

**Present:** Kirstyn Allam  
Margaret Clayton  
Lynn Collins, Vice-Chair  
Meredith Dodge  
John Ecker, Chair  
Katherine Hull  
Heather Kearney  
Joyce Marshall  
Rick McDonnell  
Brian Winter

**Also Present:** Councillor Gleed, Mayor's Designate  
Sarah Ferencz, Library Archivist  
Maria McDonnell, Manager, Sustainability, Heritage, Downtown and  
Community Development  
Stacey Kursikowski, Staff Liaison, Planner II - Heritage and  
Downtowns  
Jonathan Gilston, Council and Committee Coordinator (Recording  
Secretary)

**Regrets:** Vincent Santamaura

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The meeting began at 7:03 p.m.

1. Appointment of Chair and Vice-Chair

- 1.1 The Committee was advised that the appointment for the Chair and Vice-Chair of Heritage Whitby Advisory Committee would take place at this time.

Stacey Kursikowski called for nominations for the position of Chair of Heritage Whitby Advisory Committee.

Rick McDonnell nominated John Ecker for the position of Chair of the Heritage Whitby Advisory Committee.

John Ecker accepted the nomination.

There were no further nominations and the nominations were closed.

Stacey Kursikowski called for nominations for the position of Vice-Chair of Heritage Whitby Advisory Committee.

Katherine Hull nominated Lynn Collins for the position of Vice-Chair of the Heritage Whitby Advisory Committee.

Lynn Collins accepted the nomination.

There were no further nominations and the nominations were closed.

Recommendation:

Moved By Rick McDonnell

That John Ecker be appointed Chair of the Heritage Whitby Advisory Committee for a term ending November 30, 2018.

**Carried**

Recommendation:

Moved By Katherine Hull

That Lynn Collins be appointed Vice-Chair of Heritage Whitby Advisory Committee for a term ending on November 30, 2018.

**Carried**

2. Disclosures of Interest

**2.1** Joyce Marshall made a declaration of interest under the Municipal Conflict of Interest Act with respect to Item 5.4 as her residence abuts the proposed residential development at 1300 Giffard Street. Joyce Marshall did not take part in the discussion on this matter.

**2.2** Lynn Collins made a declaration of pecuniary interest under the Municipal Conflict of Interest Act with respect to Item 5.4, as she is employed at the firm representing the owner of 1300 Giffard Street. Lynn Collins did not take part in the discussion on this matter.

3. Approval of Previous Minutes

3.1 Minutes - November 14, 2017

Recommendation:

Moved By Kirstyn Allam

That the Heritage Whitby Advisory Committee minutes of November 14, 2017 be approved.

**Carried**

4. Presentations/Deputations

4.1 Roger Saunders, Commissioner of Planning

Re: Introduction

Roger Saunders, Commissioner of Planning, appeared before the Committee to introduce himself and noted the importance of the Heritage Whitby Advisory Committee to the Town of Whitby.

It was the consensus of the Committee to hear Item 5.1, Werden's Plan Ontario Municipal Board (OMB) Proceedings Update, at this time.

4.2 Derek Allen, DA Drafting & Design

Re: 41 Pearl Street, Residential Addition to the Part V Property

Derek Allen, DA Drafting & Design, appeared before the Committee to provide details regarding the residential addition to the property located at 41 Pearl Street, located within the Brooklin Heritage Conservation District, including:

- drawings of the proposed addition with a larger garage;
- the developer's intent to retain the existing driveway;
- the approvals received from the Ministry of Natural Resources and the Central Lake Ontario Conservation Authority for the addition; and,
- the materials that will be utilized.

Discussion ensued regarding:

- the aesthetics of the proposed development and how it fits with the architecture in the area; and,
- the removal of one of the property's trees to accommodate the addition.

**4.3** Beth Halpenny  
Re: Prettiest Street Update

Beth Halpenny appeared before the Committee to provide an update regarding the farmhouse and adjacent properties located at 380 Taunton Road West, with the stretch of houses also referred to as the Prettiest Street, including:

- the notices in Snapd that advertised the sale or re-purposing of the buildings;
- details of some of the interested parties that inquired about the property's materials;
- the barn swallows and bats that have roosted in some of the buildings;
- the intent to construct a new wetland and habitats for both the barn swallows and bats in the area before the houses are removed; and,
- the intent to draft floor plans and elevation drawings for the Town to retain, and the creation of a plaque to recognize the properties.

