

**Present:** Lynda Armstrong  
Laura Bisset, Vice Chair  
Margaret Clayton  
Lynn Collins, Chair  
Deanna Hollister  
Rick McDonnell  
Mark McGowan

**Also Present:** Councillor Newman, Mayor's Designate  
Sarah Ferencz, Library Archivist  
Ed Belsey, Senior Manager, Policy and Heritage Planning  
Lori Tesolin, Supervisor, Policy and Heritage, and Principal Planner  
Peter Henley, Staff Liaison, Planner II, Downtown Development  
Heather Ellis, Council and Committee Coordinator (Recording Secretary)

**Regrets:** Karey Anne Large  
Paul Rolland  
Terry Standish  
Brian Winter, Honourary Member

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Call to Order

1. Disclosures of Interest

1.1 There were no disclosures of interest.

2. Approval of Previous Minutes

2.1 Minutes - March 8, 2022

Recommendation:

Moved By Mark McGowan

That the Heritage Whitby Advisory Committee minutes of March 8, 2022 be approved.

**Carried**

It was the consensus of the Committee to hear Item 3.3, 2021 Heritage Portfolio Overview and Work Plan Update, at this time.

3. Presentations

**3.1** Christy Chrus, Manager, Creative Communities, and Andrei Micu, Landscape Architect, Town of Whitby  
Re: Celebration Square: Placemaking and Proposed Updates

Christy Chrus provided a presentation regarding placemaking and proposed updates to Celebration Square. Highlights of the presentation included:

- previous updates to the space at Celebration Square such as Muskoka chairs, noise blocking planters, a large banner on the north wall, and the Farmer's Market; and,
- proposed additions such as WiFi access, new tables and chairs, and shade elements.

A question and answer period ensued regarding:

- opportunities to add natural shade elements; and,
- how the Metrolinx Bus Rapid Transit route would impact Celebration Square.

Recommendation:

Moved By Rick McDonnell

That the Heritage Whitby Advisory Committee supports the Heritage Permit for the refurbishment for Celebration Square as presented by Town Staff.

**Carried**

It was the consensus of the Committee to hear Item 4.1, Delegation by M. Christine Castle, at this time.

**3.2** Peter Henley, Planner II, Downtown Development, and Lori Tesolin, Supervisor, Policy and Heritage, and Principal Planner, Town of Whitby  
Re: Town Heritage Conservation Process Discussion

Lori Tesolin provided a presentation regarding the Town Heritage Conservation Process. Highlights of the presentation included:

- reviewing the resolution in Policy MS 060 from 1999 that outlines the process for bringing recommendations to designate to Council; and,
- implications from Bill 108 regarding appeal rights of property owners for heritage designation decisions to the Ontario Land Tribunal (OLT).

Discussion ensued regarding:

- investigating the criteria for determining when a property would be delisted;
- discrepancies between part one of the resolution outlined in Policy MS 060 and Section 29.2 of the Ontario Heritage Act;
- a recent ruling by the Divisional Court that heritage matters must be decided first;
- recommending a review and update to the resolution outlined in Policy MS 060 at an upcoming meeting;
- the recommendations to Bill 109 outlined in the Affordable Housing Task Force Report;
- Town staff reviewing recommendations to Bill 109 and providing comments to the Committee at an upcoming meeting; and,
- adding the review of the Heritage Conservation Process to the Work Plan for future consideration.

It was the consensus of the Committee to hear Item 5.1, Council Update, at this time.

**3.3** Peter Henley, Planner II, Downtown Development, and Lori Tesolin, Supervisor, Policy and Heritage, and Principal Planner, Town of Whitby  
Re: 2021 Heritage Portfolio Overview and Work Plan Update

Lori Tesolin provided a presentation regarding the 2021 Heritage Portfolio Overview and Work Plan. Highlights of the presentation included:

- an overview of the 2021 Heritage Whitby Advisory Committee Annual Report;
- the Downtown Whitby Secondary Plan and heritage matters such as providing a foundation for supporting future Heritage Conservation Districts (HCD) in Downtown Whitby, and proposing a Heritage Mixed Use Designation in the Four Corners Area;
- future Policy and Heritage Planning (PHP) projects and initiatives such as reviewing and updating the application process for the Heritage Tax Rebate program, process updates related to Bill

108, and reviewing the Brooklin HCD Plan and Downtown Whitby Perry's Plan Neighbourhood HCD; and,

- an overview of the Heritage Whitby Advisory Committee Work Plan ideas such as designations and register review, connections to Indigenous Communities and the Town Culture Plan, and Heritage Awards/Heritage Day.

