# Level 1 - Overview over the portal GUI

In this tutorial we will get to know the GUI, start a workflow and inspect its results.

## Step 1 - Navigation

For the hands-on session the relevant subpages are **Inventory** and **WF Editor** -> **Workflow editor**, which can be found via the navigation bar.

### Inventory

- Lists information about currently running, finished, or failed workflows. - Shows all available workflows, by categories.

### WF Editor -> Workflow editor

- Provides functionality to create and edit workflows, to add new services to the portal, and to delete services and workflows from the portal. - Will be utilized in Levels 2 and 3.

## Step 2 - Inspecting available workflows

1. Select **Inventory** in the navigation bar, which will lead you to the following view:
2. In the lower half of the page you can see a list of available workflows.
3. When hovering with the pointer over a workflow, you can see additional information about it (logical URI, Category).

## Step 3 - Executing a workflow

1. In the list of available workflows, click on **PLM web client** to execute this workflow.
2. Click on **Run workflow** to start the execution
3. A new page will open showing the status of this workflow, while it is starting.
4. When the workflow is loaded completely, you will see the interface of the PLM web client.

## Step 4 - Inspecting a running worklow

1. Go back to the previous page, where the **Inventory** should still be visible.
2. In the upper half of the page you can see the running **PLM web client** workflow.

- Hint: To abort a running workflow you could click the cross at the end of the workflow's entry.

## Step 5 - Inspecting finished workflows

1. To finalize the **PLM web client** workflow, click on **Done** in its designated tab in the upper right corner, leading you to the **Result page** of this workflow.
2. Close this tab and go back to the **Inventory**.
3. Under **My workflows**, click at **finished**, were you can see the recently finished workflow.
4. If you click on the Workflow's name you will be redirected to the result page, where you can inspect the results of your workflow again.

## Conclusion

Congratulations, you have finished the first tutorial. You should now be able to start workflows and examine their status and result