




Digital Attendance Training of Trainers - “Operation Come Back to School”

November 2017



November 2017 - Kapenguria

# «Digital Attendance» Application

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| for every child

# The importance of data (1/2)

- We need to know if children:

- Are going to school
- Are newly enrolled
- Are dropping out
- Are retained
- Are promoted

- **Necessity of:**

- Accurate baseline data of all children in schools
- Daily attendance of individual children





# Data process currently paper-based

## CHILD TRACKING SURVEY

Please complete the following sections (A & B) prior to interviewing the individual pupil. Information can be gathered from school records and admissions database.

Survey Date: ..... Name of person conducting survey: .....

**SECTION A: SCHOOL INFORMATION PROFILE**

1. School name: ..... 2. School code: .....

**SECTION B: PUPIL'S ACADEMIC PROFILE**

1. Name (First, Middle, Last): .....

2. Admission number: ..... 3. Unique ID<sup>1</sup>: .....

4. Gender: Male ☐ Female ☐ 5. Age: .....

6. Class (current year): ECD ☐ Std 1 ☐ Std 2 ☐ Std 3 ☐ Std 4 ☐ Std 5 ☐ Std 6 ☐ Std 7 ☐ Std 8 ☐

6. Stream of class (if applicable, i.e.: 1A, 2N, 3W, etc.): .....

7. Was this pupil enrolled in *this* school last year? Yes ☐ No ☐

8. Class (previous year): ECD ☐ Std 1 ☐ Std 2 ☐ Std 3 ☐ Std 4 ☐ Std 5 ☐ Std 6 ☐ Std 7 ☐ Std 8 ☐  
unknown ☐ was not in school ☐

9. Number of days pupil was absent in the previous term:  
0 days ☐ 1-3 days ☐ 4-6 days ☐ 7 days or more ☐

10. Parent/Guardian name: ..... 11. Phone number: .....

Please complete the following section (C) only if the child is a new enrollment in this school this year. Information can be obtained from the child or their parent.

**SECTION C: NEW PUPIL INFORMATION**

1. Have you ever attended school (in the past)? : Yes ☐ No ☐

a) If YES: what was the name of your school? .....

Which class were you in? ECD ☐ Std 1 ☐ Std 2 ☐ Std 3 ☐ Std 4 ☐ Std 5 ☐ Std 6 ☐ Std 7 ☐ Std 8 ☐

b) If NO: what is the reason for not attending school? (Tick up to three)

No money (school costs are too expensive)	Insecurity / safety concerns	Early marriage or pregnancy
Too far / difficult terrain (distance or accessibility)	Have to work	Other:
Not necessary (school not important)	Disability	

*Other examples include: include failed exams, violence in school (corporal punishment, bullying) too old, too young, lack of WASH facilities, school is full, no birth certificate, etc.*

2. Name of parent/ guardian ..... Phone number: .....

[illegible]

