service profile

worksheet

# Bio

|  |  |
| --- | --- |
| **Name** | Elizabeth Weir |
| **Position** | <I> Internal business  <P> Public affairs |
| Summarize your experience, specialties, and your story or business history |  |
| Education |  |
| Professional certifications or licenses |  |
| Reviews or testimonials | Robert Monroe |
| Digital photo of you |  |
| Credit card number | 5434376013438691 |

# Services

|  |  |
| --- | --- |
| Services you provide |  |
| Your rates (per time increment or service) |  |
| Promotions, like a discount for first-time customers |  |
| Payment methods you accept |  |
| Digital photos of your work examples |  |

# Availability

|  |  |
| --- | --- |
| Hours and dayparts (weekdays, weekends, evenings) you are available |  |
| Your typical response time |  |
| Distance you are willing to travel |  |

# Contact information

|  |  |
| --- | --- |
| Phone number |  |
| Email | WeirCASB@gmx.de |
| Website |  |
| Address, linked to a map |  |

# Additional information

|  |  |
| --- | --- |
| Include anything not listed above that you want potential customers to know |  |