



Committee of the Whole Minutes

May 8, 2023 at 7:00 p.m.
Council Chambers
Whitby Town Hall

Present: Mayor Roy (Participating Virtually)
Councillor Bozinovski
Councillor Cardwell
Councillor Leahy
Councillor Lee
Councillor Lundquist (Participating Virtually)
Councillor Mulcahy
Councillor Shahid
Councillor Yamada

Also Present: M. Gaskell, Chief Administrative Officer
S. Klein, Director of Strategic Initiatives
J. Romano, Commissioner of Community Services
F. Santaguida, Commissioner of Legal and Enforcement
Services/Town Solicitor
F. Wong, Commissioner of Financial Services/Treasurer
R. Saunders, Commissioner of Planning and Development
M. Hickey, Fire Chief
C. Harris, Town Clerk
K. Narraway, Manager of Legislative Services/Deputy Clerk
Heather Ellis, Council and Committee Coordinator (Recording
Secretary)

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1. Call To Order: The Mayor
 2. Call of the Roll: The Clerk
 3. Declarations of Conflict of Interest

There were no declarations of conflict of interest.

4. Consent Agenda
5. Planning and Development

Councillor Lee assumed the Chair.

5.1 Presentations

There were no presentations.

5.2 Delegations

There were no delegations.

5.3 Correspondence

There was no correspondence.

5.4 Staff Reports

5.4.1 PDE 01-23, Planning and Development (Engineering Services)
Department Report

Re: Trans Canada Pipelines Facility Upgrades at Roadway
Crossings in North Brooklin - Engineering and Construction

Recommendation:

Moved by Councillor Lee

1. That Council authorizes the Commissioner of Planning and Development to enter into an agreement with Trans Canada Pipelines (TCPL), substantially upon the terms and conditions set out in Attachment 1 of Report PDE 01-23, to include Engineering and Construction of pipeline upgrades associated with roadway crossings at Columbus Road and Cedarbrook Trail, as part of TCPL's larger project to upgrade pipelines through the Brooklin community; and,
2. That Council authorizes the Commissioner of Planning and Development to enter into a future agreement with TCPL to include Engineering and Construction of pipeline upgrades associated with roadway crossings at Ashburn Road and Brawley Road, as part of TCPL's larger project to upgrade pipelines through the Brooklin community, subject to cost estimates being within the approved budget for capital project #40236055.

Carried

5.4.2 PDE 06-23, Planning and Development (Engineering Services)
Department Report

Re: Updates to Traffic By-law # 1862-85, No Parking

A question and answer period ensued between Members of Committee and Staff regarding:

- confirmation that the proposed parking restrictions were based on data indicating they were necessary;
- whether Enforcement Services would undertake education about the parking restrictions prior to enforcement;
- timing for the installation of signage to establish the parking restrictions;
- communicating updates to the Traffic By-law #1862-85 to local residents; and,
- the process for implementing updates and how local residents would be impacted.

Recommendation:

Moved by Councillor Shahid

1. That Council approve the proposed amendments to Traffic By-law # 1862-85, to incorporate changes to Schedule “A” and Schedule “B”, as identified in Attachment # 4; and,
2. That a by-law to amend By-law # 1862-85 be brought forward for the consideration of Council.

Carried

5.4.3 PDE 07-23, Planning and Development (Engineering Services)
Department Report

Re: Update to Traffic By-law # 1862-85, Dryden Boulevard Speed Limit

A question and answer period ensued between Members of Committee and Staff regarding:

- confirmation that the proposed reduced speed limits were based on data indicating they were necessary;
- feedback from residents following implementation of bike lanes on Dryden Boulevard; and,
- enforcing changes to the speed limit.

Recommendation:

Moved by Councillor Shahid

1. That Council approve the proposed amendments to Traffic By-law # 1862-85, to incorporate the changes to Schedule “P” of the By-law, as identified in Attachment # 2;
2. That a by-law to amend By-law # 1862-85 be brought forward for the consideration of Council; and,
3. That Council direct the Clerk to provide a copy of Report PDE 07-23 to Durham Regional Police Service.

Carried

5.5 New and Unfinished Business - Planning and Development

5.5.1 New and Unfinished Business - Planning and Development

There was no discussion on the New and Unfinished Business List.

6. General Government

Councillor Yamada assumed the Chair.

6.1 Presentations

6.1.1 Todd Brown, President and Principal Planner, Monteith Brown Planning Consultants (In-Person Attendance)

Re: Community Services Department Report, CMS 04-23
Parks and Recreation Master Plan - Background and Community Engagement Summary Report

Refer to Item 6.4.1, CMS 04-23

Todd Brown, President and Principal Planner, Monteith Brown Planning Consultants, provided a PowerPoint presentation regarding the Parks and Recreation Master Plan, Background and

Community Engagement Summary Report. Highlights of the presentation included:

- the importance and purpose of the Parks and Recreation Master Plan;
- summarizing the completion of the first two (2) phases of the Parks and Recreation Master Plan in the Background and Community Engagement Summary Report;
- considering the community demographic profile, the current parking and recreation facility inventory, program usage data, and key trends such as inclusion and access, and the popularity of unstructured and self-scheduled activities;
- reviewing the Town's existing parks and recreation facilities and amenities;
- findings from the public consultation and community engagement results including, how residents made use of parks and recreation facilities, participation barriers, and services considered a priority;
- details about consultation with stakeholder focus group, staff workshops and interviews, and the virtual public consultation sessions; and,
- project timelines and next steps.

