

**Present:** Lynda Armstrong  
Laura Bisset  
Margaret Clayton  
Lynn Collins, Vice-Chair  
Deanna Hollister  
Karey Anne Large  
Paul Rolland  
Rick McDonnell  
Mark McGowan

**Also Present:** Councillor Newman, Mayor's Designate  
Stacey Kursikowski, Staff Liaison, Planner II, Downtown  
Development  
Heather Oerlemans, Council and Committee Coordinator  
(Recording Secretary)

**Regrets:** Katherine Hull, Chair  
Terry Standish  
Brian Winter, Honourary Member

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#### Call to Order

Heather Oerlemans, Council and Committee Coordinator, advised that due to the ongoing COVID-19 State of Emergency, the Heritage Whitby Advisory Committee meeting is being held electronically. She provided Members of the Committee with an overview of meeting etiquette and procedures with respect to conducting the meeting electronically.

#### 1. Disclosures of Interest

**1.1** There were no disclosures of interest.

#### 2. Approval of Previous Minutes

**2.1** Minutes - March 10, 2020

Recommendation:

Moved By Paul Rolland

That the Heritage Whitby Advisory Committee minutes of March 10, 2020 be approved.

**Carried**

3. Presentations

**3.1** There were no presentations.

4. Delegations

**4.1** There were no delegations.

5. General Business and Reports

**5.1** Proposed Plaque Wording and Design: 1207 Brock Street South

Stacey Kursikowski advised that she had received the proposed plaque wording and design to commemorate 1207 Brock Street South. Ms. Kursikowski further advised that she would be consulting the Cultural Heritage Impact Assessment as a reference for the proposed plaque wording. She requested that Members review the proposed wording and provide comments to her via email by end of day May 15, 2020.

**5.2** Heritage Application Status Update

Stacey Kursikowski advised that she had reviewed the Heritage Application process and identified the inter-department processes. Ms. Kursikowski further advised that collaboration and education pertaining to Heritage Application processes would improve customer service and aid in identifying heritage properties.

**5.3** Heritage Matters Newsletter Spring Edition Update

Stacey Kursikowski advised that the Heritage Matters Newsletter would be published at a later date.

**5.4** Subcommittee Updates

Rick McDonnell provided an update regarding the Werden's Plan 1-Year Celebration Subcommittee and advised that the event plans had been finalized.

**5.5** 2020 Ontario Heritage Conference and Events Update

Stacey Kursikowski advised that the City of Markham had postponed the 2020 Ontario Heritage Conference to October 2020.

**6.** Correspondence

**6.1** Correspondence from K. Finnerty, Assistant Deputy Minister Heritage, Tourism and Culture Division, dated April 22, 2020 regarding the Ontario Heritage Act Regulation Update

Stacey Kursikowski advised that the update to the Ontario Heritage Act was postponed until January 1, 2021.

**7.** Council Update

**7.1** Councillor Newman provided updates regarding:

- the designation of Spencer School, 7035 Country Lane, as having Cultural Heritage value under the Ontario Heritage Act;
- Council's decision that a gateway or landscaping feature be constructed along with a commemorative heritage plaque at 28 Winchester Road; and,
- the Whitby Green Standard presentation to Council at the May 11, 2020 Special Council meeting.

**8.** Other Business

**8.1** Good News Story: Caremongers

Paul Rolland provided an update regarding Caremongers Whitby. Mr. Rolland advised that Caremongers was created to help with the distribution of food, medicine, and other needs to Whitby residents who were financially impacted by COVID-19.

**8.2** Volunteer Week Update

Stacey Kursikowski thanked Members of the Committee for their participation on the Committee, their involvement in Committee events and their dedication to the community.

**9.** Next Meeting

- 9.1** Tuesday, June 9, 2020 - 7:00 p.m.  
Committee Room One, Whitby Town Hall  
575 Rossland Road East

Heather Oerlemans advised that the Committee would be notified regarding the continuance of COVID-19 safety measures and how those measures would impact future Heritage Whitby Advisory Committee meetings. Ms. Oerlemans further advised that the date and time of upcoming meetings would remain unchanged.

10. Adjournment

**10.1** Motion to Adjourn

Recommendation:

Moved By Mark McGowan

That the meeting adjourn.

**Carried**

The meeting adjourned at 11:05 a.m.

**Note: These minutes were approved by the Heritage Whitby Advisory Committee on June 9, 2020.**