

# NETSS Edit Checks Dashboard Help Document

## Intended use

The NETSS Edit Checks dashboard for STDs and Congenital Syphilis (CS) is an interactive, secure, web-accessible platform for jurisdictions that send STD/CS case notification data via NETSS<sup>1</sup> to view flagged data validity issues in case notification data (hereafter referred to as “edit checks”). Jurisdictions can use the dashboard to:

- Generate a summary of the types and frequencies of edit checks to see the magnitude of issues, and prioritize edit checks for review and potential revision; and
- Review and download edit checks in line-list file format.

Starting MMWR Year 2023, this dashboard will replace the STD Data Edit Check reports, which historically were sent to STD PCHD recipients quarterly and at the approach of the NNDSS annual closeout deadline. Jurisdictions that send STD/CS case notification data via NETSS will be responsible for regularly checking the dashboard in advance of the closeout deadline.

Questions related to dashboard technical issues (e.g. questionable displays with the dashboard, dashboard access issues), as well as feedback on dashboard design and features, should be sent to [dstdp\\_dashboards@cdc.gov](mailto:dstdp_dashboards@cdc.gov). Questions related to data errors (e.g. records flagged for edit checks when they are not warranted) should be sent to the STD Inquiry mailbox ([std\\_surv\\_inquiry@cdc.gov](mailto:std_surv_inquiry@cdc.gov)).

## Accessing the dashboard

The dashboard can be accessed at this link: [https://app.powerbigov.us/links/vTH-qyqrle?ctid=6fcbbe36-3b86-450c-9c5e-1a17a5cd4988&pbi\\_source=linkShare](https://app.powerbigov.us/links/vTH-qyqrle?ctid=6fcbbe36-3b86-450c-9c5e-1a17a5cd4988&pbi_source=linkShare). Please log-in using your SAMS account ID (e.g. \*\*\*\*\*@cdcpartners.gov). The dashboard may time-out after approximately 2 hours of inactivity.

## Using the dashboard

### Dashboard layout

The dashboard has two pages: the “Summary” page and the “Detail” page (see the next section, “Comparing the dashboard pages” for page-specific details). Each page has a customized user interface with a page selection menu, column filters, and an interactive table that allows users to sort, filter, and export tables to review edit checks and make revisions if needed. The table on the “Summary” page will display the types and frequencies of edit checks and the “Detail” page will display line-listed edit checks.

