**Business Name:** _____     **Position:** _____

**Stakeholder Name:** _____     **Date:** _____

## Business Overview

1. What type of restaurant do you operate?

☐ Fast Food ☐ Casual Dining ☐ Fine Dining ☐ Café/Bakery ☐ Other: _____

2. Do you currently use any online ordering system?

☐ Yes     Specify: _____

☐ No

3. If yes, what are the challenges you face with your current system? _____

4. What are your goals for having an online ordering system? (Check all that apply)

☐ Increase sales

☐ Improve customer convenience

☐ Reduce order errors

☐ Automate order processing

☐ Other: _____

## Ordering & Payment Preferences

5. How would you like customers to place orders? (Check all that apply)

☐ Website ☐ Mobile App ☐ social media ☐ Other: _____

6. What payment methods should be supported?

☐ Cash on Delivery ☐ Credit/Debit Cards ☐ E-wallets (GCash, PayPal, etc.) ☐ Other: _____

7. Should the system allow scheduled orders?

☐ Yes ☐ No

## System Features & Requirements

8. What features are essential for your online ordering system? (Check all that apply)

☐ Menu with images & descriptions ☐ Customizable orders ☐ Order tracking for customer

☐ Automated order confirmation via SMS/email

☐ Other_____

**GENERAL SYSTEM REQUIREMENTS**

1. What specific problems are you trying to solve with this system?

_____
_____
_____

2. What are the must-have features that this system should include?

_____
_____
_____

3. How should the system be designed to make it easy for customers to place orders?

_____
_____
_____

4. What kind of theme, colors, or branding should the system follow?

_____
_____
_____

5. How should the order confirmation process work?

_____
_____
_____

6. Do you want customers to receive email or SMS notifications after placing an order?

_____
_____

7. what user roles should exist in the system admin?

_____
_____

8. Should there be an option for customers to leave reviews and ratings?

_____
_____

9. What should happen if a customer is unavailable to receive the order?

_____
_____