

MINUTES OF THE SPECIAL MEETING OF THE COUNCIL OF THE CORPORATION OF THE TOWN OF WHITBY HELD ON TUESDAY, APRIL 5, 2011 AT THE HOUR OF 7:00 P.M. IN THE MEETING HALL OF THE WHITBY MUNICIPAL BUILDING AS CALLED BY THE HEAD OF COUNCIL TO CONSIDER AND POTENTIALLY ADOPT THE 2011 OPERATING AND CAPITAL BUDGETS

PRESENT: Mayor Perkins
Mayor Perkins in the Chair

Councillor Coe
Councillor Drumm
Councillor Emm
Councillor Hanson
Councillor Mitchell
Councillor Montague
Councillor Roy

STAFF PRESENT: R. Petrie, Chief Administrative Officer
S. Beale, Director of Public Works
M. Gerrard, Fire Chief
P. LeBel, Director of Community & Marketing Services
K. Nix, Director of Corporate Services/Treasurer
S. Pohjola, Town Solicitor
R. Short, Director of Planning
D. Wilcox, Town Clerk
M. Pettit, Deputy Clerk

1. CALL TO ORDER

DISCLOSURES OF INTEREST

Councillor Drumm made a declaration of interest under the *Municipal Conflict of Interest Act* with respect to the 2011 Current and Capital budgets concerning the Whitby Public Library as he has a family member employed by the Whitby Public Library and Iroquois Park Sports Complex (IPSC) as he has a family member who is married to an employee of the IPSC. Councillor Drumm did not take part in the discussion or vote on these matters.

RESOLUTION NO. 120-11

MOVED by Councillor Coe
Seconded by Councillor Emm

That Council resolve itself into Committee of the Whole with Councillor Roy, Chair, Finance, in the Chair for the purpose of considering the draft 2011 operating and capital budgets.

CARRIED

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Councillor Roy in the Chair.

Councillor Roy, Budget Chair, provided opening remarks outlining the highlights of the 2011 budget process and the method of reviewing the budget that would be undertaken during the meeting.

2. CORRESPONDENCE

Members of Council had the following pieces of correspondence before them for information.

- a) Memorandum from Michael Gerrard, Fire Chief dated March 31, 2011 with respect to Public Budget Overview – March 23, 2011

Fire Chief Gerrard provided a brief overview of the memorandum provided in the meeting agenda.

- b) Response from Corporate Services dated March 31, 2011 to Edward Vikari with respect to questions raised at Budget Public Information Session

- c) Memorandum from Ken Nix, Director of Corporate Services/Treasurer dated March 31, 2011 with respect to clarification to 2011 Capital Project Descriptions

3. PRESENTATIONS

- a) Summary Overview by the Chief Administrative Officer

R. Petrie, Chief Administrative Officer, provided opening remarks regarding the budget documents before Council members and highlighted recent updates made to the documents since the last public meeting held on March 23, 2011.

- b) Delegation (s) further to Public Notice Re: Adoption of 2011 Current and Capital Budgets
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The Chair asked for submissions from the public. There being no public submissions, the Chair moved to consideration of the 2011 Current and Capital Budgets.

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4. CONSIDERATION OF THE 2011 CURRENT AND CAPITAL BUDGET

The 2011 Current and Capital Budgets were then before Committee of the Whole.

4.1 CURRENT AND CAPITAL BUDGET REVIEW

- i) Taxation
- ii) Executive & Legislative
- iii) CAO
- iv) Corporate Services
- v) Corporate Revenue and Expenses
- vi) Miscellaneous Grants
- vii) Fire and Emergency Services
- viii) Planning
- ix) Special Events
- x) Community & Marketing Services
- xi) Public Works

Discussion on the budget ensued including matters related to the Town Hall parking lot replacement, special events, defibrillation unit replacements in Town facilities, Town-funded fencing, street lighting, election reserve funding, façade grants and website communications.

MOVED by Councillor Mitchell

That an increase of \$2,400 for Municipal Grants be approved, with the understanding that a review of the rental costs incurred by the Whitby Brass Band will be undertaken by staff.

CARRIED

Having previously declared a conflict of interest, Councillor Drumm did not take part in the discussion or vote on these matters.

MOVED by Councillor Mitchell

That the request for increasing the hours at the Rossland Branch of the Library with an annual cost of \$23,382.00 be approved.

MOTION LOST

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5. RECOMMENDATION REGARDING THE 2011 CURRENT AND CAPITAL BUDGETS

Having previously declared a conflict Councillor Drumm did not vote on the following matter.