A question and answer period ensued regarding:

- when a summer student would be hired;
- priority items for the Committee for the remainder of the term; and,
- important action items for this term and how those items would carry over to the 2022-2026 term.

Discussion ensued regarding:

- planning required to set up a Heritage Whitby Advisory Committee booth at the Harvest Festival;
- using a summer student to assist with re-establishing the Newsletter; and,
- further discussion of the Work Plan at the May meeting.

It was the consensus of the Committee to hear Item 3.1, Celebration Square, Placemaking and Proposed Updates, at this time.

#### 4. Delegations

##### 4.1 M. Christine Castle, Resident

Re: 2021 Heritage Portfolio Overview and Work Plan Update

M. Christine Castle appeared before the Committee to provide comments on the 2021 Heritage Portfolio Overview and Work Plan Update. Ms. Castle stated that she was working with the Whitby Historical Society to develop a walking tour of the built heritage in Port Whitby. She further stated that while researching properties for the walking tour, there were 13 listed and two designated buildings of interest in the Port Whitby area. She had requested the property information sheets from Town staff and found that the documentation on the properties was sparse. Ms. Castle requested that Staff develop supporting documentation on the properties in order to support preservation of these properties. She further requested that the Committee consider including the documentation of these properties in their Work Plan.

A question and answer period ensued regarding:

- the quality of documentation required for listed and designated properties; and,

- the types of supporting documents other municipalities collected for designated and listed properties.

It was the consensus of the Committee to hear Item 6.1, Roebuck Street Placemaking Project Request for Volunteers, at this time.

**5. Council Update**

**5.1** Councillor Newman provided an update regarding:

- Council's approval of the Memorandum of Understanding with the Region of Durham for development at 270 Water Street;
- Council's approval of the summary report from Envision Durham regarding the Growth Management Study, Alternative Land Needs;
- the 2021 Annual Sustainability and Climate Change Report; and,
- the Zero Carbon Geo-Exchange District Energy Feasibility Study.

It was the consensus of the Committee to hear Item 6.2, 1300 Giffard Street, Inverlynn Development, at this time.

**6. Other Business**

**6.1** Roebuck Street Placemaking Project Request for Volunteers

Christy Chrus provided an update regarding the Roebuck Street Placemaking Project. Ms. Chrus requested a volunteer from the Heritage Whitby Advisory Committee to serve on a jury panel to review submissions and select the artist who would create the road mural. She stated that the call for submissions would open on April 13, 2022 and close May 27, 2022. She further stated that the jury panel would meet in June 2022 and the theme for the mural was 'Brooklin, Past, Present, and Future'.

Lynda Armstrong volunteered to sit on the jury panel.

It was the consensus of the Committee to hear Item 3.2, Town Heritage Conservation Process Discussion, at this time.

**6.2** 1300 Giffard Street, Inverlynn Development

Rick McDonnell requested an update regarding the Inverlynn development. Mr. McDonnell stated that he was concerned about the water build up on the property. He requested that staff investigate the proximity of the excavation to the foundation of the original house.

**6.3** Ontario Heritage Tool Kits

Margaret Clayton stated that the Ontario Heritage Tool kits for designation and the criteria for evaluation was recently updated to an electronic version. The online toolkit could be found on the Ministry of Heritage, Sport, Tourism and Culture Industries webpage.

**6.4** Tourism Strategy

Margaret Clayton stated that she was concerned about the described location of the Whitby Lighthouse in the Tourism Strategy. Ms. Clayton advised that the lighthouse was described as being located on the East Whitby Pier, which was a common reference to Oshawa. She stated that the Whitby Lighthouse Pier would be the correct reference.

**7.** Next Meeting

**7.1** Tuesday, May 10, 2022 - 7:00 p.m.  
Virtual Meeting

**8.** Adjournment

**8.1** Motion to Adjourn

Recommendation:

Moved By Laura Bisset

That the meeting adjourn.

**Carried**

The meeting adjourned at 9:37 p.m.

**Note: These minutes were approved by the Heritage Whitby Advisory Committee on May 10, 2022.**