

Amanda Xu

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Skills & Abilities

PROGRAMMING

- PHP, Java, Swift, Android, MySQL, ASP.NET, HTML5, CSS3

NOTABLE MENTION

- GitHub, Adobe Photoshop, Adobe Illustrator, Microsoft Office, Computer Hardware (build & repair), WordPress

Education

COMPUTER SYSTEMS TECHNOLOGY | 2014-2016 | BCIT

- Languages studied: Java, HTML, CSS, JavaScript, C, C++, MySQL, PHP and PHP Frameworks, Android Studio, ASP.NET
- Other courses include: Algorithms, Object Oriented Analysis and Design,
- Graduated from Web & Mobile option

HIGHSCHOOL | 2010-2014 | WINDERMERE SECONDARY SCHOOL

- Took several programming courses grade 11, 12
- Learned Python, Java, Visual Basic, HTML5, CSS, and Adobe Flash
- Graduated courses with 90% average

Programming Work Experience

INTERNSHIP | JNRJ COMPUTERS | FEB 2014

- Repaired hardware and software components of computers brought in by customers
- Jobs included reinstalling Windows and MAC OS, replacing laptop monitors, cleaning interior of computer and testing and replacing faulty hardware

INTERNSHIP | ERICSSON | MAY 2013

- Learned UNIX, Vi text editor, Object oriented programming theory
- Organized online database
- Practiced Agile SCRUM and Kanban board organizational techniques

General Work Experience

MEMBER REGULATIONS ASSISTANT | CHARTERED PROFESSIONAL ACCOUNTANT | NOV 2016-PRESENT

- Effectively automate repetitive processes through Javascript
- Resolve email and call inquiries from CPA members
- Meticulously entering data with great attention to detail
- Orchestrated Professional Development events in remote Vancouver locations

SUPERVISOR & GAMES ATTENDANT | PLAYLAND AT THE PNE | JUN 2011-PRESENT

- Train employees in guest services and revenue generation
- Invite and interact with guests while generating revenue
- Reconcile departmental revenue
- Create nightly revenue summary reports
- Provide resources for maintenance of daily operations