

SKILLS TO SUCCEED ACADEMY (BY ACCENTURE) PART 1

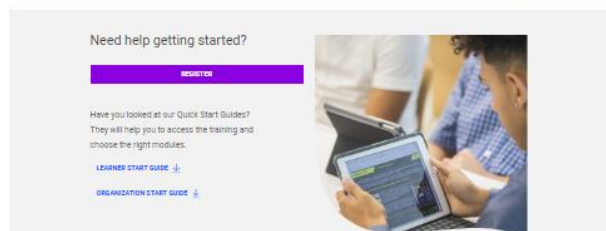
What is Skills to Succeed (S2S) Academy?



Innovative and free online employability training

Created specifically to meet the needs of job seekers, Skills to Succeed Academy offers 36 bite-sized, interactive modules. Jobseekers will be guided on the entire journey, from choosing the right career and finding a job to achieving success in the workplace.

The training is interactive and features engaging and relatable characters. It focuses on building the skills and confidence to empower jobseekers to take ownership of their job search. Innovative simulations provide a safe environment where learners can practice real-life scenarios, such as job interviews, and instantly see the impact of their decisions.



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EMPLOYABILITY SKILLS SECTION

For success in your job-seeking journey

1. Choose a Career – What do you want to do with your life? This course will teach you the basics of what a career is and the key decisions you need to make. What a career is and what it can mean for you; How to think about career decisions; How to set and reach your career goals

1.1 Lila's Dilemma – Lila wants to be a drummer. Lila's mom wants her to be a lawyer. What does Grandma think? (50 min.)

1.2 Career Pursuit – What is a career? Why is it important? Find out here and discover how to start your career journey today! (25 min.)

1.3 Why Do You Want to Be a...? – Take a step back and see where your ideas about different careers come from. Do you know the things that are influencing you? (40 min.)

1.4 What Makes You Tick? – What gets you out of bed in the morning? Discover how knowing what makes you tick can help you find a career that fits you. (30 min.)

1.5 Find Your Future – Time machines haven't been invented yet, so how can you find out about jobs of the future? (35 min.)

1.6 Get Some Experience – So what happens now? How do you get out and build skills and gain experience to get started on your career? Learn how to create an action plan! (30 min.)

2. Getting a Job – How will you stand out to prospective employers? This course will guide you through the whole process, from deciding which jobs to apply for and writing your CV (curriculum vitae)/ resume to succeed in an interview. How to identify your top skills and apply for the right jobs; How to write a CV/ resume and fill out an application form; Successful interview techniques.

2.1 Into the Wild – Sam is on his way to Yellowstone National Park for his first job interview. See if you can help him get his dream job! (30 min.)

2.2 Your Training Journey – Finding a job is not all about luck. It's part learned skill and part persistence. Find out how the S2S Academy can help you get a job! (15 min.)

2.3 Who Can Help You? – Do you know all the different people who can help you in your job search? Let's see where you can find your advisors. (20 min.)

2.4 Jenny and Sam – Sam is going to meet his advisor, Jenny. Can you help Jenny to get Sam to think differently about her role? (40 min.)

2.5 Identify Your Skills – Don't think you have many skills? Yes, you do—you just need to know how to find them! (25 min.)

2.6 Create Your Resume – Having a good resume is vital to finding a job. Find out how to write a good one. (40 min.)

2.7 Work Your Network – Daniel thinks he has done everything he can to get a job. Can you help Rose show him another part of job hunting that he has not thought of? (40 min.)

2.8 Do Your Research – Doing your research can help you stand out from the competition. Find out how. (40 min.)

2.9 To Apply or Not to Apply? – Job advertisements can be worded in confusing ways. See how to decode them and figure out if the job is right for you. (25 min.)

[Home](#) > [Choose a Career](#)

Choose a Career

What do you want to do with your life? This course will teach you the basics of what a career is and the key decisions you need to make.



Employability Skills > Choose a Career

Lila's Dilemma

Lila wants to be a Drummer. Lila's mom wants her to be a lawyer. What does Grandma think?

50 min

START



Employability Skills > Choose a Career

Career Pursuit

What is a career? Why is it important? Find out here and discover how to start your career journey today!

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Employability Skills > Choose a Career

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[Home](#) > [Settings & Job](#)

Getting a Job

How will you stand out to prospective employers? This course will guide you through the whole process from deciding which jobs to apply for and writing your CV/resume to succeeding in an interview.