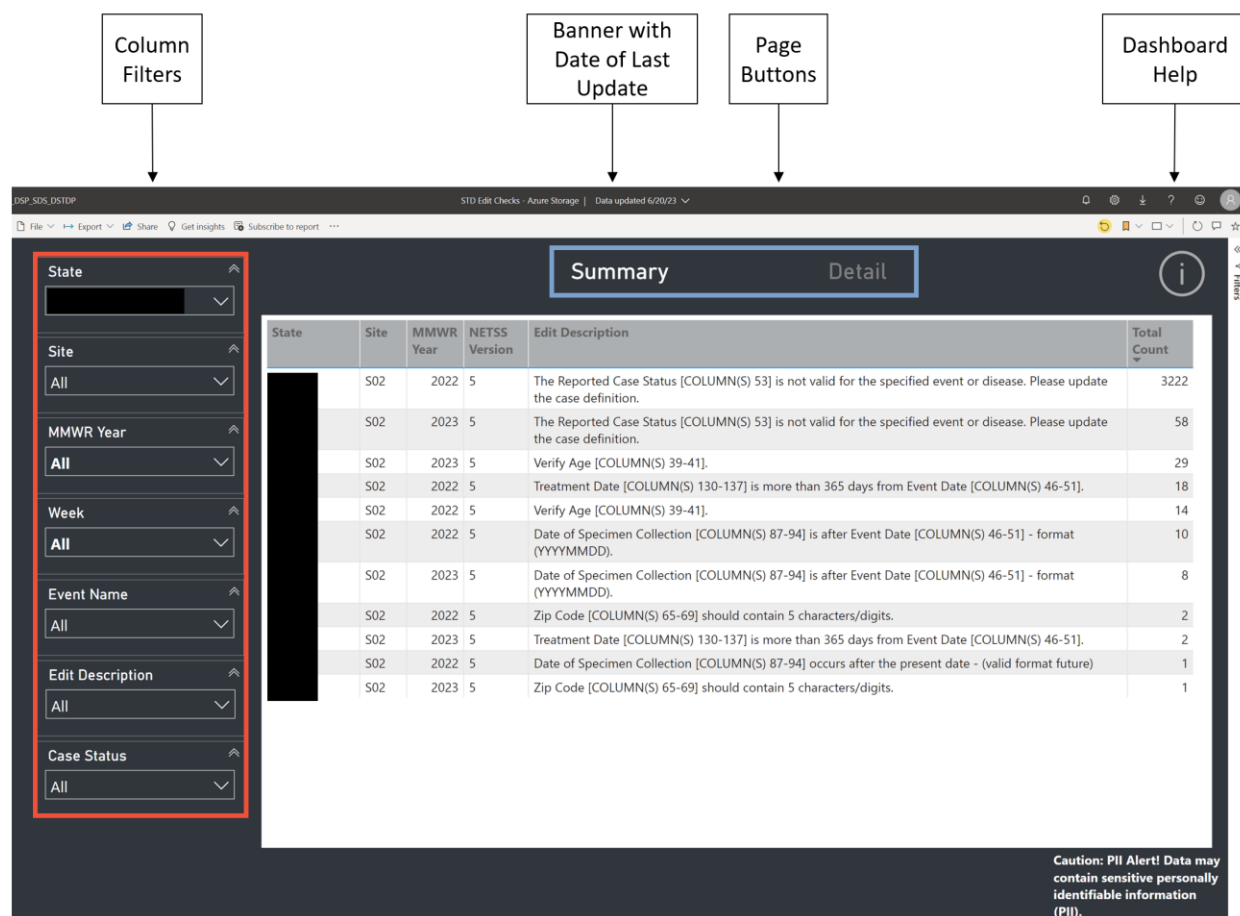
By default, the dashboard opens on the “Summary” page (Figure 1). The tables on each page will automatically populate but only show data specific to users’ own jurisdiction. Data displayed are based on state-based permissions (e.g. Florida’s state and local health department staff will only see Florida data), and are limited to the MMWR Years that have not yet been closed out.

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<sup>1</sup> This dashboard does not include edit checks for jurisdictions that send STD/CS case notification data via HL7.

The banner at the top of the page will note when the dashboard was last refreshed (e.g. “Data updated 6/20/23”). Note that data may still lag behind the date of dashboard update by up to 6-7 days.

Figure 1. Dashboard Layout (Summary Page)



## Filtering and searching data

The filters on the left of each page can be used to limit the displayed row(s) to those matching the criteria specified in the filters. Clicking the downward pointing arrow (at the top right-hand corner of the selected filter) and then clicking the dropdown menu will display all the values within the associated variable that users can use to filter the table (Figure 2a). Clicking the upward pointing arrow (at the top right-hand corner of the selected filter) will close the variable’s value selection menu and display the selected value(s). To remove the column’s previously set filter conditions, or to select all values for a variable, click the eraser icon to the left of the downward pointing arrow (Figure 2b). By default, filter selections carry over across the dashboard pages (e.g. if the Event Name, “Congenital Syphilis”, is selected on the “Summary” page, it will also be selected on the “Detail” page).

Users can search within a filter by clicking the downward pointing arrow at the top right-hand corner of the selected filter, clicking the dropdown menu (Figure 2a), and typing keywords or numbers in the search bar that appears at the top of the value selection list (Figure 2c).

