

Brooklin Downtown Development Steering Committee Minutes
June 28, 2018 – 8:00 AM
Boardroom, Brooklin Community Centre & Library
8 Vipond Road

Present: Daniel Acre, Chair
Rick Batty
Marissa Graham
Kyle Paterson
Cathi Westrop
Donald Wick

Also Present: Peter LeBel, Commissioner of Community and Marketing Services
Dhaval Pandya, Transportation Project Engineer
Dmitry Kuylovich, Downtown Summer Student
Christy Chrus, Staff Liaison, Principal Planner
Maria McDonnell, Staff Liaison, Manager, Sustainability, Heritage,
Downtown and Community Development
Heather Oerlemans, Council and Committee Coordinator
(Recording Secretary)

Regrets: Sheila Bowness
Ryan Doble, Vice-Chair
Marylin Hill
Rick McDonnell

Upon quorum being achieved, the meeting began at 8:30 a.m.

1. Disclosures of Interest

1.1 There were no disclosures of interest.

2. Approval of Previous Minutes

2.1 Minutes - May 24, 2018

Recommendation:

Moved By Cathi Westrop

That the Brooklin Downtown Development Steering Committee minutes of May 24, 2018 be approved.

Carried

3. Presentations/Deputations

3.1 There were no presentations or deputations.

4. General Business and Reports

4.1 Newsletter and Distribution

Christy Chrus distributed copies of the Newsletter and provided area maps with assigned drop off locations to Committee members.

4.2 Historical Shadow Boxes

Dmitry Kurylovich distributed a memo providing information regarding the condition of the Historical Shadow Boxes. The memo outlined a plan to refurbish the Shadow Boxes in order to improve their condition.

4.3 Public Works Department Update

There was no Public Works Department update.

4.4 Community and Marketing Services Department Update

Peter LeBel provided updates regarding:

- no smoking on any public trails, open spaces, or parks effective July 1, 2018;
- no smoking on any public recreation property effective January 1, 2019; and
- new permit requirements to use the picnic structures in Whitby parks.

Peter LeBel further advised that a presentation for a privately funded bike park was presented to the Operations Committee on June 18, 2018. A brief discussion ensued regarding additional bike trail networks connecting Brooklin to Whitby.

4.5 Downtown Brooklin Business Association Update

There was no Brooklin Downtown Business Association update.

4.6 Chamber of Commerce Update

There was no Chamber of Commerce update.

4.7 Heritage Whitby Advisory Committee Update

Christy Chrus provided an update regarding support from the Heritage Whitby Advisory Committee with respect to:

- demolishing the building located at 2 Campbell Street; and
- the proposed addition to the 360 Charles H. Best Centre.

4.8 Group 74 Update

Cathi Westrop advised that the annual Boo Event would take place on October 27, 2018 and that Group 74 was planning a parade in conjunction with the tree lighting ceremony.

4.9 Brooklin Horticultural Society Update

Donald Wick advised that the June 13, 2018 Iris & Peony Show, and the June 27, 2018 Rose Show were well attended.

4.10 Whitby Public Library Update

There was no Whitby Public Library update.

4.11 Brooklin Spring Fair Board Update

There was no Brooklin Spring Fair Board update.

5. Correspondence

5.1 There was no correspondence.

6. Council Update

6.1 Councillor Mulcahy was not present, therefore there was no Council update.

7. Other Business

7.1 There was no other business.

8. Adjournment

8.1 Motion to Ajourn

Recommendation:

Moved By Cathi Westrop

That the meeting adjourn.

Carried

The meeting adjourned at 8:53 a.m.

H. Oerlemans, Council/Committee
Coordinator

Daniel Acre, Committee Chair