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# Seller Panel | Admin

## Product Requirement Document



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ShoeKonnnect

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## Overview

When we talk about users on ShoeKconnect, we talk about two parties involved in the transaction i.e. buyer and seller. Seller panel is the module under USERS section in the admin panel where our teams manages one half of the users i.e. Sellers. They will be able to see how many users have signed up on Seller Board, how many of them have submitted their documents for review and how many of them are our current sellers. Further, they will be able to manage the currently active sellers on ShoeKconnect.

## Users

As the seller panel is to be developed on admin panel, is to be used by the ShoeKconnect team. But seller team is the team who will be spending their most of the time spent on seller panel out of the total time spent on admin panel. Further marketing team will also use this module considerably as they have to target sellers on the basis of stage they are in the process of registration.

## Flow & Use Cases

### Seller Team

People in seller team will be tracking the user from the moment he/she registers (signup) on our seller board to the point when the products are made live on mobile application. There will be three stages as mentioned above:

- Only Signup
- Submitted for review
- Registered

### Marketing Team

Marketing will be mainly concerned with the seller data. Thus, a functionality of downloading the data in .csv format is must. Same requirement is conveyed in this document later in much detail.

## Screens Explained

There are mainly two screens:

1. **Seller Management Table:** This is the tabular view of the information where only the most important information is visible. This will be same for all three stages. The information will be minimum when the user has just signed up on seller board and will keep on increases as he/she moves to the later stages.
2. **Seller details page:** This is the page where we can see all the detailed information about a seller selected. This page will open on the click on an entry on seller management table page.

## Seller Management Table

As explained earlier, this is the screen where the entries of each sellers will be listed. *Screen 1 below* shows us how it will look. Screen is explained in detail below by dividing it into different parts.

### Screen 1

#	Company Info	Contact	Product Info	Business Info	Action
1	Vivid Footwear Footwear Manufacturer Jai kishan   Agra	9953456925 example@gmail.com <a href="#">Dates</a>	Brand: Vomax Product Status: <span>False</span> <a href="#">More Info</a>	GST NO:27AXOPG167ZU <a href="#">View Signature</a> <a href="#">View Cancelled cheque</a>	<a href="#">View</a> <a href="#">Remove Seller</a> <a href="#">Comment Log(0)</a>
2	Vivid Footwear Footwear Manufacturer Jai kishan   Agra	9953456925 example@gmail.com <a href="#">Dates</a>	Brand: Vomax Product Status: <span>True</span> <a href="#">More Info</a>	GST NO:27AXOPG167ZU <a href="#">View Signature</a> <a href="#">View Cancelled cheque</a>	<a href="#">View</a> <a href="#">Remove Seller</a> <a href="#">Comment Log(0)</a>
3	Vivid Footwear Footwear Manufacturer Jai kishan   Agra	9953456925 example@gmail.com <a href="#">Dates</a>	Brand: Vomax Product Status: <span>False</span> <a href="#">More Info</a>	GST NO:27AXOPG167ZU <a href="#">View Signature</a> <a href="#">View Cancelled cheque</a>	<a href="#">View</a> <a href="#">Remove Seller</a> <a href="#">Comment Log(0)</a>
4	Vivid Footwear Footwear Manufacturer Jai kishan   Agra	9953456925 example@gmail.com <a href="#">Dates</a>	Brand: Vomax Product Status: <span>True</span> <a href="#">More Info</a>	GST NO:27AXOPG167ZU <a href="#">View Signature</a> <a href="#">View Cancelled cheque</a>	<a href="#">View</a> <a href="#">Remove Seller</a> <a href="#">Comment Log(0)</a>

### Top part of Tabular view

This is the part where the elements of the table are explained. Following are the parts:

1. Counter: This will show the total no. sellers on Shoekconnect i.e. Sellers who have signed up + Sellers who have submitted for review + sellers who are registered with us. (isseller = 1)
2. Filters based on the status if seller: This consists of three filters where the counter specific to that filter will be visible.
3. Search & Filter: Search and filter will work on all the elements.
4. Download CSV: User will be able to download a CSV file for whole information, in case if no search or filter, or shall able to download the information which is either filtered or searched.

#	Company Info	Contact	Product Info	Business Info	Action
1	Vivid Footwear Footwear Manufacturer Jai kishan   Agra	9953456925 example@gmail.com <a href="#">Dates</a>	Brand: Vomax Product Status: <span>False</span> <a href="#">More Info</a>	TIN NO:27AXOPG167ZU PAN NO:27A67ZU <a href="#">View Signature</a> <a href="#">View Cancelled cheque</a>	<a href="#">View</a> <a href="#">Remove Seller</a> <a href="#">Comment Log(0)</a>

## User Listing

User listing consists of six columns which are as follows:

1. Serial Number
2. Company Index: This contains following information
  - a. Company Name
  - b. Profile type
  - c. Concerned person | City
3. Contact: This contains following information
  - a. Company phone
  - b. Username
  - c. Dates: This will be a pop-up as shown below. Further, this will contain following info.
    - i. Sign up date
    - ii. Submit to review date
    - iii. Approved on date