Figure 2a. Click the downward pointing arrow to access the dropdown menu to filter the table

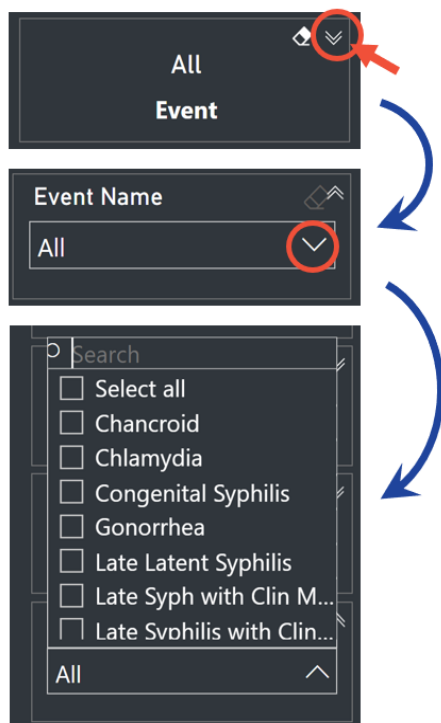


Figure 2b. Click the eraser icon (circled) to remove the selected filter or select all values for a variable

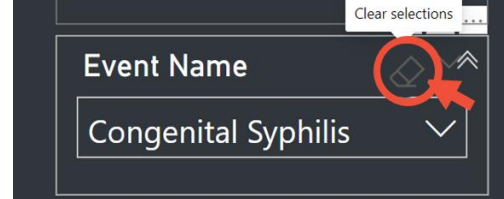
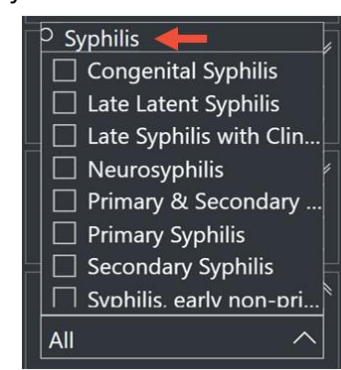


Figure 2c. Type in the search bar to search within a filter



## Sorting data

Users can sort the rows of each table by clicking on the column that they wish to sort by. When first clicking a column name, all rows will be sorted alphabetically or numerically in ascending order (indicated by the upward pointing arrow) based on the variable in the clicked column. Click the column name once more to sort in descending order (indicated by the downward pointing arrow). See Figure 3.

By default, the table on the “Detail” Page is sorted by the Edit (row) Number, which is ordered by MMWR Year, Site, Expanded Case ID, and Event Date.

Figure 3. Click the column header to sort in ascending (upward pointing arrow) or descending (downward pointing arrow) order

Summary		Detail						
IMWR Week	Edit Description	NETSS Version	Case Status Code	Case Status	Event Code	Event Name	Event Date	Edit Number
	The current CSTE case definition for Chlamydia is (1, Confirmed Cases). The Reported Case Status [COLUMN(S) 53] is (2, STD - Probable Case) . Please update the case definition.	5	2	STD - Probable Case	10274	Chlamydia	2022-01-07	1
	The current CSTE case definition for Chlamydia is (1, Confirmed Cases). The Reported Case Status [COLUMN(S) 53] is (2, STD - Probable Case) . Please update the case definition.	5	2	STD - Probable Case	10274	Chlamydia	2022-01-07	2
	The current CSTE case definition for Chlamydia is (1, Confirmed Cases). The Reported Case Status [COLUMN(S) 53] is (2, STD - Probable Case) . Please update the case definition.	5	2	STD - Probable Case	10274	Chlamydia	2022-01-02	3
	Date of Specimen Collection [COLUMN(S) 87-94] (2022-01-03) is 368 days from Event Date [COLUMN(S) 46-51] (2023-01-06) - format (YYYYMMDD).	5	1	STD - Confirmed Case	10274	Chlamydia	2023-01-06	4
	Treatment Date [COLUMN(S) 130-137] (2021-01-01) is	5	1	STD - Confirmed	10274	Chlamydia	2022-01-03	5
Page		Displayed Edit Count:		Displaying Edit Numbers:		Caution: PII Alert! Data may contain sensitive personally identifiable information (PII).		
All		3365		1 - 3,365				

