

**Present:** Kirstyn Allam  
Lynda Armstrong  
Laura Bisset  
Margaret Clayton  
Lynn Collins, Vice-Chair  
Deanna Hollister  
Katherine Hull, Chair  
Paul Rolland  
Mark McGowan  
Terry Standish  
Brian Winter

**Also Present:** Councillor Newman, Mayor's Designate  
Stacey Kursikowski, Staff Liaison, Planner II - Heritage and  
Downtowns  
Heather Oerlemans, Council and Committee Coordinator  
(Recording Secretary)

**Regrets:** Karey Anne Large  
Rick McDonnell

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1. Disclosures of Interest

**1.1** Paul Rolland made a declaration of pecuniary interest regarding Item 3.2., Brookfield Residential regarding the development at 201-211 Brock Street South, as he owns shares in Brookfield Residential.

**1.2** Lynn Collins made a declaration of pecuniary interest regarding Item 3.2., Brookfield Residential regarding the development at 201-211 Brock Street South, as Brookfield Residential is one of her clients.

2. Approval of Previous Minutes

**2.1** Minutes - September 10, 2019

Recommendation:

Moved By Paul Rolland

That the Heritage Whitby Advisory Committee Minutes of September 10, 2019 be approved.

**Carried**

### 3. Presentations

#### 3.1 Sean McGaffey, Urban Designer and Planner, WND Associates Re: 500 Dundas Street East, Commemorative Feature Wording

Sean McGaffey, appeared before the Committee to provide an update regarding the commemorative feature for 500 Dundas Street East. Mr. McGaffey requested feedback from the Committee regarding the final plaque wording and the accessibility of the intended location for the plaque.

Feedback provided by the Committee included:

- grammatical corrections within the draft wording;
- replacing repetitive language with alternative wording;
- providing the dates that Mr. Wolfenden was the caretaker of the Whitby courthouse;
- adding information that would explain the architectural features of the original buildings on the plaque; and,
- changing the title on the plaque to upper and lower case letters for accessibility.

#### 3.2 Kevin Persaud, Development Coordinator, Brookfield Residential Re: 201-211 Brock Street South, Commemorative Features

Having previously declared a conflict of interest, Paul Rolland and Lynn Collins did not take part in the discussion on this matter.

Kevin Persaud appeared before the Committee and provided an update regarding the planned commemorative features for 201-211 Brock Street South.

Highlights of the commemorative features included:

- a brick wall feature composed of brick collected from the original Independent Order of Odd Fellows (IOOF) building;
- a plaque that would provide details regarding the brick feature

wall; and,

- three panel features that would be visible to the public commemorating the following three buildings, The William Till Building, The Caldwell Building, and The J. Wilkinson Building.

Discussion ensued regarding:

- staggering images and wording on the commemorative panels to improve the visual appeal of the panels;
- ensuring that each panel contained approximately the same amount of text;
- updating and ensuring the accuracy of the photos used on the commemorative panels;
- shortening the length of the panels; and,
- including images of salvaged elements from the original buildings on the commemorative panels.

#### 4. Delegations

##### 4.1 There were no delegations.

#### 5. General Business and Reports

##### 5.1 Plaque Inscription

Re: 45 Cassels Road East, Brooklin Community Centre

Stacey Kursikowski provided the draft plaque inscription for 45 Cassels Road East, Brooklin Community Centre for the Committee to review.

Discussion ensued regarding:

- removing and replacing repetitive language;
- confirming the facts contained within the inscription; and,
- moving the address to the second line of the plaque title.

##### 5.2 Inverlynn Amending Designation By-law

Stacey Kursikowski advised that the Land Planning Appeals Tribunal decided that the Subdivider of the property located at 1300 Giffard Street would amend the Heritage Designation By-law 4843-01, which designates the Inverlynn residence and associated property under Part IV of the Ontario Heritage Act. Ms. Kursikowski further advised that the amendment would be restricted to the recognition of the new legal description as a result of the division of land. She advised that elevations for the development on the remainder of the lands at 1300 Giffard Street would be presented to the Heritage Whitby Advisory Committee at a later date.

**5.3 Upcoming Committee Events and Tasks**

Stacey Kursikowski provided an overview of the Committee's events and tasks that were planned for 2020 and requested that each Member sign up for at least one event. Ms. Kursikowski advised that she would email a sign-up sheet for the Members to fill out.

**5.4 Harvest Festival and Open Streets Review**

Margaret Clayton advised that the weather impacted the number of participants on the Open Streets Walking Tour. Ms. Clayton recommended reversing the route of the Walking Tour for next year's event in order to end the tour at the Lynde House.

Stacey Kursikowski advised that the Committee should begin considering ideas for next year's Open Streets event and reminded the Committee that activities should include a physically active component.

Brian Winters advised that the jigsaw puzzle of the old railway station was a popular activity at the Heritage Festival.

**5.5 Heritage Matters Newsletter Article Submission Deadline**

Stacey Kursikowski advised that Wednesday, October 30, 2019 was the deadline for newsletter article submissions.

**6. Correspondence**

**6.1 Community Heritage Ontario (CHO) Workshop Overview**

Stacey Kursikowski requested Members to contact her regarding questions or clarification on any of the materials that were covered in the Community Heritage Ontario Workshop presentation.

**6.2 Cobourg Heritage Advisory Committee Presentation**

Stacey Kursikowski provided information regarding the Cobourg Heritage Advisory Committee presentation on October 26, 2019 from 1:00 p.m. to 4:00 p.m. at the Venture 13 Innovation and Entrepreneurship Centre. Ms. Kursikowski advised that Members could RSVP through Eventbrite.

**7. Council Update**

**7.1 Councillor Newman provided updates from the October 7, 2019**

Committee of the Whole meeting including:

- the Official Plan and Zoning By-law Amendment Applications regarding 201, 209 and 211 Brock Street South and 208 Green Street;
- the Draft Plan of Subdivision and Zoning By-law Amendment Applications regarding 400 and 414 Mary Street East;
- the removal of 500 Dundas Street East from the Municipal Register; and,
- Council authorizing staff to issue a Request for Proposal (RFP) to involve a consultant in the Downtown Whitby Secondary Plan review.

8. Other Business

**8.1** There was no other business.

9. Next Meeting

**9.1** Wednesday, November 13, 2019 - 7:00 p.m.  
Committee Room One, Whitby Town Hall  
575 Rossland Road East

10. Adjournment

**10.1** Motion to Adjourn

Recommendation:

Moved By Margaret Clayton

That the meeting adjourn.

**Carried**

The meeting adjourned at 8:43 p.m.

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H. Oerlemans, Council and Committee  
Coordinator

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K. Hull, Committee Chair