#	Company Info	Contact	Product info	Business Info	Action
1	Vivid Footwear Footwear Manufacturer Jai kishan   Agra	9953456925 example@gmail.com <a href="#">Dates</a>	Brand: Vomax Product Status: <span style="color: red;">False</span> <a href="#">More Info</a>	TIN NO: 27AXOPG167ZU PAN NO: 27A67ZU <a href="#">View Signature</a> <a href="#">View Cancelled cheque</a>	<a href="#">View</a> <a href="#">Remove Seller</a> <a href="#">Comment Log(0)</a>
2	Vivid Footwear Footwear Manufacturer Jai kishan   Agra	9953456925 example@gmail.com <a href="#">Dates</a>	Brand: Vomax Product Status: <span style="color: blue;">True</span> <a href="#">More Info</a>	TIN NO: 27AXOPG167ZU PAN NO: 27A67ZU <a href="#">View Signature</a> <a href="#">View Cancelled cheque</a>	<a href="#">View</a> <a href="#">Remove Seller</a> <a href="#">Comment Log(0)</a>

4. Business Info: This will show following information:
  - a. GST Number: Change TIN to GST while working on front-end
  - b. View Signature: This will open the uploaded copy of signature
  - c. View Cancelled cheque: On click, this will open the copy of cancelled cheque
5. Product Info: This will contain following info:
  - a. Brand Name
  - b. Product Status: Is product active or not
  - c. More info: On click of which, this will show the information in a pop up as shown below i.e. brand name and number of products. Further, this will divide the number of **approved products** into three categories i.e. Total (in white), Active (in blue) and inactive (in red). Further, in case of multiple brands, show brand wise entries as shown below.

#	Company Info	Contact	Product info	Business Info	Action
1	Vivid Footwear Footwear Manufacturer Jai kishan   Agra	9953456925 example@gmail.com <a href="#">Dates</a>	Brand: Vomax Product Status: <span style="color: red;">False</span> <a href="#">More Info</a>	GST NO: 27AXOPG167ZU PAN NO: 27A67ZU <a href="#">View Signature</a> <a href="#">View Cancelled cheque</a>	<a href="#">View</a> <a href="#">Remove Seller</a> <a href="#">Comment Log(0)</a>
2	Vivid Footwear Footwear Manufacturer Jai kishan   Agra	9953456925 example@gmail.com <a href="#">Dates</a>	Brands : Unistar Total - 100 - 76 - 24 Axium Total - 93 - 76 - 17 vomax Total - 7 - 0 - 7 <a href="#">More Info</a>	TIN NO: 27AXOPG167ZU PAN NO: 27A67ZU <a href="#">View Signature</a> <a href="#">View Cancelled cheque</a>	<a href="#">View</a> <a href="#">Remove Seller</a> <a href="#">Comment Log(0)</a>

6. Action: This has following functions

- a. View: On click of this this, user will be redirected to the *Seller Details page*.
- b. Remove seller: On click, this will open a pop up asking for confirmation. On confirmation, this will remove seller status from the table. A new column in database is required so that we can have an entry of those sellers who we have removed from here without removing the dates of signup and submit for review as we may need them.
- c. Comment Log: On the hover of mouse it will show the last five messages and on click, it will open a chat box. On right side of comment log, there is a counter which will show the total number of messages in the chat box

1	Vivid Footwear Footwear Manufacturer Jai kishan   Agra	9953456925 example@gmail.com	Brand: Vomax Product Status: <b>False</b>	TIN NO:27AXOPG167ZU PAN NO:27A67ZU	<a href="#">View</a> <a href="#">Remove Seller</a> Comment Log(0)
2	Vivid Footwear Footwear Manufac Jai kishan   Agra	<div>Vivid Footwear Comments (2)</div> <div>  <b>Sumit Khair, Order Procesor</b> User has't give verification yet..... 25 May 17, 14:38         </div> <div>  <b>Sheetal Jain, Data Driven Marketeer</b> I've talked with this user regarding Verification details..... 25 May 17, 14:38         </div>			<a href="#">View</a> <a href="#">Remove Seller</a> Comment Log(0)
3	Vivid Footwear Footwear Manufac Jai kishan   Agra	<a href="#">Dates</a>	<a href="#">More Info</a>	<a href="#">View Signature</a> <a href="#">View Cancelled cheque</a>	<a href="#">View</a> <a href="#">Remove Seller</a> Comment Log(0)

## Seller Details Page

This is the page which will contain all the details filled by the seller while signing up on seller board. For the purpose of explanation, this is also divided into subparts. This will open on the click of **View** button explained above (Seller Management Table → User Listing → Action → View).