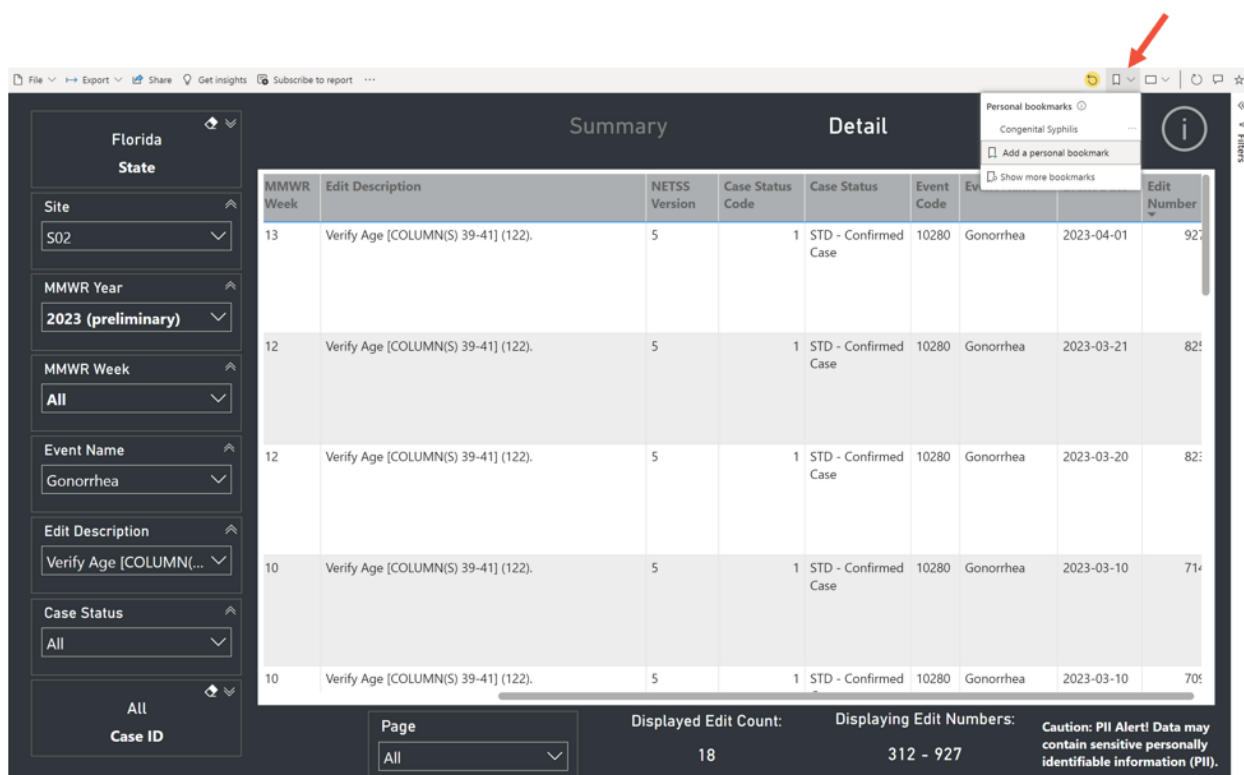
Summary		Detail						
IMWR Week	Edit Description	NETSS Version	Case Status Code	Case Status	Event Code	Event Name	Event Date	Edit Number
7	The current CSTE case definition for Chlamydia is (1, Confirmed Cases). The Reported Case Status [COLUMN(S) 53] is (2, STD - Probable Case) . Please update the case definition.	5	2	STD - Probable Case	10274	Chlamydia	2022-11-21	3365
2	The current CSTE case definition for Chlamydia is (1, Confirmed Cases). The Reported Case Status [COLUMN(S) 53] is (2, STD - Probable Case) . Please update the case definition.	5	2	STD - Probable Case	10274	Chlamydia	2022-12-25	3364
0	Treatment Date [COLUMN(S) 130-137] (2021-12-15) is 366 days from Event Date [COLUMN(S) 46-51] (2022-12-16) - format (YYYYMMDD).	5	2	STD - Probable Case	10313	Syphilis, early non-primary non-secondary	2022-12-16	3363
2	The current CSTE case definition for Chlamydia is (1, Confirmed Cases). The Reported Case Status [COLUMN(S) 53] is (2, STD - Probable Case) . Please update the case definition.	5	2	STD - Probable Case	10274	Chlamydia	2022-12-31	3362
2	Treatment Date [COLUMN(S) 130-137] (2021-01-03) is	5	1	STD - Confirmed	10274	Chlamydia	2022-12-30	3361
Page		Displayed Edit Count:		Displaying Edit Numbers:		Caution: PII Alert! Data may contain sensitive personally identifiable information (PII).		
All		3365		1 - 3,365				

## Adding personal bookmarks

In some cases (e.g. city jurisdictions associated with a specific Site), users may benefit from using the personal bookmark functionality, which will save the current filter conditions and sort order for an individual user so that they can easily return to the dashboard with the exact parameters pre-set.

