

Present: Poonam Dewan (logged on at 7:26 p.m.)
Liam Lacy
Dave MacKinnon, Chair
Paul Scott, Vice-Chair
Ayse Yuksel

Also Present: Regional Councillor Yamada, Mayor's Designate
John Romano, Commissioner, Community Services
Michele Cotton, Staff Liaison, Accessibility Coordinator
Heather Ellis, Council and Committee Coordinator (Recording Secretary)

Regrets: Naji Hassan
Denise Laframboise

Call to Order

1. Disclosures of Interest

1.1 There were no disclosures of interest.

2. Approval of Previous Minutes

2.1 Minutes - May 3, 2022

Recommendation:

Moved By Paul Scott

That the Accessibility Advisory Committee minutes of May 3, 2022 be approved.

Carried

3. General Business and Reports

3.1 Report a Barrier Program: Communication and Customer Service Subcommittee Recommendations

Michele Cotton stated that she was drafting an intake form that included reviewing the Town departments that would be involved and what the Town responsibilities would be, as well as ensuring there was no overlap of duties, and clear expectations were provided regarding the services and solutions the Town could provide. Ms. Cotton further stated that the draft intake form would be reviewed by the Accessibility Advisory Committee, and then forwarded to Staff to review the background and policy elements.

A question and answer period ensued regarding:

- how this Committee could assist in the process and the potential timeline for implementing the program; and,
- whether the Committee would have the opportunity to review and comment on the intake form and policies.

3.2 Regional Accessibility Awards: Nominations

Michele Cotton requested feedback from the Committee regarding nominations for the Regional Accessibility Awards.

Discussion ensued regarding nominees which included:

- the Whitby Challenger Baseball Park;
- the Vault Gastropub;
- the Whitby Yacht Club;
- the Durham Steelhawks;
- the Abilities Centre;
- the Access Project (Abilities Centre); and,
- Windreach Farms.

3.3 Summer Meetings: Ad Hoc Accessibility Advisory Committee Meetings, and Subcommittee Meetings

Michele Cotton requested feedback from the Committee regarding how they would like Subcommittee meetings to continue throughout the summer. Ms. Cotton stated that should a grant application come forward that requires a Committee vote, an ad hoc meeting would be called.

3.4 Accessibility Improvement Lead Grant Update: Melly's Cafe

Michele Cotton provided an update regarding the Accessibility Improvement Lead Grant and Melly's Cafe, which included:

- the training program;

- the hiring process and guaranteed two shifts per week;
- transferable skills that would be taught;
- partnering with local businesses;
- a 'soft opening' at the end of June and the grand opening at the beginning of July; and,
- working with designers on the menu boards.

3.5 Accessibility Survey Update

Michele Cotton stated that there was no update on the Accessibility Survey results at this time.

3.6 National AccessAbility Week, Moving Forward Together Summary

Michele Cotton stated that the Intersectionality Webinar was currently posted on the Accessibility Advisory Committee's webpage until Monday, June 13, 2022.

3.7 Subcommittee Updates

Site Plans and Built Environment Subcommittee

Dave MacKinnon provided an update regarding the Site Plans and Built Environment Subcommittee meeting which included:

- discussing the playground audit checklist; and,
- projects that were resubmitted for review.

Communication and Customer Service Subcommittee

Paul Scott provided an update regarding the Communication and Customer Service Subcommittee meeting which included:

- continuing meetings throughout the summer;
- the Report a Barrier Program and next steps; and,
- the Accessibility Survey and a summary report of the results.

3.8 Draft Proposed Official Plan Amendment: Downtown Whitby Secondary Plan, Committee Feedback

Michele Cotton advised that she circulated the draft proposal and requested Members submit feedback.

4. Council Update

4.1 There was no Council update.

5. Other Business

5.1 There was no other business.

6. Next Meeting

6.1 To Be Determined

7. Adjournment

7.1 Motion to Adjourn

Recommendation:

Moved By Poonam Dewan

That the meeting adjourn.

Carried

The meeting adjourned at 8:33 p.m.