

User Guide

for Virtual Room Reservation Assistant

Version 1.0

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1. Introduction

This system meeting room reservation system (hereinafter referred to as this system)

1.1 Main description and benefits of this system :

This system mainly provides various company numbers, schools, multinational corporations, etc, any places and organizations that need to use conference rooms can use this system to make advance reservations, when sometimes conference rooms are needed in company work. As a result, the dilemma that all rooms are full and never knowing the situation of other departments borrowing the conference room led to the lack of knowing how to arrange the time would be avoided.

After using this system, it will be more convenient to know the usage status, number limit, details of each conference room, and you can also make an appointment. You can also save complicated manual borrowing procedures, and can even send a letter to notify the conference room and meeting time. This system also provides a concise and clear user interface for users to operate easily. Using this system will provide users with great convenience for reserving conference rooms.

1.2 Detailed description of this user guide :

This user guide is mainly designed to provide users with a document that can be used for reference when they encounter some difficulties or obstacles in operation or technology. The following will introduce all the interfaces of the system and the functions of each object.

- 1. If you encounter problems with the login interface, we recommend you to go directly to the Login section of Chapter 2 for help.**
- 2. If you encounter problems in the Home page interface, we recommend you to go directly to the Home page section in Chapter 3 for help.**
- 3. If you encounter problems in the reservation interface, we recommend you to go directly to the Reservation section of Chapter 4 for help.**
- 4. If you encounter problems with the record interface, we recommend you to go directly to the Record section of Chapter 5 for help.**

5. If you encounter problems in the user setting interface, we recommend you to go directly to the User setting section of Chapter 6 for help.
6. If you encounter problems in the room setting interface, we recommend you to go directly to the Room setting section of Chapter 7 for help.
7. If the above problems do not meet your needs, or the instructions in other chapters cannot help, then you may need to read Chapter 8 Requirements to confirm whether it is a hardware device problem or other problems.
8. If you have tried all the methods, or encounter a situation that cannot be solved by yourself, please write an email to S0ftwar33ngineering@gmail.com. We will help you deal with your problem as soon as we see your email.

2.Login

To sign in to the system, users need to prepare a google account since the login system is using the Google Login API. Click either “Google” button to sign in with Google.



3.Main Page

The main page(home page) is the main web page of the system. The button “會議預約系統” in the upper left corner is linked the main page.



4.Reservation

From the home page, press the “Reserve” button.



The system will display the list of the conference room. Input the date and select the room the user wants and press the “選擇” button.

會議室預約系統 Reserve Record 您好 TobyLeung! 登出

編號	人數	
R 1	2 - 4	選擇
R 2	4 - 8	選擇
R 3	2 - 3	選擇
R 4	2 - 587	選擇
R 5	7 - 26	選擇
R 6	1 - 2	選擇

2021-01-03 Submit

同借人

時間 預約

Submit

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After selecting the room, the system will list the time. Select the duration that the user wants and also input the attendee's email, press "submit" if the user confirms.

5.Record

From the home page, click the "Record" button.

會議室預約系統 Reserve **Record** UsersSetting RoomSetting 您好 軟體工程! 登出

會議室預約系統

介紹

本會議預約系統是為軟體工程作業設計, 包含五份相關文件, 但我懶得放連結。

系統使用規則

請勿攻擊此網站, 作業會交不上去。

會議室使用規則

會議室都不存在, 故沒有會議室使用規則。

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The system will display the reservation historys and it's details. Then, you can choose whether to search reservation records by date or by user.

Search by date

There will be a calendar icon on the left-top of the page, after clicking it, you are able to choose the date you want to search.

會議室預約系統

Reserve

Record

UsersSetting

RoomSetting

您好 軟體工程!

