

Cassidy Sadler Resume

Cassidy Sadler

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Education

Bachelor's Degree in Accounting

Anticipated Graduation: Fall 2025

Brigham Young University – Idaho | Rexburg, Idaho

- Certificate in Data Science (*In Progress*)
 - Certificate in Microsoft Excel
 - Relevant coursework: Micro/Macro Economics, Spreadsheet Analysis, Business Analytics, Programming/Database Courses, Managerial and Intermediate Financial Accounting, Income Taxation, VBA, Tableau
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Internships

Visitor Center Ranger

Castle Rocks State Park, City of Rocks National Reserve — Almo, Idaho

May 2024 – Sept 2024

- Oversaw visitor centers for two parks
- Taught classes on animals, invasive species, and related topics
- Maintained inventory and updated social media pages

Company Team Member

Integrated Business Core — Rexburg, Idaho
April 2024 – July 2024

- Built a company from scratch with 13 peers
 - Created finance, marketing, and operations teams
 - Developed a production schedule to maintain a steady product flow
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Selected Work Experience

Small Business Management - Teaching Assistant

Brigham Young University–Idaho — Rexburg, Idaho
Jan 2025 – Present

- Evaluated and graded assignments with accuracy and efficiency
- Assisted students and fostered a positive learning environment

Front Desk Associate

H&R Block — Rexburg, Idaho
Jan 2024 – Apr 2024

- Directed customers to the appropriate tax professionals
- Handled 20+ calls daily and managed essential documentation

Shift Lead

Crumbl Cookies — Logan, UT

Aug 2021 – Aug 2022

- Developed leadership, organization, and catering skills
 - Managed inventory, equipment, and tracked shrinkage
 - Maintained team efficiency during shifts
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Skills & Proficiencies

- **Microsoft Excel**
 - **Visual Basic Applications (VBA)**
 - **Tableau**
 - **Customer Service (6+ years)**
 - Time Management
 - Flexibility
 - Multitasking
 - Stress Management
 - Analytical Thinking
 - Accuracy & Efficiency
 - Professionalism
 - Passionate Attitude
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