

Active Transportation and Safe Roads Advisory Committee Minutes
June 11, 2020 - 4:00 PM
Virtual Meeting

Present: Rick Batty (logged on at 4:38 p.m.)
Gary Carroll
Ron Lalonde
Sorin Lutz
R. Bruce MacDonald
Matt Parfitt, Vice-Chair
Peter Phillips, Chair
Mary Jo Sitter
Lewis Williams

Also Present: Mayor Mitchell
Suzanne Beale, Commissioner, Public Works
Paul Bumstead, Senior Project Engineer
Aimee Pugao, Planner II, Parks Planning
Deanna Schlosser, Planner II, Long Range
Chris Potvin, Staff Liaison, Supervisor, Active Transportation
Tara Painchaud, Staff Liaison, Senior Manager, Transportation Services
Heather Oerlemans, Council and Committee Coordinator (Recording Secretary)

Regrets: Allyson Partridge-Rios

Call to Order

Heather Oerlemans, Council and Committee Coordinator, advised that due to the ongoing COVID-19 State of Emergency, the Active Transportation and Safe Roads Advisory Committee meeting is being held electronically. She provided Members of the Committee with an overview of meeting etiquette and procedures with respect to conducting the meeting electronically.

1. Disclosures of Interest
 - 1.1 There were no disclosures of interest.
2. Approval of Previous Minutes
 - 2.1 Minutes - May 14, 2020

Recommendation:

Moved By Bruce MacDonald

That the Active Transportation and Safe Roads Advisory Committee minutes of May 14, 2020 be approved.

Carried

3. Presentations

- 3.1** Paul Bumstead, Senior Project Engineer, and Tara Painchaud, Senior Manager, Transportation Services
Re: Brooklin Major Road and Mid-Block Arterial Environmental Assessments

Paul Bumstead provided a PowerPoint presentation regarding the Brooklin Major Road and Mid-Block Arterial Environmental Assessments (EA). Highlights of the presentation included:

- an overview of the four phases of the Environmental Assessment (EA) Study process;
- the problems uncovered from various planning studies that identified the need for alternative routes;
- the design principles used to develop arterial roads and new collector roads;
- the next steps of the EA including finalizing preferred alignments and cross-sections, developing preliminary designs, and identifying mitigation measures; and,
- an update on the Mid-Block Arterial EA.

A question and answer period ensued between Members of the Committee and Staff regarding:

- whether a cycle track had been considered on arterial roads such as Ashburn Road; and,
- what considerations were used in determining road width standards.

- 3.2** Tara Painchaud, Senior Manager, Transportation Services, Town of Whitby
Re: Parking Master Plan

Tara Painchaud provided a PowerPoint presentation regarding the Parking Master Plan. Highlights of the presentation included:

- a summary of comments received during Phase 1 and Phase 2 of public and stakeholder consultations such as improving wayfinding, and providing more cycling facilities;
- gaps and improvements highlighted by COVID-19 including the need for 15 minute curbside pick-up parking, temporary one-way streets, and pop-up patios for additional seating;
- the results of the parking capacity study in the downtowns; and,
- key short term, medium term, and long term recommendations such as expanding Municipal Lots, a pilot program for residential on-street permit parking, improving wayfinding signage, and implementing paid parking in Brooklin.

A question and answer period ensued between Members of the Committee and Staff regarding:

- whether "smart metering" was being considered for paid parking; and,
- timelines with respect to potential action by the Town to assume responsibility of provincial roads such as Baldwin Street in downtown Brooklin.

4. Delegations

4.1 There were no delegations.

5. General Business and Reports

5.1 Active Transportation and Safe Roads Advisory Committee 2020 Work Plan and Committee Report

Suzanne Beale advised that edits and more information was being added to the Active Transportation and Safe Roads Advisory Committee 2020 Work Plan. Ms. Beale suggested that the Committee create a subcommittee to help with revisions to the Work Plan and template throughout the summer.