登出

年/月/日

提交

Date	預約的時間	是否取消	BorrowerList	
2020-12-27	11:00 - 11:30	<input type="checkbox"/>	peggy19925@gmail.com;	Cancel
2020-12-27	11:30 - 12:00	<input type="checkbox"/>	peggy19925@gmail.com;	Cancel
2020-12-27	12:00 - 12:30	<input type="checkbox"/>	peggy19925@gmail.com;	Cancel
2020-12-27	13:30 - 14:00	<input type="checkbox"/>	peggy19925@gmail.com;	Cancel
2020-12-27	14:30 - 15:00	<input type="checkbox"/>	peggy19925@gmail.com;	Cancel
2020-12-27	15:00 - 15:30	<input type="checkbox"/>	peggy19925@gmail.com;	Cancel
2020-12-27	15:30 - 16:00	<input type="checkbox"/>	peggy19925@gmail.com;	Cancel
2020-12-27	16:00 - 16:30	<input type="checkbox"/>	peggy19925@gmail.com;	Cancel
2020-12-27	16:30 - 17:00	<input type="checkbox"/>	peggy19925@gmail.com;	Cancel
2020-12-27	10:00 - 10:30	<input type="checkbox"/>	softwar33ngineering@gmail.com;	Cancel
2020-12-27	10:30 - 11:00	<input type="checkbox"/>	softwar33ngineering@gmail.com;	Cancel
2020-12-27	12:30 - 13:00	<input type="checkbox"/>	softwar33ngineering@gmail.com;	Cancel
2020-12-28	08:00 - 08:30	<input type="checkbox"/>	softwar33ngineering@gmail.com;peggyby01@gmail.com;fff@qq.com	Cancel
2020-12-28	08:30 - 09:00	<input type="checkbox"/>	softwar33ngineering@gmail.com;peggyby01@gmail.com;fff@qq.com	Cancel
2020-12-28	09:00 - 09:30	<input type="checkbox"/>	softwar33ngineering@gmail.com;peggyby01@gmail.com;fff@qq.com	Cancel
2020-12-28	09:30 - 10:00	<input type="checkbox"/>	softwar33ngineering@gmail.com;peggyby01@gmail.com;fff@qq.com	Cancel

會議室預約系統

Reserve

Record

UsersSetting

RoomSetting

您好 軟體工程!

登出

年/月/日

提交

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31 1 2 3 4 5 6

今天

2020-12-27 15:30 - 16:00

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2020-12-28 09:00 - 09:30

2020-12-28 09:30 - 10:00

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<input type="checkbox"/>	peggy19925@gmail.com; Cancel
<input type="checkbox"/>	peggy19925@gmail.com; Cancel
<input type="checkbox"/>	peggy19925@gmail.com; Cancel

Search by user

There will be a search bar on the top of the page, you can enter the user's name or email. After clicking the "提交(submit)" button, the system will display the

corresponding records.

Date	預約時間	是否取消	BorrowerList
2020-12-27	11:00 - 11:30	<input type="checkbox"/>	peggy19925@gmail.com;
2020-12-27	11:30 - 12:00	<input type="checkbox"/>	peggy19925@gmail.com;
2020-12-27	12:00 - 12:30	<input type="checkbox"/>	peggy19925@gmail.com;
2020-12-27	13:30 - 14:00	<input type="checkbox"/>	peggy19925@gmail.com;
2020-12-27	14:30 - 15:00	<input type="checkbox"/>	peggy19925@gmail.com;
2020-12-27	15:00 - 15:30	<input type="checkbox"/>	peggy19925@gmail.com;
2020-12-27	15:30 - 16:00	<input type="checkbox"/>	peggy19925@gmail.com;
2020-12-27	16:00 - 16:30	<input type="checkbox"/>	peggy19925@gmail.com;
2020-12-27	16:30 - 17:00	<input type="checkbox"/>	peggy19925@gmail.com;
2020-12-27	10:00 - 10:30	<input type="checkbox"/>	s0ftwar33ngineering@gmail.com;
2020-12-27	10:30 - 11:00	<input type="checkbox"/>	s0ftwar33ngineering@gmail.com;
2020-12-27	12:30 - 13:00	<input type="checkbox"/>	s0ftwar33ngineering@gmail.com;
2020-12-28	08:00 - 08:30	<input type="checkbox"/>	s0ftwar33ngineering@gmail.com;peggyby01@gmail.com;fff@qq.com
2020-12-28	08:30 - 09:00	<input type="checkbox"/>	s0ftwar33ngineering@gmail.com;peggyby01@gmail.com;fff@qq.com
2020-12-28	09:00 - 09:30	<input type="checkbox"/>	s0ftwar33ngineering@gmail.com;peggyby01@gmail.com;fff@qq.com

Cancel a reservation

On the right side of every record, there will be a "Cancel" button, after clicking the button, the selector reservation will be canceled.

