my.move.mil

SHIPMENT SUMMARY WORKSHEET

PREPARATION DATE (DD-MMM-YYYY) 01-Jan-0001

MEMBER/EMPLOYEE INFO	RMATION			
NAME (LAST SUFFIX, FIRST MIDDLE) Complete2, Multiple2		SSN (LAST 4 DIGITS)	DOD ID 3469683773	
SERVICE BRANCH/AGENCY Army	RANK/GRADE E-1	PREFERRED EMAIL multiComplete2@ppm.unsubmitted	PREFERRED PHONE 212-123-4567	
ORDERS/ACCOUNTING IN	FORMATION			
ORDER ISSUE DATE 15-Mar-2018	ORDERS TYPE/ORDERS NUMBER PCS/ORDER3	ISSUING BRANCH/AGENCY Army	NEW DUTY ASSIGNMENT Fort Eisenhower, GA 30813	
ENTITLEMENTS/MOVE SU	MMARY			
MAXIMUM WEIGHT ENTITI	EMENT	POV SHIPMENT AUTHORIZED No	AUTHORIZED ORIGIN Yuma AFB, IA 50309	
Entitlement	5,000 LBS	SIT STORAGE ENTITLEMENT	AUTHORIZED DESTINATION	
Pro-Gear	2,000 LBS	90 days per each shipment	Fort Eisenhower, GA 30813	
Spouse Pro-Gear	O LBS		MILEAGE TOTAL	
TOTAL WEIGHT	7,000 LBS		123,456	
SHIPMENTS Shipment no./Type 01 - PPM	Pickup date 15-Mar-2020	Shipment weight 4,000 lbs - FINAL	Current shipment status Submitted	
STORAGE Shipment no./Type	Entry date	Storage end date	Total days in storage	

MAXIMUM OBLIGATIONS

100% GCC	7,000 LBS
95% GCC	
SIT	
MAX ADVANCE	

ACTUAL OBLIGATIONS (based on above shipments and storage)

