

Accessibility Advisory Committee Minutes
October 1, 2019 - 7:00 PM
Committee Room One
Whitby Town Hall

Present: Jeffrey Beaton, Vice-Chair
Naji Hassan
Liam Lacy
Denise Laframboise
James Lawrie, Chair
Ayse Yuksel

Also Present: Regional Councillor Yamada, Mayor's Designate
Michele Cotton, Staff Liaison, Accessibility Coordinator
Heather Oerlemans, Council and Committee Coordinator
(Recording Secretary)

Regrets: Alexander German
Dave MacKinnon
Andres Partridge-Rios

1. Disclosures of Interest

1.1 There were no disclosures of interest.

2. Approval of Previous Minutes

2.1 Minutes - September 3, 2019

Recommendation:

Moved By Jeffrey Beaton

That the Accessibility Advisory Committee minutes of September 3, 2019 be approved.

Carried

3. Presentations

3.1 There were no presentations.

4. Delegations

4.1 There were no delegations.

5. General Business and Reports

5.1 Transportation Network Companies Fund Terms of Reference Final Review

Michele Cotton advised that the draft Transportation Network Companies Fund Terms of Reference would be reviewed by the By-law Services Division in October.

5.2 2019 Legislative Review of the *Accessibility for Ontarians with Disabilities Act, 2005*: Provincial Review of the Accessible Information and Communications Standard

Re: Comments for the Proposed Recommendations for the Accessible Information and Communications Standard

Michele Cotton provided an update regarding comments contained within Staff Report CMS 23-19 concerning the proposed recommendations for the Accessible Information and Communications Standard. Ms. Cotton advised that the report was approved at the September 23, 2019 Council meeting and that the Province had extended the time frame for receiving comments to October 17, 2019. She further advised that the Accessible Information and Communications Standard would have a budgetary impact on the Town and its communications.

5.3 Accessible Signage and Wayfinding Study

Michele Cotton provided an update regarding Staff Report CMS 21-19, Accessible Signage and Wayfinding Study and advised that the report was approved at the September 23, 2019 Council meeting. Ms. Cotton advised that the next step would be to initiate a Request for Proposal (RFP) for an Accessible Signage and Wayfinding Study and report back to Council with a recommended Accessible Signage and Wayfinding Standard upon completion of the study. Ms. Cotton further advised that input from this Committee and public consultations would be requested at a later date.

5.4 Caregivers Club Event Summary

Michele Cotton advised that the question and answer session between the director and attendees at the Caregivers Club Event was well

received and provided an opportunity for attendees to discuss the current status of the families portrayed in the documentary.

5.5 'Did You Know?' Accessibility Advisory Committee Member Questions

Michele Cotton reviewed the purpose of the "Did you know" social media project to increase public awareness of the Town's barrier free programs, facilities, and services such as a challenger baseball field.

Discussion ensued regarding content for the project which included:

- accessibility services provided by local businesses such as curbside ordering;
- highlighting businesses with inclusive hiring practices; and,
- addressing public ambiguity surrounding the spectrum of disabilities.

5.6 Subcommittee Updates

Jeffrey Beaton advised that the Site Plan and Built Environment Subcommittee reviewed two site plans including:

- a five storey self-storage building located at 70 Taunton Road East; and,
- Official Plan and Zoning By-Law Amendment Applications for 840 Rossland Road West for a high density mixed use development.

Liam Lacy provided an update regarding the Customer Service and Communication Subcommittee and advised the subcommittee discussed three possible events including:

- the "Did you know" series;
- Town of Whitby Staff training such as mental health care or inclusive hiring practices; and,
- a mental health awareness pop up event.

5.7 2019-2022 Accessibility Advisory Committee Work Plan

Michele Cotton advised that the Committee was required to update and create a new Work Plan for the 2019-2022 Committee term. Ms. Cotton further advised that the final draft of the Work Plan would be presented to Council at the December 16, 2019 Council meeting.

Discussion ensued regarding:

- creating an action plan to address accessibility standards within the Town;
- methods for encouraging compliance with accessibility standards; and,

- aligning departmental and Accessibility Advisory Committee Work Plan objectives to ensure cohesion.

6. Correspondence

6.1 Accessibility Advisory Committee Joint Forum

Michele Cotton provided information regarding the Accessibility Advisory Committee Joint Forum meeting on October 30, 2019 from 5:00 p.m. to 8:30 p.m. Ms. Cotton advised that the meeting would include all of the municipalities within Durham Region in addition to provincial representation. Ms. Cotton further advised that the Town of Whitby's presentation would highlight the challenger baseball field and that anyone wishing to attend this free event could register through Eventbrite.

6.2 An Evening with Margaret Trudeau

Michele Cotton provided information regarding An Evening with Margaret Trudeau on October 24, 2019 from 6:30 p.m. to 8:45 p.m. at the Trinity Pentecostal Church, Oshawa. Ms. Cotton advised that the event was hosted by Canadian Mental Health Association Durham and tickets were \$25 per person.

7. Council Update

8. Other Business

8.1 Regional Councillor Yamada provided updates which included:

- concerns related to banning all single-use plastics within Whitby such as financial strain on small businesses and accessibility issues surrounding the use of bendable straws;
- the Sparta Group's pilot project in Whitby to turn plastic waste into diesel fuel and gasoline;
- the use of vote tabulators, vote anywhere method, advanced voting, and mail-in ballots for the 2022 municipal elections;
- Council endorsing the bid submission by Sport Durham to host the 2022 Ontario Summer Games for Box Lacrosse at the Iroquois Park Sports Centre and Sailing at the Port Whitby Marina;
- Council directing Staff to undertake public consultation and make a funding application for the proposed North Whitby Sports Complex that would help to meet the Town's recreational needs for ice pads and aquatic facilities;
- the public engagement opportunity to comment on the

Transportation System Discussion Paper through the Envision Durham webpage.

8.2 Process for Updating the Committee's Terms of Reference

Liam Lacy requested information regarding the process for updating the Committee's Terms of Reference.

Michele Cotton advised that the Committee's Terms of Reference were reviewed and updated as necessary to incorporate changes to legislation. Ms. Cotton further advised that when modifications were made to the Terms of Reference, they would be sent to Council for Council's approval.

9. Next Meeting

9.1 Tuesday, November 5, 2019 - 7:00 p.m.
Committee Room One, Whitby Town Hall
575 Rossland Road East

10. Adjournment

10.1 Motion to Adjourn

Recommendation:

Moved By Naji Hassan

That the meeting adjourn.

Carried

The meeting adjourned at 8:25 p.m.

H. Oerlemans, Council and
Committee Coordinator

James Lawrie, Committee Chair