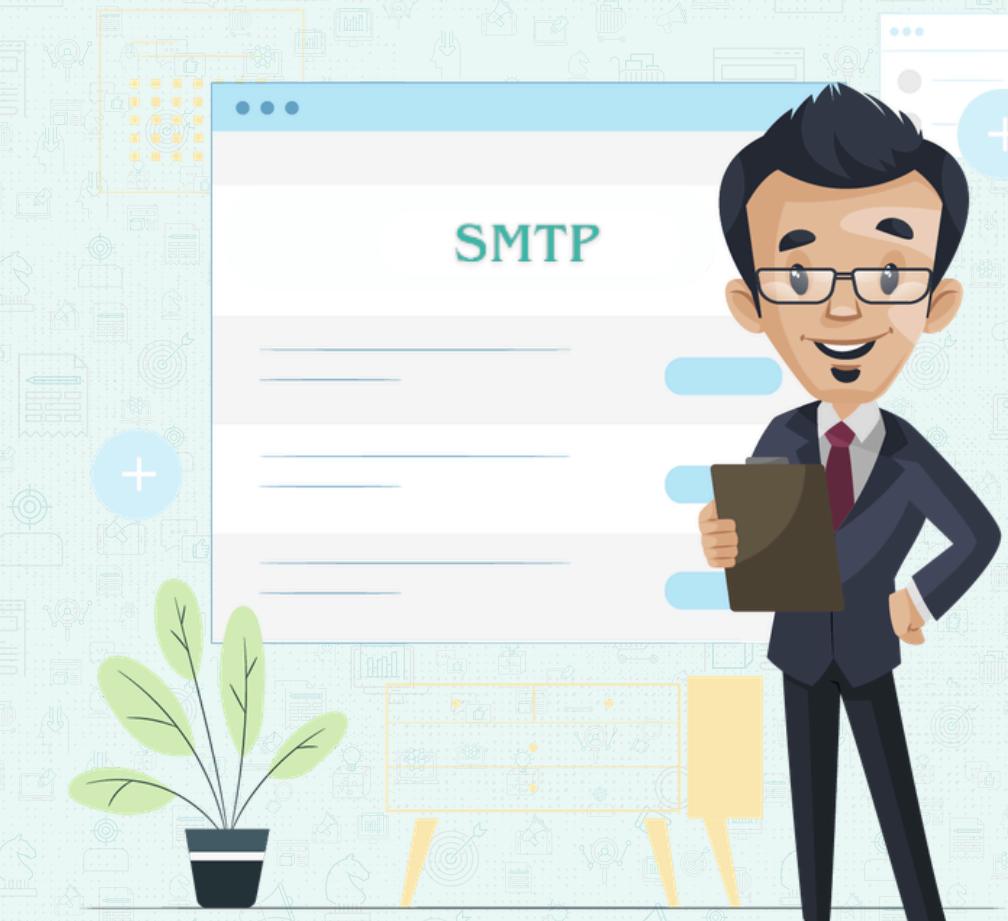




SMTP Guide

in CA CloudDesk





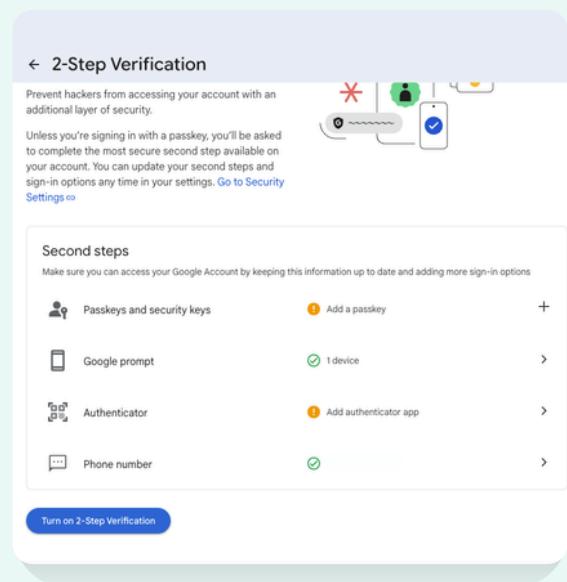
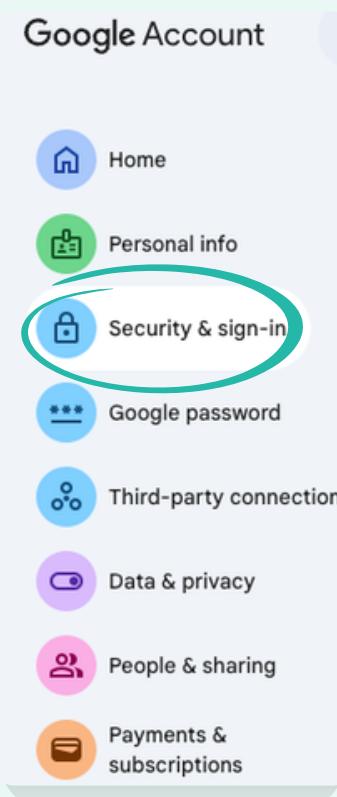
OPTION 1: IF YOU ARE USING GMAIL

Step 1: Create App Password in Google

1. Log in to your **Google Account**
2. Click **Manage** your Google Account



3. Go to **Security**
4. Enable **Two-Step Verification**





4. Search for App Passwords

5. Generate a new App Password

6. Generate a new App Password

7. Copy the password

Google Account

Home Personal info Security & sign-in Google password Third-party connections Data & privacy People & sharing Payments & subscriptions

← App passwords

App passwords help you sign into your Google Account on older apps and services that don't support modern security standards.

App passwords are less secure than using up-to-date apps and services that use modern security standards. Before you create an app password, you should check to see if your app needs this in order to sign in.

Learn more

You don't have any app passwords.

To create a new app specific password, type a name for it below...

App name ca clouddesk

Create



Generated app password

Your app password for your device

wtec wemd fkmh mhnb

How to use it

Go to the settings for your Google Account in the application or device you are trying to set up. Replace your password with the 16-character password shown above.

Just like your normal password, this app password grants complete access to your Google Account. You won't need to remember it, so don't write it down or share it with anyone.

