

Present: Mayor Mitchell
Councillor Drumm
Councillor Leahy
Councillor Lee
Councillor Mulcahy (participating electronically)
Councillor Newman
Councillor Roy (participating electronically)
Councillor Shahid
Councillor Yamada

Also Present: M. Gaskell, Chief Administrative Officer
S. Beale, Commissioner of Public Works
W. Mar, Commissioner of Legal and Enforcement Services/Town Solicitor
K. Nix, Commissioner of Corporate Services/Treasurer
J. Romano, Commissioner of Community Services
R. Saunders, Commissioner of Planning and Development
D. Speed, Fire Chief (participating electronically)
S. Klein, Director of Strategic Initiatives
J. Long, Head of Organizational Effectiveness
C. Harris, Town Clerk
K. Narraway, Manager, Legislative Services/Deputy Clerk
S. Davé, Legislative Specialist (Recording Secretary)

Regrets: None noted

1. Declarations of Pecuniary Interest

1.1 There were no declarations of pecuniary interest.

2. Items for Consideration

2.1 Office of the Town Clerk Report, CLK 05-20

Re: Members of Council participating electronically in a Council Meeting during an Emergency

A question and answer period ensued between Members of Council and

Staff with respect to:

- Clarification on the quorum stipulations identified in the Act for Members of Council participating electronically;
- Security considerations for those who participate electronically during Closed meetings, for example, intercepting calls, eavesdropping, etc.; and
- Clarification on what would constitute as sufficient notice should a Member of Council wish to participate electronically.

Resolution # 63-20

Moved By Councillor Shahid

Seconded By Councillor Newman

That Council refer to the By-laws portion of the agenda and enact the amendment to Procedure By-law # 7462-18 to allow for electronic participation at Council and Committee meetings during an emergency.

Carried unanimously on a recorded vote as follows:

	For	Against	Abstained
Councillor Drumm	x		
Councillor Leahy	x		
Councillor Lee	x		
Councillor Mulcahy	x		
Councillor Newman	x		
Councillor Roy	x		
Councillor Shahid	x		
Councillor Yamada	x		
Mayor Mitchell	x		
	9	0	0

2.2 Corporate Services Department Report, CS 20-20
Re: Measures to Support Residents and Businesses: COVID-19
Response

A detailed question and answer period ensued between Members of Council and Staff with respect to:

- Details of the financial relief measures contained in Report CS 20-20 and their impact on the Town's revenue streams;
- Details of the discussions with other tiers of government on the types of relief measures they would be putting into place, and

how the Town could work with the Region and the Province during the COVID-19 Provincial State of Emergency (henceforth COVID-19 emergency);

- Whether any financial relief could be offered to renters, or whether the Town could lobby the Province to ensure that they were offering some sort of tax relief to renters as well;
- Challenges related to targeted tax relief;
- Whether there were options to offset the costs incurred by the Town during the COVID-19 emergency;
- Details of the financial costs incurred by the Town so far, and how those costs would be mitigated;
- Details of the timeframe during which the delegated authority of the Treasurer would be valid, being during the COVID-19 emergency;
- Whether the discussion on further relief measures would have to be considered by Council again if the emergency were to last longer than 2-3 months;
- The type of funding available from the Federal Government and the Province to support the Town during this time and whether AMO would be facilitating that discussion; and
- Ensuring that robust and thorough communication tactics were implemented to let residents know that these relief measures were available to them.

Resolution # 64-20

Moved By Councillor Leahy

Seconded By Councillor Yamada

1. That the recommendations included in this report be approved;
2. That the Treasurer be delegated the authority to implement the recommendations in this report for the duration of the COVID-19 challenge;
3. That the Treasurer be delegated the authority to implement other fee/revenue changes as required for the duration of the COVID-19 challenge;
4. That Council authorize the Treasurer to suspend the penalty and interest charge for non-payment of taxes as indicated in section 1.8 and 1.9 of By-Law 7495-19 from May 1st to June 30th, 2020 inclusively;
5. That the Province of Ontario be requested to extend due dates for education taxes to be paid to the local school boards, and MFOA, ORSTT, and AMO be requested to send letters to the Province to support the request;

6. That Council support the proposed Regional Council recommendation that authority be delegated to the Regional Chair or the Regional CAO acting together with the Regional Treasurer the authority to modify and/or defer the Regional due dates for any Regional property taxes or fee presently owing or which may become due and owing during the period that the Tax By-law is in effect for such duration as considered appropriate in the opinion of the Regional Treasurer and/or Regional Chair and CAO; and,
7. That Council delegate the authority to negotiate the dates and amounts for payment of the Regional tax levy to the Treasurer for the duration of the COVID-19 challenge.

