

Tuition Exemption Applicant Sheet/Submission Slip

For submission

1 Application Date	2018/ /			NO.
2 Student ID Number				
3 Affiliation	School	College	Year	
	Degree Program	Graduate School	Program	Year
4 Applicant's Name				Affiliation and school year as of October 1, 2018
5 Reason for application	Please check the applicable box.			
	<input type="checkbox"/> General (financial reason)		<input type="checkbox"/> Circumstances (Other)	

6 Required Documents (Checklist)	
Check boxes for all submitted documents. (Submit all documents marked with "★" and either one of the documents marked with "▲" . Submit documents marked with "●" if applicable.)	
<Check 1: All applicants must check the following [refer to Guide p.4]>	
<input type="checkbox"/>	Tuition exemption Application Form★
<input type="checkbox"/>	Tuition Exemption Applicant Sheet/Submission Slip [this sheet]★
<input type="checkbox"/>	Cover of attached documents ★
<input type="checkbox"/>	Taxation certificate or Income certificate for FY 2018 of all family members living in Japan (including the applicant) ▲① <input type="checkbox"/> Taxation certificate or Income certificate for FY2018 is not available due to recent arrival to Japan in 2018▲②
<input type="checkbox"/>	Declaration of Income and Expenditure Status (Form 1)★
<input type="checkbox"/>	Documents regarding income (proceed to Check 2)
<input type="checkbox"/>	Documents regarding special deductions (proceed to Check 3)
<input type="checkbox"/>	Documents necessary when an applicant is a student who has exceeded the standard course term (proceed to Check 4)
<input type="checkbox"/>	Documents necessary when an applicant applies with "Circumstances (Other)" under reason (proceed to Check 5)
<Check 2: Documents regarding income [refer to Guide p.5]>	
<input type="checkbox"/>	Document(s) specifying received amount of scholarship
<input type="checkbox"/>	Certificate of TA/RA Income
<input type="checkbox"/>	Certificate of expected annual income (Form 2)
<input type="checkbox"/>	Payslip of the most recent three months
<input type="checkbox"/>	Notice of Child Allowance
<Check 3: Documents regarding special deductions [refer to Guide p.6]>	
<input type="checkbox"/>	Certificate of Tuition Exemption (Form4)
<input type="checkbox"/>	Certificate that proves the enrollment of the student at the time of application.
<input type="checkbox"/>	Physical disability certificate
<input type="checkbox"/>	Detailed statement of medical expense deduction for persons needing long-term care (Form 5)
	Doctor's certificate
	Documents that show current expenditure (receipts or other documents)
	Documents that show the amounts paid by health insurance or life insurance
<Check 4: Students exceeding the standard course term [refer to Guide p.7]>	
<input type="checkbox"/>	Interview Sheet (Form 6) ●
<input type="checkbox"/>	Medical certificate
<input type="checkbox"/>	Certificate of studying abroad
<input type="checkbox"/>	Physical disability certificate
<Check 5: Applicants apply with reason "Circumstances (Other)"[refer to Guide p.8]>	
<input type="checkbox"/>	Interview Sheet (Form 6) ●
<input type="checkbox"/>	Other documents as instructed by the university
For office use	

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Duplicate for student

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				For office use