

**Present:** Mayor Mitchell  
Councillor Drumm  
Councillor Emm  
Councillor Gleed  
Councillor Leahy  
Councillor Mulcahy  
Councillor Roy  
Councillor Yamada (arrived at 6:04 p.m.)

**Also Present:** M. Gaskell, Chief Administrative Officer  
S. Beale, Commissioner of Public Works  
P. LeBel, Commissioner of Community & Marketing Services  
D. Munns, Manager of Information Systems  
K. Nix, Commissioner of Corporate Services/Treasurer  
S. Siersma, Deputy Fire Chief  
C. Siopis, Manager of Corporate Communications  
C. Harris, Town Clerk  
S. Dave, Legislative Coordinator (Recording Secretary)

**Regrets:** None noted

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1. Declarations of Pecuniary Interest

1.1 There were no declarations of pecuniary interest.

2. Presentations

2.1 Ben Perry, Perry Group Consulting Ltd.  
Re: Corporate IT Strategic Plan

K. Nix, Commissioner of Corporate Services/Treasurer, introduced the topic and advised that the development of a Corporate IT Strategic Plan had been identified as a key recommendation of the Service Delivery Review and as such, the Town had retained the services of Ben Perry, Perry Group Consulting Ltd, to work with the Town's Information Systems team to develop such a Plan. Mr. Perry had worked closely with the Manager of Information Systems to conduct interviews,

workshops and surveys with staff and Members of Council in order to review the Town's IT infrastructure and develop recommendations for the way forward.

Mr. Perry provided an education and training session to Council with the aid of a PowerPoint presentation. Highlights of the presentation included:

- A detailed overview of the Town's IT infrastructure systems, metrics, network and operational practices;
- Impacts of the current infrastructure for future business practices;
- Recommendations on how to address operational gaps through a phased approach; and
- Budget implications of the proposal.

A question and answer period ensued between Members of Council and Mr. Perry with respect to:

- Current technology utilized by the Town and whether it is effective in meeting the Town's needs; and
- Conducting a thorough cost-benefit analysis of the recommendations contained within the Plan to ensure that a complete business case including any return on investment is being presented for Council's consideration.

### 3. Adjournment

#### 3.1 Motion to Adjourn

#### **Resolution # 518-17**

Moved By Councillor Emm

Seconded By Councillor Yamada

That the meeting be adjourned.

#### **Carried**

The meeting adjourned at 6:55 p.m.

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Christopher Harris, Town Clerk

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Don Mitchell, Mayor