

Property Standards Appeal Committee Minutes  
September 7, 2022 – 3:00 PM  
Virtual Meeting

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**Present:** G. Konorowski, Chair  
F. Mielewczyk, Member  
G. Shakthi, Member

**Also Present:** K. Novia, Supervisor, By-law and Animal Services  
T. Barnes, Municipal Law Enforcement Officer  
H. Ellis, Council & Committee Coordinator (Recording Secretary)

**Regrets:** R. Peers, Member

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Call to Order

1. Disclosures of Interest

1.1 There were no disclosures of interest.

Kate Novia, Supervisor of By-law and Animal Services, addressed the Committee and appellants and outlined the powers of the Property Standards Officer. K. Novia explained that the Committee has all of the powers of the Property Standards Officer and may confirm, rescind, or modify the Order.

2. Appeal Hearing

2.1 Property Standards Order Appeal  
1012 Dunlop Street East  
Appeal # PSA 22-03, File/Order # 21-108452

T. Barnes, Municipal Law Enforcement Officer, provided an overview of the Property Standards Order issued on July 8, 2022. Mr. Barnes advised that the issues included insufficient ground cover to prevent soil erosion in the rear yard, improperly stored materials such as bricks, cinderblocks, and lumber, and tall grass and weeds.

A brief question and answer period ensued between Members of the Committee and Mr. Barnes regarding:

- which issues outlined in the Order were now in compliance;
- whether hard landscape materials such as interlock bricks would provide sufficient ground cover;

- whether the stored materials would be used to finish the project;
- the amount of time usually provided on a Property Standards Order to allow property owners to complete landscaping projects; and,
- where the stored materials were located on the appellant's property.

K. Gibbs, the appellant, appeared before the Committee and advised she and her husband were installing interlock brick in their backyard. She stated that the materials stored on the property were being used in the landscaping project. She further stated that she and her husband were performing the work themselves which was why the project was taking longer to complete.

A question and answer period ensued between Members of the Committee and Ms. Gibbs regarding:

- how much time was required to complete the project; and,
- whether the stored materials could be moved to a more appropriate location on the property.

The Committee excused the appellant, K. Novia, and T. Barnes from the virtual meeting at 3:25 p.m. and reviewed the matter. The appellant, K. Novia, and T. Barnes returned to the meeting at 3:28 p.m.

Recommendation:

Moved By Frank Mielewczyk

That the Property Standards Order #21-108452 be extended to November 30, 2022.

**Carried**

### 3. Adjournment

#### 3.1 Motion to Adjourn

Recommendation:

Moved By Gowri Shakhi

That the meeting adjourn.

**Carried**

The meeting adjourned at 3:31 p.m.

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Secretary, Property Standards Appeal  
Committee