Date	預約時間	是否取消	BorrowerList
2020-12-27	11:00 - 11:30	<input type="checkbox"/>	peggy19925@gmail.com;
2020-12-27	11:30 - 12:00	<input type="checkbox"/>	peggy19925@gmail.com;
2020-12-27	12:00 - 12:30	<input type="checkbox"/>	peggy19925@gmail.com;
2020-12-27	13:30 - 14:00	<input type="checkbox"/>	peggy19925@gmail.com;
2020-12-27	14:30 - 15:00	<input type="checkbox"/>	peggy19925@gmail.com;
2020-12-27	15:00 - 15:30	<input type="checkbox"/>	peggy19925@gmail.com;
2020-12-27	15:30 - 16:00	<input type="checkbox"/>	peggy19925@gmail.com;
2020-12-27	16:00 - 16:30	<input type="checkbox"/>	peggy19925@gmail.com;
2020-12-27	16:30 - 17:00	<input type="checkbox"/>	peggy19925@gmail.com;
2020-12-27	10:00 - 10:30	<input type="checkbox"/>	s0ftwar33ngineering@gmail.com;
2020-12-27	10:30 - 11:00	<input type="checkbox"/>	s0ftwar33ngineering@gmail.com;
2020-12-27	12:30 - 13:00	<input type="checkbox"/>	s0ftwar33ngineering@gmail.com;
2020-12-28	08:00 - 08:30	<input type="checkbox"/>	s0ftwar33ngineering@gmail.com;peggyby01@gmail.com;fff@qq.com
2020-12-28	08:30 - 09:00	<input type="checkbox"/>	s0ftwar33ngineering@gmail.com;peggyby01@gmail.com;fff@qq.com
2020-12-28	09:00 - 09:30	<input type="checkbox"/>	s0ftwar33ngineering@gmail.com;peggyby01@gmail.com;fff@qq.com

6.User Setting

From the home page, click the "UsersSetting" button.



The system will display all the users and their details. Then, you can choose which user you want to edit.

Id	UserName	Email	Authority	
5adec287-5400-46d3-94b6-70269f9da967	橘子	orangex7@gmail.com	1	Edit
80a0c7de-28e9-42ce-a6cf-5093039d1368	FC	changfamilyyb@gmail.com	0	Edit
80e110a9-35f7-4eeb-9373-8965ca9b5a13	家青張	peggy19925@gmail.com	2	
9f7f59bd-3f5d-4e15-b290-66cb42fb3f76	吳政杰	orangex8@gmail.com	0	Edit
b4c2e06d-6c8e-4e00-84fe-3c0436c75a1d	x芋	zxcopen0159@gmail.com	1	Edit
c7e21369-7dd9-4f7a-85e4-f7b95d535dd6	軟體工程	softwar33ngineering@gmail.com	2	

At the right of every user, there will be an Authority number and a "Edit" button. If a user's authority number is equal to 2, then one has the highest authority, and couldn't be edited by other users.

會議室預約系統

Reserve

Record

UsersSetting

RoomSetting

您好 軟體工程

登出

<div>Id</div>	<div>UserName</div>	<div>Email</div>	<div>Authority</div>	
5adec287-5400-46d3-94b6-70269f9da967	橘子	orangex7@gmail.com	1	Edit
80a0c7de-28e9-42ce-a6cf-5093039d1368	FC	changfamilyyb@gmail.com	0	Edit
80e110a9-35f7-4eeb-9373-8965ca9b5a13	家黃張	peggy19925@gmail.com	2	
9f7f59bd-3f5d-4e15-b290-66cb42fb3f76	吳政杰	orangex8@gmail.com	0	Edit
b4c2e06d-6c8e-4e00-84fe-3c0436c75a1d	x芋	zxcopen0159@gmail.com	1	Edit
c7e21369-7dd9-4f7a-85e4-7b95d535dd6	軟體工程	s0ftwar3ngineering@gmail.com	2	