To add a bookmark, ensure all the desired filter and sort criteria are applied. Then click the “Bookmarks” (downward pointing arrow above the dashboard Help document ⓘ icon) menu, and select “Add a personal bookmark” (Figure 4). It’s recommended you give the bookmark a name and select Save. To update, rename, or delete your bookmark, select the ellipses next to the bookmark's name. Note: there are limitations to personal bookmarks. If major changes are made to the dashboard, your personal bookmark may need to be updated to work properly.

*Figure 4. Click the Bookmark icon and select “Add a personal bookmark” to save specific filter and sort criteria that you can easily return to. In this figure, a bookmark already exists for “Congenital Syphilis”.*



MMWR Week	Edit Description	NETSS Version	Case Status Code	Case Status	Event Code	Event Name	Date	Edit Number
13	Verify Age [COLUMN(S) 39-41] (122).	5	1	STD - Confirmed Case	10280	Gonorrhea	2023-04-01	927
12	Verify Age [COLUMN(S) 39-41] (122).	5	1	STD - Confirmed Case	10280	Gonorrhea	2023-03-21	827
12	Verify Age [COLUMN(S) 39-41] (122).	5	1	STD - Confirmed Case	10280	Gonorrhea	2023-03-20	827
10	Verify Age [COLUMN(S) 39-41] (122).	5	1	STD - Confirmed Case	10280	Gonorrhea	2023-03-10	714
10	Verify Age [COLUMN(S) 39-41] (122).	5	1	STD - Confirmed Case	10280	Gonorrhea	2023-03-10	705

## Comparing the dashboard pages

### Summary Page

This page displays a table summarizing the types and frequencies of edit checks by MMWR Year and the recorded NETSS implementation plan version, enabling users to see the magnitude of issues and prioritize edit checks for review and potential revision (Figure 5). In contrast to the “Detail” page, which displays line-listed edit checks, the “Summary” page can indicate recurring errors in the transmission of certain fields as well as invalid values for variables that may have resulted from typographical errors.

Figure 5. Snapshot of the Summary Page

Summary		Detail			
State	Site	MMWR Year	NETSS Version	Edit Description	Total Count
[Redacted]	S02	2022	5	The Reported Case Status [COLUMN(S) 53] is not valid for the specified event or disease. Please update the case definition.	3222
	S02	2023	5	The Reported Case Status [COLUMN(S) 53] is not valid for the specified event or disease. Please update the case definition.	58
	S02	2023	5	Verify Age [COLUMN(S) 39-41].	29
	S02	2022	5	Treatment Date [COLUMN(S) 130-137] is more than 365 days from Event Date [COLUMN(S) 46-51].	18
	S02	2022	5	Verify Age [COLUMN(S) 39-41].	14
	S02	2022	5	Date of Specimen Collection [COLUMN(S) 87-94] is after Event Date [COLUMN(S) 46-51] - format (YYYYMMDD).	10
	S02	2023	5	Date of Specimen Collection [COLUMN(S) 87-94] is after Event Date [COLUMN(S) 46-51] - format (YYYYMMDD).	8
	S02	2022	5	Zip Code [COLUMN(S) 65-69] should contain 5 characters/digits.	2
	S02	2023	5	Treatment Date [COLUMN(S) 130-137] is more than 365 days from Event Date [COLUMN(S) 46-51].	2
	S02	2022	5	Date of Specimen Collection [COLUMN(S) 87-94] occurs after the present date - (valid format future)	1
	S02	2023	5	Zip Code [COLUMN(S) 65-69] should contain 5 characters/digits.	1

Caution: PII Alert! Data may contain sensitive personally identifiable information (PII).

