

## Logic Assignment — Make a phone call

How can I communicate with someone?

- Who am I trying to communicate with?
  - In our example, I am trying to communicate with my classmate.
- What is my reason for communicating?
  - My classmate and I are working on a group assignment, and I want to send them a link to our shared Google document.
- What forms of communication are there?
  - Calling (ex: Voice calls, Video calls)
  - Texting
  - Writing letters
  - Emails
  - Messaging Platforms (ex: Slack, WhatsApp)
- What forms of communication does the person I am trying to communicate have?
  - My classmate has a phone number to call and text from, as well as an email address that is a gmail account.
- Which form of communication is best for my needs?
  - What is needed to share a Google document?
    - You need a google account to share the document with.
  - Considering that my classmate has a gmail, it would be best to share the Google document link via email.
- How do you get the Google document link
  - Login to your Google account.
  - Open the Google Docs app.
  - Click on the document you want to share.
  - Click the “Share” button in the top right corner.
  - Click “Copy Link”, and the link will be copied.
- How do you send an email?
  - You first login to your email account.
  - Then you click the “New Message” button to create a draft.
  - Write the email in the textbox. Here you attach the link to the Google document by pasting it with “CTRL +P” or “Command + P” for mac.
  - Then write the subject of the email in the subject box.
  - After that, write the email address you want to send the email to in the “To:” box.

- Click “Send” to send the email.

What do we need to communicate with my classmate?

- Computer
- Internet access
- An email account
- Sending address
- Google document link