Team: Team 3

Inject Number: 43

Inject Duration: 60 Minutes

Inject Start Date/Time: Sat, 04 Mar 2017 21:24:51 +0000

From: HR Director

To: Infrastructure Team

Subject: 002 Create Acceptable Use Policies

The HR VP is requiring that we implement an Acceptable Use Policy for our user community to acknowledge. Please develop a policy statement in a format that is a policy and ready for employees to sign.

If you use outside resources to aid in drafting our policy, be sure to give proper acknowledgment and respect to all copyrights.

Management Instructions:

At a minimum we'll need one policy document to cover acceptable use of the following:

* Email
* Internet Usage
* Social Media & Blogging
* Mobile Device and IoT
* Personal Use of Company Equipment

Make sure these do not conflict with any existing Company policies or Laws, or modify those other policies to match these, as appropriate

Thank you.

HR Director