100% GCC	O LBS
95% GCC	
SIT	
MAX ADVANCE	

my.move.mil

SHIPMENT SUMMARY WORKSHEET

PREPARATION DATE (DD-MMM-YYYY)
01-Jan-0001

Payment will be processed at the following rate: Payment will be processed at the following rate: PSE1	FINANCE/PAYMENT				
*If total non-storage expenses exceed 95% GCC, incentive payment will be either 100% GCC or the total of non-storage expenses, whichever is lower. *If total non-storage expenses exceed 95% GCC, incentive payment will be either 100% GCC or the total of non-storage expenses, whichever is lower. **PREVIOUSLY SUBMITTED CLAIMS (self-disclosed – advances of other previous payments) **PREVIOUSLY SUBMITTED CLAIMS (self-disclosed – advances of other previous payments) **PREVIOUSLY SUBMITTED CLAIMS (self-disclosed – advances of other previous payments) **CURRENT PAYMENT REQUEST** **CLAIMABLE EXPENSES** **Member-paid expenses** **Member-paid expenses** **TOTAL** **TOTAL** **TOTAL** **SIT** **Oil Other** **Oil Other** **Oft-paid SIT** **TOTAL** **Any money paid to member above the amount of claimable expenses listed above will be subject to tax at standard rate (estimated 22%). SIT reimbursements are not subject to tax. Service Member is responsible for all appropriate taxes and should consult an income tax expert for more information. **DISBURSEMENT** **GROSS PAY - OTHER** **GROSS PAY - OTHER** **TRUSTED AGENTS (ALLOWED TO ACT ON SERVICE MEMBER'S BEHALF VIA LETTER OF AUTHORIZATION) **NAME** **AUTHORIZATION DATE** **(DD-MMM-YYYY)* **EMAIL** **PREVIOUS Payment amount* **Introduction of the total of non-storage expenses, whichever is lower.* **Introduction of the total of non-storage expenses, whichever is lower.* **Introduction of the total of non-storage expenses, whichever is lower.* **Introduction of the total of non-storage expenses.* **Introduction of the total of non-storage ex	LOA CODE (SDN OR SAC)				
F8E1			95% GCC Up to 1009	% GCC* NA (SIT only)	
CLAIMABLE EXPENSES Member-paid GTC-paid EXPENSES Contracted expenses Rental equipment Consumable packing materials Weighing fees Gas Tolls Oil Other TOTAL *Any money paid to member above the amount of claimable expenses listed above will be subject to tax at standard rate (estimated 22%). SIT reimbursements are not subject to tax. Service Member is responsible for all appropriate taxes and should consult an income tax expert for more information. PANY TOTAL *ANY MOREY SERVICE MEMBER'S BEHALF VIA LETTER OF AUTHORIZATION DATE (DD-MMM-YYYYY) *ANY MEMBER'S BEHALF VIA LETTER OF AUTHORIZATION) **RANIL PHONE **Prement amount of Claimable expenses listed above will be subject to tax at standard rate (estimated 22%). SIT reimbursements are not subject to tax. Service Member is responsible for all appropriate taxes and should consult an income tax expert for more information. **TRUSTED AGENTS (ALLOWED TO ACT ON SERVICE MEMBER'S BEHALF VIA LETTER OF AUTHORIZATION) **ANME** AUTHORIZATION DATE (DD-MMM-YYYYY) EMAIL PHONE					
CLAIMABLE EXPENSES Member-paid GTC-paid Contracted expenses Rental equipment Consumable packing materials Weighing fees Gas Tolls Oil Other TOTAL *Any money paid to member above the amount of claimable expenses listed above will be subject to tax at standard rate (estimated 22%). SIT reimbursements are not subject to tax. Service Member is responsible for all appropriate taxes and should consult an income tax expert for more information. DISBURSEMENT TOTAL BEMAIL AUTHORIZATION DATE (DD-MMM-YYYY) EMAIL PHONE		•		ayment amount	
Contracted expenses Rental equipment Consumable packing materials Weighing fees Gas Tolls SIT Oil Member-paid sypenses Gas Total *Any money paid to member above the amount of claimable expenses listed above will be subject to tax at standard rate (estimated 22%). SIT reimbursements are not subject to tax. Service Member is responsible for all appropriate taxes and should consult an income tax expert for more information. DISBURSEMENT GTC GROSS - MILPAY* GROSS PAY - OTHER AUTHORIZATION DATE (DD-MMM-YYYY) EMAIL PHONE	CURRENT PAYMENT REQUEST				
Rental equipment Consumable packing materials Weighing fees Gas Tolls Oil Member-paid SIT OTAL *Any money paid to member above the amount of claimable expenses listed above will be subject to tax at standard rate (estimated 22%). SIT reimbursements are not subject to tax. Service Member is responsible for all appropriate taxes and should consult an income tax expert for more information. DISBURSEMENT GTC GROSS - MILPAY* GROSS PAY - OTHER TRUSTED AGENTS (ALLOWED TO ACT ON SERVICE MEMBER'S BEHALF VIA LETTER OF AUTHORIZATION) NAME AUTHORIZATION DATE (DD-MMM-YYYY) EMAIL PHONE	CLAIMABLE EXPENSES	Member-paid GTC-paid	EXPENSES		
Consumable packing materials Weighing fees Gas Tolls SIT Oil Member-paid SIT Other TOTAL *Any money paid to member above the amount of claimable expenses listed above will be subject to tax at standard rate (estimated 22%). SIT reimbursements are not subject to tax. Service Member is responsible for all appropriate taxes and should consult an income tax expert for more information. DISBURSEMENT GTC GROSS - MILPAY* GROSS PAY - OTHER TRUSTED AGENTS (ALLOWED TO ACT ON SERVICE MEMBER'S BEHALF VIA LETTER OF AUTHORIZATION) NAME AUTHORIZATION DATE (DD-MMM-YYYY) EMAIL PHONE	Contracted expenses		Member-paid expenses		
Weighing fees Gas Tolls SIT Oil Member-paid SIT Other TOTAL *Any money paid to member above the amount of claimable expenses listed above will be subject to tax at standard rate (estimated 22%). SIT reimbursements are not subject to tax. Service Member is responsible for all appropriate taxes and should consult an income tax expert for more information. DISBURSEMENT GTC GROSS - MILPAY* GROSS PAY - OTHER TRUSTED AGENTS (ALLOWED TO ACT ON SERVICE MEMBER'S BEHALF VIA LETTER OF AUTHORIZATION) NAME AUTHORIZATION DATE (DD-MMM-YYYY) EMAIL PHONE	Rental equipment		GTC-paid expenses		
Gas Tolls SIT Oil Member-paid SIT Other GTC-paid SIT TOTAL *Any money paid to member above the amount of claimable expenses listed above will be subject to tax at standard rate (estimated 22%). SIT reimbursements are not subject to tax. Service Member is responsible for all appropriate taxes and should consult an income tax expert for more information. DISBURSEMENT GTC GROSS - MILPAY* GROSS PAY - OTHER TRUSTED AGENTS (ALLOWED TO ACT ON SERVICE MEMBER'S BEHALF VIA LETTER OF AUTHORIZATION) NAME AUTHORIZATION DATE (DD-MMM-YYYY) EMAIL PHONE	Consumable packing materials		TOTAL		
Tolls Oil Member-paid SIT Other GTC-paid SIT TOTAL *Any money paid to member above the amount of claimable expenses listed above will be subject to tax at standard rate (estimated 22%). SIT reimbursements are not subject to tax. Service Member is responsible for all appropriate taxes and should consult an income tax expert for more information. DISBURSEMENT GTC GROSS - MILPAY* GROSS - MILPAY* GROSS PAY - OTHER TRUSTED AGENTS (ALLOWED TO ACT ON SERVICE MEMBER'S BEHALF VIA LETTER OF AUTHORIZATION) NAME AUTHORIZATION DATE (DD-MMM-YYYY) EMAIL PHONE	Weighing fees				
Oil Other GTC-paid SIT TOTAL *Any money paid to member above the amount of claimable expenses listed above will be subject to tax at standard rate (estimated 22%). SIT reimbursements are not subject to tax. Service Member is responsible for all appropriate taxes and should consult an income tax expert for more information. DISBURSEMENT GTC GROSS - MILPAY* GROSS PAY - OTHER TRUSTED AGENTS (ALLOWED TO ACT ON SERVICE MEMBER'S BEHALF VIA LETTER OF AUTHORIZATION) NAME AUTHORIZATION DATE (DD-MMM-YYYY) EMAIL PHONE	Gas				
Other TOTAL *Any money paid to member above the amount of claimable expenses listed above will be subject to tax at standard rate (estimated 22%). SIT reimbursements are not subject to tax. Service Member is responsible for all appropriate taxes and should consult an income tax expert for more information. DISBURSEMENT GTC GROSS - MILPAY* GROSS PAY - OTHER TRUSTED AGENTS (ALLOWED TO ACT ON SERVICE MEMBER'S BEHALF VIA LETTER OF AUTHORIZATION) NAME AUTHORIZATION DATE (DD-MMM-YYYY) EMAIL PHONE	Tolls		SIT		
*Any money paid to member above the amount of claimable expenses listed above will be subject to tax at standard rate (estimated 22%). SIT reimbursements are not subject to tax. Service Member is responsible for all appropriate taxes and should consult an income tax expert for more information. GTC	Oil		Member-paid SIT		
*Any money paid to member above the amount of claimable expenses listed above will be subject to tax at standard rate (estimated 22%). SIT reimbursements are not subject to tax. Service Member is responsible for all appropriate taxes and should consult an income tax expert for more information. GCC	Other		GTC-paid SIT		
ments are not subject to tax. Service Member is responsible for all appropriate taxes and should consult an income tax expert for more information. GTC GROSS - MILPAY* GROSS PAY - OTHER TRUSTED AGENTS (ALLOWED TO ACT ON SERVICE MEMBER'S BEHALF VIA LETTER OF AUTHORIZATION) NAME AUTHORIZATION DATE (DD-MMM-YYYY) EMAIL PHONE	TOTAL		TOTAL		
TRUSTED AGENTS (ALLOWED TO ACT ON SERVICE MEMBER'S BEHALF VIA LETTER OF AUTHORIZATION) NAME AUTHORIZATION DATE (DD-MMM-YYYY) EMAIL PHONE					
NAME AUTHORIZATION DATE (DD-MMM-YYYY) EMAIL PHONE	DISBURSEMENT	GTC	GROSS - MILPAY*	GROSS PAY - OTHER	
(DD-MMM-YYYY)	TRUSTED AGENTS (ALLOWED TO	O ACT ON SERVICE MEMBER'S BE	HALF VIA LETTER OF AUTHORIZATI	ON)	
LECAL ACREMENTS / PRIVACY ACT. SERVICE MEMBER	NAME		EMAIL	PHONE	
	LECAL ACREMENTS / PRIVACY	ACT SERVICE MEMBER			

