

Active Transportation and Safe Roads Advisory Committee Minutes  
May 13, 2021 - 4:00 PM  
Virtual Meeting

**Present:** Gary Carroll, Vice-Chair  
Ron Lalonde  
Sorin Lutz  
R. Bruce MacDonald  
Matt Parfitt  
Peter Phillips, Chair  
Mary Jo Sitter  
Lewis Williams (logged on at 4:05 p.m.)  
Nicola Windrem (logged on at 4:22 p.m.)

**Also Present:** Regional Councillor Mulcahy, Mayor's Designate  
Matt Powers, Senior Manager, Parks, Parks Long Range Planning  
and Culture  
Aimee Pugao, Planner II, Parks Planning  
Deanna Schlosser, Planner II, Long Range  
Chris Potvin, Staff Liaison, Supervisor, Active Transportation  
Tara Painchaud, Staff Liaison, Senior Manager, Transportation  
Services  
Heather Oerlemans, Council and Committee Coordinator  
(Recording Secretary)

**Regrets:** Rick Batty

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Call to Order

1. Disclosures of Interest

1.1 There were no disclosures of interest.

2. Approval of Previous Minutes

2.1 Minutes - March 11, 2021

A correction was made to the Active Transportation and Safe Roads  
Advisory Committee minutes of March 11, 2021 as follows:

- the word 'Committee' be deleted and replaced with the word 'Town' under Item 5.9, Active Transportation Funding, last sentence.

Recommendation:

Moved By Ron Lalonde

That the Active Transportation and Safe Roads Advisory Committee minutes of March 11, 2021, as amended, be approved.

**Carried**

3. Presentations

**3.1** There were no presentations.

4. Delegations

**4.1** There were no delegations.

It was the consensus of the Committee to hear Item 8.1, Outstanding Items, at this time.

5. General Business and Reports

**5.1** Complete Streets in Canada Presentation Review

Tara Painchaud requested feedback from the Committee regarding the Complete Streets in Canada Presentation to Council on April 26, 2021. There was no feedback at this time.

**5.2** Active Transportation and Safe Roads Advisory Committee 2021-2022 Work Plan

Peter Phillips requested feedback from the Committee regarding the Active Transportation and Safe Roads Advisory Committee 2021-2022 Work Plan.

Tara Painchaud advised that the Work Plan would be presented to the Committee of the Whole meeting in June 2021. Ron Lalonde requested that the Committee present the Work Plan to Committee of the Whole on June 7, 2021.

Recommendation:

Moved By Ron Lalonde

That the Active Transportation and Safe Roads Advisory Committee approves the Active Transportation and Safe Roads Advisory Committee 2021-2022 Work Plan.

**Carried**

**5.3 Zero Carbon Whitby Plan**

Peter Phillips requested further information regarding the Zero Carbon Whitby Plan and how the Plan would impact Active Transportation.

Chris Potvin advised that the Zero Carbon Whitby Plan was the Town's corporate framework to eliminate greenhouse gas emissions and focuses on the Town's buildings, fleet, waste, lighting, and corporate services. Mr. Potvin further stated that embedded in the framework was a target to reduce greenhouse gas emissions by 100 percent by 2045 by proposing a carbon budget.

**5.4 2021 Capital Projects**

Tara Painchaud provided an overview of the 2021 Capital Projects including:

- resurfacing projects; and,
- planned multi-use paths moving forward in summer 2021.

Matt Powers provided an update regarding the Parks Projects for summer 2021 including:

- paving sections in the hydro electric power corridor;
- linking the hydro electric power corridor to alignments to Burns Street and the Ash Creek Channel Trail;
- paving would begin on the Waterfront Trail between Thickson Road and South Blair Street by June 1, 2021; and,
- 280 trees would be planted along the Waterfront Trail between Thickson Road and South Blair Street next week.

A question and answer period ensued regarding:

- whether the Town could monitor planned community events and advise groups that a section of the Waterfront Trail was closed;
- how pedestrians would navigate the Bradley Street Trail from the Curling Club to the Palmerston Park bike path;
- whether the Town would address the blind spots created by a fence along the Meadowglen Drive multi-use path; and,

- whether there was a timeline for the extension between Dunlop Street and Garden Street.

#### **5.5 Accessibility and Wayfinding Signage Study Update**

Chris Potvin advised that a presentation regarding the Accessibility and Wayfinding Signage Study was being prepared for the Senior Leadership Team. Mr. Potvin further advised that revisions and stakeholder consultations would take place in the summer of 2021. He stated that the final presentation for Committee of the Whole was expected to be ready in September 2021.

#### **5.6 Updated Active Transportation Plan**

Tara Painchaud advised that the Active Transportation Plan would be presented to Committee of the Whole for final review on June 14, 2021. Ms. Painchaud stated that comments received had been addressed and incorporated into the Plan.

