

# Maroa Bonface Chacha

## Contact

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00508

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Nationality

Kenyan

## Skills

- Strong teamwork
- Collaboration abilities
- Effective decision-making
- Problem-solving skills
- Expertise in client relationship management
- Proficient in cash flow management
- Financial forecasting
- Skilled in financial research
- Strategic planning
- Organizational capabilities
- Competent in financial risk assessment
- Proven leadership
- Team management experience

## Professional Summary

Highly motivated and results-driven graduate with a Bachelor's degree in Commerce, specializing in Accounting. Equipped with a comprehensive understanding of auditing, taxation, cost accounting, and financial analysis, backed by hands-on experience in financial management. Proficient in utilizing advanced Excel functions and accounting software to optimize financial processes and deliver accurate reporting. Demonstrates strong analytical skills, attention to detail, and a commitment to continuous learning. Eager to apply academic knowledge and real-world experience to contribute effectively to an innovative accounting team and drive financial success.

## Work Experience

### Kenya Medical Training College, Embu Campus

Assistant Accountant

I worked as an attachee at Kenya Medical Training College Embu campus as an assistant accountant and I performed the following roles;

- Received and posted payment receipts into ledger books, ensuring accurate financial records.
- Balanced ledger books to maintain financial integrity and eliminate discrepancies.
- Prepared payment and receipt vouchers for efficient financial transactions.
- Organized and filed financial documents, maintaining a structured and accessible record system.

## Education

	2019 – 2024
<b>University of Embu, Kenya</b>	
Bachelor of Commerce (Accounting)	
	2015 – 2018
<b>Tarang'anya Boys High School</b>	
Kenya Certificate of Secondary Education (KCSE)	
	2007 – 2014
<b>ST. Kizito Primary School</b>	
Kenya Certificate of Primary Education (KCPE)	

## Languages

English	C2
Kiswahili	C2

## References

Dr. Jesse Kinyua  
Head of Business Department, University of Embu  
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Gasparry Mugo  
Accountant, Kenya Medical Training College, Embu  
Tel: +254 724 710 357