## Detail Page

This page displays line-listed edit checks for a jurisdiction (Figure 6), which can be filtered within the dashboard and/or downloaded in Excel file format as needed. Users may use the built-in tools for sorting, filtering, and exporting/downloading the data to review and potentially revise the case notification data as needed.

Important: If you need to export a table with more than 150,000 rows of edit checks, please note you can only export a maximum of 150,000 rows at a time. See the next section, “Downloading data” for additional details.

Figure 6. Snapshot of the Detail Page

Summary										Detail		Export		i	
State	Site	Case ID (Expanded)	MMWR Year	MMWR Week	Edit Description	NETSS Version	Case Status Code	Case Status							
[Redacted]	S02	000008	2022	1	The current CSTE case definition for Chlamydia is (1, Confirmed Cases). The Reported Case Status [COLUMN(S) 53] is (2, STD - Probable Case) . Please update the case definition.	5		2	STD - Probabl	Case					
	S02	000212	2022	1	The current CSTE case definition for Chlamydia is (1, Confirmed Cases). The Reported Case Status [COLUMN(S) 53] is (2, STD - Probable Case) . Please update the case definition.	5		2	STD - Probabl	Case					
	S02	000250	2022	1	The current CSTE case definition for Chlamydia is (1, Confirmed Cases). The Reported Case Status [COLUMN(S) 53] is (2, STD - Probable Case) . Please update the case definition.	5		2	STD - Probabl	Case					
	S02	000285	2023	1	Date of Specimen Collection [COLUMN(S) 87-94] (2022-01-03) is 368 days from Event Date [COLUMN(S) 46-51] (2023-01-06) - format (YYYYMMDD).	5		1	STD - Confirr	Case					
	S02	000607	2022	1	Treatment Date [COLUMN(S) 130-137] (2021-01-01) is	5		1	STD - Confirr	-					
Page										Displayed Edit Count:		Displaying Edit Numbers:		Caution: PII Alert! Data may contain sensitive personally identifiable information (PII).	
All										3365		1 - 3,365			

The following table compares the overall variables and filters included in the tables on the “Summary” and “Detail” pages and includes a description of each variable.

**Table variable comparison**

Column Name	Description	Summary	Detail
State	State notifying CDC of case information and jurisdiction of case.	✓	✓
Site	Location code assigned by the state to indicate where case notification originated and who has responsibility for maintaining the record.	✓	✓
MMWR Year	Epidemiological year in which case notification to the CDC occurred.	✓	✓
MMWR Week	Week of the epidemiological year in which case notification to the CDC occurred.	Filter	✓
Edit Description	Description of the edit check associated with the case notification data.	✓	✓
Event Name	STD or associated syndrome (health event) for which the case patient has been diagnosed.	Filter	✓
Event Code	Code for the STD or associated syndrome (health event) for which the case patient has been diagnosed.	✗	Variable
Event Date	Date of disease in YYYY-MM-DD format	✗	Variable
Case Status	Case classification status corresponding to the Council of State and Territorial Epidemiologists (CSTE) surveillance case definitions.	Filter	✓
Case Status Code	Code corresponding to the case classification status.	✗	Variable
NETSS Version	NETSS Implementation Plan Version specified for the case notification.	Variable	Variable
Edit Number	Row number assigned to case notification edit checks on the basis of Site, Expanded Case ID, and Event Date.	✗	Variable
Case ID (Expanded)	Unique expanded Case ID assigned by the state.	✗	✓
Page Number	Page assigned to each edit check on the basis of its edit (row) number where each page consists of 150,000 rows.	✗	Filter
Total Count	Total number of times an edit check has appeared in all case notification records in the MMWR year for the current Site and NETSS implementation plan version.	Variable	✗



## Downloading data

Data tables in either the “Summary” or “Detail” page may be downloaded in Excel file format. Before downloading data from the “Detail” page, please take note of whether the displayed edit count exceeds 150,000 rows of edit checks (the maximum number of rows that can be exported at a time). If the number exceeds 150,000, users will need to export the data in batches (of 150,000 rows), using the Page Number menu to navigate between separate batches.