MOVED by Councillor Mitchell

1. That the proposed 2011 Operating Budget in the amount of \$94,751,114 be approved, as amended to reflect an increase of \$2,400 for municipal grants;
2. That the proposed 2011 Capital Budget in the amount of \$26,306,880 be approved and the nine year forecast be received for information;
3. That \$6,433,200 be committed from the Long Term Capital Financing Reserve Fund for the Town's portion of remaining debt payments associated with the Downtown library;
9. That a one time contribution of \$62,876 from the Parks Reserve Fund and \$166,324 from Development Charges Reserve Fund be approved for construction of the Brooklin Community Centre/Library trail (from the Community Centre to Montgomery Avenue) and the Lynde Creek trail (from Henry Street to Burns Street) at a total estimated cost of \$229,200;

CARRIED

MOVED by Councillor Mitchell

4. That a one time contribution of \$463,700 from the Long Term Capital Financing Reserve Fund be approved to finance recommended one time capital decision packages;
5. That a one time contribution of \$337,000 from the Service Level Reserve be approved to finance the recommended one time capital costs related to the proposed corporate contact center;
6. That any expenditures operating or capital related to the proposed contact center be subject to further review and approval by Council;

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7. That a one time contribution of \$333,602 to the Growth Reserve Fund from the Long Term Capital Financing Reserve Fund be approved to provide for the Town's proportionate share of funding for growth related projects;
8. That a contribution of \$250,000 from the Long Term Capital Financing Reserve Fund be approved for the first instalment of the Town of Whitby's \$1,000,000 over four year investment commitment to the Durham College Whitby Campus expansion project subject to the terms and conditions approved by Council;
10. That the Director of Corporate Services/Treasurer be directed to set the 2011 property tax levy at \$62,540,686 representing a 2.44 % tax levy increase; and
11. That the requisite by-law be brought forward for Council approval.

CARRIED

MOVED by Councillor Coe

That the Committee of the Whole rise and report to Council.

CARRIED

Mayor Perkins in the Chair.

RESOLUTION NO. 121-11

MOVED by Councillor Roy
Seconded by Councillor Coe

That the Report Recommendations from Committee of the Whole be adopted as follows:

1. That the proposed 2011 Operating Budget in the amount of \$94,751,114 be approved, as amended to reflect an increase of \$2400. for municipal grants;
2. That the proposed 2011 Capital Budget in the amount of \$26,306,880 be approved and the nine year forecast be received for information;

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6. That any expenditures operating or capital related to the proposed contact center be subject to further review and approval by Council;
7. That a one time contribution of \$333,602 to the Growth Reserve Fund from the Long Term Capital Financing Reserve Fund be approved to provide for the Town's proportionate share of funding for growth related projects;
8. That a contribution of \$250,000 from the Long Term Capital Financing Reserve Fund be approved for the first instalment of the Town of Whitby's \$1,000,000 over four year investment commitment to the Durham College Whitby Campus expansion project subject to the terms and conditions approved by Council;
9. That a one time contribution of \$62,876 from the Parks Reserve Fund and \$166,324 from Development Charges Reserve Fund be approved for construction of the Brooklin Community Centre/Library trail (from the Community Centre to Montgomery Avenue) and the Lynde Creek trail (from Henry Street to Burns Street) at a total estimated cost of \$229,200;
10. That the Director of Corporate Services/Treasurer be directed to set the 2011 property tax levy at \$62,540,686 representing a 2.44 % tax levy increase; and
11. That the requisite by-law be brought forward for Council approval.

CARRIED

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7. BY-LAW TO ADOPT THE BUDGET – BY-LAW NO. 6469-11

RESOLUTION NO. 122-11

MOVED by Councillor Hanson, seconded by Councillor Emm, that leave be granted to introduce a by-law and to dispense with the reading of the by-law by the Clerk to adopt the 2011 Current and Capital Budget and that the same be considered read a first, second and third time and finally passed and that the Mayor and the Clerk sign the same and the Seal of the Corporate be thereto affixed.

CARRIED

8. CONFIRMING BY-LAW – BY-LAW NO. 6470-11

RESOLUTION NO. 123-11

MOVED by Councillor Coe, seconded by Councillor Emm, that leave be granted to introduce a by-law and to dispense with the reading of the by-law by the Clerk to confirm the proceedings of the Council of the Town of Whitby at its special meeting held on April 5th, 2011, and that the same be considered read a first, second and third time and finally passed and that the Mayor and the Clerk sign the same and the Seal of the Corporation be thereto affixed.

CARRIED

9. ADJOURNMENT

RESOLUTION NO. 124-11

MOVED by Councillor Emm
Seconded by Councillor Coe

That the meeting be adjourned.

CARRIED

The meeting adjourned at 8:25 p.m.