

**Team:** Team 9

**Inject Number:** 6

**Inject Duration:** 60 Minutes

**Inject Start Date/Time:** Sat, 11 Feb 2017 16:25:16 +0000

**From:** CIO Management Team

**To:** Infrastructure Support Group

**Subject:** Asset Inventory

Your predecessors did a poor job keeping documentation updated and we don't have an understanding of what services are running on our systems. Lacking a clear picture makes it difficult to make decisions on resource allocation. Create and submit documentation that lists the following for each device:

System Name

Purpose(s)

O/S and Version (Windows, Linux, Solaris etc..)

IP Address(es)

Critical Application(s)

List of Admin/User/Service Accounts

List of Services Running

List of Open Ports

I have a meeting with the Auditor in 60 minutes, so I need the report in my inbox ASAP and no later than that meeting.

After upload you should keep a working copy of the file and note any changes to existing configurations. We will be audited in the future on short notice so it is best we are prepared.

Thank you.

*CIO Management Team*