Carried unanimously on a recorded vote as follows:

	For	Against	Abstained
Councillor Drumm	x		
Councillor Leahy	x		
Councillor Lee	x		
Councillor Mulcahy	x		
Councillor Newman	x		
Councillor Roy	x		
Councillor Shahid	x		
Councillor Yamada	x		
Mayor Mitchell	x		
	9	0	0

2.3 Office of the Chief Administrative Officer Report, CAO 11-20
Re: Update Regarding the Recent Temporary Layoffs of Part-Time Employees

A detailed question and answer period ensued between Members of Council and Staff with respect to:

- Percentage of part-time staff that were students;
- Details regarding when meetings were held with the union, and what information was communicated during those meetings;
- The type of information provided to the union and to staff with respect to the layoffs, options for staff and financial resources available;
- Details of the dialogue with the union regarding the COVID-19 emergency;
- Options for avoiding "information overload" and ensuring that communication with staff and the union is systematic, empathetic

- and clear;
- Whether there were options for providing additional financial resources to staff that have been laid off and are suffering hardship as a result;
 - The process for rehiring staff once the emergency was deemed over, and what would happen if the situation was extended;
 - Percentage of part-time staff that qualified for unemployment insurance and who would require other types of financial assistance as outlined by the Federal Government;
 - Timelines for acquiring financial assistance from the Federal Government;
 - What additional communication would be provided to staff that have been laid off as well as the union moving forward;
 - Options for potentially rehiring staff, redeploying them or providing them back-pay;
 - Overview of what other municipalities had done with respect to part-time staff; and
 - Details of the type of income supports the Province and the Federal Government would provide versus what the Town could potentially provide.

Resolution # 65-20

Moved By Councillor Leahy
Seconded By Councillor Newman

That Report CAO 11-20 regarding the recent temporary layoffs of CUPE Local 53 part-time employees due to COVID-19 be received as information.

Carried unanimously on a recorded vote as follows:

	For	Against	Abstained
Councillor Drumm	x		
Councillor Leahy	x		
Councillor Lee	x		
Councillor Mulcahy	x		
Councillor Newman	x		
Councillor Roy	x		
Councillor Shahid	x		
Councillor Yamada	x		
Mayor Mitchell	x		

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Moved By Councillor Lee
Seconded By Councillor Leahy

That leave to introduce two motions pertaining to overnight parking at Town facilities and closing playground structures to prevent the spread of COVID-19 be allowed due to their timely and urgent nature.

Carried unanimously on a recorded vote as follows:

	For	Against	Abstained
Councillor Drumm	x		
Councillor Leahy	x		
Councillor Lee	x		
Councillor Mulcahy	x		
Councillor Newman	x		
Councillor Roy	x		
Councillor Shahid	x		
Councillor Yamada	x		
Mayor Mitchell	x		
	9	0	0

3. New and Unfinished Business

3.1 Closing Playground Structures During the COVID-19 Emergency

A detailed question and answer period ensued between Members of Council and Staff regarding:

- Details of the signage wording and how it would communicate that the playground structures were unsanitized and therefore unsafe for use during the COVID-19 emergency;
- Clarification on how and if the Town would enforce the closure of the playground structures;
- What would happen if there were complaints of people playing on the structures even after there was signage erected advising that they were closed;
- Details of the liability that the Town could potentially incur by not enforcing the signage;
- Clarifying that only playground structures would be closed, not the parks; and
- Looking at the parents to practice responsibility and ensuring that they are physically distancing their children from others and

ensuring that they are following rules of public health during the crisis.

