

Present: Mayor Mitchell
Councillor Drumm
Councillor Emm
Councillor Gleed
Councillor Leahy
Councillor Mulcahy
Councillor Roy
Councillor Yamada

Also Present: M. Gaskell, Chief Administrative Officer
S. Beale, Commissioner of Public Works
P. LeBel, Commissioner of Community & Marketing Services
W. Mar, Commissioner of Legal and By-law Services/Town Solicitor
K. Nix, Commissioner of Corporate Services/Treasurer
R. Saunders, Commissioner of Planning and Development
S. Siersma, Deputy Fire Chief
C. Siopis, Manager of Corporate Communications
C. Harris, Town Clerk
S. Cassel, Deputy Clerk (Recording Secretary)

Regrets: None noted

1. Declarations of Pecuniary Interest

1.1 There were no declarations of pecuniary interest.

2. Adoption of Minutes

2.1 Special Council - October 30, 2017 (Confidential minutes under separate cover)
Regular Council - October 30, 2017
Special Council - November 13, 2017

Resolution # 519-17

Moved By Councillor Leahy

Seconded By Councillor Yamada

That the minutes be adopted.

Carried

3. Presentations

3.1 Whitby Eagles Open Women's Softball Team

Recognition/Award: National Champions for 2012, 2014, 2015, and 2017; Provincial Champions for 2011, 2012, 2013, 2014, 2015, and 2017.

Mayor Mitchell attended the dais and was joined by Deputy Mayor Roy. Head Coach Rosemary Theriault was welcomed onto the dais to recognize the team members of the Whitby Eagles Open Women's Softball Team for their accomplishment as the 2017 National and Provincial Champions.

3.2 Rosemary Theriault, Head Coach, Team Canada Maccabi

Recognition/Award: 2017 World Games in Israel - Silver Medal and Induction of Ms. Theriault into the Israel Softball Association Hall of Fame

Mayor Mitchell and Deputy Mayor Roy further recognized Rosemary Theriault, Head Coach, Team Canada Maccabi, for receiving the Silver Medal at the 2017 World Games in Israel and for her induction into the Israel Softball Association Hall of Fame.

4. Delegations

4.1 There were no delegations.

5. Correspondence

5.1 There was no correspondence.

6. Planning and Development Committee

Report # 10 of the Planning and Development Committee - November 6, 2017

6.1 Planning and Development Department Report, PL 86-17

Re: Site Plan Application, Suncor Energy, Southeast Corner of Roybrook Avenue and Baldwin Street (SP-48-06)

Resolution # 520-17

Moved By Councillor Gleed
Seconded By Councillor Mulcahy

1. That Council approve development plans for the southeast corner of Roybrook Avenue and Baldwin Street (Site Plan Application SP-48-06) subject to:
 - a. the completion of revisions to the proposed plans as outlined in Report PL 86-17; and,
 - b. the conditions of approval set out in Attachment #6 of Planning Report PL 86-17.
2. That the Mayor and Clerk be authorized to execute the Site Plan Agreement;
3. That the Council approval be subject to a successful application to be made by the owner/applicant to the Committee of Adjustment as identified in Section 5 of Report PL 86-17; and,
4. That Suncor Energy consider providing a full service pump to serve the needs of seniors and persons with disabilities.

Carried

- 6.2** Planning and Development Department Report, PL 88-17
Re: Sign By-law Variance to the Permanent Sign By-law for Pre-sell and Menu Boards on 1301 Brock Street South (McDonald's Inc.) (SB-03-17)

Resolution # 521-17

Moved By Councillor Gleed
Seconded By Councillor Mulcahy

1. That Council approve a variance to the Town of Whitby Sign By-law 5695-05 for McDonald's Inc. at 1301 Brock Street South to permit the following:
 - a. Two electronic pre-sell boards with a height of 2.11 metres; and,
 - b. Two electronic menu boards with an area of 1.33 square metres and a height of 2.17 metres.

Carried

- 6.3** Planning and Development Department Report, PL 89-17
Re: Sign By-law Variance to the Permanent Sign By-law for a Pylon

Sign on 111 Consumers Drive (Thermo Fisher Scientific) (SB-04-17)

Resolution # 522-17

Moved By Councillor Gleed
Seconded By Councillor Mulcahy

That Council approve a variance to the Town of Whitby Sign By-law 5695-05 for Thermo Fisher Scientific at 111 Consumers Drive, to permit one pylon sign with an area of 46 square metres and a height of 10.6 metres.

