

## PERSONAL INFORMATION

## Enric Sierra Roig

 Església 49, L'Hospitalet de Llobregat, Barcelona.

 +34 695 462 492

 [ensierrar@gmail.com](mailto:ensierrar@gmail.com)

 [www.github.com/Byblonomikon](https://www.github.com/Byblonomikon)

 [www.linkedin.com/in/enric-sierra-roig](https://www.linkedin.com/in/enric-sierra-roig)

Date of birth 16 January 1994 | Nationality Spanish

## WORK EXPERIENCE

January 2023 – Present

## Library Technician

CRAI FGH - Universitat de Barcelona

Managing circulation desk operations, including checking in/out materials and assisting patrons with inquiries. Cataloging and organizing library collections, ensuring accessibility and accuracy of information for users.

February 2021 – October 2024

## Editorial Reviewer - Freelance

ConfDNA

IJCAI, AAAI. Conducting thorough evaluations of submitted papers for adherence to conference guidelines and standards. Providing detailed feedback to authors regarding content clarity, relevance, and contribution to the field of artificial intelligence.

January 2023 – October 2023

## Technical Assistant - Freelance

Ajuntament de Castellbisbal

Technical assistance services for the performance of improvement work on the Transparency Portal and preparation of service letters.

May 2022 – January 2023

## Administrative Technician

Consorti Sanitari de Barcelona (CSB)

Supporting administrative tasks such as data entry, scheduling, and correspondence management, ensuring efficient office operations. Assisting in the implementation and maintenance of administrative systems and procedures to streamline workflow and enhance productivity.

October 2021 – April 2022

## Archive Technician

Ajuntament de Castellbisbal

Managing archival materials, including organizing, cataloging, and preserving documents to ensure accessibility and integrity of historical records. Implementing archival best practices, including digitization efforts and conservation techniques, to safeguard and promote the longevity of archival collections.

December 2020 – October 2021

**Museum Informant**

Museu d'Història de Barcelona (MUHBA)

Providing exceptional customer service by assisting visitors with inquiries, directions, and information about exhibits and artifacts. Monitoring gallery spaces to ensure the safety and security of visitors and exhibited items, while also enforcing museum policies and regulations.

October 2019 – December 2020

**Telephone Interviewer**

Opinòmetre

Conducting telephone interviews to gather data for administration polls, adhering to established survey protocols and ensuring accurate and unbiased information collection. Maintaining professionalism and neutrality while engaging respondents, effectively probing for insights and opinions to provide valuable feedback for decision-making processes.

May 2019 – February 2021

**Administration Representative**

Ajuntament de L'Hospitalet

Facilitating administrative tasks during democratic elections, including voter registration, ballot distribution, and polling station setup, ensuring smooth and fair electoral processes. Liaising with election officials, candidates, and voters to address inquiries, resolve issues, and maintain transparency and integrity throughout the election period.

May 2019 – June 2020

**Support Teacher**

Consorti d'Educació de Barcelona

Great Friend at the "Èxit Estiu" education programme. Provided tailored support to students enrolled in the English special education program, offering individualized assistance and adapting teaching methods to accommodate diverse learning needs. Collaborated with special education teachers to develop and implement strategies for improving English language skills, fostering inclusive and supportive learning environments for students with diverse abilities.

September 2018 – December 2020

**Collaboration Grants**

Universitat de Barcelona

Secured collaboration grants as a student across diverse academic disciplines, fostering interdisciplinary partnerships and knowledge exchange.

Document Management Unit and Archive.

Student Attention Service (SAE).

CRAI - Campus Bellvitge (Library).

CRAI - Pavelló de la República.

**EDUCATION AND TRAINING**

2022–Present

**Bachelor of Applied Data Science**

Universitat Oberta de Catalunya (UOC)

2019–2021

**Masters' degree: Digital Humanities**

Universitat de Barcelona (UB)

2014–2019

**Bachelor of History**

Universitat de Barcelona (UB)

## PERSONAL SKILLS

Mother tongue Catalan

## Other languages

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
Spanish	C1	C1	C1	C1	C1
English	C2.1	C2.1	C2.1	C2.1	C2.1

Levels: A1 and A2: Basic user – B1 and B2: Independent user – C1 and C2: Proficient user  
[Common European Framework of Reference for Languages](#)

## Communication skills

- Exceptional verbal communication skills demonstrated through clear articulation and effective presentation delivery.
- Proficient written communication abilities evidenced by drafting comprehensive reports, emails, and documentation.
- Strong interpersonal skills highlighted by the ability to collaborate effectively with diverse teams and engage stakeholders at all levels.

## Stays Abroad

- 2018. Erasmus+ KA107 Programme in the Faculty of Political Sciences of the University of Sarajevo, Bosnia and Herzegovina.
- 2017. Two months stay in Sydney and Melbourne.
- 2004, 2006. Two stays of three months in Sydney learning English. Australian College of English.

## Digital competences

SELF-ASSESSMENT				
Information Processing	Communication	Content creation	Safety	Problem solving
Proficient user	Proficient user	Independent user	Proficient user	Independent user

[Digital competences - Self-assessment grid](#)

## Computer skills

- ACTIC - Medium Level
- Competent with bibliographic management software (Alma, Sierra...).
- Competent with most Microsoft Office software.
- Experience with programming languages (HTML, Python, CSS...).
- Competent with Database Management (MySQL, Access...).
- Experience with Distributed Ledger Technologies (BlockChain, IPFS...).
- Competent with Security and Data Preservation.