Resolution # 66-20

Moved By Councillor Lee

Seconded By Councillor Newman

That the Town's playgrounds be closed for the duration of the COVID-19 Provincial State of Emergency and that signage to this effect be erected.

Carried on a recorded vote as follows:

	For	Against	Abstained
Councillor Drumm		x	
Councillor Leahy		x	
Councillor Lee	x		
Councillor Mulcahy	x		
Councillor Newman	x		
Councillor Roy	x		
Councillor Shahid	x		
Councillor Yamada		x	
Mayor Mitchell		x	
	5	4	0

3.2 Overnight Parking at Town Facilities

A question and answer period ensued between Members of Council and Staff with respect to:

- Details regarding the parking rules that had been relaxed since the start of the COVID-19 emergency;
- List of facilities that would allow overnight parking;
- Ensuring clear communication on where residents could park, and for how long, to ensure that they are not taking up valuable spots in the downtown areas; and
- Communication time limits and the fact that they can be ticketed in downtown areas if they park for an extended period of time.

Resolution # 67-20

Moved By Councillor Lee

Seconded By Councillor Newman

1. That residents be permitted to park at Town Facilities overnight for the duration of the COVID-19 Provincial State of Emergency and while Town Facilities are closed to the public; and,
2. That Staff be authorized to develop the necessary guidelines for overnight parking at Town Facilities.

Carried unanimously on a recorded vote as follows:

	For	Against	Abstained
Councillor Drumm	x		
Councillor Leahy	x		
Councillor Lee	x		
Councillor Mulcahy	x		
Councillor Newman	x		
Councillor Roy	x		
Councillor Shahid	x		
Councillor Yamada	x		
Mayor Mitchell	x		
	9	0	0

4. By-laws

That the following by-law be passed.

4.1 By-law # 7618-20, being a by-law to amend Procedure By-law # 7462-18.

Refer to Report CLK 05-20, Members of Council participating electronically in a Council Meeting during an Emergency.

Resolution # 68-20

Moved By Councillor Yamada
Seconded By Councillor Drumm

That leave be granted to introduce By-laws # 7618-20 and to dispense with the reading of the by-law by the Clerk and that the same be considered read and passed and that the Mayor and the Clerk sign the same and the Seal of the Corporation be thereto affixed.

Carried unanimously on a recorded vote as follows:

	For	Against	Abstained
Councillor Drumm	x		
Councillor Leahy	x		
Councillor Lee	x		
Councillor Mulcahy	x		
Councillor Newman	x		
Councillor Roy	x		
Councillor Shahid	x		
Councillor Yamada	x		
Mayor Mitchell	x		
	9	0	0

5. Confirmatory By-law

5.1 Confirmatory By-law

Resolution # 69-20

Moved By Councillor Shahid

Seconded By Councillor Newman

That leave be granted to introduce a by-law and to dispense with the reading of the by-law by the Clerk to confirm the proceedings of the Council of the Town of Whitby at its special meeting held on March 23, 2020 and the same be considered read and passed and that the Mayor and the Clerk sign the same and the Seal of the Corporation be thereto affixed.

Carried unanimously on a recorded vote as follows:

	For	Against	Abstained
Councillor Drumm	x		
Councillor Leahy	x		
Councillor Lee	x		
Councillor Mulcahy	x		
Councillor Newman	x		
Councillor Roy	x		
Councillor Shahid	x		
Councillor Yamada	x		
Mayor Mitchell	x		
	9	0	0

6. Adjournment

6.1 Motion to Adjourn

Moved By Councillor Yamada
Seconded By Councillor Shahid

That the meeting adjourn.

Carried unanimously on a recorded vote as follows:

	For	Against	Abstained
Councillor Shahid	x		
Councillor Yamada	x		
Councillor Drumm	x		
Councillor Leahy	x		
Councillor Lee	x		
Councillor Mulcahy	x		
Councillor Newman	x		
Councillor Roy	x		
Mayor Mitchell	x		
	9	0	0

The meeting adjourned at 8:36 p.m.

Christopher Harris, Town Clerk

Don Mitchell, Mayor