

Bunmi Stephanie Abdullahi

DOB: 17/03/2000

Language: English

Skills

- Accounting Software Proficiency
- Time Management
- Attention to Detail Financial Analysis
- Team work
- Outstanding communication skills
- Critical thinking
- Awareness

Experience

Bunmi Stephanie Abdullahi

House no. 9 Police Housing Estate, Aba-Expressway, Oyigbo, Rivers State
House no 1, Behind Mobile Barracks, Abba memorial, Old Airport Road
Jos Plateau State

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I am dynamic and result-oriented. I am always ready to learn more and put into practice what I have been taught. Skilled in problem-solving, communication, and adaptability.

NYSC - UMC LTD / External Auditor

January 2023 - December 2023, Port Harcourt, Nigeria.

During my one-year tenure, I gained invaluable experience in auditing various company ledgers and incomplete records. I also acquired proficiency in conducting bank statement analyses. Additionally, I had the opportunity to collaborate with the team on remote assignments across diverse companies, broadening my skill set. Moreover, I received hands-on training in utilizing accounting software, including Peachtree.

Federal College of Animal Health and Production Technology / Accounting Intern

June 2019 - September 2019, Vom, Plateau State, Nigeria.

During my time there, I had the privilege of rotating through various accounting departments within the institute. In the stock management section, I learned inventory management techniques including recordkeeping and issuing procedures. I also gained hands-on experience with journal entries and the FIFO and LIFO inventory valuation methods. In the auditing section, I was mentored in auditing company ledgers, providing me with practical insight into the audit process. Within the accounting department, I was entrusted with recording receipts and trained in utilizing accounting software such as GPPS. Additionally, I gained proficiency in managing various ledgers integral to the company's financial operations.

Education

Mount Carmel Christian Secondary School / Degree

MONTH 2015 - MONTH 2016, Jos, Nigeria.

Landmark University / B.Sc Accounting 2nd Class Lower

September 2017 - June 2022, Kwara, Nigeria.

Aptech /Responsive web development

August 2023 - December 2023, Port Harcourt, Nigeria.

HTML, CSS and JavaScript

Aeroport College of Aviation & Travel Mgmt / Cabin Crew Ab-initio

June 2024, Lagos Nigeria

Passengers Safety and comfort, how to handle emergencies and also survivability.

How to be airworthy and seaworthy

Certificate

Aeroport College of Aviation & Travel Mgmt / CustomerService Specialist

June 2024, Lagos Nigeria

Handling customers' complaints and providing appropriate solutions.

Aptech /Responsive web development

August 2023 - December 2023, Port Harcourt, Nigeria.

NYSC Certificate

January 2023 - December 2023, Port Harcourt, Nigeria