

Present: Lynda Armstrong
Laura Bisset
Margaret Clayton
Deanna Hollister
Katherine Hull, Chair
Paul Rolland
Rick McDonnell
Mark McGowan
Terry Standish

Also Present: Councillor Newman, Mayor's Designate
Stacey Kursikowski, Staff Liaison, Planner II - Heritage and
Downtowns
Heather Oerlemans, Council and Committee Coordinator
(Recording Secretary)

Regrets: Lynn Collins
Karey Anne Large
Brian Winter, Honourary Member

Call to Order

1. Appointment of Chair

- 1.1** The Committee was advised that the appointment for Chair and Vice-Chair of the Heritage Whitby Advisory Committee for the January 1, 2020 to December 31, 2020 term would take place at this time.

Stacey Kursikowski called for nominations for the position of Chair of the Heritage Whitby Advisory Committee.

Paul Rolland nominated Katherine Hull for the position of Chair of the Heritage Whitby Advisory Committee.

Katherine Hull accepted the nomination.

Stacey Kursikowski called for nominations for the position of Vice-Chair of the Heritage Whitby Advisory Committee.

Rick McDonnell nominated Lynn Collins for the position of Vice-Chair of the Heritage Whitby Advisory Committee.

Lynn Collins was not at the meeting to accept the nomination, therefore the nomination for Vice-Chair of the Heritage Whitby Advisory Committee was postponed to the February 11, 2020 meeting.

There were no further nominations and the nominations were closed.

Recommendation:

Moved By Paul Rolland

That Katherine Hull be appointed Chair of the Heritage Whitby Advisory Committee for a term ending on December 31, 2020.

Carried

Katherine Hull assumed the Chair.

2. Disclosures of Interest

2.1 There were no disclosures of interest.

3. Approval of Previous Minutes

3.1 Minutes - November 13, 2019

It was the consensus of the Committee to amend the first paragraph of Item 7.1, Council Updates, to read as follows:

"Stacey Kursikowski provided Council updates from a written report provided by Councillor Newman which included:"

Recommendation:

Moved By Paul Rolland

That the Heritage Whitby Advisory Committee minutes of November 13, 2019, as amended, be approved.

Carried

It was the consensus of the Committee to hear Item 4.2, Sarah Klein, Director of Strategic Initiatives, Town of Whitby, at this time.

4. Presentations

4.1 Heather Oerlemans, Council and Committee Coordinator, Town of Whitby

Re: Advisory Committee Policy and Procedure Refresher

Heather Oerlemans, Council and Committee Coordinator, presented a PowerPoint presentation regarding Advisory Committees' Policy and Procedures. Highlights of the presentation included:

- the responsibilities of staff, Mayor's Designate, Chair, Vice-Chair and Members of advisory committees;
- meeting etiquette, decorum and rules of debate;
- procedures for motions; and,
- rules related to presentations and delegations.

4.2 Sarah Klein, Director of Strategic Initiatives, Town of Whitby

Re: Sir William Stephenson Statue

Sarah Klein provided a PowerPoint presentation regarding the commission of the bronze statue of Sir William Stephenson. Highlights of the presentation included:

- an artist's rendering of the proposed statue;
- minimizing the footprint of the life size statue;
- creating two busts along with the life size statue;
- the optimal location for the life size statue would be Celebration Square in close proximity to the intersection of Dundas Street and Henry Street;
- the optimal locations for the two busts would be Intrepid Park and Sir William Stephenson Public School;
- installing information plaques at each location and including an etching on the life size statue; and,
- installing the statue by November 2020.

A question and answer period ensued regarding:

- whether the plaques and etching on the life size statue would highlight Sir William Stephenson's local and international achievements;
- whether the research on the history of Sir William Stephenson was sufficient and included all aspects of Sir William Stephenson's career;

- whether the Committee would be consulted to provide wording or edits to the wording on the commemoration plaques and etching; and,
- if the impact of weather has been considered in determining the location of the etching on the statue.

It was the consensus of the Committee to hear Item 4.1, Heather Oerlemans, Council and Committee Coordinator, Town of Whitby, at this time.