Done

STEP 2: CONFIGURE GMAIL SMTP IN CA CLOUDDESK

1. Go to CA CloudDesk → Settings → SMTP Configuration

CA Cloud Desk

Search...

Check In 12:58 Kamal Assoc...

Dashboard HRMS CRM Communication Document Vault My Services Task Litigation Billing Website Reports

Welcome Ashish Pundir CA CloudDesk | Sat, February 7

Quick Links My Attendance Calendar Add Invoice My Leaves Create Docs Client

My Tasks

Processing	Open	Finalized for Submission	Overdue	Stuck	Completed	Under Consultation
Task ID	Task Name	Reviewer	Client	Due Date		

No data





The screenshot shows the CA CloudDesk interface. On the left is a sidebar with various menu items: Dashboard, HRMS, CRM, Communication, Document Vault, My Services, Task, Utilization, Billing, Website, and Reports. The main area is titled 'My Profile' and includes tabs for Organization Data, Branch Data, Credits, and Organization Document. A sub-section titled 'My Profile' shows fields for Name (Ashish Pundir), Email Id (sales.cacloud@gmail.com), Mobile (0000000000), and Manager (KASA) Kamal Sharma. To the right, there's a 'Storage' section indicating 4% usage of 20 GB. At the bottom, there are links for Support, Community, Policy, Lead Management, Training & Demo, Tools, Refer & Earn, and a copyright notice for Law Seva Management Pvt. Ltd. Version 4.1.19.

The screenshot shows the 'Settings' tab in the CA CloudDesk interface. It features five cards: 'SMTP CONFIGURATION' (highlighted with a red border), 'CUSTOM FIELD', 'CUSTOMER POLICY', 'WHATSAPP', and 'TAG'.

