

## The Path

OK gentlemen...Here's what should be and is the path forward:

I have now sent you all text message pictures of my actual blank calendar and the same calendar completed...This is how the process starts...

I have also emailed you all the Team 4 specs and related document attachments..

First, I suggest that you read the specs and review all of the document templates

Next I would locate the calendar that Team 1 programmed to reproduce the Open Office calendar that I use...

Then...This is the schedule I would like us to work on...

Week 1- (Sept. 23-30) - Answer question 1- Will the app (**meaning computer application or phone app**), on the 1st of each month, open that month's **Vertex42 or Team 1 version of the monthly calendar** and autofill the two daily performance **times** ??

Week 2- (Oct. 1-7) - Answer question 2 - Can artist names that are entered into **the phone app be transferred to the Vertex42/Open Office calendar on my computer or the same calendar that Team 1 re-created** ??

Week 3- (Oct. 8-14) - Answer question 3 - Once a calendar's month's bookings are complete, will the app produce a booking list document per the booking list template provided ??

Week 4- (Oct. 15-21) - Answer question 4 - Will the app produce the two necessary emails, on the 10th of the month, one with that month's calendar and another with that month's booking list, with the email subject lines populated (see templates) and those documents attached to each respective email ??

Week 5- (Oct. 22-28) - Will the app produce an invoice document for each artist each month and a related artist confirmation document (see templates) and then produce an email for each invoice and artist confirmation, with the email subject lines populated (see templates) and those documents attached to each respective email and each email properly addressed and ready to send out on the 20th of each month ??

October 29<sup>th</sup> or 30<sup>th</sup>-Have our one-month-before-the-end-of-the-semester meeting to see where we're at...

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