A question and answer period ensued regarding:

- whether the Active Transportation and Safe Roads Advisory Committee would see the final Active Transportation Plan before June 14, 2021; and,
- whether the Committee would have an opportunity to provide additional feedback before June 14, 2021.

#### **5.7 Brooklin Expansion Update**

Tara Painchaud advised that the Town was moving forward with expanding Brooklin. Ms. Painchaud advised that the majority of the development and expansion was north of Winchester Road. She further stated that numerous draft plans had been brought forward to the Town. She advised that items of interest for this Committee were sidewalks, multi-use paths, en route cycling, and cycle tracks along Ashburn Road and Columbus Road. She further advised that draft plans had been submitted for the Conlin Road and Anderson Street area.

A question and answer period ensued regarding:

- how a cycle track was defined;
- whether there was an update for the Brooklin Major Road Environmental Assessment; and,
- how the Town decides what type of active transportation to install along different routes.

#### **5.8 Bike Month**

Chris Potvin advised that the communications plan for Bike Month was complete. Mr. Potvin stated that key messaging would be delivered via the Town's social media channels. He further stated that the Bike Month proclamation was endorsed by Council. Mr. Potvin advised that emails regarding Bike Month would be sent to Members of Council at the end of May to share messaging through their social media networks. He provided a summary of the Bike Month activities which included:

- new riders and safe riding messaging in week one;
- where to cycle and Whitby's trail network messaging in week two;
- bike maintenance and repair including the location of bike repair stations in Whitby in week three; and,
- encouraging bike commuting and using the active transportation networks for a 'date bike night' in week four.

## **5.9 Amenities Maintenance**

Chris Potvin advised that three bike stands were being procured by the Town. Mr. Potvin further advised that the bike stands would be installed in summer 2021, with two along the Waterfront Trail, and the third location to be determined.

## **6. Correspondence**

### **6.1 Office of the Chief Administrative Officer, Community Services Department, and Public Works Department Joint Report, CAO 11-21 Re: 2021 Earth Day and Provincial Day of Action on Litter Celebrations**

Peter Phillips requested that the correspondence received regarding 2021 Earth Day and Provincial Day of Action on Litter Celebrations be reviewed by the Committee and received for information.

## **7. Council Update**

### **7.1 Councillor Mulcahy provided an update regarding:**

- the May 31, 2021 Public Meeting;
- Plans of Subdivisions that would be presented at the upcoming Public Meeting; and,
- a planned trail that would connect Baldwin Street to Camber Court.

A question and answer period ensued regarding:

- whether there was an update to the Metrolinx Bus Rapid Transit design;

- whether Metrolinx would provide further presentations to Council; and,
- whether this Committee supports any of the Bus Rapid Transit designs that have come forward.

## 8. Other Business

### 8.1 Outstanding Items

Ron Lalonde requested an update regarding outstanding items such as multi-use path markings, signage, and parking in bike lanes.

Tara Painchaud provided updates regarding outstanding items including:

- safe roads marking strips for Town vehicles such as "Share the Road" symbols;
- multi-use path markings to improve safety along Garden Street in front of Durham Region Headquarters;
- marking a centre line along the Waterfront Trail;
- installing trail etiquette signage along the Waterfront Trail and the Town's active transportation network;
- bike parking provided by third party providers during events;
- a solution for the Port Whitby Marina entrance intersecting with multi-use paths;
- mid-block crossings along the Hydro corridor that intersect with Town roads such as Dryden Boulevard;
- the height and signage at the Rossland Road parapet along the Canadian Pacific Railway bridge;
- curb cuts along the multi-use path on Des Newman Boulevard; and,
- parking on bike lanes along Watford Street and Carnwith Drive.

It was the consensus of the Committee to hear Item 5.1, Complete Streets Presentation Review, at this time.

### 8.2 Regional Cycling Plan

Ron Lalonde advised that the Regional Cycling Plan was in its final stages and that final approval of the Plan would take place in the fall of 2021. Mr. Lalonde further stated that community feedback for the Plan would continue to be received.

### 8.3 Brock Street South Expansion

Lewis Williams requested an update regarding the status of the Brock Street South expansion by the Port Whitby Marina.

Tara Painchaud advised that Town staff provided comments requesting that access to the Waterfront Trail remain open. Ms. Painchaud further advised that staff were waiting for feedback.

9. Next Meeting

**9.1** Thursday, June 10, 2021 - 4:00 p.m.  
Virtual Meeting

10. Adjournment

**10.1** Motion to Adjourn

Recommendation:

Moved By R. Bruce MacDonald

That the meeting adjourn.

**Carried**

The meeting adjourned at 5:55 p.m.

**Note: These minutes were approved by the Active Transportation and Safe Roads Advisory Committee on June 10, 2021.**