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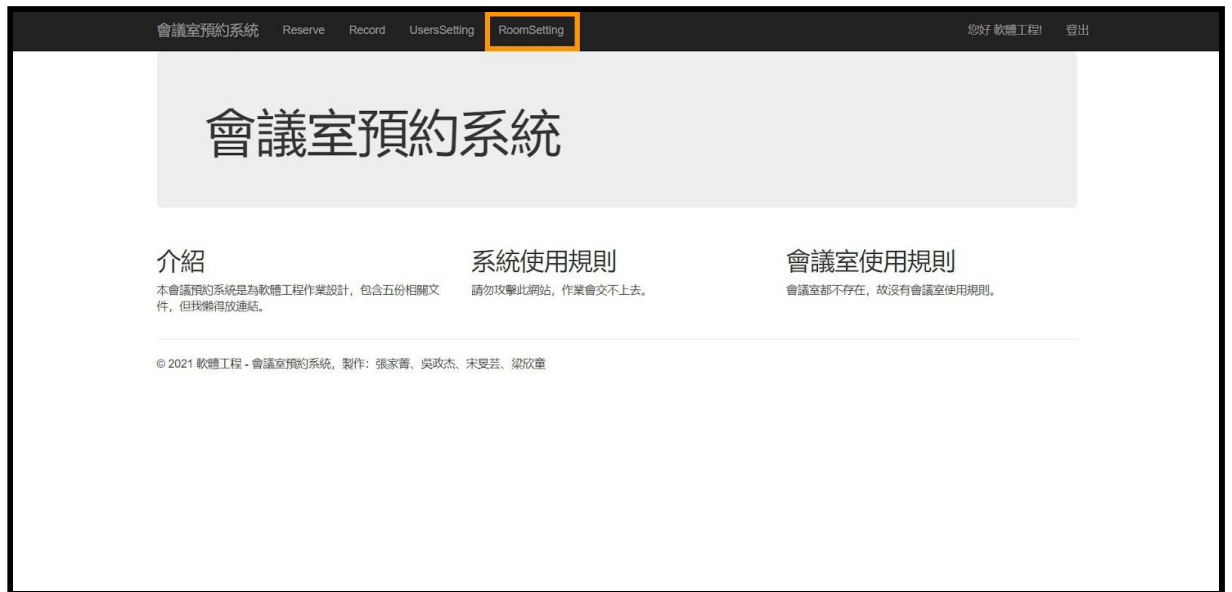
Changing user's authority

After clicking the "Edit" button, the system will display the user's email, user name, and authority. We can change the user's authority by clicking the little arrows on the right of the authority block. After clicking the "提交(Submit)" button, the user's authority will be successfully changed.

