

Present: Lynda Armstrong
Laura Bisset
Margaret Clayton
Lynn Collins, Vice-Chair
Deanna Hollister (logged on at 7:04 p.m.)
Karey Anne Large
Paul Rolland
Rick McDonnell
Terry Standish
Brian Winter, Honourary Member

Also Present: Councillor Newman, Mayor's Designate
Sarah Ferencz, Archivist, Whitby Public Library
Stacey Kursikowski, Staff Liaison, Planner II, Downtown
Development
Lori Tesolin, Supervisor, Policy and Heritage, Principal Planner
Heather Oerlemans, Council and Committee Coordinator
(Recording Secretary)

Regrets: Katherine Hull, Chair
Mark McGowan

Call to Order

1. Disclosures of Interest

1.1 There were no disclosures of interest.

2. Approval of Previous Minutes

2.1 Minutes - September 9, 2020

It was the consensus of the Committee to amend Item 7.1, Council Update, by adding the following:

A discussion ensued between Councillor Newman and the Committee regarding the Pumphouse and the manner in which the Committee

could be involved in future discussions to advocate for the preservation of elements of the existing structure at this point in time, and as this matter is reviewed by staff and Council.

Recommendation:

Moved By Paul Rolland

That the Heritage Whitby Advisory Committee minutes of September 9, 2020, as amended, be approved.

Carried

3. Presentations

3.1 Catherine Jay, Principal, Sorensen, Gravely, and Lowes (SGL) Planning and Design Inc., and Emily Game, Re: Downtown Whitby Secondary Plan Presentation

Catherine Jay provided a PowerPoint presentation regarding the Downtown Whitby Secondary Plan. Highlights of the presentation included:

- the boundaries of study area from the CPR Line to the north, Garden Street to the east, Ontario Highway 401 to the south, and Cochrane Street to the west;
- the purpose of the study to review the existing Downtown Whitby Secondary Plan, update the policy, establish a vision and plan for the downtown;
- identifying areas where intensification and infill would be appropriate, and how cultural heritage resources may be protected;
- an overview of the four project phases; and,
- currently finalizing Phase 1, the background review study and collecting feedback from stakeholders.

Emily Game provided a PowerPoint presentation regarding the cultural heritage work for the Downtown Whitby Secondary Plan. Highlights of the presentation included:

- proposing high level mitigation measures and recommendations for minimizing negative impacts on heritage resources due to urban growth;
- including a cultural heritage analysis and historical mapping review of 19th and 20th centuries;

- findings from the cultural heritage analysis revealed that there were 170 listed heritage properties, 88 potential cultural heritage resources, and three cultural landscapes;
- ensuring that new development adjacent to cultural heritage resources are respectful of the heritage resource; and,
- suggesting mitigation measures such as alternative development approaches, appropriate setbacks, limiting height and density, compatible infill and additions, design guidelines that harmonize mass, setback, and materials.

Lori Tesolin advised that the background analysis would be compiled into a discussion paper that would be part of a broader public engagement opportunity. Ms. Tesolin further advised that the public engagement opportunity was expected late November.

A question and answer period ensued regarding:

- whether the Whitby Green Standard would be taken into account for the Downtown Whitby Secondary Plan draft; and,
- whether the 88 newly identified heritage properties were on the current inventory list.

4. Delegations

4.1 There were no delegations.

5. General Business and Reports

5.1 400 Mary Street East - Plaque Wording Review

Lynn Collins requested feedback from the Committee regarding the plaque wording for 400 Mary Street East.

Discussion ensued regarding:

- ensuring proper paragraph structure and indentation;
- ensuring grammar errors were corrected;
- altering wording to add clarity;
- including an image of the building with the plaque; and,
- confirming whether the railway track details included in the sketch drawings would be incorporated into the commemorative feature.

5.2 Ontario Heritage Act Bill 108 Amendments Update

Stacey Kursikowski advised that the More Homes More Choices Act, Bill 108, created changes to the Heritage Act. Ms. Kursikowski stated that the province had released new regulations and that comments to the province were due by November 5, 2020. She further advised that the

new regulations would not impact how the Town functioned from a heritage perspective.

Laura Bisset provided an overview of the new regulations and how they would impact heritage matters including:

- establishing a process that was more in line with the Planning Act on heritage matters;
- establishing time limitations for heritage planning tools that were not previously in place;
- consulting with the Heritage Committee for applications for demolition or removal for designated buildings; and,
- consulting with the Heritage Committee prior to amending designating By-laws.

A question and answer period ensued including:

- what would happen to applications that were received during summer recess;
- whether Council would hold special meetings in the summer for time sensitive issues; and,
- whether the changes have strengthened the role of the Heritage Whitby Advisory Committee with respect to demolition of heritage buildings.

5.3 Digital Doors Open 2020

Stacey Kursikowski advised that Rebekah Noseworthy had created videos regarding various heritage properties and that the videos would be released on YouTube. Stacey Kursikowski stated that the properties included Lynde House, 618 Athol Street, and the Centennial Building.

A brief question and answer period ensued regarding the funding source for the videos.

5.4 Heritage Permit Update

Stacey Kursikowski provided updates regarding recently approved heritage permits which included:

- converting the existing detached garage into a useable office space and restoring the chimney at 360 Columbus Road East;
- replacing the existing wood windows with wood windows of the same profile at 222 Dunlop Street West;
- replacing the rotting wooden door sill with a stone sill at 202 Byron Street North; and,
- repainting the exterior brick at 1009 Centre Street South.

Stacey Kursikowski stated that these heritage permits represented the impacts of outreach and public engagement.

A brief question and answer period ensued regarding how the Committee could receive updates on houses that had not complied with their heritage permits.

6. Correspondence

6.1 There was no correspondence.

7. Council Update

7.1 Councillor Newman provided updates regarding:

- in response to questions raised in the meeting regarding 28 Winchester Road East in Brooklin, Councillor Newman advised that Council had earlier approved the Staff Recommendations regarding the terms of redevelopment including the requirement of a commemorative plaque.
- the adoption of the Whitby Green Standard;
- the Brooklin Downtown Development Steering Committee's annual report to Council and recognition to the historic nature of the downtown through shadow boxes, plaques, and suggested gateway features; and,
- the Downtown Whitby Action Plan and the goal to revitalize the downtown.

Councillor Newman recommended that the Heritage Whitby Advisory Committee consider collaborating with the Brooklin Downtown Development Steering Committee and Downtown Whitby Development Steering Committee on projects and areas of interest that overlap.

8. Other Business

8.1 There was no other business.

9. Next Meeting

9.1 Tuesday, November 10, 2020 - 7:00 p.m.
Virtual Meeting

10. Adjournment

10.1 Motion to Adjourn

Recommendation:

Moved By Deanna Hollister

That the meeting adjourn.

Carried

The meeting adjourned at 9:04 p.m.

Note: These minutes were approved by the Heritage Whitby Advisory Committee on November 10, 2020.