

Partnership Tool Kit Resource List							
Title	Tool Description	Format	Location	Determine Need	Develop Partnership	Evaluate Partnership	Sustain Partnership
<b>The Partnerships Analysis Tool</b>	A tool for organizations entering into or working with a partnership to assess, monitor and maximize ongoing effectiveness. Divided into 3 activities: (1) Assessing the purpose of the partnership; (2) creating a map of the partnership; and (3) a checklist designed to provide feedback on the current status of the partnership and suggest areas that need further support and work. Created by VicHealth.	7 page PDF	<a href="http://www.vic.health.vic.gov.au/assets/contentFiles/VHP%20part.%20tool_low%20res.pdf">http://www.vic.health.vic.gov.au/assets/contentFiles/VHP%20part.%20tool_low%20res.pdf</a>	✓	✓	✓	✓
<b>Community Health Promotion</b>	Informative site which provides details about partnerships/coalitions in Phase 2 (see bottom of homepage). Also includes information about evaluating and sustaining a partnership. The majority of partnership information can be found on this page ( <a href="http://www.health.state.mn.us/divs/hpcd/chp/hpkit/pdf/p_hase2.pdf">http://www.health.state.mn.us/divs/hpcd/chp/hpkit/pdf/p_hase2.pdf</a> ), however, other links on the main page can provide information about working in communities to create partnerships, including determining need and developing partnerships. Much of the information is in the form of tip sheets.	Website (multiple pages); Tip sheets in PDF	<a href="http://www.health.state.mn.us/divs/hpcd/chp/hpkit/">http://www.health.state.mn.us/divs/hpcd/chp/hpkit/</a>	✓	✓	✓	✓
<b>A Pocket Guide to Building Partnerships</b>	Short guidebook that could be a good resource for organizations. Published by WHO. Evaluation is only mentioned briefly.	8 page PDF	<a href="http://www.sto.ptb.org/resource_center/assets/documents/WHO-HTM-STB-2003.25-handy-">http://www.sto.ptb.org/resource_center/assets/documents/WHO-HTM-STB-2003.25-handy-</a>	✓	✓	✓	✓

			<a href="#">guide-2colorsfin.pdf</a>				
<b>NBCCEDP Manual Partnership Chapter (Partnerships Chap PPM.pdf)</b>	A policy and procedures manual that describes the law, policies, and administrative requirements under which the National Breast and Cervical Cancer Early Detection Program operates. The Partnerships Chapter contains simple strategies and resources to assist in the development or enhancement of key partnerships and coalitions.	PDF	PSB Library	✓	✓	✓	✓
<b>CCC leadership institute partnership module</b>	The Comprehensive Cancer Control Leadership Institute (CCCLI) is intended for individuals who are engaged in the efforts of cancer control coalitions currently developing, preparing to implement, or implementing comprehensive cancer control state plans. The partnership module focuses on building effective relationships for comprehensive cancer control.		PSB Library	✓	✓	✓	✓
<b>The Partnership Handbook</b>	Created by the Minister of Public Works and Government Services, Canada (as is The Partnership Guide: Facilitator's Handbook). This guidebook is geared towards community partnerships, however the books states that " The key elements of this handbook will be useful not only for community partnerships but for any collaborative venture in which you may be involved. It can be used as desired, one section at a time or as a complete training handbook going from cover to cover. Used on your own or with your partnership group, it can serve as a point of reference or as a training tool."	112 page Word document	<a href="http://www.hrsdc.gc.ca/en/epb/sid/cia/partnership/handbook.doc">http://www.hrsdc.gc.ca/en/epb/sid/cia/partnership/handbook.doc</a>	✓	✓	✓	✓