This is further divided into three parts:

- Seller Details
- Pickup Address Details
- Brand Listing
- Documents
- Bank Details

Admin

Seller Details

Home > Seller Details

PERSONAL

Dashboard

Modules

Roles

Panel Users

Naresh Plastics

Footwear Manufacturer

Approve

Reject

Concern Person	Naresh Alhuwalia
Email ID	Vomax@gmail.com
Phone	9878865032
Full Address	76/B, Viman Nagar, Bahadurgarh
City	New Delhi
State	Delhi
Country	India
Billing Company Name	Naresh Plastics Pvt. Ltd.
Billing Address	76/B, Viman Nagar, Bahadurgarh

Brand Name	Approval Status	Status
Vomax	Pending Brand Approval	<input type="checkbox"/>
Antroflex - The Fashion Sta.	Pending Seller Linking	<input type="checkbox"/>
Bata	Approved	<input checked="" type="checkbox"/>

All Products Status ☐ Inactive ☒ Active

Bank Details	
Bank Name	Punjab National Bank
Beneficiary Name	Naresh Alhuwalia
Account Number	078765287356823487618
IFSC Code	PUNB00001223
Branch Name	Hing Ki mandi, Agra
Cancelled Cheque	<a href="#">View image</a>

Pickup Address Details	
Address Line 1	76/B, Viman Nagar, Bahadurgarh
Address Line 2	-
PinCode	110046
City	Bahadurgarh
State	Haryana

Documents	
GST Number	07ACKYYIPJ445J8822
GST Doc	<a href="#">View Doc</a>

Signature

[View Doc](#)

Drag and Drop to Upload image

## Seller Details

This section contains basic details about the seller like Name, contact details, address details, brands details etc. Further, there are three actions that a user can make:

- **Approve/Disapprove:** This is the action by which the status of a seller changes from **Submitted to review** to **Registered**. This will be visible only when the seller has submitted for review. Before that, REMOVE SELLER button will be here. On click of Approve, save the Date of Approval in DB.

**Naresh Plastics**  
Footwear Manufacturer

Approve

Reject

Concern Person	Naresh Alhuwalia
Email ID	Vomax@gmail.com
Phone	9878865032
Full Address	76/B, Viman Nagar, Bahadurgarh
City	New Delhi
State	Delhi
Country	India
Billing Company Name	Naresh Plastics Pvt. Ltd.
Billing Address	76/B, Viman Nagar, Bahadurgarh

Pickup Address Details	
Address Line 1	76/B, Viman Nagar, Bahadurgarh
Address Line 2	-
PinCode	110046
City	Bahadurgarh
State	Haryana

- **Seller Details and Pickup Address** – Show all the seller details and pickup addresses as given by the Seller.
- **All Products Status** – This is a master switch, which will Hide/Show all the products of the seller on the app.
- **Brand Names:** This is the place where all the brands of a seller will be visible. The table has three columns “Brand Name”, “Status”
  - a. Approval Status –
    - i. If Brand not listed with ShoeKconnect and Seller is not linked, then show message “Pending Brand Approval”
    - ii. If Brand listed with ShoeKconnect and seller is not linked, then show message “Pending Seller Linking”
    - iii. If Brand listed and seller is also linked, then show “Approved”
  - b. Status: User can activate or deactivate products of a brand. This will not affect the product status of other brands. This need additional changes in our database as we don’t have this type of functionality in our current admin.

Brand Name	Aproval Status	Status
Vomax	Pending Brand Approval	<input type="checkbox"/>
Antroflex - The Fashion Sta.	Pending Seller Linking	<input type="checkbox"/>
Bata	Approved	<input checked="" type="checkbox"/>

All Products Status  
Inactive ☒ Active



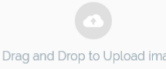
## Documents

This is the part where documents uploaded by the seller on seller board will be visible in the admin panel. There will be three documents:

- **GST Number:** In the box below, show GST number. On click of 'view doc' button, open the image in a new tab.
- **PAN Number:** In the box below, show GST number. On click of view button, open the image in a new tab.

Documents	
GST Number	07ACXYYPJ445J8822
GST Doc	<a href="#">View Doc</a>
Pan Number	ACXYYP657567
Pan Doc	<a href="#">View Doc</a>

Signature [View Doc](#)



Drag and Drop to Upload Image

- **Signature:** In this box, user should be able to download the copy of signature uploaded by seller on seller board. Further, user will also have an option to upload and replace the copy of signature by drag and drop mechanism or selection mechanism. On click of View button on top right corner of the box, the current image will open in a new tab.

## Bank Details

This is the section where bank details given by seller while registering on seller board will be visible. This can be divided into two parts:

- **Bank Details:** Here the details shown in the image will be visible
- **Cancelled cheque:** In the box below, on click of "View Image" button, open the image in a new tab.

Bank Details	
Bank Name	Punjab National Bank
Beneficiary Name	Naresh Alhuwalia
Account Number	078765287356823487618
IFSC Code	PUNB00001223
Branch Name	Hing Ki mandi, Agra
Cancelled Cheque	<a href="#">View Image</a>