Carried

- 6.4** Office of the Town Clerk Report, CLK 28-17
Re: Little Beasts Brewing Co. – Manufacturer's Limited Liquor Sales Licence Application

Resolution # 523-17

Moved By Councillor Gleed
Seconded By Councillor Mulcahy

1. That Whitby Town Council hereby declares their support for the application made by Little Beasts Brewing Company, located at 2075 Forbes Street, Whitby, for a Manufacturer's Limited Liquor Sales Licence ("By the Glass") to the Alcohol and Gaming Commission of Ontario (AGCO); and,
2. That the Clerk provide written notice to the Alcohol and Gaming Commission of Ontario (AGCO) and Little Beasts Brewing Company notifying them of Council's resolution confirming its support.

Carried

- 7.** Operations Committee
Report # 11 of the Operations Committee - November 13, 2017

- 7.1** Public Works Department and Community and Marketing Services
Department Joint Report, PW 31-17
Re: Active Transportation Plan Study – Status Update

A brief question and answer period ensued between Members of Council and Staff regarding identifying specific projects that will be

coming forward in the 2018 and 2019 budgets to provide a clear understanding of how the recommendations contained within Report PW 31-17 will be moving forward. Staff were requested to provide a memo to Council and the Active Transportation & Safe Roads Advisory Committee (ATSRAC), to be shared with the public, that would identify upcoming projects and how they are reflected back to the Report.

Resolution # 524-17

Moved By Councillor Emm
Seconded By Councillor Roy

1. That Public Works and Community and Marketing Services Department joint Report PW 31-17 Active Transportation Plan - Study Update be received for information; and,
2. That Staff report back to Council with a final draft of the Active Transportation Plan Study for Council's consideration.

Carried

- 7.2** Office of the Chief Administrative Officer Report, CAO 16-17
Re: Corporate Rebrand Project – Phase One, Final Report

Resolution # 525-17

Moved By Councillor Emm
Seconded By Councillor Roy

1. That report CAO 16-17 be received as information;
2. That Council endorse the key insights (brand attributes) noted in Section 5.5 of this report;
3. That the key insights be used to inform the development of the Town's new brand identity;
4. That item MD-3947 be removed from the new and unfinished business list;
5. That budget requests pertaining to this project be referred to the 2018 Budget process with recognition that rebranding will necessarily be a multi-year, phased project; and,
6. That staff report back on the Corporate Rebrand Project in Q1 2018.

Carried

7.3 Office of the Town Clerk Report, CLK 25-17
Re: Administrative Amendments to the Council Code of Conduct,
Integrity Commissioner Terms of Reference, and Council Expense
Policy

Members of Council referred to a memo dated November 17, 2017,
provided by the Town Clerk prior to the start of the meeting, pertaining
to the Council Expense Policy.

Resolution # 526-17

Moved By Councillor Yamada
Seconded By Councillor Leahy

That the revised Council Expense Policy appended as Attachment 2 to
the memorandum from the Town Clerk dated November 17, 2017 be
approved.

Carried

Resolution # 527-17

Moved By Councillor Emm
Seconded By Councillor Roy

1. That the Clerk be directed to bring forward a by-law to amend By-law #7245-17, Council Code of Conduct, substantially in the form appended as Attachment 1 to Staff Report CLK 25-17, to include a blackout period for complaints and Integrity Commissioner investigations from the start of the nomination period until Voting Day;
2. That the Integrity Commissioner Terms of Reference be approved as amended in the form appended as Attachment 2 to Staff Report CLK 25-17;
3. That Item MD 3222 be removed from the Operations Committee New and Unfinished Business List; and,
4. That the Town Clerk be delegated the authority to make administrative amendments to Town Policies to ensure compliance as a result of changes to statute or regulations.

Carried

7.4 Office of the Town Clerk Report, CLK 26-17
Re: Use of Corporate Resources for Election Purposes

Members of Council referred to a memo dated November 17, 2017, provided by the Town Clerk prior to the start of the meeting, pertaining to the Use of Corporate Resources for Election Purposes Policy.

