

**Present:** Councillor Drumm  
Councillor Emm  
Councillor Gleed  
Councillor Leahy  
Councillor Roy  
Councillor Yamada

**Also Present:** R. Petrie, Chief Administrative Officer  
S. Beale, Commissioner of Public Works  
W. Mar, Commissioner of Legal and By-law Services/Town Solicitor  
K. Nix, Commissioner of Corporate Services/Treasurer  
R. Short, Commissioner of Planning  
C. Harris, Town Clerk  
S. Cassel, Deputy Clerk

**Regrets:** Mayor Mitchell  
Councillor Coe

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1. Declarations of Pecuniary Interest

1.1 There were no declarations of pecuniary interest.

2. Items for Consideration

2.1 Office of the Chief Administrative Officer and Corporate Services  
Department Joint Report, CAO 03-16  
Re: Service Delivery Review

Brief discussion ensued regarding:

- the projected schedule and timelines of the project;
- the need to ensure that communication takes place with the Unions and staff to provide an understanding of the project and the opportunity for their involvement in the process;
- the means in which consultation with the broader community will take place and the importance of engaging all demographics of the public in the recommendations resulting from the SDR;
- deadlines for the inclusion of recommendations arising from the

- Service Delivery Review (SDR) in the 2017 budget; and,  
• whether there was any flexibility in the proposed timelines to allow for unexpected delays.

It was requested of the Chief Administrative Officer that the detailed proposal, provided by KPMG, be shared with Members of Council.

### **Resolution # 74-16**

Moved By Councillor Roy  
Seconded By Councillor Gleed

1. That the Town of Whitby accept the highest scoring proposal from KPMG LLP in the amount of \$144,900 (excluding taxes) to provide consulting services to complete a Service Delivery Review for the Town of Whitby;
2. That the total estimated project cost in the amount of \$147,450.24 be approved and funded from Town reserves; and,
3. That the Mayor and Clerk be authorized to execute the contract documents.

### **Carried**

## **3. Confirmatory By-law**

### **3.1 Confirmatory By-law**

### **Resolution # 75-16**

Moved By Councillor Emm  
Seconded By Councillor Leahy

That leave be granted to introduce a by-law and to dispense with the reading of the by-law by the Clerk to confirm the proceedings of the Council of the Town of Whitby at its special meeting held on February 16, 2016 and the same be considered read and passed and that the Mayor and the Clerk sign the same and the Seal of the Corporation be thereto affixed.

### **Carried**

## **4. Adjournment**

### **4.1 Motion to Adjourn**

**Resolution # 76-16**

Moved By Councillor Emm  
Seconded By Councillor Leahy

That the meeting adjourn.

**Carried**

The meeting adjourned at 7:52 p.m.

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Christopher Harris, Town Clerk

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Joe Drumm, Deputy Mayor