

Fatma A. Kassonta  
kassontaf@gmail.com  
0657028047  
Dar es Salaam

Director,  
Kairuki Pharmaceutical Industry,  
P.O.Box,  
Dar es Salaam.

RE: APPLICATION TO A POSITION OF PHARMACEUTICAL TECHNICIAN IN  
KAIRUKI PHARMACEUTICAL INDUSTRY

Dear Sir/Madam,

Refer to the heading above, I am writing to apply for the open position at your esteemed organization. My name is Fatma A. Kasonta, and I am a dedicated professional with a Diploma in Pharmaceutical Science from City College of Health and Allied Science.

During my academic career, I have gained a robust understanding of pharmaceutical sciences, including preparing prescription orders, verifying prescription information, and communicating with patients. I have developed strong attention to detail and excellent communication skills. I am also proficient in inventory management, customer service, and medication safety.

In addition to these technical skills, I have honed my patient care abilities and have a strong commitment to accuracy and safety in medication management. I am able to work efficiently under pressure and manage my time effectively, especially during busy periods.

I am eager to bring my dedication, professional work ethic, and these skills to your team. I am confident that my skills and qualifications will allow me to significantly contribute to your company.

Thank you for considering my application. I look forward to the opportunity to discuss how my background, skills, and enthusiasm can meet the needs of your company.

Sincerely,

Fatma A. Kasonta