**Quality data for Daily Attendance**  
**=**

**Accurate Student Baseline Data**  
**+**  
**Teachers using the application**  
**daily**

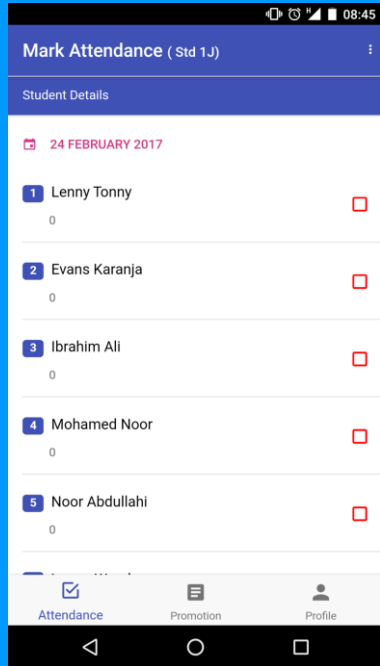


# Now – “Digital Attendance” Application

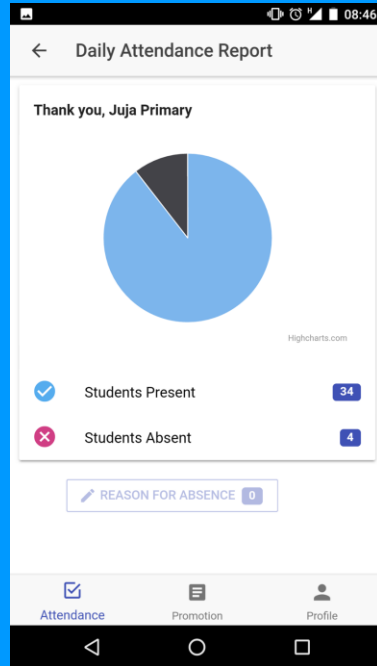


DIGITAL ATTENDANCE

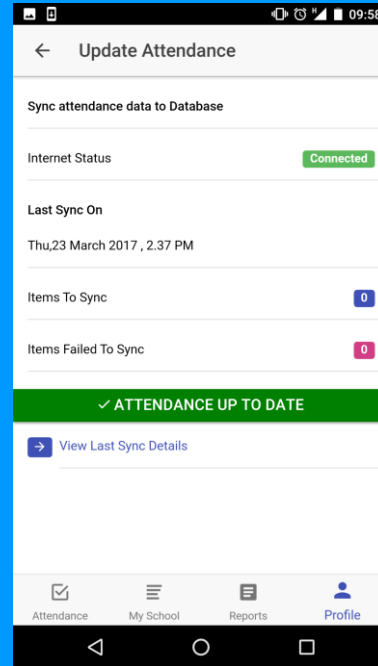
Taking individual attendance



Immediate reporting



Off and online syncing



Testing of application in a school

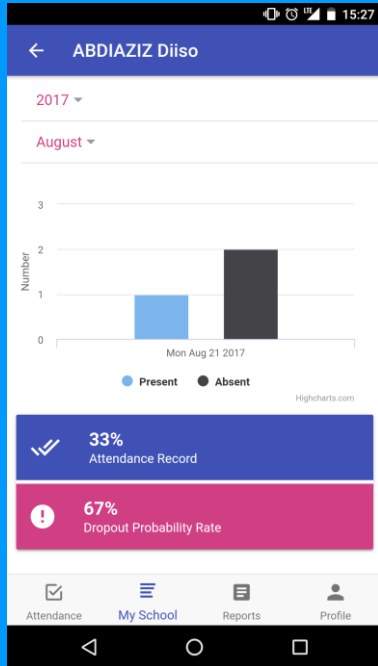


# “Digital Attendance” Application cont.



DIGITAL ATTENDANCE

Individual drop-out risk analysis



Calling option to guardians

Attendance Report ( All Classes )

Students Absent 67

1	Felix Onyango	📞
2	Moses Njoroge	📞
3	Joseph Mutangili	📞
4	Broline	📞
5	Emmanuel	📞
6	Daudi	📞
7	Fredrick	📞

Attendance My School Reports Profile

School management

Unicef Complex

Students 22

+ Add/Edit Students

☰ View Student details

Teachers 2

👤 Add/Edit Teachers

Classes 4

🖨 Add/Edit Classes

Attendance My School Reports Profile

Adding of newly enrolled students

Add Student

First Name

Test

Middle Name

Middle

Last Name

Name

Student ID

2554876

Student Gender

Female

Guardian Name

Shela

Guardian Phone

070000000

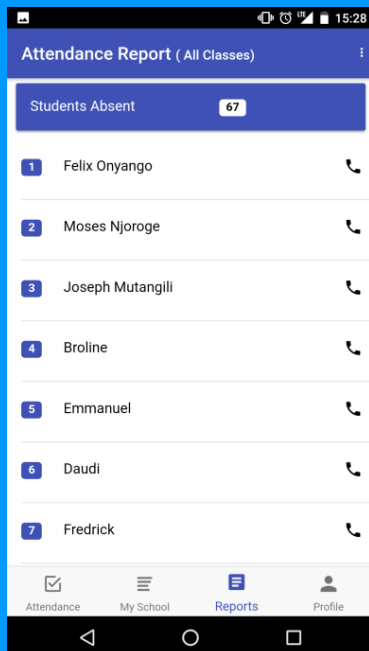
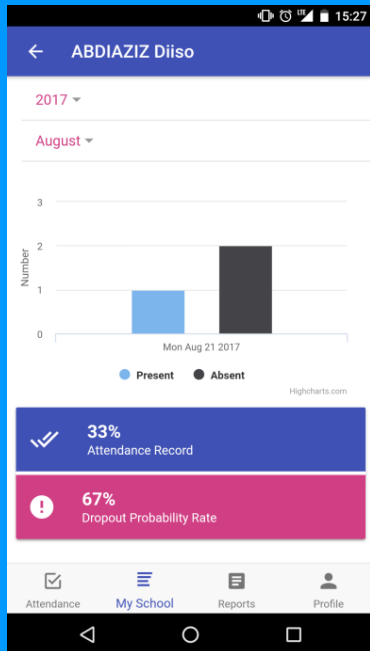
Attendance My School Reports Profile

# “Digital Attendance” Application cont.



DIGITAL ATTENDANCE

Individual drop-out risk analysis    Calling option to guardian



The screenshot shows the 'Attendance Report (All Classes)' page. It displays a list of students who are absent, with a total count of 67. The list includes names and a calling icon for each student. The bottom navigation bar includes 'Attendance', 'My School', 'Reports', and 'Profile'.