5.2 New Multi-Use Path: Brock Street and Des Newman Boulevard

Ron Lalonde provided a PowerPoint presentation regarding the new multi-use paths (MUP) along Brock Street and Des Newman Boulevard. Highlights of the presentation included:

- opportunities for the MUPs such as adjustments to the path, signage, curb cuts, and traffic speed reduction measures through pedestrian crossings; and,
- recommendations for marked and marketed MUPs and marked cross rides.

5.3 Proposed Ashburn Road Development

Ron Lalonde provided a PowerPoint presentation regarding the proposed Ashburn Road development which included:

- suggesting that the Town cancel the 2020 proposed MUPs along Victoria Street; and,
- redirecting the capital from cancelled MUPs to the MUP along Des Newman Boulevard to McQuay Boulevard in 2020 and the MUP from the CP Rail bridge across Rossland Road to Cochrane Street in 2021.

5.4 Bike Counters Update

Chris Potvin provided an update regarding bike counters. Mr. Potvin advised that the Ashburn Road bike counters were being redeployed along Taunton Road and that the GO Station bike counters would need to be connected to software that would correctly categorize the data.

5.5 Opportunities: "Low Hanging Fruit"

Gary Carroll provided an update regarding future opportunities which included:

- markings along Anderson Street north of Highway 407 up to Winchester Road and Halls Road west of Lynde Shores;
- wayfinding signage along the Whitby Waterfront Trail;
- improvements to the signage at the Marina entrance and Watson Street for the Whitby Waterfront Trail; and,
- mid-block Town crossings along the Hydro-Electric Power corridor.

5.6 Durham Active Transportation Committee (DATC) Update

Ron Lalonde advised that the Durham Active Transportation Committee would be meeting June 11, 2020 at 7:00 p.m. Mr. Lalonde further advised that the focus of the meeting was the Regional Cycling Plan.

5.7 COVID-19 and Capital Project Status Update

Suzanne Beale advised that Stage 2 of reopening would likely focus on recreation services such as parks and splash pads. Ms. Beale further advised that capital construction projects were proceeding.

A brief discussion ensued regarding provincial funding and 'shovel-ready' projects.

6. Correspondence

- 6.1** There was no correspondence.

7. Council Update

- 7.1** Mayor Mitchell provided an update regarding:

- the proposed subdivision development at the northwest corner of Ashburn Road north of Winchester Road up to Columbus Road; and,
- assessing and providing Committee feedback regarding cycling and active transportation routes in relations to the subdivision development at Ashburn Road.

8. Other Business

- 8.1** Active Transportation and Safe Roads Advisory Committee Terms of Reference and Meeting Changes

Suzanne Beale requested that the Committee consider changing the Terms of Reference to adjust the number of annual meetings of the Committee. Ms. Beale further requested that the Committee request guests from other Whitby Advisory Committees to attend future Active Transportation and Safe Roads Advisory Committee meetings.

- 8.2** P-Gates on Forbes Street

Ron Lalonde advised that a steel post between the P-gates on the Forbes Street entrance to the Whitby Waterfront Trail at the Water Filtration and Sewage Treatment Plant hindered access to the trail. Mr. Lalonde recommended that the Town remove the centre post for access and safety purposes.

- 8.3** Smart Centres Exit - Victoria Shores Plaza

Peter Phillips advised that he had contacted Smart Centres at the Victoria Shores Plaza and advised them that the exit was dangerous for pedestrians due to overgrowth of vegetation and several blindspots. Mr. Phillips further advised that Smart Centres acted upon that feedback and installed mirrors on the brick walls to mitigate blindspot issues and aid pedestrian traffic.

- 8.4** Automated Speed Enforcement

Bruce MacDonald advised that automated speed enforcement devices had been installed and were in the testing phase at several locations throughout Whitby.

9. Next Meeting

9.1 Thursday, September 10, 2020 - 4:00 p.m.
Committee Room One, Whitby Town Hall
575 Rossland Road East

10. Adjournment

10.1 Motion to Adjourn

Recommendation:

Moved By Gary Carroll

That the meeting adjourn.

Carried

The meeting adjourned at 5:37 p.m.

Note: These minutes were approved by the Active Transportation and Safe Roads Advisory Committee on September 10, 2020.