

Accessibility Advisory Committee Minutes
September 3, 2019 - 7:00 PM
Committee Room One
Whitby Town Hall

Present: Jeffrey Beaton, Vice-Chair
Liam Lacy
Denise Laframboise
James Lawrie, Chair
Dave MacKinnon
Andres Partridge-Rios
Ayse Yuksel (arrived at 7:09 p.m.)

Also Present: Regional Councillor Yamada, Mayor's Designate
Michele Cotton, Staff Liaison, Accessibility Coordinator
Heather Oerlemans, Council and Committee Coordinator
(Recording Secretary)

Regrets: Alexander German
Naji Hassan

1. Disclosures of Interest

1.1 There were no disclosures of interest.

2. Approval of Previous Minutes

2.1 Minutes - June 4, 2019

Recommendation:

Moved By Jeffrey Beaton

That the Accessibility Advisory Committee minutes of June 4, 2019 be approved.

Carried

3. Presentations

3.1 There were no presentations.

4. Delegations

4.1 There were no delegations.

5. General Business and Reports

5.1 Transportation Network Companies Fund Terms of Reference

Michele Cotton provided an update regarding the Transportation Network Companies Fund Terms of Reference. Michele Cotton advised that \$10,000 received from each company's licensing fee would be set aside for accessibility improvement and that the Accessibility Advisory Committee would establish the terms of reference for these funds. She further advised that the grant funds would be available for distribution in 2020.

Michele Cotton reviewed three grant options that would be available which included:

- one lead project per year up to 50% or \$10,000 in matching dollars;
- small service based project grants of up to \$5,000 in matching dollars; and,
- an educational leadership grant.

A question and answer period ensued between Members of the Committee and Ms. Cotton regarding:

- whether the number of grants within each category could be altered based on the number of applications received in a particular year;
- whether education leadership grants would be applied to events or an awareness initiative;
- where surplus funds would be directed;
- how deadlines for applications would be determined for each type of grant;
- what types of documentation (receipts) and time limits to complete projects (poor stewardship clause) should be required;
- where the matching dollars were coming from such as organizational contributions and/or other financial supports; and,
- how to ensure that the selection criteria included all types of accessibility issues such as 'invisible disabilities'.

Ms. Cotton advised that she would incorporate the Committee's comments into the draft document and circulate for final Committee review. She further advised that the final draft would be ready for Council in October 2019.

5.2 2019 Legislative Review of the Accessibility for Ontarians with Disabilities Act, 2005

Re: Accessible Information and Communications Standard

Michele Cotton provided information regarding the Accessible Information and Communications Standard found in the Accessibility for Ontarians with Disabilities Act, 2005. She advised that January 1, 2021 was the only original outstanding deadline for the Town of Whitby. She further advised that the new legislature would change deadlines and that a report would be presented to the Committee of the Whole at the September 16, 2019 meeting outlining how the new deadlines would impact the Town.

Michele Cotton provided a brief overview of the changes that would be implemented including:

- ensuring the intranet and extranet (Activenet, Civicweb) were fully compliant;
- establishing a mechanism to address disagreements in a timely manner regarding document requests in an accessible format;
- producing conversion-ready digital formats of all public-facing materials;
- incorporating accessibility standards into emergency planning;
- ensuring new technologies and mobile apps meet accessibility requirements;
- incorporating a technology component to procurement policies; and,
- removing the accessible format requirement exemption from pre-2012 documents.

5.3 Accessibility Impacts Checklist Update

Michele Cotton advised that the Accessibility Impacts Checklist was now linked to each staff report.

5.4 Subcommittee Updates

Site Plan and Built Environment Subcommittee

Jeffrey Beaton advised that the Subcommittee met and reviewed site plans and/or conducted site visits on July 2, 2019 and September 3, 2019 for the following:

- the Fire Hall at Manning Road and Thickson Road;
- Le Nordik Spa;
- subdivision plans at Victoria Street and Dufferin Street;

- a new Durham District School Board public school at 51 Lazio Street;
- a 115 unit apartment building at Perry Street and Mary Street;
- a restaurant at Thickson Road South and William Smith Drive;
- the new development for The Landing Whitby Harbour Condos at 1606, 1610, and 1614 Charles Street;
- St. Marguerite d'Youville Catholic School; and,
- the Thickson Road South public parking lot for the Waterfront Trail.

Jeffrey Beaton advised that re-submissions for the Brookfield Fire Hall Site on Brock Street and Green Street, and the two residential unit 18-storey towers in the Farmboy parking lot area at 304 Taunton Road East were required along with additional drawings.

6. Other Business

6.1 There was no other business.

7. Council Update

7.1 Regional Councillor Yamada advised that the Durham Regional Council received a Planning and Economic Development Committee report at the June 26, 2019 meeting regarding employment ready lands. He further advised that the report included a strategy for developing lands that were currently not viable for business development. Regional Councillor Yamada advised that the public consultation page for the Region of Durham's Official Plan Review could be accessed through Envision Durham's website.

8. Correspondence

8.1 There was no correspondence.

9. Next Meeting

9.1 Tuesday, October 1, 2019 - 7:00 p.m.
Committee Room One, Whitby Town Hall
575 Rossland Road East

10. Adjournment

10.1 Motion to Adjourn

Recommendation:

Moved By Denise Laframboise

That the meeting adjourn.

Carried

The meeting adjourned at 8:40 p.m.

H. Oerlemans, Council and
Committee Coordinator

James Lawrie, Committee Chair