executive Assistant
The Metropolitan Waterfront Alliance
457 Madison Avenue
New York, NY 10022

Dear Mr. Monoco:

I am applying for the position of Office Associate with the Metropolitan Waterfront Alliance (MWA) based on the recommendation of a mutual friend, Kim Power. I will graduate in May 2016 from the University of Virginia (U.Va.) with a Bachelor of Urban and Environmental Planning, a Bachelor of Arts in French and a minor in Architecture. I will be moving to New York City soon and see this position as the ideal opportunity to contribute the skills I have gained from my professional experience, academic studies, and diverse background. I share the belief with MWA that waterfront areas should be accessible for all, and I am strongly motivated to make the New York and New Jersey shores a pleasant place to live, work and play.

My organizational and communication skills are well demonstrated in my work experiences in nonprofit, corporate and student organization settings. Currently, I intern with Piedmont Council of the Arts which shares similar responsibilities to the position at MWA. During my internship, I provide administrative support, focusing on maintaining a contact database of local artists, creating a new filing system for the council and constructing e-mail campaigns. I have also interned at KPMG Audit Form, a corporate environment where attention to detail was essential when managing client files and proofreading financial statements.

In addition, I handled event logistics and publicized events when I served as publicity chair of the Taiwanese Student Association at U.Va. I have acquired a sophisticated understanding of urban affairs through my studies. My coursework included site assessment and data collection, application of planning regulations, and the development of recommendations in order to create neighborhood master plan and transportation plan. Originally from Taiwan, my residence in Germany, France and the United States, as well as my extensive travel experience have fostered an ease in working with people from diverse backgrounds.

Kim Power is sending you a letter in regards to my qualifications and I look forward to discussing my candidacy for this position with you as well. Thank you for your time and thoughtful consideration. I hope to hear back from you soon.
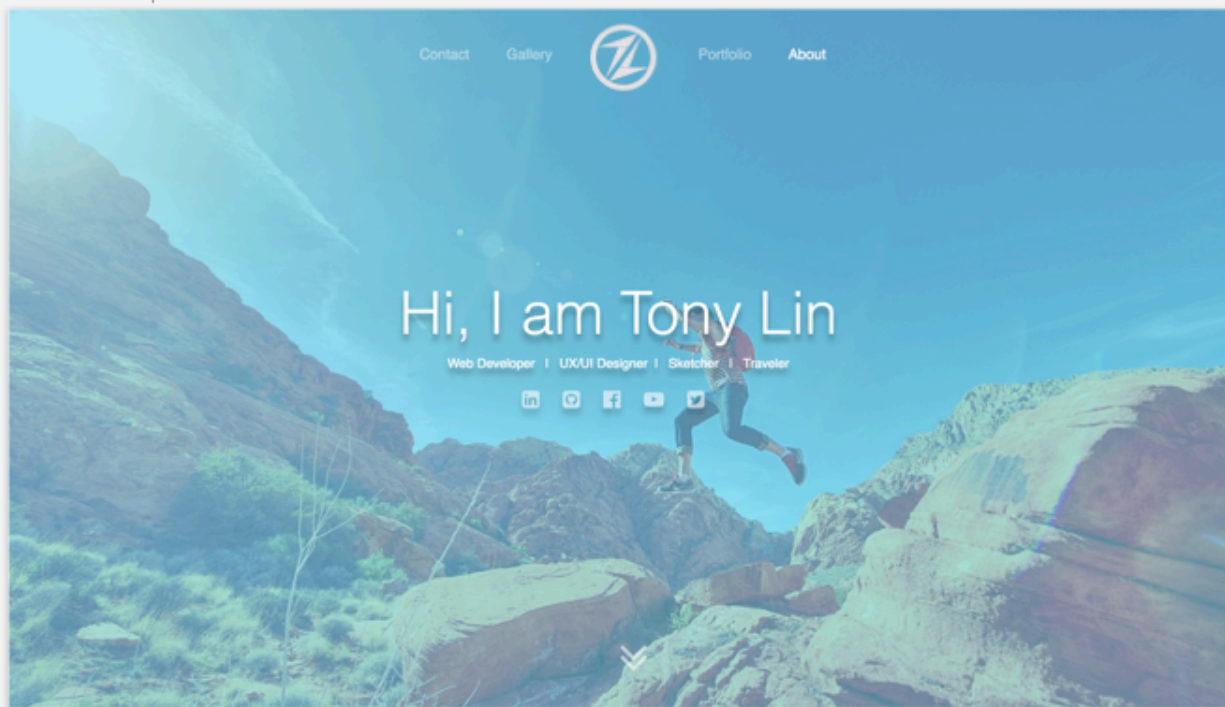
Respectfully,