Resolution # 528-17

Moved By Councillor Leahy
Seconded By Councillor Emm

That the Use of Corporate Resources for Election Purposes Policy appended as Attachment 3 to the memorandum from the Town Clerk dated November 17, 2017 be approved.

Carried

- 7.5** Office of the Town Clerk and Community and Marketing Services
Department Joint Report, CLK 27-17
Re: Community Use of Town Facilities

Recommendation:

Resolution # 529-17

Moved By Councillor Emm
Seconded By Councillor Roy

That the Community Use of Town Facilities Policy appended to Report CLK 27-17 as Attachment #1 be approved.

Carried

- 7.6** Community and Marketing Services Department Report, CMS 47-17
Re: Volunteer Outdoor Ice Rink Program

Resolution # 530-17

Moved By Councillor Emm
Seconded By Councillor Roy

1. That Community and Marketing Services Report CMS 47-17 regarding the Volunteer Outdoor Ice Rink Program be received;
2. That the Volunteer Outdoor Ice Rink Program be cancelled; and,

3. That Item MD-3312 be lifted from the New and Unfinished Business List.

Carried

7.7 Community and Marketing Services Department Report, CMS 48-17
Re: Council Chambers Renovations Project

Detailed discussion ensued with respect to:

- the costs associated with the proposed renovations in light of the future plans for Town Hall;
- the ability to extend the current millwork to accommodate the new Regional Councillor who will be elected in the October 2018 Municipal Election;
- the importance of the renovations in relation to accessibility and public access to the Council Chambers and the ability for the current design to meet accessibility needs; and,
- the number of years before Town Hall would be reconstructed and the interim measures that could be incorporated to increase accessibility but reduce the overall cost of the renovations.

Resolution # 531-17

Moved By Councillor Emm
Seconded By Councillor Roy

1. That the planned renovations to the Council Chambers be received as information;
2. That the Council Chambers renovations project be referred to the 2018 Capital Budget process;
3. That subject to 2018 Capital Budget approval for the project, that the proposed renovations be undertaken during the Council summer recess in the 3rd quarter of 2018; and,
4. That Item MD - 3183 be lifted from the New and Unfinished Business list (Operations Committee).

Note: The disposition of this matter, Item 7.7, was determined through the referral motion below.

Resolution # 532-17

Moved By Councillor Yamada
Seconded By Councillor Gleed

That Report CMS 48-17 be referred back to staff to investigate alternative options that include the required accessible features but reduce the overall cost of the proposed renovation.

Carried

7.8 Public Works Department Report, PW 30-17
Re: Town Comments on Draft 2018 Region of Durham Road Program and 9-Year Forecast

Discussion ensued regarding:

- the proposed timelines for the identified projects;
- the importance of the extension of Manning Road to Adelaide Avenue in Oshawa and the further expansion to Simcoe Street to provide effective routes from Whitby to Oshawa, especially for emergency vehicles;
- the potential trade-offs for other projects if the Region was requested to shift the proposed construction timelines for some projects; and,
- the feasibility of the projects included in the 5 to 10 year forecasts from a cash flow perspective.

Resolution # 533-17

Moved By Councillor Emm
Seconded By Councillor Roy

1. That the Clerk circulate Report PW 30-17 to the Region of Durham;
2. That the Region be requested to include sufficient funds in their 2018 and 9-Year Capital Roads Program to complete the following projects in 2018 to complete the last remaining barrier along the north-south priority cycling network connecting the Waterfront Trail and Greenbelt Cycling Route:
 - a. Cochrane Street rehabilitation from Ferguson Street to Vernon Street for construction in 2019 (advanced from 2020); and,
 - b. Rossland Road intersection improvements at Cochrane Street for construction in 2019 (advanced from 2021).
3. That the Region be requested to include sufficient funds in their 2018 and 9-Year Capital Roads Program to advance:
 - a. Hopkins Street Overpass at Highway 401 for construction in 2023 (advanced from 2024) to improve cycling and pedestrian accommodation and support development of