3. Select **Gmail**

4. Enter:

- o Email Address: **Your Gmail ID**
- o Password: **App Password**
- o Host: **smtp.gmail.com**
- o Port: **587**



The screenshot shows the 'SMTP Configuration' screen. It has two tabs: 'SMTP Configuration' (selected) and 'View SMTP'. The form contains the following fields:

- Email*: cacloud12@gmail.com
- Password*: [redacted]
- Host*: smtp.gmail.com
- Port*: 587
- Default:

A 'Save' button is at the bottom.



5. Click **Save**

✓ Gmail SMTP is now configured.

SMTP Configuration View SMTP

Email*: cacloud12@gmail.com

Password*: (Redacted)

Host*: smtp.gmail.com

Port*: 587

Default:

Save

Check In 11:58 Kamal Assoc.

SMTP Created Successfully.

COMPLETED

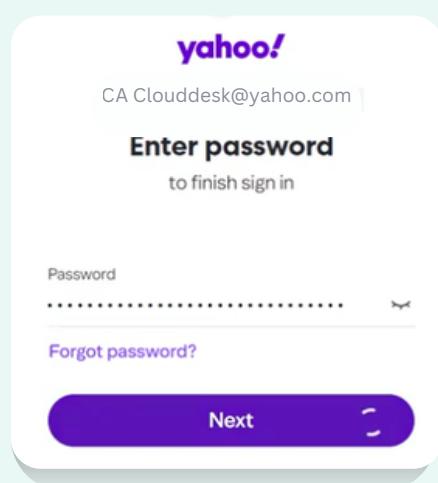
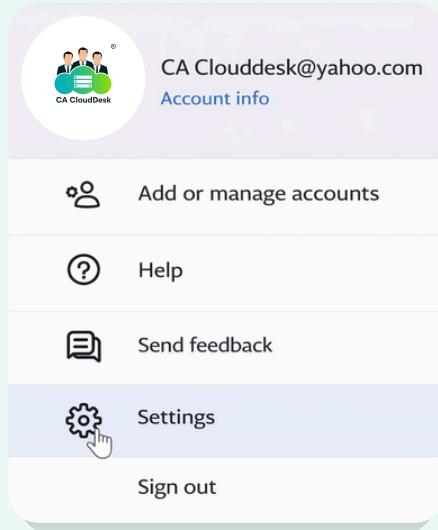




OPTION 2: IF YOU ARE USING YAHOO MAIL

Step 1: Create App Password in Yahoo

1. Log in to your **Yahoo Account**
2. Go to **Account Security**
3. Enable **Two-Step Verification**
4. Click **Generate App Password**
5. Select **Mail App**
6. Copy the **password**



Hello User

Your Account is Secure
Let's Make sure everything Stays Safe.



CA CloudDesk

ACCOUNT ACCESS

How you sign in to Yahoo

Find your current sign-in method or discover other ways to access your account.

This is how you sign in now

Password

Last Changed: November 13, 2023

[Change password](#)

2-Step Verification

Your phone number

2-Step Verification - **ON**

[Manage](#)

Other ways to sign in

App Password

If you don't normally use a password to sign in to your Yahoo account, here's where you can generate a password for 3rd-party apps that require passwords.

[Generate app password](#)

Generate an app password

Some apps require a separate, one-time password to sign in.
Generate and manage them here.

Enter your app's name

App name

[Generate password](#)



Your app password

Your one-time app password for **Outlook** is:

wxxn wxxn wxxn wxxn

[Copy](#)

This is a one-time password -- you do not need to remember it.
It does not replace your normal password.





STEP 2: CONFIGURE YAHOO SMTP IN CA CLOUDDESK

1. Go to **CA CloudDesk** → **Settings** → **SMTP Configuration**

The screenshot shows the CA CloudDesk dashboard. On the left, there's a sidebar with various menu items like Dashboard, HRMS, CRM, Communication, Document Vault, My Services, Task, Litigation, Billing, Website, and Reports. In the center, there's a welcome message for 'Ashish Pundir' and a 'My Tasks' section with a table showing task status. A cartoon character of a man in a suit stands to the left of the dashboard.

