

Accessibility Advisory Committee Minutes  
June 4, 2019 - 7:00 PM  
Committee Room One  
Whitby Town Hall

**Present:** Jeffrey Beaton, Vice-Chair  
Alexander German  
Denise Laframboise  
James Lawrie, Chair  
Dave MacKinnon  
Andres Partridge-Rios  
Ayse Yuksel

**Also Present:** Regional Councillor Yamada, Mayor's Designate  
Michele Cotton, Staff Liaison, Accessibility Coordinator  
Heather Oerlemans, Council and Committee Coordinator  
(Recording Secretary)

**Regrets:** Naji Hassan  
Liam Lacy

---

1. Disclosures of Interest

1.1 There were no disclosures of interest.

2. Approval of Previous Minutes

2.1 Minutes - May 7, 2019

Recommendation:

Moved By Denise Laframboise

That the Accessibility Advisory Committee minutes of May 7, 2019 be approved.

**Carried**

3. Presentations

3.1 Michele Cotton, Accessibility Coordinator, Town of Whitby

Re: Parking Master Plan Study

Michele Cotton provided information regarding the Parking Master Plan Open Houses scheduled to take place on June 5, 2019 at the Centennial Building and June 6, 2019 at the Brooklin Community Centre and Library. She advised that the Committee's focus regarding the Parking Master Plan Study would be to review accessible parking spaces in Whitby's downtown core.

**3.2** Christopher Bantock, Legislative Coordinator, Town of Whitby  
Re: Municipal Election 2022

Christopher Bantock, Legislative Coordinator, appeared before the Committee and provided information regarding the 2022 Municipal Election. He advised that a report providing recommendations for voting method options for the 2022 Municipal Election would be presented to Council later this year.

Discussion ensued regarding:

- providing notification to the Accessibility Advisory Committee when the election report would be presented to Council;
- online voting for the 2022 Municipal Election;
- the risks associated with various voting methods;
- voting methods used by other municipalities;
- voting locations in the south end of Whitby;
- the process for submitting Mail-in Ballots during the 2018 Municipal Election; and,
- increased communications to the public regarding accessible voting options such as the Mail-in Ballot and curbside voting.

**4.** Delegations

**4.1** There were no delegations.

**5.** General Business and Reports

**5.1** 2019 Accessibility Advisory Committee Work Plan

James Lawrie reviewed the 2019 Accessibility Advisory Committee Work Plan and requested that the Committee approve the Work Plan.

Discussion ensued regarding whether the Committee would remove 'drafting the terms of reference for the Transportation Network Companies Fund use criteria' from the Work Plan. Michele Cotton advised that the funds would be used for accessible initiatives by the Town and that the Accessibility Advisory Committee would provide input

regarding those initiatives.

Recommendation:

Moved By Denise Laframboise

That the Accessibility Advisory Committee approve the 2019 Accessibility Advisory Committee Work Plan.

**Carried**

## **5.2 Accessibility Checklist**

James Lawrie reviewed the Accessibility Checklist and requested feedback from the Committee. Jeffrey Beaton suggested that incorporating headings or underlining keywords would improve the efficiency of the Checklist.

Recommendation:

Moved By Andres Partridge-Rios

That the Accessibility Advisory Committee approve the Accessibility Checklist.

**Carried**

## **5.3 Active Transportation Plan**

Michele Cotton advised that the comments regarding the Active Transportation Plan (ATP) submitted by Liam Lacy would be forwarded to the Active Transportation Supervisor on behalf of the Committee.

## **5.4 National Disability Summit**

Michele Cotton advised that the recent National Disability Summit focused on the Accessible Canada Act. She advised that the Act would impact large companies as opposed to provinces and municipalities. She further advised that speakers focused on the concept of intersectionality which addresses aspects of disability in unison rather than addressing each aspect individually in order to provide services.

## **5.5 University of Guelph 2019 Accessibility Conference**

Michele Cotton advised that the conference topics focused on introductory level issues and was better suited for individuals with little background in accessibility and accessibility concerns.

## **5.6 Subcommittee Updates**

### **Site Plan and Built Environment Subcommittee**

Jeffrey Beaton advised that the Subcommittee reviewed site plans and locations for Whitby Boat Works, Pringle Creek Fieldhouse at Pringle Creek Park and the accessible washrooms options, the Brookfield Homes Sales Trailer at Thickson Road and Columbus Road West, the Stafford Homes Sales Office on Trafalgar Castle Lands, and the Site Plan Application regarding 500 Dundas Street East.

### **Customer Service and Communication Subcommittee**

Ayse Yuksel provided an update regarding the Subcommittee meeting and advised that the final drafts for the Work Plan and Accessibility Checklist were completed.

## **6. Correspondence**

### **6.1 There was no correspondence.**

## **7. Council Update**

### **7.1 Regional Councillor Yamada provided updates regarding:**

- installing a rainbow crosswalk or other rainbow themed opportunities in Whitby;
- concerns regarding the proposed development of two eighteen storey buildings at Taunton Road East;
- a motion by Council to support an airport in the City of Pickering; and,
- the possibility of an acute care hospital being located in the Town of Whitby.

## **8. Other Business**

### **8.1 There was no other business.**

## **9. Next Meeting**

### **9.1 September 3, 2019 - 7:00 p.m. Committee Room One, Whitby Town Hall**

575 Rossland Road East

10. Adjournment

**10.1** Motion to Adjourn

Recommendation:

Moved By Denise Laframboise

That the meeting adjourn.

**Carried**

The meeting adjourned at 8:33 p.m.

---

H. Oerlemans, Council and  
Committee Coordinator

---

James Lawrie, Committee Chair