- the Port Whitby area;
 - b. Hopkins Street Widening between Consumers and Dundas in 2021 (advanced from 2027) to accommodate economic development in the area and to improve cycling and pedestrian accommodation;
 - c. Taunton Road and Anderson Street intersection improvements for construction in 2019 (from 2020) to address existing traffic capacity and cycling deficiencies; and,
 - d. Victoria Street Intersection improvements at Brock Street in 2020 (from 2023) to address existing traffic capacity constraints.
4. That the Region consider deferring funds in their 2018 and 9-Year Capital Roads Program for the following projects in order to accommodate the advancement request of the above noted projects:
- a. Thickson Road widening from Wentworth Street to CN Rail (construction in 2024 from 2020); and,
 - b. Manning Road/Adelaide Street Interconnection (construction 2024 from 2021).
5. That the Region be requested to establish a 10-Year watermain and sanitary sewer replacement and relining program, to allow coordination with municipal road projects and consider preventative infrastructure maintenance needs;
6. That the Region be requested to establish a 10-Year cycling facility implementation program to allow coordination with municipal projects;
7. That the Town partner with the Region of Durham to review and improve cycling opportunities to cross Regional Roads;
8. That the Town and Region Staff continue to meet regularly to discuss coordination matters (Thickson Road widening, IT infrastructure, etc.);
9. That the Town initiate discussions with the Region of Durham regarding road rationalization/transfer of the following road segments:
- a. Rossland Road from Lake Ridge Road to Cochrane Street;
 - b. Cochrane Street from Dundas Street to Rossland Road;
 - c. Brock Street from Water Street to South Limit of Highway 401; and,
 - d. Old Lake Ridge Road from Almond Avenue to Cresser Avenue.
10. That the Region be advised that the Town as of January 1, 2018 will require compensation for the operational and energy costs incurred by the Town for maintaining Regional streetlights on Regional roadways; and,

11. That the Region establish an asset management plan for their streetlights on Regional roadways.

Carried later in the meeting [See following motion]

Resolution # 534-17

Moved By Councillor Leahy
Seconded By Councillor Drumm

That Item 4 of the main motion be amended to read as follows:

4. That the Region consider deferring funds in their 2018 and 9-Year Capital Roads Program for the following project, save and except the Manning Road/Adelaide Street Interconnection which shall remain in 2021, in order to accommodate the advancement request of the above noted projects:
 - a. Thickson Road widening from Wentworth Street to CN Rail (construction in 2024 from 2020).

Carried

The main motion, as amended, was then carried.

7.9 Public Works Department and Legal and By-law Services Department Report, PW 33-17

Re: Please Slow Down Signage

Discussion ensued regarding:

- the long term effectiveness of these types of signs; and,
- the ability to provide literature to the School Boards to send home with students to assist with educating the residents and parents in the area on matters pertaining to speed limits.

Staff were requested to provide a memo outlining the extensive work that has already taken place with the School Boards and provide information on the opportunities and limitations in how the communication might be improved.

Resolution # 535-17

Moved By Councillor Emm
Seconded By Councillor Roy

1. That Report PW 33-17, regarding Please Slow Down signage be

- received for information; and,
2. That Item MD-3988 be removed from the New and Unfinished Business list.

Carried

Resolution # 536-17

Moved By Councillor Emm
Seconded By Councillor Roy

1. That Staff be directed to report back to the March 2018 Operations Committee with opportunities to amend the Temporary Sign By law to permit community safety signs, subject to the following or similar considerations:
 - a. Limiting the size of the sign and timeframe for display;
 - b. That placement be limited to private property;
 - c. The messaging on signs be restricted to two or three pre-approved traffic public safety messages (e.g. "Please Slow Down"), and that display of a business or person's name be prohibited; and,
 - d. Delegating authority to Staff to approve community safety signs based on certain considerations and restrictions, similar to the process in place for temporary exemptions for community event signs.

Carried

- 7.10** Corporate Services Department Report, CS 87-17
Re: Financial Control Policy

Resolution # 537-17

Moved By Councillor Emm
Seconded By Councillor Roy

That the Financial Control Policy attached as Appendix 1 be approved.

