

Heritage Whitby Advisory Committee Minutes  
June 12, 2018 -7:00 pm  
Craft Room, Brooklin Community Centre & Library  
8 Vipond Road

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**Present:** Kirstyn Allam  
Margaret Clayton  
Lynn Collins, Vice-Chair (arrived at 7:05 p.m.)  
Meredith Dodge  
John Ecker, Chair  
Katherine Hull  
Joyce Marshall  
Rick McDonnell  
Vincent Santamaura (arrived at 7:20 p.m.)  
Brian Winter

**Also Present:** Councillor Glead, Mayor's Designate  
Sarah Ferencz, Library Archivist  
Peter LeBel, Commissioner of Community and Marketing Services  
(arrived at 8:05 p.m.)  
Maria McDonnell, Manager, Sustainability, Heritage, Downtown and  
Community Development (arrived at 8:07 p.m.)  
Stacey Kursikowski, Staff Liaison, Planner II - Heritage and  
Downtowns  
Heather Oerlemans, Council and Committee Coordinator  
(Recording Secretary)

**Regrets:** Heather Kearney

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1. Disclosures of Interest
  - 1.1 There were no disclosures of interest.
2. Approval of Previous Minutes
  - 2.1 Minutes - May 8, 2018 - 7:00 PM

Recommendation:

Moved By Kirstyn Allam

That the Heritage Whitby Advisory Committee minutes of May 8, 2018 be approved.

**Carried**

3. Presentations/Deputations

**3.1** Raymond Murakami, Principal Planner, Murakami Design  
Re: 25 Way Street - Proposed Modifications to a Part V Designated Property

Stacey Kursikowski provided an overview of the proposed modifications to 25 Way Street and advised that the property was located within the Brooklin Heritage Conservation District and therefore designated under Part V of the Ontario Heritage Act. She further advised that a pre-consultation took place with internal and external agencies including Central Lake Ontario Conservation Authority (CLOCA) on April 24, 2018.

Raymond Murakami provided information regarding the proposal to Committee members. Details of the proposal included:

- an addition on the side of the building to create an H shape design with a courtyard in the centre and a three car garage in the back;
- dormers added on the second floor to the new wings with a covered porch;
- maintaining the existing roof lines;
- increasing the size of window panes on the main floor; and
- ensuring that the new design is aligned with the current building and surrounding area.

A question and answer period ensued regarding:

- the date of construction of the current portico;
- the nature of the landmark designation of the property; and
- the external materials that would be used on the addition.

Recommendation:

Moved By Lynn Collins

The Heritage Whitby Advisory Committee approves the proposal as presented for 25 Way Street and finds it in keeping with the Brooklin Heritage Conservation District plan.

**Carried**

- 3.2** Paul Chronis, Senior Land Use Planner, WeirFoulds LLP  
Re: 2 Campbell Street - Proposed Demolition to a Part V Designated Property

Paul Chronis addressed the Committee and advised that the owner of 2 Campbell Street purchased the property approximately 2 years ago. He further advised that the application for a 2 storey, 8000 square feet commercial building was put forward in February 2018 and a heritage assessment was filed. The assessment concluded that the demolition of the current structure did not impact the cultural value or heritage value of the property.

A question and answer period ensued regarding:

- the height of the proposed structure in relation to surrounding buildings;
- issues with the streetscape and elevation in relation to existing structures; and
- the accessibility of the proposed plaza.

Recommendation:

Moved By Rick McDonnell

The Heritage Whitby Advisory Committee has no objection to the demolition of the existing structures at 2 Campbell Street.

**Carried**

Recommendation:

Moved By Joyce Marshall

The Heritage Whitby Advisory Committee has no objection to the proposed 2 storey commercial building at 2 Campbell Street and encourages the applicant to review the relationship between the retaining wall and sidewalk.

**Carried**

- 3.3** Ian Robertson, President, Ian Robertson Design  
Re: 360 Columbus Road East, Charles H. Best Building - Proposed Addition to a Part IV Designated Property

Ian Robertson appeared before the Committee regarding a proposed addition to 360 Columbus Road East, Charles H. Best Centre. He advised that the proposed addition was in response to accommodating growth of the facility. Mr. Robertson provided details of the addition including:

- a glass structure link connecting the existing buildings to create 8000 square feet of usable space;
- using materials that complement the existing buildings; and
- using a black roof and joints between the glass to complement the existing buildings.