Financial Liability:

If this shipment(s) incurs costs above the allowance I am entitled to, I will pay the difference to the government, or consent to the collection from my pay as necessary to cover all excess costs associated by this shipment(s).

Advance Obligations:

I understand that the maximum advance allowed is based on the estimated weight and scheduled departure date of my shipment(s). In the event, less weight is moved or my move occurs on a different scheduled departure date, I may have to remit the difference with the balance of my incentive disbursement and/or from the collection of my pay as may be necessary.

If I receive an advance for my PPM shipment, I agree to furnish weight tickets within 45 days of final delivery to my destination. I understand that failure to furnish weight tickets within this timeframe may lead to the collection of my pay as necessary to cover the cost of the advance.

my.move.mil

SHIPMENT SUMMARY WORKSHEET

PREPARATION DATE (DD-MMM-YYYY) 01-Jan-0001

ENCLOSED DOCUMENTATION					
Orders (with all Amendments) Origin weight ticket (Empty) Origin weight ticket (Full)	Destination weight ticket Weight ticket (Other) Reimbursable expense re		Vehicle registrat DD-FMS-2231 Di Other expenses	ion rect Deposit Form	
SIGNATURES SERVICE MEMBER SIGNATURE Multiple2 Complete2 electronically signed DATE 01 Jan 0001 at 12:00am					
PPPO REVIEWER SIGNATURE		PRINTED NAME			
DATE	OFFICE	EMAIL		PHONE	
TRANSPORTATION OFFICE SIGN	ATURE	PRINTED NAME			
DATE		EMAIL		PHONE	