Carried

- 7.11** Community and Marketing Services Department and Corporate Services Department Joint Report, CMS 49-17
Re: Soccer Dome Turf Field Replacement

Resolution # 538-17

Moved By Councillor Emm

Seconded By Councillor Roy

1. That Council approve and award the replacement of the artificial turf field in the original soccer dome at the Rossland Road Soccer Complex to GTR Turf;
2. That the project proceed as a sole source purchase in accordance with the Town's Purchasing Policy, Section 11 - Sole Source Procurement and Justification, subsection e) when the procurement is for technical services in connection with the assembly, installation or servicing of equipment of a highly technical or specialized nature;
3. That the cost of the project for the removal of the existing artificial turf, and the acquisition and installation of the new artificial turf field, estimated to be \$305,000 (excluding taxes) be funded from the Soccer Dome Reserve;
4. That the Mayor and Clerk be authorized to execute the contract documents for the artificial field replacement project;
5. That the Town issue a credit to the Whitby Iroquois Soccer Club in the amount of \$215,916.55 for the field lights that were removed from the outdoor artificial turf field which were surplus to the project when the second dome was constructed; and,
6. That the \$215,916.55 credit be deposited into the Soccer Dome Reserve to be used for asset maintenance and replacement as per the capital funding and operating agreement with the Whitby Iroquois Soccer Club.

Carried

7.12 Corporate Services Department Report, CS 89-17

Re: Co-Operative Tender CL2017-34 Supply and Delivery of Janitorial Supplies (CL2017-34)

Resolution # 539-17

Moved By Councillor Emm

Seconded By Councillor Roy

1. That the Town of Whitby accept the low bid tender of Corporate Express o/a Staples Business Advantage in the estimated annual amount of \$46,824.36 (plus applicable taxes) for the Supply and

Delivery of the following Janitorial Supplies:

Cleaning Chemicals, Specialty Chemicals, Floor Care Chemicals, Floor Pad & Mops, Washroom Care, Garbage Bags, Safety & Personal Protection.

2. That the Town of Whitby accept the low bid tender of Swish Maintenance in the estimated annual amount of \$2,596.80 (plus applicable taxes) for the Supply and Delivery of the following Janitorial Supplies:

Cleaning Tools, Miscellaneous.

3. That the Town of Whitby accept the low bid tender of Wood Wyant in the estimated annual amount of \$22,892.49 (plus applicable taxes) for the Supply and Delivery of the following Janitorial Supplies:

Paper Products, Skin Care Products and Wipers & Rags.

4. That the total annual estimated project cost for the Town of Whitby in the amount of \$73,586.36; and,
5. That approval be granted to extend the contract on an annual basis for up to three (3) optional one (1) year terms. Extensions will be based on proposed pricing, annual performance, product quality and budget approval.

Carried

7.13 Fallingbrook Park

Discussion ensued regarding:

- the information contained in the memo from P. LeBel, Commissioner of Community and Marketing Services, dated September 8, 2017 and whether it satisfied the direction in the first clause of the recommendation;
- the various park construction planned for 2018 and 2019;
- the timing of Public Information Centres (PICs) for park construction and associated impacts on construction timelines and use of the parks if PICs are pushed to the Spring;
- the inclusion of a public engagement strategy in the upcoming report, with the assistance of Corporate Communications, to ensure that feedback is received from a majority of residents; and,

- the inclusion of schools as a user of park facilities in the engagement process.

Resolution # 540-17

Moved By Councillor Emm
Seconded By Councillor Roy

1. That the Commissioner of Community and Marketing Services report to the January 22, 2018 Operations Committee with information on the Town's annual playground retrofit program and corresponding budget, public consultation undertaken prior to playground capital works, and a review of the recent retrofit of playground features at Fallingbrook Park based on the Town's existing program; and,
2. That a review of the Public Information Centre process for the annual playground retrofit program be included as part of the development of the Town's Public Engagement Strategy and Tools.

Carried

7.14 Wintertime No Parking - Helston Crescent

Brief discussion ensued regarding the history of parking issues on Helston Crescent dating back to 2007 and the need for a more fulsome study and public survey to assess and understand the need for parking restrictions.

Resolution # 541-17

Moved By Councillor Emm
Seconded By Councillor Roy

1. That Staff be directed to bring forward a by-law to implement a no parking trial on Helston Crescent or a portion thereof during the winter season in order to address resident concerns; and,
2. That Staff be directed to report back in 2019 on the outcome of this no parking trial.

Carried later in the meeting [See following motion]

Resolution # 542-17

Moved By Councillor Mulcahy
Seconded By Councillor Leahy

That the main motion be amended by deleting Item 1 and replacing with the following:

That staff be directed to bring forward a staff report, applicable by-laws, and 2019 budget considerations for no parking signage, subject to the completion of a public survey in 2018, to implement a no parking restriction on Helston Crescent or a portion thereof.

