



## Active Transportation and Safe Roads Advisory Committee Minutes

January 11, 2024, 4:00 p.m.

Hybrid Meeting  
Whitby Town Hall

Present: Gary Carroll, Vice-Chair  
Ana Duff  
David Johnston, Acting Chair  
Liam Lacy  
Brad Mavins  
John Patte  
Lewis Williams

Regrets: Swathi Miriyala  
Dario Pranckevicius

Also Present: Mayor Roy  
Councillor Mulcahy, Mayor's Designate  
Peter Angelo, Director, Engineering  
Mattson Meere, Supervisor, Parks Planning  
Sean Malby, Senior Manager, Parks, Parks Planning and Culture  
Justin Malfara, Supervisor, Zoning and Regulation, and Principal Planner  
Tara Painchaud, Staff Liaison, Senior Manager of Transportation Services  
Lalita Thakali, Staff Liaison, Transportation Engineer  
Heather Ellis, Council and Committee Coordinator (Recording Secretary)

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### 1. Call to Order

It was the consensus of the Committee to hear Item 7.1, Introduction of New Members, at this time.

### 2. Appointment of Chair and Vice-Chair

The Committee was advised that the appointment for Chair and Vice-Chair of the Active Transportation and Safe Roads Advisory Committee for the January 1, 2024 to December 31, 2024 term would take place at this time.

Tara Painchaud called for nominations for the position of Chair of the Active Transportation and Safe Roads Advisory Committee.

Ana Duff nominated David Johnston for the position of Chair of the Active Transportation and Safe Roads Advisory Committee.

David Johnston declined the nomination.

John Patte nominated Gary Carroll for the position of Chair of the Active Transportation and Safe Roads Advisory Committee.

Gary Carroll declined the nomination.

There were no other nominations and no Members stepped forward for nomination.

It was the consensus of the Committee to postpone the appointment of Chair until the March 14, 2024 meeting.

Tara Painchaud called for nominations for the position of Vice-Chair of the Active Transportation and Safe Roads Advisory Committee.

David Johnston nominated Ana Duff for the position of Vice-Chair of the Active Transportation and Safe Roads Advisory Committee.

Ana Duff declined the nomination.

David Johnston nominated Gary Carroll for the position of Vice-Chair of the Active Transportation and Safe Roads Advisory Committee.

Gary Carroll accepted the nomination.

There were no further nominations and the nominations were closed.

The Committee voted to appoint David Johnston as Acting Chair for the remainder of the meeting.

Recommendation:

Moved by David Johnston

That Gary Carroll be appointed Vice-Chair of the Active Transportation and Safe Roads Advisory Committee for a term ending on December 31, 2024.

**Carried**

Recommendation:

Moved by Gary Carroll

That David Johnston be appointed Acting Chair for the remainder of the January 11, 2024 Active Transportation and Safe Roads Advisory Committee meeting.

**Carried**

3. Declarations of Conflict of Interest

There were no declarations of conflict of interest.

4. Approval of Previous Minutes

Recommendation:

Moved by Ana Duff

That the Active Transportation and Safe Roads Advisory Committee minutes of June 8, 2023 be approved.

**Carried**

5. Presentations

There were no presentations.

6. Delegations

There were no delegations.

7. General Business and Reports

7.1 Introduction of New Members

Tara Painchaud requested that new attendees provide a brief introduction of themselves.

7.2 Review of Committee's Terms of Reference

Tara Painchaud provided an overview of the Committee's Terms of Reference. Ms. Painchaud provided details regarding the Committee's mandate and responsibilities including the promotion, advice, and review of active transportation trails, safe roads policies, and programs.

Discussion ensued regarding:

- reviewing the priorities of Committee Members and Staff, and determining how to meet those goals;
- opportunities and events for educating residents and businesses on the benefits of active transportation;
- a monthly mail out to residents regarding active transportation;
- developing a work plan for the 2023-2026 term to organize activities through clear objectives and measurable goals;
- attending events such as Ribfest and Food Truck Frenzy;
- dissolving or restructuring the subcommittees;
- establishing a subcommittee that focuses on the built environment;
- public transit and how that fits into the Committee's mandate; and,
- receiving a presentation from the Region of Durham to provide an overview of public transit within Whitby.