Students Absent	Count
1 Felix Onyango	1
2 Moses Njoroge	1
3 Joseph Mutangili	1
4 Broline	1
5 Emmanuel	1
6 Daudi	1
7 Fredrick	1

Training of head teachers in Garissa



Training of Implementing Partners on System

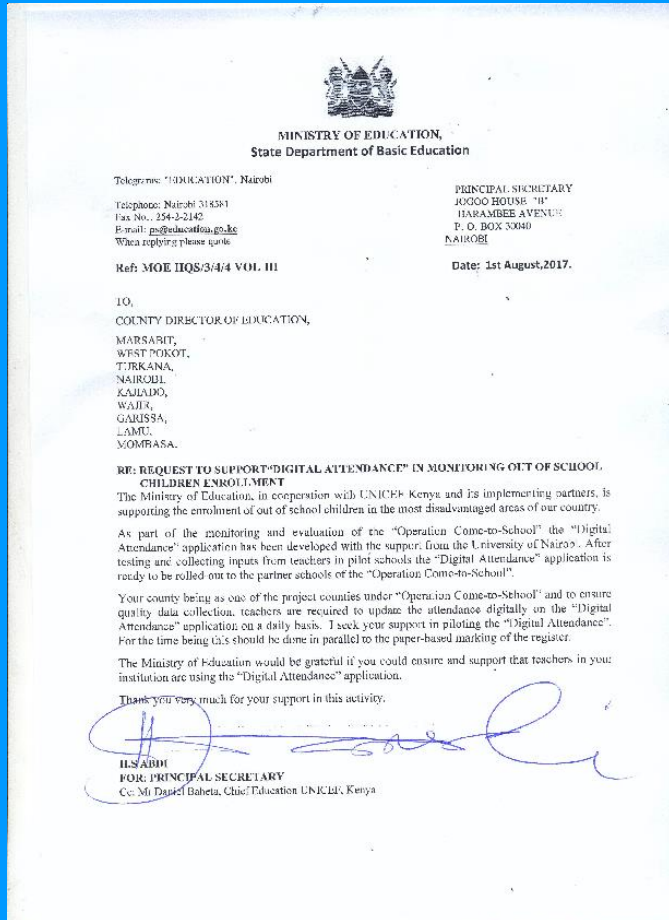




# “Digital Attendance” support from MoE



DIGITAL ATTENDANCE



## Letter from Mr. Habat Abdi – Director Basic Education MoE On behalf of Principal Secretary, Ministry of Education

- Support the use of “Digital Attendance” in schools under the “Operation Come Back to School”
- Continue the use of analogue class registers in parallel – until application is rolled out nationally

# The importance of data (2/2)

- **Possible use of the application beyond project**

- Implement individual performance tracking
- Combine attendance with performance data
- Automatically inform parents/guardians about attendance/performance





## Contacts:

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Shimanyi Valentino



علم طفلاً  
EDUCATE A CHILD

# Thank You

# C4DLab – Technical explanation

- Provision of the [System Handbook](#) (in development)
  - [attendance.co.ke/manual.pdf](https://attendance.co.ke/manual.pdf)
- Step by step explanation on:
  1. Download the application from [Google Play Store](#), search: [Digital Attendance, C4DLab](#)
  2. Login to the app using our dummy user account: username – [9810](#) & passcode – [admin](#).
  3. Navigate the application, mark the dummy attendance register and submit to check the statistics.