Carried

The main motion, as amended, was then carried.

7.15 Traffic Issues on Kilbride Drive

Resolution # 543-17

Moved By Councillor Emm
Seconded By Councillor Roy

That staff be directed to review the speed limit on Kilbride Drive.

Carried later in the meeting [See following motion]

Resolution # 544-17

Moved By Councillor Yamada
Seconded By Councillor Leahy

That the main motion be deleted in its entirety and replaced with the following:

That staff be directed to review options to reduce traffic speeds on Kilbride Drive that should include, but not be limited to a speed limit reduction.

Carried

The main motion, as amended, was then carried.

8. Notice of Motion

8.1 There were no notices of motion.

9. New and Unfinished Business

9.1 Municipal Asset Management Program (MAMP) Funding Application

Resolution # 545-17

Moved By Councillor Roy
Seconded By Councillor Leahy

1. That Council endorse the attached application to the Federation of Canadian Municipalities' Municipal Asset Management Program (MAMP) for a grant of up to \$49,600 and commit the remainder of \$12,400 (20%) to complete the activities as outlined in the report PW 27-17:
 - a. Development an Asset Management Policy;
 - b. Implement a Comprehensive Asset Management Database; and,
 - c. Integrate Levels of service metrics into the Asset Management database.

Carried

10. By-Laws

That the following by-laws be passed:

- 10.1 By-law # 7337-17, being a by-law to authorize the sale of PIN 26487-0012 (LT) [Part of], Parts 2, 3 and 5 on Plan 40R-28183, and PIN 26487-0062 (LT), Part 6 Plan 40R-28183, Whitby to Metrolinx.
Refer to Report CS 12-14
- 10.2 By-law # 7338-17, being a by-law to assume Nichol Avenue, Gallimere Court, Devlin Crescent and Adanac Drive as shown on Plan 40M-2428 as public highways. (Nichol (Whitby) Corporation, S-201-89).
- 10.3 By-law # 7339-17, being a by-law to amend By-law # 1862-85, to regulate traffic on highways in the Town of Whitby. (Schedule N, Stop Signs and Schedule O, Yield Right-of-Way Signs - various streets)
- 10.4 By-law # 7340-17, being a by-law to provide for the remuneration of members of the Property Standards Appeal Committee.
Refer to Report CLK 24-17
- 10.5 By-law # 7341-17, being a by-law to amend By-law # 7245-17, to

establish a code of conduct for Members of Council.
Refer to Report CLK 25-17

- 10.6** By-law # 7342-17, being a by-law to amend By-law # 1784, as amended, being the Zoning By-law for the Town of Whitby. [Amica (Taunton) Inc., Z-11-17]
Refer to Report PL 81-17
- 10.7** By-law # 7343-17, being a by-law to amend By-law # 1784, as amended, being the Zoning By-law for the Town of Whitby. (Mercedes Benz Durham, Z-10-15)
Refer to Report PL 77-15
- 10.8** By-law # 7344-17, being a by-law to amend By-law # 1784, as amended, being the Zoning By-law of the Town of Whitby. [Minto (Rossland) Inc., Z-10-16, SW-2016-02]
Refer to Report, PL 65-17

Recommendation:

Resolution # 546-17

Moved By Councillor Emm
Seconded By Councillor Mulcahy

That leave be granted to introduce By-law # 7337-17 to # 7344-17 and to dispense with the reading of the by-laws by the Clerk and that the same be considered read and passed and that the Mayor and the Clerk sign the same and the Seal of the Corporation be thereto affixed.

Carried

11. Confirmatory By-Law

11.1 Confirmatory By-law

Resolution # 547-17

Moved By Councillor Yamada
Seconded By Councillor Leahy

That leave be granted to introduce a by-law and to dispense with the reading of the by-law by the Clerk to confirm the proceedings of the

Council of the Town of Whitby at its regular meeting held on November 20, 2017 and the same be considered read and passed and that the Mayor and the Clerk sign the same and the Seal of the Corporation be thereto affixed.

Carried

12. Adjournment

12.1 Motion to Adjourn

Resolution # 548-17

Moved By Councillor Gleed
Seconded By Councillor Emm

That the meeting adjourn.

Carried

The meeting adjourned at 8:20 p.m.

Christopher Harris, Town Clerk

Don Mitchell, Mayor