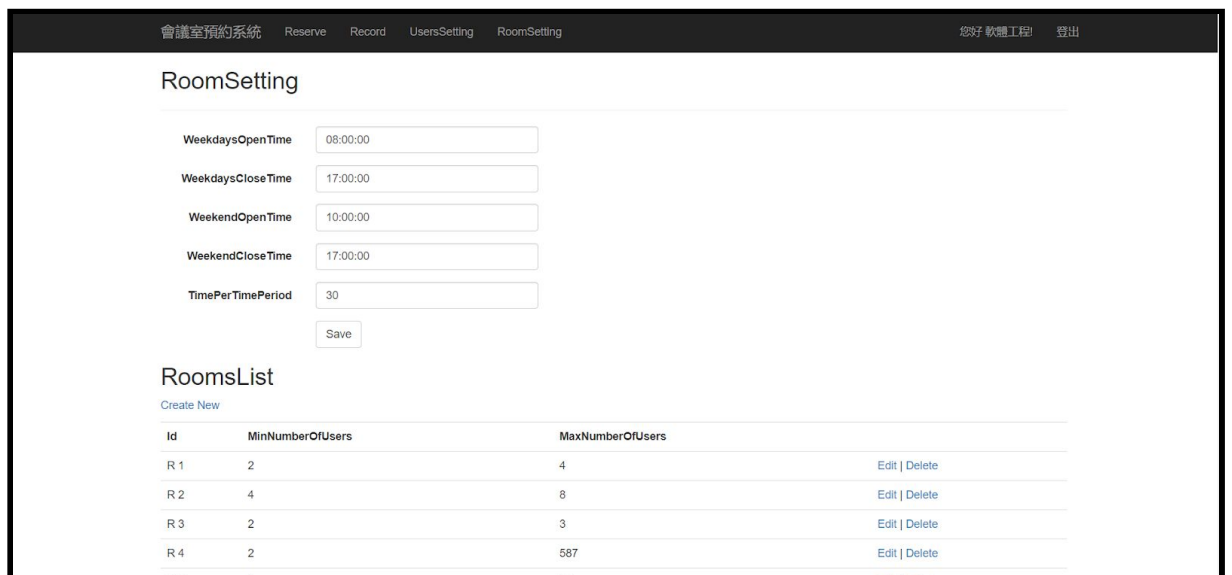
會議室預約系統				Reserve	Record	UsersSetting	RoomSetting	您好 軟體工程! 登出												
Email	orangex7@gmail.com																			
UserName	橘子																			
Authority	1																			
提交																				
Back to List																				
© 2021 軟體工程 - 會議室預約系統, 製作: 張家菁、吳政杰、宋曼芸、梁欣童																				

7.Room Setting

From the home page, click the "RoomSetting" button.



The system will display all the settings and rooms. Then, you can choose to edit the opening/closing time or the room's settings.



Create/Delete a room

You can create or delete a room by clicking the "Create New" and "Delete" button.

會議室預約系統
Reserve
Record
UsersSetting
RoomSetting
您好 軟體工程師!
登出

RoomSetting

WeekdaysOpenTime
08:00:00
WeekdaysCloseTime
17:00:00
WeekendOpenTime
10:00:00
WeekendCloseTime
17:00:00
TimePerTimePeriod
30
Save

RoomsList

Create New

Id	MinNumberOfUsers	MaxNumberOfUsers	
R 1	2	4	Edit Delete
R 2	4	8	Edit Delete
R 3	2	3	Edit Delete
R 4	2	587	Edit Delete
R 5	7	26	Edit Delete
R 6	1	2	Edit Delete

Edit room setting

You can edit the room details by clicking the "Edit" button of the room, and the system will display the setting of it.

會議室預約系統
Reserve
Record
UsersSetting
RoomSetting
您好 軟體工程師!
登出

RoomSetting

WeekdaysOpenTime
08:00:00
WeekdaysCloseTime
17:00:00
WeekendOpenTime
10:00:00
WeekendCloseTime
17:00:00
TimePerTimePeriod
30
Save

RoomsList

Create New

Id	MinNumberOfUsers	MaxNumberOfUsers	
R 1	2	4	Edit Delete
R 2	4	8	Edit Delete
R 3	2	3	Edit Delete
R 4	2	587	Edit Delete
R 5	7	26	Edit Delete
R 6	1	2	Edit Delete

After changing the settings, click the "Save" button to save the changes.

會議室預約系統 Reserve Record UsersSetting RoomSetting 您好 軟體工程師 登出

RoomModle

R Id

MinNumberOfUsers 2

MaxNumberOfUsers 4

Save

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8.Requirements

Recommended software or hardware requirements for this system

Windows:

Windows 7, Windows 8, Windows 8.1 or Windows 10 or higher versions

Intel Pentium 4 or higher versions processor (able to support SSE3)

Mac:

OS X Yosemite 10.10 or higher versions

Linux:

64-bit Ubuntu 14.04 or higher versions, Debian 8 or higher versions, openSUSE 13.3 or higher versions, or Fedora Linux 24 or higher versions.

Intel Pentium 4 or higher version processor (able to support SSE3)

Andriod:

Android Lollipop 5.0

ios:

iPhone or iPad OS 11 or higher versions