

**Present:** Kirstyn Allam  
Lynda Armstrong  
Margaret Clayton  
Lynn Collins  
Laura Bisset  
Deanna Hollister  
Katherine Hull  
Karey Anne Large  
Rick McDonnell  
Mark McGowan  
Paul Rolland  
Terry Standish

**Also Present:** Councillor Newman, Mayor's Designate  
Stacey Kursikowski, Staff Liaison, Planner II - Heritage and  
Downtowns  
Heather Oerlemans, Council and Committee Coordinator  
(Recording Secretary)

**Regrets:** Brian Winter

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1. Disclosures of Interest

1.1 There were no disclosures of interest.

2. Approval of Previous Minutes

2.1 Minutes - February 20, 2019

Recommendation:

Moved By Karey Anne Large

That the Heritage Whitby Advisory Committee minutes of February 20,

2019 be approved.

**Carried**

3. Presentations/Deputations

**3.1** Haig Seferian, Principal Landscape Architect, Seferian Design Group  
Re: 101 Victoria Street West, 1510-1520 Brock Street South -  
Commemorative Public Art Feature

Stacey Kursikowski provided an overview of the properties located at 1510-1520 Brock Street South and advised that the de-listing application was approved in 2017. She further advised that the commemorative strategy presented to the Heritage Whitby Advisory Committee in April 2018 by Seferian Design Group was referred back to Seferian Design Group for reconsideration of the design.

Haig Seferian, Principal Landscape Architect, Seferian Design Group, provided details regarding the proposed commemorative public art feature for the site which included:

- a three-dimensional feature that would represent the development of the Port Whitby community beginning with Port Windsor in 1830;
- multiple elevations/layers representing different time and development periods;
- interactive elements within the feature such as seating areas and a map of the Town of Whitby; and,
- the dimensions of the feature being 5 metres by 5 metres with elevations up to 45 centimetres in height.

A question and answer period ensued regarding:

- the types of materials that would be used in the feature;
- whether the feature would be maintained year-round and the methods that would be used to maintain the feature;
- the time periods represented in the feature and the ability to include a pre-European settlement layer; and,
- the landmarks and street names that would be referenced on the map.

Recommendation:

Moved By Margaret Clayton

That the Heritage Whitby Advisory Committee supports the 1510-1520 Brock Street South and 101 Victoria Street West conceptual

commemorative feature and recommends that the final commemorative feature design and interpretive panels regarding the history of Port Whitby include information pertaining to the pre-contact period with consideration for the Lake Iroquois shoreline.

### **Carried**

- 3.2** Sean McGaffey, Urban Designer and Planner, WND Associates and Terrance Van Elslander, V+A Architects  
Re: 500 Dundas Street East - Request for De-listing

Stacey Kursikowski provided information related to the initial de-listing request that was presented to the Heritage Whitby Advisory Committee at its meeting held on August 12, 2018. She advised that the Committee opposed the de-listing based on the Cultural Heritage Assessment and provided suggestions for commemoration at that time.

Sean McGaffey, Urban Designer and Planner, WND Associates provided an overview of the Cultural Heritage Evaluation and Archaeological Study, the proposed development of the high-density residential building and the Salvage and Documentation Strategy that would be used during demolition of the existing building. He provided details related to the revised commemorative design which included:

- the existing features of the house that would be included in the new building;
- salvaging the existing brick, the two Gothic windows, the door and the marble mantle;
- constructing a feature wall to display the Gothic windows that would extend from the lobby to the outside of the building;
- using the footprint of the existing building as the footprint for the garden;
- ensuring that the salvaged materials would be visible to the public at street level; and,
- creating a commemorative plaque that would be accessible to the public.

A question and answer period ensued regarding:

- the proposed location for the salvaged door as opposed to its existing location, methods for supporting and erecting the salvaged door and measures that would be undertaken to protect the salvaged materials from weather and vandalism;
- the accessibility of the garden and salvaged features to the public; and,
- the location to display archaeological artifacts found on the site.

Discussion ensued regarding:

- the placement of the salvaged materials such as the Gothic windows and the marble mantle;
- naming the building and the location for the name plates;
- the information that would be included on the plaques to represent the historical value of the property (Bowman and Wolfenden);
- using materials for the plaque(s) that would align with the history of the building such as marble;
- ensuring the plaque(s) would be large enough and located where they would be accessible to the public; and,
- the findings of the Cultural Heritage Impact Assessment.