To export the data table, follow the below instructions (Figure 7). Do NOT navigate to the “File” menu (“File” > “Download this File”) or to “Export” at the top of the dashboard; neither option will work.

- 1) Hover over the top-right corner of the table and click the “More options” menu indicated by the ellipsis symbol (...).
- 2) Select “Export Data”.
- 3) Select the option, “Data with current layout”, and click “Export”.
  - a. Note: The file will automatically download to your browser’s default download folder with the filename ‘data’ in Excel (.xlsx) format with a 150,000-row maximum. It is recommended to rename and move the file so that you can easily review and append files containing over 150,000 rows if necessary.

Figure 7. Navigate to the “More options” menu and select “Export data” to download the data. Be sure to select “Data with current layout”.

The screenshot displays a data management interface with a left sidebar containing filters for State, Site, MMWR Year, MMWR Week, Event, Edit Description, and Case Status. The main area shows a table with columns: State, Site, MMWR Year, NETSS Version, and Edit Description. A 'More options' menu is open at the top right of the table, with 'Export data' highlighted. Below 'Export data' are options for 'Show as a table', 'Spotlight', 'Get insights', 'Sort descending', and 'Sort ascending'. A red arrow points to the 'More options' menu icon. A caution message at the bottom right states: 'Caution: PII Alert! Data may contain sensitive personally identifiable information (PII)'.

State	Site	MMWR Year	NETSS Version	Edit Description
Florida	S02	2022	5	The Reported Case Status [COLUMN(S) 53] is not valid for the specified event or disease. the case definition.
Florida	S02	2023	5	The Reported Case Status [COLUMN(S) 53] is not valid for the specified event or disease. the case definition.
Florida	S02	2023	5	Verify Age [COLUMN(S) 39-41].
Florida	S02	2022	5	Treatment Date [COLUMN(S) 130-137] is more than 365 days from Event Date [COLUMN(S) 46-51].
Florida	S02	2022	5	Verify Age [COLUMN(S) 39-41].
Florida	S02	2022	5	Date of Specimen Collection [COLUMN(S) 87-94] is after Event Date [COLUMN(S) 46-51] - format (YYYYMMDD).
Florida	S02	2023	5	Date of Specimen Collection [COLUMN(S) 87-94] is after Event Date [COLUMN(S) 46-51] - format (YYYYMMDD).
Florida	S02	2022	5	Zip Code [COLUMN(S) 65-69] should contain 5 characters/digits.
Florida	S02	2023	5	Treatment Date [COLUMN(S) 130-137] is more than 365 days from Event Date [COLUMN(S) 46-51].
Florida	S02	2022	5	Date of Specimen Collection [COLUMN(S) 87-94] occurs after the present date - (valid format future)
Florida	S02	2023	5	Zip Code [COLUMN(S) 65-69] should contain 5 characters/digits.

Which data do you want to export?

Export your data in the format that suits your needs. If you have a lot of data, the number of rows you export might be limited depending on the file type you select. [Learn more about exporting data](#)

Data with current layout

Export this data in the same layout you see now, but without any icons, colors, or other formatting you added.

Summarized data

Export the summarized data used to create your visual (for example, sums, averages, and medians).

Underlying data

Visual does not have aggregates or measures

File format:

.xlsx (Excel 150,000-row max)▼

Export

Cancel

## Data considerations

This dashboard, which is updated weekly, shows edit checks for case notifications that have been identified by CDC as needing review and potential revision. Only unaddressed edit checks from the currently open MMWR years and for a user's own jurisdiction will be displayed. As soon as edit checks for affected records are addressed and case notification data are resubmitted to the CDC, and the dashboard updates, the edit checks should no longer appear in the dashboard.

Questions related to dashboard technical issues (e.g. questionable displays with the dashboard, information gaps in the Help document, dashboard access issues) should be sent to [dstdp\\_dashboards@cdc.gov](mailto:dstdp_dashboards@cdc.gov). Questions related to data errors (e.g. records flagged for edit checks when they are not warranted) should be sent to the STD Inquiry mailbox ([std\\_surv\\_inquiry@cdc.gov](mailto:std_surv_inquiry@cdc.gov)).