A question and answer period ensued between Members of Committee and Mr. Brown regarding:

- using community feedback to determine how to invest in the waterfront and looking at best practices from municipalities such as Cobourg and Kingston;
- obtaining public feedback on waterfront designs;
- focusing on in-person engagement and assessing feedback from different age groups;
- analyzing current and future demographics to ensure that community needs are met;
- whether the implementation of unscheduled events in other municipalities was successful;

- impacts of Bill 23, More Homes Built Faster Act, on requests by the Town to developers for land for park use and the quality of the land provided within developments;
- whether a cost analysis would be provided in the final plan;
- whether locations for future dog parks could be identified for the next phase;
- providing facilities that offer a wide range of activities such as multi-use pads and fields;
- whether public feedback was received regarding lighting for parks and trails, cricket fields, and racket sports such as squash and badminton;
- the level of detail provided in the Parks and Recreation Master Plan such as specifications on the type and use of facilities and where such facilities should be located;
- whether survey results indicate that the Whitby Sports Complex addresses the needs of the community;
- effectively communicating the services provided by the Town to determine what services are lacking and whether there is a need for additional investment into services already provided; and,
- analyzing neighbourhood demographics to ensure services meet community needs.

6.2 Delegations

There were no delegations.

6.3 Correspondence

There was no correspondence.

6.4 Staff Reports

6.4.1 CMS 04-23, Community Services Department Report

Re: Parks and Recreation Master Plan - Background and Community Engagement Summary Report

Recommendation:

Moved by Councillor Yamada

1. That Council receive the Parks and Recreation Master Plan - Background and Community Engagement Summary Report for information; and,
2. That Staff report back to Council with a draft Master Plan of Recommendations in the fall of 2023.

Carried

6.4.2 CMS 05-23, Community Services Department Report

Re: June is Recreation and Parks Month, Seniors Month and Pride Month

A question and answer period ensued between Members of Committee and Staff regarding:

- planned activities for Seniors Month;
- the process for receiving and endorsing requests for proclamations; and,
- including Bike Month activities in the promotion of Recreation and Parks Month, Seniors Month, and Pride Month.

Recommendation:

Moved by Councillor Shahid

That report CMS 05-23 be received for information.

Carried

6.4.3 CLK 04-23, Office of the Town Clerk Report

Re: Review of the 2022 Municipal Election

A brief discussion ensued regarding the positive feedback received by voters who participated in the 2022 Municipal Election.

Recommendation:

Moved by Councillor Shahid

That Report CLK 04-23 be received for information.

Carried

6.4.4 FS 03-23, Community Services Department and Financial Services Department Joint Report

Re: T-9-2023 Supply and Delivery of Dump Trucks

Recommendation:

Moved by Councillor Yamada

1. That the Town proceed with an award to the low bid as received from Premier Truck Group for the Supply and Delivery of Dump Trucks, in the amount of \$3,696,000 (plus applicable taxes) funded from the capital projects as outlined in Table 4 of Report FS 03-23;
2. That the revised cost estimate for the supply and delivery of eight dump trucks in the amount of \$3,767,049.60, (inclusive of the proposed award) as outlined in Table 4 of Report FS 03-23, be approved; and,
3. That the budget shortfall in the amount of \$1,281,969.60 be funded from the asset management reserve, in the amount of \$1,105,503.60, and Development Charges reserve funds, in the amount of \$176,466, as outlined in Table 5 of Report FS 03-23.

Carried

6.4.5 FS 15-23, Financial Services Department Report

Re: Update on Property Tax Assessment Appeals and Adjustments

Recommendation:

Moved by Councillor Yamada

That Report FS 15-23 be received as information.

Carried

6.4.6 FS 20-23, Financial Services Department and Community Services Department Joint Report

Re: Proposed Five-Year License Agreement with Town Brewery for a Portion of 269 Water Street (the Town-Owned Pump House Property)

A question and answer period ensued between Members of Committee and Staff regarding:

- whether the opportunity to lease the Pump House was put out to tender;
- whether a formal proposal to lease or purchase the Pump House was received after 2017;
- whether the preference of the Town was to continue to own or sell the property;
- commemoration on the history of the Pump House; and,
- clarification regarding the terms of the license agreement with Town Brewery.

Recommendation:

Moved by Councillor Lundquist

1. That the Mayor and Clerk be authorized to execute a License Agreement between the Town of Whitby and Town Brewery Inc. (substantially upon the terms and conditions set out in Attachment 2 of Report FS 20-23 and the satisfaction of the Commissioners of Financial Services/Treasurer and Legal and Enforcement Services/Town Solicitor), for the purposes of a pilot program of up to five (5) years for a pop-up food and beverage operation in a 750 square metre area of the Town-owned property at 269 Water Street;
2. That Council hereby declares the pop-ups at 269 Water Street to be Events of Municipal Significance as required by the Alcohol and Gaming Commission of Ontario (AGCO) for the purpose of applying for a Special Occasion Permit; and,
3. That Council supports Town Brewery Inc. applying to the AGCO for an extension of its Liquor Sales Licence, or to obtain a separate licence, to cover the pop-up operation at 269 Water Street.

Carried

6.5 New and Unfinished Business - General Government

6.5.1 New and Unfinished Business - General Government

There was no discussion on the New and Unfinished Business List.

7. Adjournment

7.1 Motion to Adjourn

Recommendation:

Moved by Councillor Cardwell

That the meeting adjourn.

Carried

The meeting adjourned at 8:39 p.m.