

**Team:** Team 3

**Inject Number:** 36

**Inject Duration:** 45 Minutes

**Inject Start Date/Time:** Sat, 04 Mar 2017 19:56:26 +0000

**From:** CIO

**To:** CISO and Security Staff

**Subject:** 003 eDiscovery & Retention Policy

General council is involved with a possible lawsuit. Our competition (pegasus.com and unicorn.com) are claiming that we have knowingly attacked their websites via DDoS to gain a competitive advantage over their online services. This is all complete nonsense, of course, but we may have an eDiscovery case on our hands!

Also in the future we only have to release data that we obviously have, lets create a Data Retention Policy for Documents, Emails, Syslog, etc.

To make the lawyers happy, prepare the following:

- list of systems
- list of system major data locations (My Documents, shared folders, /home directories, Email mailboxes, FTP folders, etc.)
- all outbound traffic (via syslog) from the time they are claiming 11:30am-12:00pm
- Any phone records or syslogs via our Telecommunication Server (PBX Raspberry Pi/IoT) that may contain discussion of domain naming decisions
- Proposed Retention Policy going forward!

Thanks

Thank you.

*CIO*