

MINUTES OF A SPECIAL MEETING OF THE COUNCIL OF THE CORPORATION OF THE TOWN OF WHITBY HELD ON TUESDAY, MAY 13, 2008 AT THE HOUR OF 8:30 A.M. IN THE GOULD ROOM OF THE CENTENNIAL BUILDING, 416 CENTRE STREET SOUTH, WHITBY, AS CALLED BY THE HEAD OF COUNCIL

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PRESENT: Mayor Perkins

Councillors Coe, Drumm, Emm, Mitchell, Pitchforth, Roy and Scott

Councillor Drumm left the meeting at 11:43 a.m. and returned at 12:30 p.m.  
Councillor Roy left the meeting at 10:30 a.m. and returned at 11:08 a.m.

Mayor Perkins in the Chair

ALSO PRESENT: R. S. Petrie, Chief Administrative Officer  
S. Pohjola, Town Solicitor  
C. Swan, Executive Assistant to Mayor and Council  
P. Jones, Town Clerk

The meeting commenced at 8:42 a.m.

1. DISCLOSURES OF INTEREST

None.

2. COUNCIL IN COMMITTEE OF THE WHOLE

RESOLUTION NO. 138-08

MOVED by Councillor Emm  
Seconded by Councillor Drumm

That Council resolve itself into Committee of the Whole.

CARRIED

3. PRESENTATIONS

3.1 Review of Procedural Matters – Paul Jones, Town Clerk

Council in Committee of the Whole reviewed a number of procedural matters.

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3. (Continued)

MOVED by Councillor Emm

1. That the Committee and Council Meeting Schedule adopted by Council for the year 2008 pursuant to Resolution 335-07 be amended to reverse the order of meetings of the Operations and Planning and Development Committees; and,
2. That this amendment be effective September 2008.

CARRIED

MOVED by Councillor Coe

That Procedure By-Law 5210-03 be amended to recognize members of Council who are non members of a standing committee as able to:

- (i) attend Committee meetings;
- (ii) sit at the Committee table; and,
- (iii) speak after members of Committee have had the first opportunity to speak, it being understood that only Committee members may make motions and vote.

CARRIED

After some discussion, it was agreed that Mr. Petrie should report back to Council with suggestions as to an appropriate mandate for Management Committee.

MOVED by Councillor Emm

1. That Procedure By-Law 5210-03 be amended to provide:
  - (i) That Management Committee shall be composed of those members of Council elected by general vote plus one member of Council elected by ward;
  - (ii) That throughout the term of Council all members elected by ward shall be appointed by the Mayor to serve an equal time on Management Committee;.
2. That this amendment come into force and take effect immediately.

CARRIED

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3. (Continued)

MOVED by Councillor Emm.

That Procedure By-Law 5210-03 be amended to recognize that from time to time the Chief Administrative Officer may call a meeting of all members of Council and chair such meeting, it being understood that Council's business or decision making shall not be materially advanced in any way and all other provisions of the Municipal Act and the Town's Procedure Bylaw including the taking of minutes, shall apply.

CARRIED

3.2 Staff Involvement in Public Meetings – Bob Petrie, Chief Administrative Officer

Mr. Petrie suggested that all Councillor requests for Town staff to be involved in public meetings should be directed through the office of the Chief Administrative Officer.

MOVED by Councillor Coe

That councillors direct all requests for Town staff to be involved in public meetings to the Chief Administrative Officer in order to manage expectations, ensure that the appropriate people are assigned and duplication of effort avoided and that all members of Council be notified of all such requests.

CARRIED

3.3 Developing a Strategic Plan – Bob Petrie, Chief Administrative Officer

Mr. Petrie suggested that Council may want to revisit its strategic plan and suggested several approaches. After considerable discussion it was decided that Council should meet on the following dates for the purpose of pursuing a new strategic plan:

May 20 - 5:00 p.m.

July 7 - 12 noon

July 22 - 8:30 a.m.

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3. (Continued)

Moved by Councillor Emm

That Committee of the Whole rise and report to Council.

CARRIED

RESOLUTION NO. 139-08

Moved by Councillor Emm

Seconded by Councillor Drumm

That the motions recommended by Committee of the Whole, be and are hereby adopted by Council.

CARRIED

4. ADJOURNMENT

RESOLUTION NO. 140-08

MOVED by Councillor Coe at 1:57 p.m.

Seconded by Councillor Mitchell

That this May 13, 2008 Special Meeting of the Council of The Corporation of the Town of Whitby adjourn.

CARRIED

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Paul Jones, Clerk

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Patricia Perkins, Mayor