



Patriotism • Leadership • Service • Professionalism

PAMANTASAN NG LUNGSOD NG SAN PABLO



College of Computer Studies and Technology

Brgy. San Jose, San Pablo City

Tel No.: (049) 536-7830

Email Address: [plspofficial@plsp.edu.ph](mailto:plspofficial@plsp.edu.ph)



OJT WEEKLY ACCOMPLISHMENT REPORT

Company Name: Fix I.T. Computer Services		Date: April 3 - 5, 2023	
<p>Day 1-3 (April 3-5, 2023)</p> <p>At the beginning of the week, our supervisor, Sir Amiel, announced that we would have a three-day vacation from April 3 to 5, which would count towards our OJT hours. However, we were reminded that we needed to return on Monday, April 10, as there would be a lot of work to be done. Sir Amiel informed us that we would be responsible for assembling three new computers for an engineer.</p> <p>As trainees, we were excited about this opportunity to put our technical skills to use. Sir Amiel emphasized the importance of following procedures and guidelines for building computers, and he encouraged us to view this task as a learning opportunity. We left the meeting feeling grateful for the vacation time and motivated to tackle the upcoming challenge.</p> <p>We knew that meeting the expectations of our supervisor would require hard work and focus, but we were confident that, with the support and guidance of Sir Amiel, we could succeed in this task. We were eager to take on this challenge and prove ourselves as competent and reliable OJT trainees.</p>			
REMARKS:			
Prepared by:  <u>Mark Laurence O. Bongulto</u> Trainee		Verified by:  <u>Amiel Denzmeer Fandiño</u> Supervisor	
Checked by:  <u>Sherwin D. Quizon</u> OJT Coordinator		Number of Hours:  <u>24</u> Hours	

*“Primed to Lead and Serve for Progress”*