<b>The Partnership Guide: Facilitator's Handbook</b>	Created by the Minister of Public Works and Government Services, Canada (as is The Partnership Handbook). This book serves to assist the leader of the partnership in directing partnership activities, particularly workshops. The Handbook is designed to be used with The Partnership Handbook, not in isolation.	72 page Word document	<a href="http://www.hrsdc.gc.ca/en/epb/sid/cia/partnership/facilita.doc">http://www.hrsdc.gc.ca/en/epb/sid/cia/partnership/facilita.doc</a>	✓	✓		✓
<b>Smarter Partnerships</b>	This is a British site designed to improve partnerships. Provides a short quiz to assess the "health" of the partnership; tools for assessing partnerships in more depth; and a section on developing partnerships in greater depth, which includes more quizzes. Provides a list of resources to help organizations.	Website (multiple pages)	<a href="http://www.lgppartnerships.com/">http://www.lgppartnerships.com/</a>		✓	✓	✓
<b>A Partnership Quotient Self-Assessment</b>	Himmelman's tool for self-assessment of knowledge and capacity to engage in collaborative leadership as a partner in organizational and community change processes. PQ scoring allow partners to focus on aspects of collaborative leadership they believe may need further development or refinement.	28 page PDF; Tool starts on page 21	<a href="http://www.futurehealth.ucsf.edu/pdf_files/4achange.pdf">http://www.futurehealth.ucsf.edu/pdf_files/4achange.pdf</a>		✓	✓	✓
<b>Community Partnership Toolkit</b>	Developed by the WK Kellogg Foundation for building and maintaining partnerships to strengthen communities. Each of the ten tools in this kit was developed and tested by seven local organizations working in ten communities.	Website (multiple pages)	<a href="http://www.wk kf.org/Pubs/CustomerPubs/CPToolkit/CPToolkit/default.htm">http://www.wk kf.org/Pubs/CustomerPubs/CPToolkit/CPToolkit/default.htm</a>		✓	✓	✓
<b>Building Collaborative Partnerships</b>	Produced by the North Central Educational Laboratory, Learning Point Associates. A fairly short guide primarily created for educational situations. However, it does provide many general tips that are useful for all organizations seeking to create partnerships.	Website (single page)	<a href="http://www.ncrel.org/sdrs/areas/issues/envrnmnt/css/ppt/chap1.htm">http://www.ncrel.org/sdrs/areas/issues/envrnmnt/css/ppt/chap1.htm</a>	✓	✓		

<b>Project Officer of the Future</b>	Project Officer of the Future is a professional development program designed to broaden and sharpen program consultants' expertise and program effectiveness. The courses use a variety of learning methods, minimizing classroom time and maximizing "on-task" learning time, while emphasizing an experience-based approach and a CDC- and partner-based orientation. The five courses currently being offered are: Understanding Your Partner's Context and Being a Program Champion, Consulting, Leadership and Resource Linkage for Effective Partnerships and Programs, Navigating Cooperative Agreements with Our Partners to Achieve Public Health Results, Getting to Results: Planning, Implementation & Evaluation, and The Art and Science of Public Health: Perspectives, Theory & Practice.	Website	<a href="http://inside.nc.cdc.gov/prof_resources/project_officers/index.htm#courses">http://inside.nc.cdc.gov/prof_resources/project_officers/index.htm#courses</a>		✓	✓	
<b>The Arts Extension Service Learning Partnerships Planning Workbook</b>	A Workbook intended to assist with the design of a new partnership or improvement an existing one. It is intended to complement the on-line Learning Partnership Workshop but can stand alone as a planning aid. The Workbook presents a series of planning questions within worksheets for each step. Individual representatives of potential partners should each answer the questions that complete the first step. The remainder of the Workbook is intended to guide collaborative planning meetings.	25 page PDF	<a href="http://www-unix.oit.umass.edu/%7Eaes1/LPPlanWorkbook.pdf">http://www-unix.oit.umass.edu/%7Eaes1/LPPlanWorkbook.pdf</a>		✓	✓	
<b>A Short Guide to Partnerships</b>	A partnership guide designed to highlight issues and offer guidance in three circumstances: <ul style="list-style-type: none"> <li>• Starting a partnership</li> <li>• Managing or being involved in a partnership</li> <li>• Engaging with a partnership 'from outside'.</li> </ul> Provides general information and guidelines about developing and evaluating partnerships. Part of a resources called "Partnerships Online".	9 page Word document	<a href="http://www.partnerships.org.uk/part/partguide1.doc">http://www.partnerships.org.uk/part/partguide1.doc</a>		✓	✓	