Discussion ensued regarding:

- the roof lines and view of the extension from the front of the building;
- the eclectic nature of the current buildings and the complementary nature of the addition; and
- the need for rezoning.

Recommendation:

Moved By Rick McDonnell

The Heritage Whitby Advisory Committee has no objection to the proposed addition to 360 Columbus Road East, Charles H. Best Centre.

**Carried**

**3.4 Peter LeBel, Commissioner of Community and Marketing Services  
Re: 211 Brock Street South - Delisting**

Peter LeBel provided information regarding the 211 Brock Street South de-listing. He advised that a synopsis of a preliminary report from ERA Architects Inc., included the following information:

- the property was located south of the main commercial district;
- the original streetscape was no longer present;
- inconsistencies regarding the history of the building;
- the heritage integrity had been compromised by past alterations to all sides of the existing building; and
- the length of time that would be required to perform a full Cultural Heritage Impact Assessment report.

Recommendation:

Moved By Katherine Hull

As it is the understanding that the Town intends to de-list the property at 211 Brock Street South, the Heritage Whitby Advisory Committee recommends the following provisions:

- that a full Cultural Heritage Impact Assessment report be prepared and provided to the Town and the Committee; and
- the Committee encourages efforts be made to incorporate the physical and cultural elements of significant historical value identified in the Cultural Heritage Impact Assessment into the new development.

**Carried**

Recommendation:

Moved By Margaret Clayton

That the Committee take a short recess.

**Carried**

The Committee recessed at 9:35 p.m. and reconvened at 9:40 p.m.

4. General Business and Reports

**4.1** 710 Myrtle Road West - Part IV Designation

Stacey Kursikowski provided an overview of the property located at 710 Myrtle Road West. She advised that the property owners requested designation under Part IV of the Ontario Heritage Act. She further advised that the property had been well maintained and the owners wished to ensure the building would be preserved in the future.

**4.2** 508 Byron Street South Update

It was the consensus of the Committee to hear this item under Item 6.1, Council Update.

**4.3** 4710 Anderson Street De-listing Update

Stacey Kursikowski provided an update regarding the property located at 4710 Anderson Street and advised that this property was approved for de-listing at the June 11, 2018 Planning and Development

Committee Meeting.

**4.4** Heritage Matters Newsletter - Fall Edition Discussion

Stacey Kursikowski advised that she had requested article ideas for the Fall Newsletter and asked for those to be brought forward. Ideas submitted by Committee members included:

- an article focused on archaeology; and
- an article highlighting former Town of Whitby Mayors' homes.

**4.5** 2018 Event Preparation

Stacey Kursikowski advised that the original activity for the Harvest Festival was not feasible and suggested alternatives such as puzzles, trivia cards/bookmarks, and a downtown trivia scavenger hunt. She further advised that the Community and Marketing Services prize wheel could be used as a trivia spinner at the Heritage Whitby Advisory Committee's Harvest Festival booth.

**5.** Correspondence

**5.1** CHO News

Re: Community Heritage Ontario Newsletter

Stacey Kursikowski distributed copies of the Community Heritage Ontario Newsletter to the Committee.

**6.** Council Update

**6.1** Councillor Gleed provided updates regarding:

- Council's approval of the Cultural Plan;
- corporate branding and the current logo exercise;
- Council's approval of the CIP for Downtown Whitby;
- Council's deferral of the Port Whitby CIP;
- the approval of an RV facility at 4200 Garden Street;
- Council's deferral of the de-designation of 508 Byron Street; and
- the groundbreaking ceremony of Le Nordik Spa.

**7.** Other Business

**7.1** Potential Summer Meeting

Stacey Kursikowski advised that if any matters requiring the Committee's input be received by the Town, that a meeting may be scheduled in August.

**7.2 Summer Walking Tour**

A request was received from the Whitby Senior's Activity Centre for a Seniors Summer Walking Tour in Brooklin for August 23, 2018.

**7.3 Brooklin Design Guidelines**

Stacey Kursikowski advised that an email was sent requesting feedback on the Brooklin Design Guidelines.

**7.4 6545 Baldwin Street**

Rick McDonnell advised that artifacts were recovered from 6545 Baldwin street and requested that the artifacts be placed on display.

**8. Adjournment**

**8.1 Motion to Adjourn**

Recommendation:

Moved By Margaret Clayton

That the meeting adjourn.

**Carried**

The meeting adjourned at 10:22 p.m.

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H. Oerlemans, Council/Committee  
Coordinator

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J. Ecker, Committee Chair