# C4DLab – Technical explanation

## Accessing the Dashboard

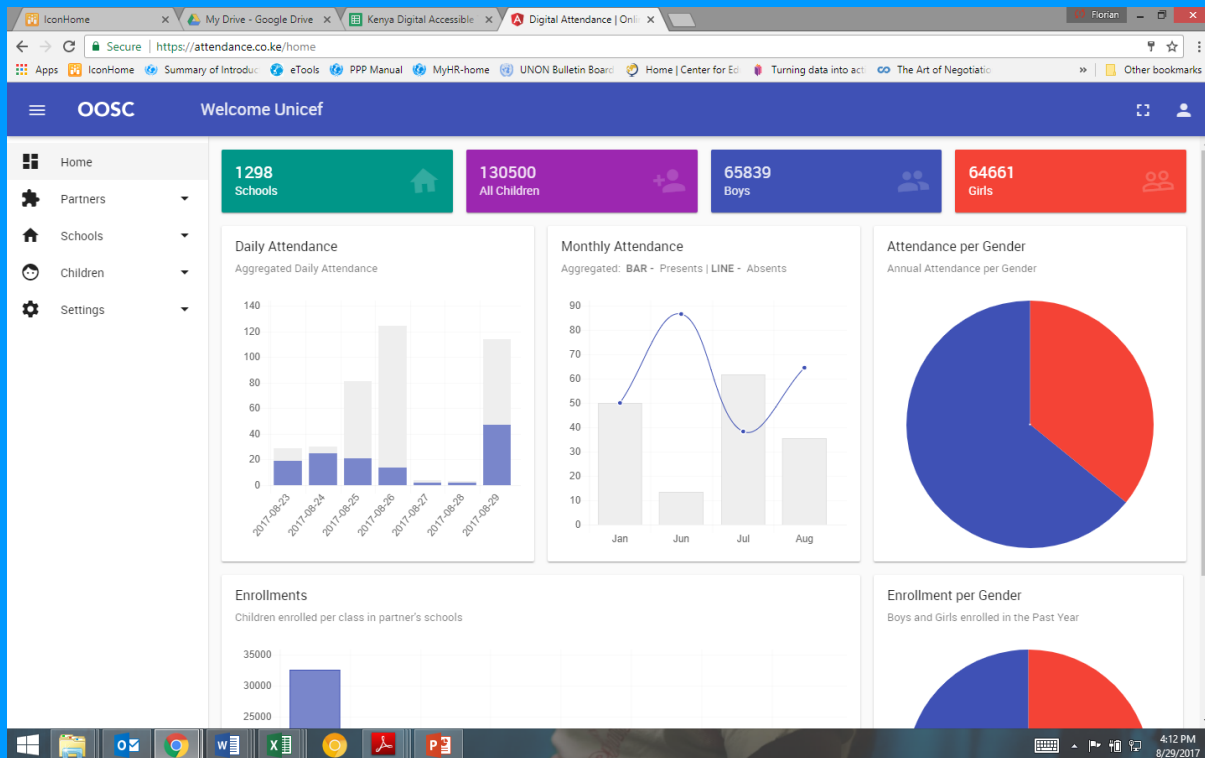
1. Login to the dashboard through a browser link: [attendance.co.ke](https://attendance.co.ke)
2. Username: **9500** & Passcode: **admin**
3. Click the menu items on the left (or on top for mobile phones) to see the analyzed data from the mobile application.