<b>First Steps to Creating Partnerships</b>	Short resource on how to create partnerships. Produced by Home 2 Ocean (H2O). Provides general information about building and maintaining partnerships.	Website (single page)	<a href="http://www.cdpr.ca.gov/docs/h2o/workbook/section2/page67.html">http://www.cdpr.ca.gov/docs/h2o/workbook/section2/page67.html</a>		✓		✓
<b>The Learning Section of ourpartnership.org.uk</b>	A British web site run by ourpartnership.org.uk/ The website offers real tools for those who are involved in partnerships to assess goals, establish structure, deal with problems, and communicating with partners. This website offers actual tools, however, people must register before they will be allowed to use them.	Website (multiple pages); requires registration	<a href="http://www.ourpartnership.org.uk/comdir/page.cfm?pageid=xxadded4xx">http://www.ourpartnership.org.uk/comdir/page.cfm?pageid=xxadded4xx</a>		✓		✓
<b>Bending The Ivory Tower: Communities, Health Departments And Academia</b>	A policy brief prepared by the Partnership for the Public's Health, this highlights the rationale and strategies for community-campus partnerships in public health. Provides an overview of “community-based participatory research” (CBPR). This is predominately for organizations partnering with universities, but it does contain principles of partnership that can apply to non-academic partnerships.	6 page PDF	<a href="http://depts.washington.edu/ccph/pdf_files/pph.pdf">http://depts.washington.edu/ccph/pdf_files/pph.pdf</a>	✓			
<b>The Partnership Self-Assessment Tool</b>	Designed for a partnership to evaluate how well its collaborative process is working and what it needs to do to realize the full potential of collaboration. This is an online tool that partnerships can use to evaluate. Partnerships would need to register, but use of the site is free of charge.	Website (multiple pages), requires registration	<a href="http://www.partnershiptool.net/">http://www.partnershiptool.net/</a>			✓	
<b>Developing Effective Coalitions: An Eight Step Guide</b>	This paper is to be used as a general guide. Each coalition will find ways of interpreting the eight steps to best suit its own needs. Examples given in this paper are specific to injury prevention coalitions, but most can be applied to coalitions working on a variety of health-related issues.	32 page PDF	<a href="http://www.preventioninstitute.org/pdf/eightstep.pdf">http://www.preventioninstitute.org/pdf/eightstep.pdf</a>		✓		

<b>Public Private Partnerships for Health. A Review of the Best Practices in the Health Sector.</b>	Prepared as a guide to best practices for PPPs in the health sector. Examines the underlying philosophy of PPPs, their costs, benefits, and impacts, as well as their governance, management, and implementation strategies. Draws on the experiences of six case studies of PPP initiatives, interviews with key players from the private and public sectors, and literature. Offers general lessons of principle and process for forming partnerships and effectively managing them.	12 page PDF	<a href="http://www.ws.p.org/publications/WSP_PPP_15_10.pdf#search='forming%20health%20partnerships'">http://www.ws.p.org/publications/WSP_PPP_15_10.pdf#search='forming%20health%20partnerships'</a>		v		
<b>Community-Based Organizations Creating Effective Partnerships</b>	Provides a general overview of information about partnerships, particularly involving Community Based Organizations. The first page primarily has information about a specific partnership (Tamarack Institute), but subsequent pages detail information about partnerships in general.	5 page PDF	<a href="http://www.tamarackcommunity.net/downloads/clife/mcabai/mc_cef.pdf#search='creating%20partnerships'">http://www.tamarackcommunity.net/downloads/clife/mcabai/mc_cef.pdf#search='creating%20partnerships'</a>		v		
<b>Forming Partnerships</b>	Information from the Ontario Prevention Partnership on how to form and maintain partnerships. Provides approximately a page of tips on forming these partnership relationships.	Website (single page)	<a href="http://www.opc.on.ca/english/our_programs/hlth_promo/resources/partnership/partner2.htm">http://www.opc.on.ca/english/our_programs/hlth_promo/resources/partnership/partner2.htm</a>		v		
<b>Building Local Partnerships: A Guide for Watershed Partnerships.</b>	This site is run by Purdue and describes how organizations can build local partnerships. Although the site was designed to support the creation of Watershed Partnerships, the majority of the advice can be applicable to a variety of circumstances. As the document goes on, the references to Watershed Partnerships decrease and over all partnership creation and development is focused upon.	Website (multiple pages)	<a href="http://www.ces.purdue.edu/waterquality/resources/Academy/Building_Local_Partnerships_KYW.pdf">http://www.ces.purdue.edu/waterquality/resources/Academy/Building_Local_Partnerships_KYW.pdf</a>		v		

