

Active Transportation and Safe Roads Advisory Committee Minutes
May 14, 2020 -10:00 AM
Virtual Meeting

Present: Rick Batty (logged on at 10:21 a.m.)
Gary Carroll
Ron Lalonde
Sorin Lutz
R. Bruce MacDonald
Peter Phillips, Chair
Mary Jo Sitter
Lewis Williams

Also Present: Mayor Mitchell
Suzanne Beale, Commissioner, Public Works
Matt Powers, Senior Manager, Parks, Parks Planning and Culture
Aimee Pugao, Planner II, Parks Planning
Deanna Schlosser, Planner II, Long Range
Chris Potvin, Staff Liaison, Supervisor, Active Transportation
Tara Painchaud, Staff Liaison, Senior Manager, Transportation Services
Heather Oerlemans, Council and Committee Coordinator
(Recording Secretary)

Regrets: Matt Parfitt, Vice-Chair
Allyson Partridge-Rios

Call to Order

Heather Oerlemans, Council and Committee Coordinator, advised that due to the ongoing COVID-19 State of Emergency, the Active Transportation and Safe Roads Advisory Committee meeting is being held electronically. She provided Members of the Committee with an overview of meeting etiquette and procedures with respect to conducting the meeting electronically.

1. Disclosures of Interest
 - 1.1 There were no disclosures of interest.
2. Approval of Previous Minutes
 - 2.1 Minutes - January 9, 2020

Recommendation:

Moved By Gary Carroll

That the Active Transportation and Safe Roads Advisory Committee minutes of January 9, 2020 be approved.

Carried

3. Presentations

3.1 There were no presentations.

4. Delegations

4.1 There were no delegations.

It was the consensus of the Committee to hear Item 5.2, Active Transportation and Safe Roads Advisory Committee Work Plan at this time.

5. General Business and Reports

5.1 Draft Active Transportation Plan Report Review

Suzanne Beale requested feedback from the Committee regarding the Draft Active Transportation Plan Report.

Discussion ensued regarding the following flagged areas of interest from the Draft Active Transportation Plan Report:

- Chapter 2: Downtown Pedestrian Safety Action Plan
- Appendix C: Downtown Report
- Chapter 3: Equity and Inclusion
- Appendix B: Route Selection Criteria

Comments from the Committee included:

- determining the audience of the Active Transportation Plan Report;
- advertising major active transportation routes to the downtown for pedestrians;
- taking a complete streets approach to the downtown area;
- using scrambled crossing traffic signal phasing changes at the intersection of Dundas Street and Brock Street;
- reviewing the removal of right-turn channelization at Brock Street;
- adding 'roundabouts' into road designs;

- changing the downtown traffic speed limit to 25 km/hr;
- developing policy guidelines for lighting standards on active transportation routes;
- incorporating equity and inclusion standards such as personal amenity facilities along active transportation routes;
- looking for areas to incorporate equity and inclusion standards in current infrastructure;
- utilizing the Region of Durham Health Services data when establishing equity and inclusion standards;
- adding the term 'network' into the title for Chapter 3: Equity and Inclusion;
- ensuring active transportation policies would be incorporated into new development plans;
- within Appendix B, adding that policies include a complete streets approach to development along with provincial standards; and,
- within Appendix B, taking a marked and marketed approach to legacy and new multi-use pathways.

Peter Phillips advised that additional comments could be sent via email to Town Staff.

It was the consensus of the Committee to hear Item 5.4, COVID-19 and Capital Project Status Update at this time.

5.2 Active Transportation and Safe Roads Advisory Committee Work Plan

Suzanne Beale advised that once the Active Transportation and Safe Roads Advisory Committee Work Plan was complete, Staff would submit the Work Plan for approval to Committee of the Whole. Ms. Beale further advised that the Work Plan could be used by Staff to identify actionable items that could be incorporated into Capital and Operating projects.

A brief discussion ensued regarding:

- establishing a three-year Work Plan;
- creating a list of action items and providing a suggested timeline for completion;
- reviewing the list of outstanding action items from the previous year; and,
- circulating the action plan to the Committee and submitting comments back to Staff.

It was the consensus of the Committee to hear Item 5.3, Vehicle Parking Impeding in Bike Lanes at this time.

5.3 Vehicle Parking Impeding in Bike Lanes

Ron Lalonde provided a PowerPoint presentation regarding vehicle parking impeding in bike lanes. Highlights of the presentation included:

- examples of vehicles parking in bike lanes on Watford Street, Carnwith Drive, Ashburn Road and Country Lane; and,
- examples of signage and road markings for bike lanes and multi-use paths.

Recommendation:

Moved By Ron Lalonde

That the Active Transportation and Safe Roads Advisory Committee requests that Staff bring forward to Council in June 2020, on the advice of Active Transportation and Safe Roads Advisory Committee a recommendation to amend the current Town Parking By-law to prohibit parking in a 'marked and signed bike lane' on the following streets as an immediate current year top priority:

1. Watford Street between Winchester Road East to Carnwith Drive;
2. Carnwith Drive between Thickson Road to Downey Drive;
3. Ashburn Road between Winchester Road West to Columbus Road West; and,
4. Country Lane Road between Taunton Road East to Blenheim Circle.

Carried

It was the consensus of the Committee to hear Item 5.1, Draft Active Transportation Plan Report Review at this time.

5.4 COVID-19 and Capital Project Status Update

Suzanne Beale provided capital project status updates which included:

- the Urban Resurfacing Program;
- a miscellaneous sidewalk improvement tender;
- a report about the current street-lighting in the downtowns and an upcoming street-lighting enhancement program in the Fall; and,
- finalizing the agreement to upgrade the Canadian Pacific Railway bridge over Rossland Road.

Lewis Williams requested an update regarding the multi-use path along Garden Street and Mary Street.

Tara Painchaud advised that a design was being finalized and expected this project to move forward this year.

Lewis Williams requested an update regarding the fencing along the Waterfront Trail.

Suzanne Beale advised that the temporary chain link fence would be replaced with wooden fencing this summer.

6. Correspondence

6.1 There was no correspondence.

7. Council Update

7.1 There was no Council update.

8. Other Business

8.1 Parking Master Plan Future Presentation

Suzanne Beale advised that the Parking Master Plan would be open to public and agency comment throughout the summer and then presented to Council in the Fall 2020. Ms Beale requested to present on the Parking Master Plan at the June 11, 2020 Active Transportation and Safe Roads Advisory Committee meeting.

8.2 Environmental Assessments on Major Roadways

Suzanne Beale advised that the Town is performing an Environmental Assessment on Whitby's Major roadways. Ms Beale requested to update the Committee on the Environmental Assessment at the June 11, 2020 meeting.

9. Next Meeting

9.1 Thursday, June 11, 2020 - 4:00 p.m.
Committee Room One, Whitby Town Hall
575 Rossland Road East

Heather Oerlemans advised that the Committee would be notified regarding the continuance of COVID-19 safety measures and how those measures would impact future Active Transportation and Safe Roads Advisory Committee meetings. Ms. Oerlemans further advised that the date and time of upcoming meetings would remain unchanged.

10. Adjournment

10.1 Motion to Adjourn

Recommendation:

Moved By Ron Lalonde

That the meeting adjourn.

Carried

The meeting adjourned at 11:58 a.m.

Note: These minutes were approved by the Active Transportation and Safe Roads Advisory Committee on June 11, 2020.