Discussion ensued regarding:

- the re-purposing of the building's materials and how they would be used for a heritage property in the Town of Ajax;
- whether documentation could be obtained from the interested contractors to confirm the bricks would be reused;
- the Committee's motion of January 10, 2017 that recommended, among other things, to remove the properties from the Town's Heritage Register;
- the Committee's suggestion to draft a final advertisement in the Whitby This Week, with an accompanying article showcasing the properties for sale.

Beth Halpenny advised that she would issue a final advertisement of the properties in the Whitby This Week in the near future.

**5.** General Business and Reports

**5.1** Werden's Plan Ontario Municipal Board (OMB) Proceedings Update

Warren Mar, Commissioner of Legal Services and Town Solicitor, appeared before the Committee to provide information regarding the Ontario Municipal Board pre-hearing for the Werden's Plan appeals scheduled for February 20, 2018. The Committee was advised that they should not have an active role in the OMB proceedings as they are an advisory committee to Council and Council's position is being represented. He further advised that he would keep the Committee

informed regarding the proceedings.

Discussion ensued regarding the role of committee members who are also residents of the Werden's Plan area. It was advised that if that is the case, it would be beneficial for another representative to address the OMB on their behalf to ensure no conflict with the Heritage Advisory Committee.

It was the consensus of the Committee to hear Item 4.2, 41 Pearl Street, Residential Addition to the Part V Property, at this time.

**5.2 Ringwood Manor Plaque Location Update**

Stacey Kursikowski advised that a new location for the Ringwood Manor plaque were need to be determined, due to an issue pertaining to the Committee's suggested location.

Discussion ensued regarding the alternative location for the plaque to be mounted on the existing concrete base near the building entrance.

**5.3 45 Cassels Road Survey Update**

Stacey Kursikowski advised that a property survey of 45 Cassels Road had commenced, with a report detailing the survey to be submitted to the Planning and Development Committee meeting scheduled for February 27, 2018.

**5.4 1300 Giffard Street Update**

Stacey Kursikowski advised that there was no update from the developers regarding the recent submission of the Town's comments pertaining to the residential development at 1300 Giffard Street.

**5.5 Overview of Subcommittee to Review Properties of Interest**

Margaret Clayton advised that the Subcommittee to Review Properties of Interest met to determine a format for reviewing properties on the Municipal Heritage Register, and would be reviewing information from the Whitby Archives to add to the Register entries.

**5.6 119-121 Brock Street South - Update**

Maria McDonnell provided an update regarding the status of 119-121 Brock Street South, and noted the weakened structural integrity of 123 Brock Street South's wall.

**5.7 2018 Work Plan**

Discussion ensued regarding the Committee's 2018 Work Plan and the potential items to include, such as the Committee's work on the Municipal Heritage Register, the Town events to participate in, and drafting articles for the Committee's newsletter.

It was the consensus of the Committee to defer discussion on the matter to the next Committee meeting scheduled for February 13, 2018.

**5.8 Potential Topics for Heritage Matters Spring 2018 Edition**

John Ecker requested the Committee review potential article topics for the Spring 2018 edition of Heritage Matters for the next Committee meeting scheduled for February 13, 2018.

**6. Correspondence**

- 6.1** Stacey Kursikowski provided information regarding the letter sent from Community Heritage Ontario pertaining to garnering support from the Federal government for the conservation of heritage matters, and inquired whether the Committee would like to support the initiative with a letter.

It was the consensus of the Committee to further discuss the matter at the next Committee meeting scheduled for February 13, 2018.

**7. Council Update**

- 7.1** Councillor Gleed provided information regarding the next Planning and Development Committee meeting scheduled for January 15, 2018, and the evacuation of the properties at 119 and 121 Brock Street South.

**8. Other Business**

- 8.1** Maria McDonnell provided information regarding the Town's review of signage in the downtown areas, with the intent to allow businesses to have projected signs in the Permanent Sign By-law. Maria McDonnell requested input from the members of the Committee.

Discussion ensued regarding what constitutes signage, replacement signage of non-complying fixtures and safety concerns relating to overhanging signs.

- 8.2** Lynn Collins inquired whether the Town could consider naming new

streets after heritage homes in the Town, such as the five properties at 380 Taunton Road West.

Discussion ensued regarding:

- the Town's policy and process for naming streets; and,
- whether the Committee could provide recommendations for naming streets in the future.

9. Next Meeting

**9.1** Tuesday February 13, 2018 - 7:00 p.m.  
Committee Room 1, Whitby Municipal Building

10. Adjournment

**10.1** Motion to Adjourn

Recommendation:

Moved By Margaret Clayton

That the meeting adjourn.

**Carried**

The meeting ended at 9:02 p.m.

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J. Gilston, Council/Committee Coordinator

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J. Ecker, Committee Chair