### 7.3 Active Transportation Plan Overview

Tara Painchaud provided an overview of the Active Transportation Plan. Highlights of the overview included:

- current and future action items;
- including all types of users in the Plan, such as commuters, recreation users, cyclists, and pedestrians;
- Whitby's downtown as a focus area for active transportation;
- incorporating a Complete Streets policy throughout the Active Transportation Plan; and,
- details of appendices within the Active Transportation Plan.

Discussion ensued regarding:

- the Committee receiving a future presentation on the Complete Street policy;
- benefits and challenges associated with establishing a stand alone Complete Streets policy;

- defining the role of Committee Members and Staff in the work plan; and,
- the process for updating the Active Transportation Plan.

It was the consensus of the Committee to hear Item 2, Appointment of Chair and Vice-Chair, at this time.

#### 7.4 2023 Active Transportation and Safe Roads Budget and Expenditures

Lalita Thakali provided an overview of the 2023 Active Transportation and Safe Roads Budget and Expenditures and the status of each project.

Highlights of the overview included:

- traffic calming projects, implementation, and action programs;
- supply and installation of pedestrian crossovers;
- multi-use paths and multi-use path centrelines;
- the Mary Street cycling improvement project;
- road resurfacing projects; and,
- public consultation on the use of micromobility devices such as e-bikes and e-scooters.

Tara Painchaud advised that items not completed in 2023 would be carried over in 2024. Ms. Painchaud further advised that the Active Transportation Projects list for 2023 would be circulated to the Committee.

A question and answer period ensued regarding:

- Committee review and input regarding the use of micromobility devices;
- whether there was an official document regarding facility and cycling signage inventory;
- whether the Committee could participate in a review of the signage inventory; and,
- whether the Town had a standard guide for signage.

#### 7.5 2024 Active Transportation and Safe Roads Budget Plan

Tara Painchaud advised that the Active Transportation Projects list for 2024 would be circulated to the Committee.

## 7.6 Subcommittee Updates

David Johnston advised that the Development Subcommittee reviewed approximately 20 projects since June 2023. Mr. Johnston stated that the Subcommittee provided input on all of the projects including the Brooklin North development project.

Liam Lacy provided an update regarding the Active School Subcommittee and stated that the Subcommittee met in June 2023 and provided handouts to schools during Bike Week.

## 8. Correspondence

There was no correspondence.

## 9. Council Update

Councillor Mulcahy requested feedback from the Committee regarding active transportation priorities in preparation for budget discussions.

Mayor Roy provided an update regarding:

- the land located in Whitby in the area of Highway 407, Highway 412, and Highway 7/Winchester Road was announced as the preferred location for a new hospital in Durham Region;
- the Regional 2023 Family Physician Recruitment Program;
- the progress on the Whitby Sports Complex; and,
- subscribing to receive updates on Town of Whitby news, Council Calendar, and e-newsletters.

A question and answer period ensued regarding:

- densification in Whitby and concerns regarding walkability to commercial areas and parks;
- providing information to the Committee regarding policies and visions about walkability and living community spaces within development plans;
- inviting Staff from the Planning and Development Department to provide a presentation about development plans and review processes;
- whether the Committee could provide input on development plans to ensure developers create retail space on the first floor of multi unit developments; and,

- a timeline for determining the status of the subcommittees and circulation of the 2023 and 2024 Active Transportation Project lists.

10. Other Business

There was no other business.

11. Next Meeting

Thursday, March 14, 2024 - 4:00 p.m.

12. Adjournment

Recommendation:

Moved by Ana Duff

That the meeting adjourned.

**Carried**

The meeting adjourned at 6:20 p.m.

**Note: These minutes were approved by the Active Transportation and Safe Roads Advisory Committee on March 14, 2024.**