<b>Tipping Point</b>	A website sponsored by the Dialogue for Action in Colorectal Cancer Screening, a program of the Cancer Research and Prevention Foundation in collaboration with Malcolm Gladwell, author of The Tipping Point: How Little Things Can Make a Big Difference. Includes an overview of Tipping Point and a short Check List that can be used to gauge how much practical application you have made of Tipping Point. The checklist is tailored for colorectal cancer screening programs. When you have completed the Check List, you will receive your total score and then receive feedback tailored to your individual responses.	Web based tool	<a href="http://hhp.umd.edu/tipping_point/index.cfm">http://hhp.umd.edu/tipping_point/index.cfm</a>			✓	
<b>Monitoring and Evaluation of Coalitions:</b>	Describes methodologies used to evaluate eight community coalitions.	8 page PDF	<a href="http://www.compartners.org/stacks/archive/hcm/monitor_evaluate_coalitions.pdf#search='evaluating%20coalitions'">http://www.compartners.org/stacks/archive/hcm/monitor_evaluate_coalitions.pdf#search='evaluating%20coalitions'</a>			✓	
<b>Essential Tips for Successful Collaboration</b>	This document represents a synthesis of the key lessons learned throughout a five-year initiative driven by a successful, national-level collaborative around school-based teen pregnancy prevention. Uses teen pregnancy coalition as an example, but does not dwell on the specifics of that type of coalition. It describes the key elements that contribute to the development and sustainability of successful collaborations around complex issues.	8 page PDF	<a href="http://www.neahin.org/programs/reproductive/Essential%20Tips%20Collaboration.BW.pdf">http://www.neahin.org/programs/reproductive/Essential%20Tips%20Collaboration.BW.pdf</a>				✓

<b>The Tension of Turf: Making it Work for the Coalition</b>	Building on earlier work of the Prevention Institute, which described the coalition start-up process in Developing Effective Coalitions: An Eight Step Guide, this document was developed in response to something commonly experienced within coalitions: turf struggle. Turf issues that commonly arise among coalition members are explored and a set of recommendations for limiting the negative aspects of turf struggles is offered	10 page PDF	<a href="http://www.preventioninstitute.org/pdf/TURF_1S.pdf">http://www.preventioninstitute.org/pdf/TURF_1S.pdf</a>				v
<b>Collaboration Math: Enhancing the Effectiveness of Multidisciplinary Collaboration</b>	Collaboration Math describes the application of this Prevention Institute tool at the University of California Berkeley's Traffic Safety Center, illustrating how multidisciplinary groups can use this tool to increase effective collaboration. Talks about Traffic Safety Center a lot in opening pages, but moves on to provide tools for collaboration that could be helpful to any coalition or partnership.	16 page PDF	<a href="http://www.preventioninstitute.org/pdf/collab_math_1S_012_004.pdf">http://www.preventioninstitute.org/pdf/collab_math_1S_012_004.pdf</a>				v

2005