# “Digital Attendance” Dashboard



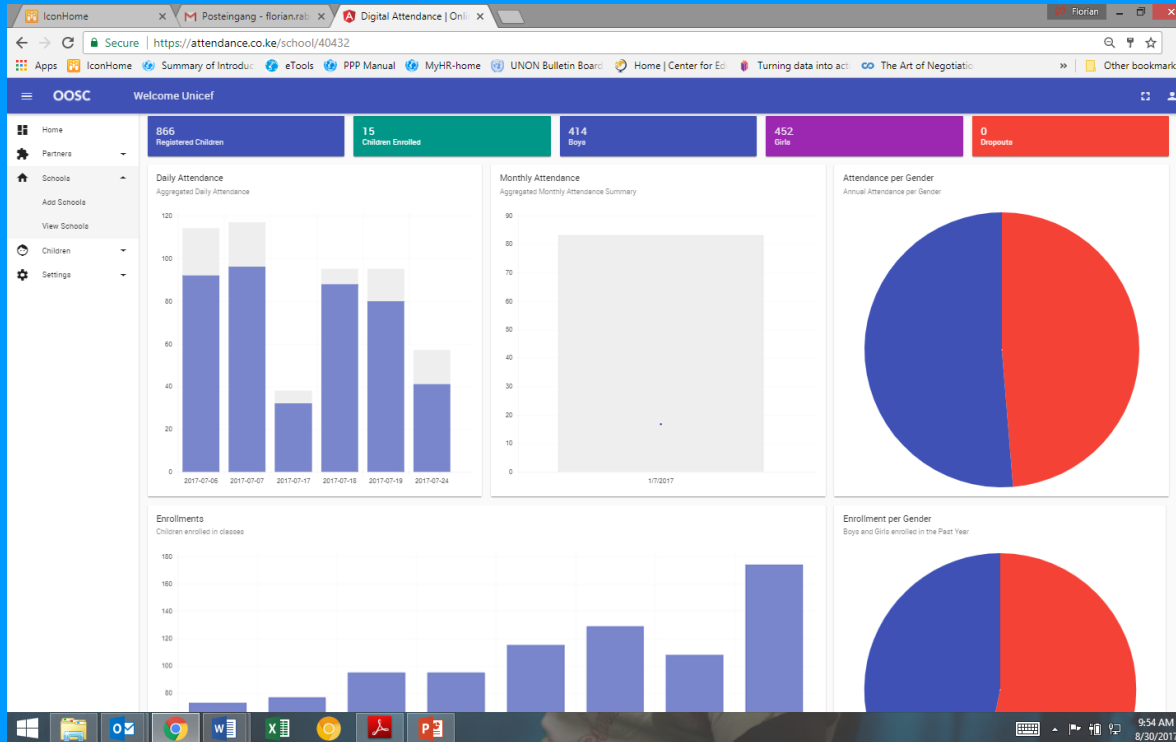
DIGITAL ATTENDANCE



## Dashboard Features:

- Accessible for UNICEF, Implementing Partners and head teachers (in different versions)
- Overview of total enrolment: disaggregated by gender, implementing partners and schools, grades
- Trends on daily attendance: aggregated on daily and monthly level

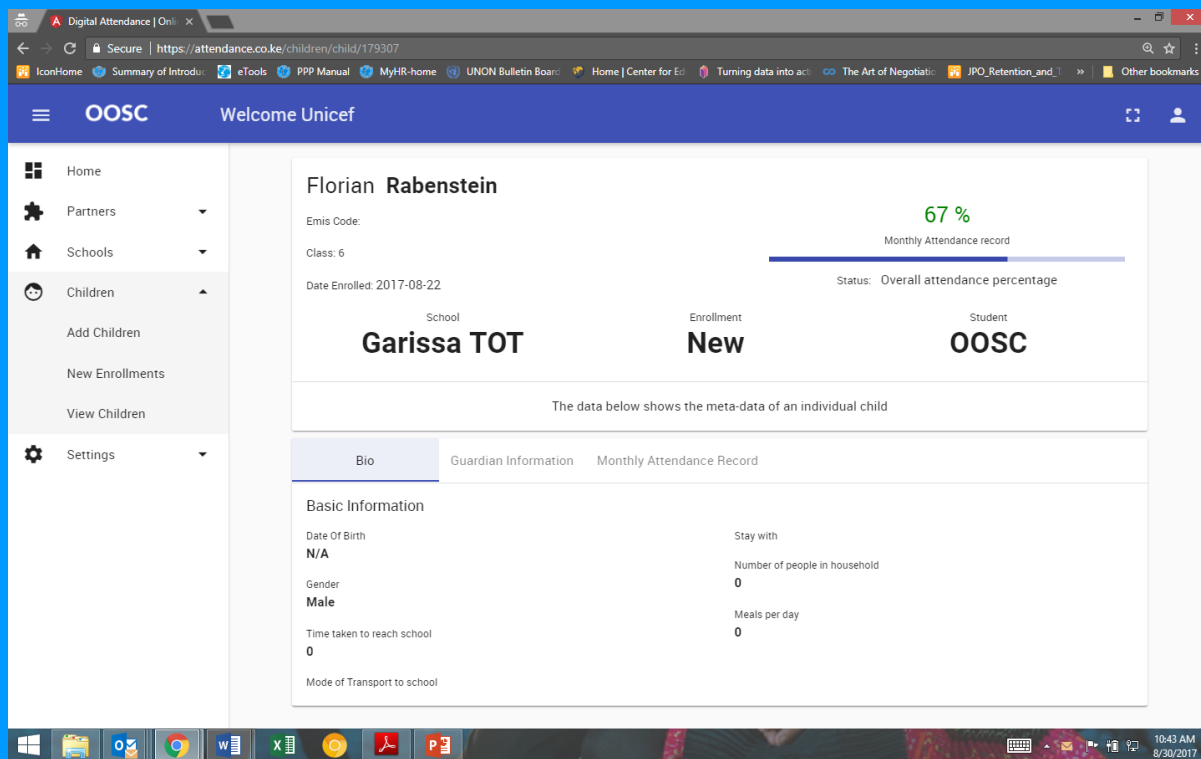
# “Digital Attendance” Dashboard cont.



## Dashboard Features:

- Highlighting the school dashboard:
- Trends on daily and monthly attendance, disaggregated by gender
- Trend on enrollment disaggregated by grades and gender

# “Digital Attendance” Dashboard cont.



## Dashboard Features:

- [Highlighting the student dashboard](#)
- Overview on daily and monthly attendance record with computation and drop-out risk assessment
- Guardian information to facilitate contacting my teacher, head teacher or implementing partner