

Brandon Whitman

Hillsborough, NJ

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Authorized to work in the US for any employer

Work Experience

Backroom Compliance Associate

Weis Markets - Hillsborough, NJ

January 2016 to Present

- Receive vendor deliveries on a daily basis
- Process vendor returns and returns of damaged and discontinued items
- Enter departmental invoices into Receiving Warehouse system
- Investigate and record discrepant deliveries
- Document equipment inspections for the Receiving Area
- Perform vendor audits, per company policy
- Maintain receiving department by adhering to established Standard Operating Procedures (SOP)
- Optimize the organization of departmental supplies

Key Holder Manager

Bottle King - Hillsborough, NJ

September 2014 to January 2016

- Responsible for successful open and close of store
- Count, balance, and reconcile registers
- Supervise employees to ensure successful work shifts
- Receive and process store deliveries
- Organize store displays and create displays for bulk product
- Complete specialized orders, placed by customers
- Facilitate tasting events for specific, displayed products

Education

High school or equivalent in General Education

Hillsborough High School - Hillsborough, NJ

September 2006 to June 2010