Recommendation:

Moved By Karey Anne Large

That the Heritage Whitby Advisory Committee supports the request for the de-listing for 500 Dundas Street East with the condition that once de-listed, further review by the Committee would be required to include additional commemorative items in the commemoration to represent the history and heritage of the building and its past owners.

**Carried**

Recommendation:

Moved By Margaret Clayton

That the Committee take a short recess.

**Carried**

The Committee recessed at 8:45 p.m. and reconvened at 8:50 p.m.

#### 4. General Business and Reports

##### 4.1 Review of the Role of Chair/Vice-Chair and Boards and Advisory Committees Code of Conduct By-law # 7426-17

Stacey Kursikowski provided an overview of the expectations of the Chair and reminded the Committee that appointments for Chair and Vice-Chair would take place at the meeting scheduled to take place on

April 9, 2019. Stacey Kursikowski reviewed the Boards and Advisory Committees Code of Conduct with respect to proper procedure for discussion at meetings.

#### **4.2 Ontario Heritage Trust Conference**

Stacey Kursikowski advised that Lynn Collins was the only Member who had requested to attend the Ontario Heritage Trust Conference from May 30 to June 1, 2019. She advised that the Committee's budget would cover her registration fee and two night's accommodation.

#### **4.3 Werden's Plan Neighbourhood Heritage Conservation Area District Re: Local Planning Appeal Tribunal Update**

Stacey Kursikowski advised that two appeals were presented at the Local Planning Appeal Tribunal (LPAT) Hearing on March 4, 2019 and that she would advise the Committee of LPAT's decisions once they were received. The appeals included:

- the settlement of 201 Byron Street South to allow additional commercial uses and apartment dwellings in conjunction with another use; and,
- the request by the owner of 711 Henry Street to remove all properties within the Henry Street address designation from the Heritage Conservation Area District.

#### **4.4 Cullen Gardens Re: Designation Update**

Stacey Kursikowski advised that a report regarding the proposed designation of the Log Cabin at Cullen Park under Part IV of the Ontario Heritage Act would be presented at the Committee of the Whole meeting scheduled to take place on April 1, 2019. She requested that the Committee express its support or opposition to the designation.

Recommendation:

Moved By Margaret Clayton

That the Heritage Whitby Advisory Committee supports the re-designation of the Log Cabin at Cullen Park under Part IV of the Ontario Heritage Act.

**Carried**

**4.5** Heritage Whitby Advisory Committee 2019 Action Plan

Stacey Kursikowski advised that the Committee establish a Work Plan subcommittee to create a list of items to discuss at the meeting scheduled to take place on April 9, 2019. The subcommittee was established and includes the following Members:

- Kirstyn Allam;
- Lynda Armstrong; and,
- Paul Rolland.

**5.** Correspondence

**5.1** There was no correspondence.

**6.** Council Update

**6.1** Councillor Newman advised that April 18, 2019 was World Heritage Day and requested that Members consider supporting a proclamation for April 18 to be annually recognized as Whitby Heritage Day.

Discussion ensued regarding:

- the planning involved to properly commemorate the day;
- the feasibility of finalizing advertisements and activities for an event; and,
- the process for submitting a proclamation request.

**7.** Other Business

**7.1** Heritage Matters Newsletter Spring Edition

Stacey requested that five Members volunteer to write an article for the Heritage Matters Newsletter Spring Edition. The following Members volunteered:

- Lynda Armstrong;
- Katherine Hull;
- Councillor Newman;
- Paul Rolland; and,
- Stacey Kursikowski.

**7.2** Heritage Register Review Subcommittee

Stacey requested volunteers for the Heritage Register Review Subcommittee. The following Members volunteered to sit on the subcommittee:

- Kirstyn Allam;
- Margaret Clayton;

- Karey Anne Large
- Rick McDonnell
- Stacey Kursikowski; and,
- Brian Winter.

8. Next Meeting

**8.1** Tuesday, April 9, 2019 - 7:00 p.m.  
Committee Room One, Whitby Town Hall  
575 Rossland Road East

9. Adjournment

**9.1** Motion to Adjourn.

Recommendation:

Moved By Karey Anne Large

That the meeting adjourn.

**Carried**

The meeting adjourned at 10:01 p.m.

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H. Oerlemans, Council/Committee  
Coordinator

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S. Kursikowski, Staff Liaison