5. Delegations

5.1 There were no delegations.

6. General Business and Reports

6.1 Heritage Property Tax Rebate Uptake

Stacey Kursikowski advised that the Heritage Property Tax Rebate was applicable to Part IV and Part V (Ontario Heritage Act) designated properties if they were located in the Werden's Plan Heritage Conservation District or the Brooklin Heritage Conservation District. Ms. Kursikowski further advised that nine (9) new properties within the Werden's Plan Heritage Conservation District were enrolled in the Heritage Property Tax Rebate Program.

Ms. Kursikowski advised that she prepared a statement of significance that identified features that must be preserved on properties applying for the Heritage Property Tax Rebate.

6.2 Heritage Register Review Update Discussion

Stacey Kursikowski advised that there was a vacancy on the Heritage Register Review Subcommittee and that anyone interested in this position should email her. Ms. Kursikowski further advised that participation on the subcommittee would require site visits and visits to the Whitby Archives to research properties.

Paul Rolland advised that he would be interested in participating on the subcommittee.

Ms. Kursikowski requested that the Committee identify high priority areas that may be subject to upcoming development as a focus for the Heritage Register Review Subcommittee and the best practices to get these properties added to the Register.

6.3 Brooklin Downtown Development Steering Committee Update

Lynda Armstrong provided an update on the Brooklin Downtown Development Steering Committee initiatives which included:

- a 'meet and greet' social with downtown Brooklin business owners;
- participating in various events such as Artfest;
- the Brooklin Downtown Development Steering Committee's bi-annual newsletter; and,
- discussions regarding hosting another 'meet and greet' social in 2020.

6.4 Downtown Whitby Development Steering Committee Update

Rick McDonnell advised that the last Downtown Whitby Development Steering Committee meeting was held in October 2019 at the 1855 Whitby Accelerator Hub. Mr. McDonnell further advised that a presentation on the Accelerator Hub highlighted the importance of the Accelerator Hub in providing expansion assistance to existing businesses by offering a 'Boutique Program Model' that identified and provided training in the areas of information and skills specific to each business.

Rick McDonnell provided an overview of initiatives and priorities of the Downtown Whitby Development Steering Committee which included:

- the 5 Strategic Priorities including neighbourhood, economy, engagement, culture and heritage, and policy and planning;
- focusing on two of the 5 Strategic Priorities in 2020, namely, neighbourhood and economy;
- the Downtown Whitby Development Steering Committee's bi-annual newsletter; and,
- the creation of a 'Welcome Certificate' that recognizes new businesses in Whitby.

6.5 Subcommittee Discussion

Stacey Kursikowski advised that three subcommittees would be required to work on various Committee activities. The three subcommittees would include:

- a walking tour subcommittee to collaborate with other groups and plan and collect stories to create a virtual walking tour (armchair tour) for seniors;
- a website/social media subcommittee to create social media posts that draw attention to Whitby's heritage; and,
- a Werden's Plan Celebration Event planning subcommittee.

Ms. Kursikowski requested that Members interested in participating on a subcommittee should email her.

7. Correspondence

7.1 There was no correspondence.

8. Council Update

8.1 Councillor Newman provided updates regarding the December 16, 2019 Council meeting which included:

- a list of proposed dates for the Town's Special Events such as Open Streets (May 9), Harvest Festival (September 19) and Doors Open (October 26);
- a presentation on Metrolinx's proposed Bus Rapid Transit which would expand portions of Dundas Street to six traffic lanes; and,
- a motion by Council to organize a meeting with Metrolinx and key stakeholders to discuss options to Metrolinx's proposal.

9. Other Business

9.1 There was no other business.

10. Next Meeting

10.1 Tuesday, February 11, 2020 - 7:00 p.m.
Committee Room One, Whitby Town Hall
575 Rossland Road East

11. Adjournment

11.1 Motion to Adjourn

Recommendation:

Moved By Rick McDonnell

That the meeting adjourn.

Carried

The meeting adjourned at 9:10 p.m.

Note: These minutes were approved by the Heritage Whitby Advisory Committee on February 11, 2020.