

October 27, 2021

TO: MR. RAUL LUIS D. MANALIGOD
President
DBP Services Corporation
Executive Building Center, Sen. Gil Puyat cor. Makati Avenue
Makati City, Philippines

THROUGH: MR. ENRICO C. PARINGIT
Executive Director
DOST-PCIEERD

MS. GRACE F. ESTILLORE
Division Chief-PCMD
DOST-PCIEERD

Dear Mr. Manaligod,

Please accept this letter as my formal notice that I am resigning from my position as assigned Project Technical Specialist I for DOST-PCIEERD under DBS Services Corporation effective November 27, 2021 to explore other opportunities in my chosen career path.

Thank you for providing me the opportunity to work and represent your company. I have learned a lot despite my rather short stint with DOST-PCIEERD and wish nothing but continued success for the company and the council.

Rest assured that I will assist for a smooth transition of my responsibilities with DOST-PCIEERD during the said period.

Yours sincerely,

cc: DBPSC HR; DOST-PCIEERD HR