

**Centre for Career Development (CCD)**  
**National Institute of Technology Calicut**

**INSTRUCTIONS FOR SUMMER INTERNSHIP PROGRAMME (SIP)**  
**APPLICATION PORTAL**

**Step 1: Registration Process**

1. **Registration Fee Payment:**
  - Pay the non-refundable registration fee of **Rs. 118** (inclusive of GST) using the provided QR code. (Only UPI mode of payment is available).
  - Save the payment **screenshot** and **transaction number** for uploading during the application.
2. **Document Preparation:** Ensure you have the following documents in **PDF format** before starting the application:
  - **One-page resume** (less than 1 MB)
  - **One-page statement of purpose** (less than 1 MB)
  - **Bonafide certificate** from the parent institute (endorsed by HOD/Institution Head) (less than 1 MB)
  - **Academic records:** Tenth marksheet, twelfth marksheet, consolidated or individual grade cards showing current CGPA (merged as a single PDF, less than 5 MB)
  - **Institute ID card** (less than 1 MB)
  - **Latest passport size photograph** (less than 50 kB)
3. **Complete the Application Form:**
  - The application portal must be filled in **one go** (no save and continue option). Ensure all details are accurate as errors may lead to cancellation of your application.
4. **Submission:**
  - Upload the required documents and enter the **correct transaction ID** to confirm your registration.

**Step 2: Selection and Confirmation**

1. If selected, you must complete the **fee payment** for the internship duration chosen on or before April 16, 2025:
  - **2-Month Internship Fee:** Rs. 5900 (inclusive of GST)
  - **1-Month Internship Fee:** Rs. 3540 (inclusive of GST)

**Eligibility Criteria**

- Students must meet the following conditions to apply:
  - **B.Tech./BE** students completing the **Second/Third year** (or Fourth/Sixth Semester).
  - **B.Arch.** students completing the **Fourth/Sixth/Eighth Semester**.
  - **M.Tech./ME/M.Sc./M.Plan/MBA** students completing the **First Year** (or Second Semester).
- **Minimum CGPA:** 6.5 (out of 10) or **65% aggregate marks** (up to the latest

published semester results).

- Candidates must be **regular full-time students** with **no back papers** and **no disciplinary actions** from their parent institute.
- **Students of NIT Calicut are not eligible to apply** as this is a scheme exclusively for students outside NITC.

### Important Notes

1. **Multiple applications** by a single applicant are **not permitted** and will result in rejection.
2. You can apply for an internship in **only one department** at NIT Calicut.
3. During the application, you will select the desired internship **duration, mode**, and up to **three faculty members and topics** of interest.
4. Ensure you provide the **correct transaction ID** during registration; incorrect details may lead to rejection of your application.

### Timeline

- Application start date: March 11, 2025 Tuesday
- Application end date and time: March 24, 2025 Monday, 05.00 PM
- Scrutiny of applications/ Selection process by the respective department: April 01-08, 2025
- Candidate may be called for an Interview (if any) by the respective department between March 26 - April 08, 2025
- Selection intimation by CCD: April 09-16, 2025
- SIP will be between May 1 and July 09, 2025

### Contact Information

- Please read the notification document carefully before applying.
- For any queries related to the application, please email: [sip@nitc.ac.in](mailto:sip@nitc.ac.in)

By following these instructions carefully, you can successfully complete your SIP application. Best of luck!