 <p>Employability Skills > Settings & Job</p> <h3>Into the Wild</h3> <p>Sam is on his way to Yellowstone National Park for his first job interview. See if you can help him get his dream job!</p> <p>30 min</p> <p>START</p>	 <p>Employability Skills > Settings & Job</p> <h3>Your Training Journey</h3> <p>Finding a job is not all about luck. It's part learned skill and part persistence. Find out how the Academy can help you get a job!</p> <p>15 min</p> <p>START</p>
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2.10 Test Drive the CAR Technique – Learn the technique all interviewers live by. Structure the way you communicate your experiences in a winning way. (40 min.)

2.11 The Selection Process – Employers go through particular steps when recruiting. Get the inside story on what you may encounter. (25 min.)

2.12 The Call Out of the Blue – Angela is about to get a call from a recruitment agency. Help her handle an unexpected phone interview. (40 min.)

2.13 Tailor Your Resume – You need to customize your resume for every job you apply for. Find out why and how. (30 min.)

2.14 The Application Form – An application form is an opportunity to share your basic information. Find out how to fill it in to get to the next stage of the selection process. (30 min.)

2.15 A Better Cover Letter – Cover letters are still important today. Find out why and how to write one that catches the employer's eye. (30 min.)

2.16 Prepare for Your Interview – Successful interviews are all about preparation. Find out how to prepare for that all-important day and more. (35 min.)

2.17 Sam and FuturoSystems – Sam has another interview. Can you apply everything you have learned to help him get this job? (40 min.)

2.18 Ace Your Interview – Get ahead by perfecting your interview technique. Get hints on interview questions, body language, and unwritten rules. (35 min.)

2.19 The Pearly Bank Panel – Angela knows there will be more than one person interviewing her at Pearly Bank. See if you can help her navigate through her interview. (40 min.)

2.20 Online Professional Presence – Learn how to make technology work for you! Create a LinkedIn and learn how to manage your social media to help you get a job. (40 min.)

3. Success in Work – Congratulations! You got the job! This course will now teach you how to succeed in work, create strong relationships with colleagues and think about the next stage of your career. How to prepare for work; How to work alongside your colleagues; How to stay motivated.

3.1 The Night Before – Daniel thinks he has everything figured out for his new job tomorrow. Rose isn't so sure. Help him get ready for his first day of work. (35 min.)

3.2 Getting on Track – Discover the three secrets to success to make working life less of a challenge. (25 min.)

3.3 Ready... Steady... Prep! – So you got the job offer! What should you consider before accepting and how can you prepare for your first day? (25 min.)

3.4 Welcome to Dizzy Heights – A bucket of candy, an untied tie, and a duck... See Karen, Bryan, and Daniel as they start working at Dizzy Heights. (35 min.)

3.5 Finding Your Feet – How do you make your "first steps" at work successful? (45 min.)

3.6 Getting to Know You – Teamwork makes the dream work! Find out why building strong relationships at work is essential. (30 min.)

3.7 Knowing Your Job – So you made it past your first few days of work! Explore tips to help you do your job well. (40 min.)

3.8 Having the Right Attitude – Your attitude and behavior can affect your success at work. Right Attitude. Right behavior. Right Result. (30 min.)

3.9 Life at Dizzy Heights – Does Karen have her ducks in a row? Is Daniel really sick? Will Rose lend Daniel twenty (20) bucks? (35 min.)

[Home](#) > [Success in Work](#)

Success in Work

Congratulations! You got the job! This course will now teach you how to succeed in work, create strong relationships with colleagues and think about the next stage of your career.



Employability Skills > Success in Work

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35 min

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A bucket of candy, an untied tie, and a duck... See Karen, Bryan, and Daniel as they start working at Dizzy Heights.

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Employability Skills > Success in Work

Finding Your Feet

How do you make your "first steps" at work successful ones?

45 min

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Employability Skills > Success in Work

Getting to Know You

Teamwork makes the dream work! Find out why building strong relationships at work is essential.

30 min

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3.10 Using Your Skills to Succeed – Been at work a while? Learn how you can stay motivated! It's time to use your new skills to reach your career goals. (30 min.)

References:

Skills to Succeed Academy. (2019). Accenture. Retrieved April 12, 2023, from <https://s2sacademy.ph/>