Anna (Thi) Pan
Enclosure: resumé

envelop 1

envelop 2

Contact   Gallery   Portfolio   **About**

Hi, I am Tony Lin

Web Developer | UX/UI Designer | Sketcher | Traveler

— ABOUT ME —

My name is Yechao Lin (Tony). I am a software engineer, a web developer who specialize in fullstack javascript with Node.js, have extensive knowledge in web development framework like ReactJS/Redux, AngularJS. I have great experience on building rich interactive web app and currently seeking for web developer role.

I am also passionated in UX/UI design that center design principle and decision base on user needs and business goals. I enjoying singing, love painting and sketching during free time which help to keep my artistic sense sharp and to stay detail oriented for design.

MY SKILLS

Javascript	HTML5/CSS3
ReactJS/ReduxJS	AngularJS
NodeJS	PostgresSQL
JQuery	AJAX
Mocha/Chai/Jasmine	Socket.io
UX/UI	Photoshop/Illustrator

tonyiversonlin@gmail.com   347-475-4778

Contact   Gallery   Portfolio   **About**

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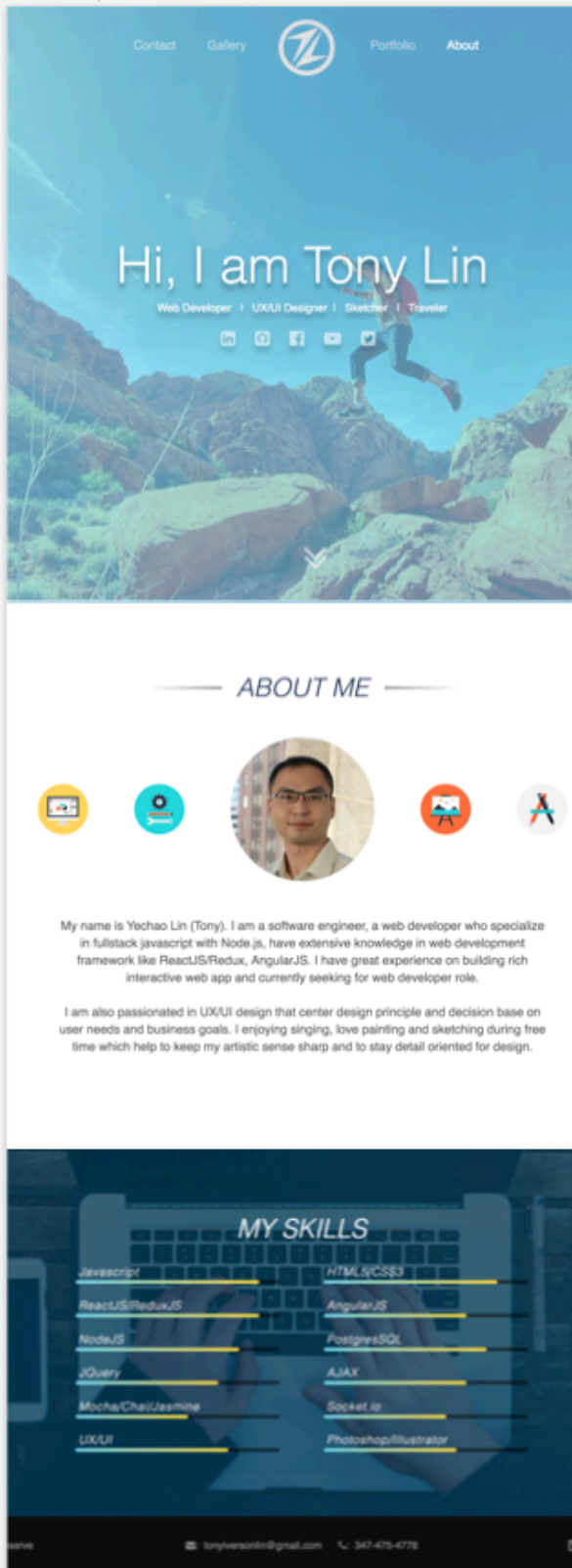Web Developer | UX/UI Designer | Sketcher | Traveler