The screenshot shows the 'Settings' page under the 'Services' tab. It displays the user profile information: Name (Ashish Pundir), Email Id (sales.cacloud@gmail.com), Mobile (0000000000), and Manager (KA54) Kamal Sharma. There's also a storage usage section showing 4% full with 762.2 MB used of 20 GB. A cartoon character of a superhero in a suit stands to the right of the settings page.

The screenshot shows the 'Settings' page again, but this time the 'SMTP Configuration' button in the first card is highlighted with a red box. The other cards shown are 'CUSTOM FIELD Customer Form', 'CUSTOMER POLICY', and 'WHATSAPP'. A cartoon character of a superhero in a suit stands to the right of the settings page.



2. Select **Yahoo**

3. Enter:

- o Email Address: **Your Yahoo ID**
- o Password: **App Password**
- o Host: **smtp.mail.yahoo.com**
- o Port: **587**

SMTP Configuration

Email*: caclouddesk@yahoo.com

Password*:

Host*: smtp.mail.yahoo.com

Port*: 587

Default:

Save

4 .Click **Save**

✓ **Yahoo SMTP is now configured.**

Search... SMTP-Created Successfully

Check In 11:58 Kamal Associ...

SMTP Configuration

Email*: caclouddesk@yahoo.com

Password*:

Host*: smtp.mail.yahoo.com

Port*: 587

Default:

Save

COMPLETED





OPTION 3: IF YOU ARE USING REDIFF MAIL

STEP 1: USE YOUR REDIFF EMAIL PASSWORD

App password is not required for Rediff.

STEP 2: CONFIGURE REDIFF SMTP IN CA CLOUDDESK

1. Go to **CA CloudDesk** → **Settings** → **SMTP Configuration**

2. Select **Rediff**

3. Enter:

- Email Address: **Your Rediff ID**
- Password: **Your Rediff Email Password**
- Host: **smtp.rediffmail.com**
- Port: **587**

4 .Click **Save**

Rediff SMTP is now configured.

OPTION 4: IF YOU ARE USING OUTLOOK

STEP 1: CREATE APP PASSWORD IN OUTLOOK

1. Log in to your **Microsoft Account**

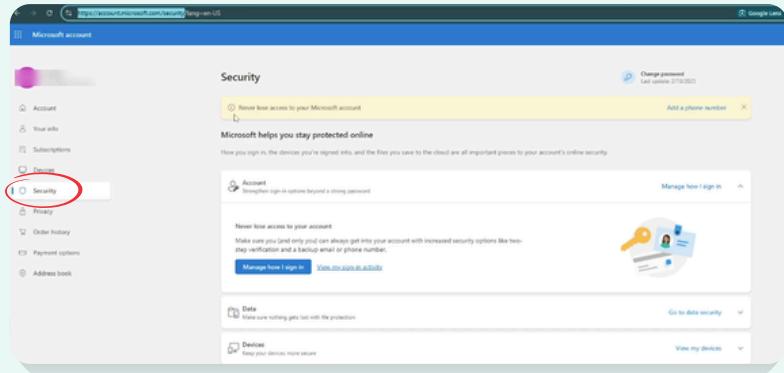
2. Go to **Security**

3. Enable **Two-Step Verification**

4. Click **App Passwords**

5. Generate a **new App Password**

6. Copy the **password**





STEP 2: CONFIGURE OUTLOOK SMTP IN CA CLOUDDESK

1. Go to **CA CloudDesk** → **Settings** → **SMTP Configuration**

2. Select **Outlook**

3. Enter:

- Email Address: **Your Outlook ID**
- Password: **App Password**
- Host: **smtp.office365.com**
- Port: **587**

4 .Click **Save**

Outlook SMTP is now configured.

COMPLETED

