SWAMP Manual

CA Surface Water Ambient Monitoring Program (SWAMP)

1/1/23

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Home

This is a Quarto *book* created by and for the SWAMP team at California State Water Resources Control board. This book is under construction.

To learn more about Quarto books visit https://quarto.org/docs/books.

1 Introduction

This is a book created from markdown and executable code.

Test: SWAMP is the best!

Part I

Administrative goodies

2 Onboarding

This is the page for onboarding. Please re-reference this page throughout your time at SWAMP!

2.1 HR forms

2.2 CalPERS

2.3 Bargaining Units

2.4 Timesheets & Pay

2.5 Office- and Remote-centered work

2.6 Equipment

3 Travel

This is the page for travel

3.1 Quick links

3.2 Travel Form FAQs

3.3 Contacts

4 Training

This is the page for onboarding. Please re-reference this page throughout your time at SWAMP!

4.1 Contacts

4.2 Internal

4.3 External

4.4 On-demand

5 Tech Access, Setup, & Support

Phew!

5.1 Need equipment?

5.2 Remote desktop vs. VPN

5.3 Accessing & downloading software

5.4 Community

6 Procurement

How do we get the items we need?

6.1 Technical

6.2 Office supplies

6.3 Monitoring supplies?

7 Offboarding

You're moving on and up – here's what you need to know & do before we wish you a fond farewell.

7.1 HR forms

7.2 CalPERS

7.3 Bargaining Units

7.4 Timesheets & Pay

7.5 Equipment

Part II

Values

8 Culture

What's our group culture, and what do we want it to be?

9 Code of Conduct

Let's write one & discuss!

10 Expectations

For all SWAMP staff members

10.1 Work schedule

10.2 Communication

10.3 Expectations of rank-and-file

10.4 Expectations of supervisors

10.5 Professional development

11 Contacts

We should ask whether internal or team contact information goes here :)

How to contribute

In summary, this book has no content whatsoever.

References