

Present: Poonam Dewan
Naji Hassan
Liam Lacy
Denise Laframboise
Dave MacKinnon, Chair
Paul Scott, Vice Chair
Ayse Yuksel

Also Present: Regional Councillor Yamada, Mayor's Designate
John Romano, Commissioner, Community Services
Michele Cotton, Staff Liaison, Accessibility Coordinator
Heather Oerlemans, Council and Committee Coordinator
(Recording Secretary)

Regrets: None noted

Call to Order

1. Appointment of Chair and Vice Chair

- 1.1** The Committee was advised that the appointment for Chair and Vice Chair of the Accessibility Advisory Committee for the January 1, 2022 to November 14, 2022 term would take place at this time.

Michele Cotton called for the nominations for the position of Chair of the Accessibility Advisory Committee.

Paul Scott nominated Dave MacKinnon for the position of Chair of the Accessibility Advisory Committee.

Dave MacKinnon accepted the nomination.

There were no further nominations and the nominations were closed.

Michele Cotton called for nominations for the position of Vice-Chair of the Accessibility Advisory Committee.

Liam Lacy nominated Paul Scott for the position of Vice-Chair of the Accessibility Advisory Committee.

Paul Scott accepted the nomination.

There were no further nominations and the nominations were closed.

Recommendation:

Moved By Paul Scott

That Dave MacKinnon be appointed Chair of the Accessibility Advisory Committee for a term ending November 14, 2022.

Carried

Recommendation:

Moved By Liam Lacy

That Paul Scott be appointed Vice-Chair of the Accessibility Advisory Committee for a term ending November 14, 2022.

Carried

2. Disclosures of Interest

2.1 There were no disclosures of interest.

3. Approval of Previous Minutes

3.1 Minutes - November 2, 2021

Recommendation:

Moved By Paul Scott

That the Accessibility Advisory Committee minutes of November 2, 2021 be approved.

Carried

4. Presentations

4.1 There were no presentations.

5. Delegations

5.1 There were no delegations.

6. General Business and Reports

6.1 Joint Accessibility Advisory Committee and Whitby Diversity and Inclusion Advisory Committee Meeting

Dave MacKinnon provided an update regarding the Joint Accessibility Advisory Committee and Whitby Diversity and Inclusion Advisory Committee meeting which included:

- a request to update the Committee's Terms of Reference; and,
- amending the Terms of Reference to reflect the addition of a Joint Accessibility Advisory Committee and Whitby Diversity and Inclusion Advisory Committee meeting in lieu of the regular annual February Accessibility Advisory Committee meeting.

Recommendation:

Moved By Denise Laframboise

That the Accessibility Advisory Committee's Terms of Reference be amended to include a Joint Accessibility Advisory Committee and Whitby Diversity and Inclusion Advisory Committee meeting in place of the regular annual February Accessibility Advisory Committee meeting.

Carried

6.2 2022 Work Plan

Michele Cotton requested feedback from the Committee regarding 2021 accomplishments and 2022 Work Plan priorities.

Discussion ensued regarding:

- researching and developing an audit tool for parks;
- the Community Survey;
- creating a Report a Barrier program;
- inviting Town Staff from various departments to Accessibility Advisory Committee meetings to share initiatives from their department and seek input; and,
- a presentation from the Office of the Town Clerk regarding the 2022 Municipal Elections.

A question and answer period ensued regarding:

- whether Events Staff should be invited to future meetings; and,
- whether the Communication and Customer Service Subcommittee could lead the development of the Report a Barrier program.

6.3 2021 Compliance Report

Michele Cotton provided an update regarding the 2021 Compliance Report and advised that a questionnaire was forwarded to each department. Ms. Cotton stated that the department responses were included in the Compliance Report. Ms. Cotton further stated that she requested information sharing between the Town's internal Staff Working Committee and the Accessibility Advisory Committee and that the 2019 Accessibility Impact Checklist be reintroduced.

A question and answer period ensued regarding:

- whether the report would be available to the Committee; and,
- whether there were specific departments that should be invited to an Accessibility Advisory Committee meeting.

6.4 Accessible Signage and Wayfinding Study Update

Michele Cotton advised that the Accessibility Signage and Wayfinding Study Report would be reviewed by Council at the January 24, 2022 Committee of the Whole meeting.

A brief question and answer period ensued regarding the process for reviewing and approving reports.

7. Correspondence

7.1 There was no correspondence.

8. Council Update

8.1 Councillor Yamada provided an update regarding:

- the Whitby Climate Change Master Plan; and,
- the electric vehicle charging stations in Whitby.

A brief question and answer period ensued regarding the status of the Autonomous Shuttle Pilot project.

9. Other Business

9.1 There was no other business.

10. Next Meeting

10.1 Tuesday, February 1, 2022 - 7:00 p.m.
Virtual Meeting

11. Adjournment

11.1 Motion to Adjourn

Recommendation:

Moved By Denise Laframboise

That the meeting adjourn.

Carried

The meeting adjourned at 8:02 p.m.

Note: These minutes were approved by the Accessibility Advisory Committee on March 1, 2022.