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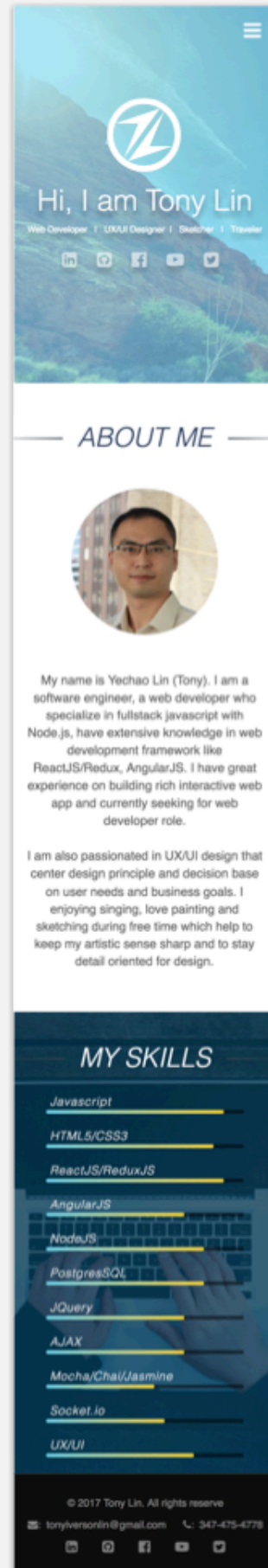
ReactJS/ReduxJS   AngularJS

NodeJS   PostgresSQL

JQuery   AJAX

Mocha/Chai/Jasmine   Socket.io
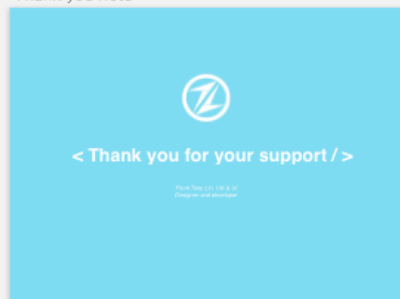
UX/UI   Photoshop/Illustrator

HTML5/CSS3

reserve   ✉ tonyiversonlin@gmail.com   ☎ 347-475-4778

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Thank you note

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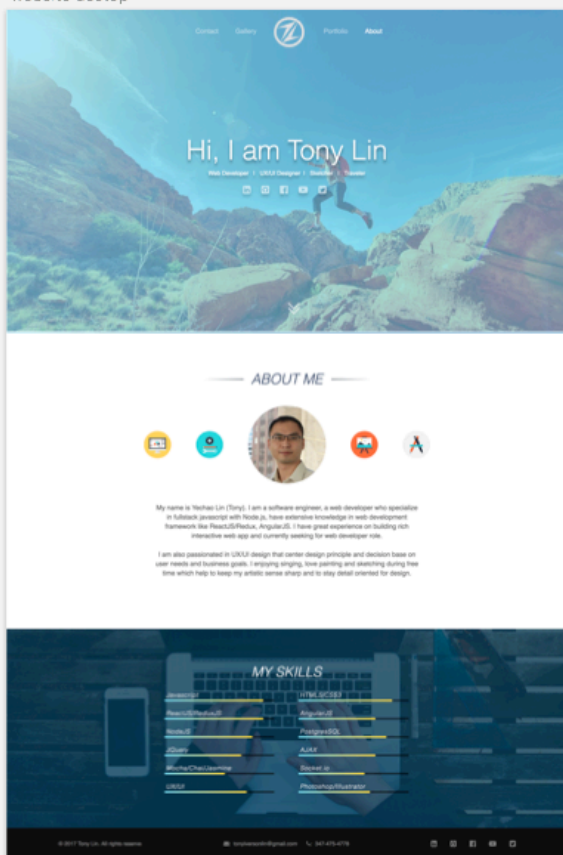
letter

envelop 1

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< Thank you for your support / >

TONY LIN

envelop 2

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website ipad

website mobile

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ABOUT ME

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MY SKILLS

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