

Present: Mayor Mitchell
Councillor Alexander
Councillor Leahy
Councillor Lee
Councillor Mulcahy
Councillor Newman
Councillor Roy
Councillor Shahid
Councillor Yamada (arrived at 7.15 p.m.)

Also Present: M. Gaskell, Chief Administrative Officer
S. Beale, Commissioner of Public Works
P. LeBel, Commissioner of Community and Marketing Services
W. Mar, Commissioner of Legal and By-law Services/Town Solicitor
K. Nix, Commissioner of Corporate Services/Treasurer
R. Saunders, Commissioner of Planning and Development
C. Siopis, Manager of Corporate Communications
C. Harris, Town Clerk
S. Mulekar, Council & Committee Coordinator (Recording Secretary)

Regrets: None Noted

1. Declarations of Pecuniary Interest

There were no declarations of pecuniary interest.

It was the consensus of the Committee to hear Item 3.1, Delegation by Guy D'Onofrio, at this time.

2. Presentations

- 2.1** Susan Hall, Lura Consulting
Re: Office of the Chief Administrative Officer Report, CAO 03-19

Community Engagement Strategy and Action Plan

Susan Hall, Lura Consulting, appeared before the Committee and provided a PowerPoint Presentation regarding the Community Engagement Strategy and Action Plan. Highlights of the presentation included:

- conducted best practice review of 10 municipalities including how they engage the community, strategies that were successful;
- conducted an online survey, over 365 Whitby residents participated; and,
- conducted interviews with various stakeholders including the Town's Senior Leadership Team, roundtables with participants from community organizations, and Town's Staff roundtables.

A brief question and answer period ensued between the Members of Committee, Ms. Hall, and Staff regarding:

- whether we could use a citizen stakeholder committee similar to the City of Burlington;
- whether there could be other community engagement channels in addition to social media;
- how the progress of the Community Engagement Strategy would be measured;
- whether the Community Engagement Action Plan would focus on communication; and,
- defining the list of services valued by the community with specific examples.

It was the consensus of the Committee to hear Item 7.9, Report CAO 03-19, at this time.

3. Delegations

- 3.1** Guy D'Onofrio and Melissa McKay representing Stafford Homes
Re: Planning and Development Department Report, PL 2-19
Draft Plan of Condominium Application CW-2016-04, Stafford Homes Ltd., 401 Reynolds Street

Guy D'Onofrio representing Stafford Homes appeared before Committee and stated the previous concern regarding a condition noted in the report, had since been resolved with Town Staff.

It was the consensus of the Committee to discuss Item 5.2, Report PL 2-19, at this time.

- 3.2** Mesfun Haile representing 2528367 Ontario Inc.
Re: Planning and Development Department Report, PL 8-19

Application for Zoning By-law Amendment Recommendation Report –
2528367 Ontario Inc. 721 and 723 Dundas Street West, File Number –
Z-03-18

Mesfun Haile representing 2528367 Ontario Inc. appeared before the
Committee and stated that he was in agreement with the
recommendations in Report PL 8-19.

A question and answer period ensued between the Members of
Committee and Mr. Haile regarding:

- ensuring there were traffic management solutions regarding the
in and out flow of traffic at the intersection of Dundas St. W and
Annes St.; and,
- whether the units would be designed for persons with
accessibility issues.

It was the consensus of the Committee to hear Item 5.4, Report PL 8-19
at this time.

4. Correspondence

4.1 There was no correspondence.

5. Planning and Development Staff Reports
Chair Roy assumed the chair.

5.1 Planning and Development Department Report, PL 3-19
Re: Zoning By-law Amendment Application Z-13-18, Lambert Oil (1986)
Limited, 4505 Baldwin Street South

A brief question and answer period ensued between Members of
Committee and Town Staff regarding the functionality of a noise
attenuation wall at the site.

Recommendation:

Moved by Councillor Mulcahy

1. That Council approve an amendment to Zoning By-law 1784
(Application Z-13-18) subject to the conditions contained in
Attachment #4 of Report PL 3-19; and,
2. That the Zoning By-law Amendment to remove the 'H' Holding
symbol on the subject land be brought forward for consideration
by Council at such time as all of the conditions have been met.

Carried

- 5.2** Planning and Development Department Report, PL 2-19
Re: Draft Plan of Condominium Application CW-2016-04, Stafford
Homes Ltd., 401 Reynolds Street - **Revised**

A question and answer period ensued between the Members of Committee and Town Staff regarding a proposed retaining wall to be owned by the Condominium.

Recommendation:

Moved By Councillor Leahy

1. That Council approve the Draft Plan of Condominium (File CW-2016-04) subject to the comments included in Planning Report PL 2-19 and the conditions of draft plan approval included in Attachment #3;
2. That Staff be authorized to prepare a Condominium Agreement;
3. That the Mayor and Clerk be authorized to sign any necessary documents; and,
4. That the Region of Durham Commissioner of Planning and Development be advised of Council's decision.

Carried

It was the consensus of the Committee to hear Item 3.2, Delegation by Mesfun Haile, at this time.

- 5.3** Planning and Development Department Report, PL 5-19
Re: Draft Plan of Condominium Application CW-2018-01, Gordon
Scadding Developments Limited, Southwest Corner of Scadding
Avenue and Gordon Street

Recommendation:

Moved By Councillor Newman

1. That Council approve the Draft Plan of Condominium (File CW-2018-01) subject to the comments included in Planning Report PL 5-19 and the conditions of draft plan approval included in Attachment #4;
2. That Staff be authorized to prepare a Condominium Agreement;
3. That the Mayor and Clerk be authorized to sign any necessary

- documents; and,
4. That the Clerk advise the Commissioner of Planning and Economic Development at the Region of Durham of Council's decision.

Carried

- 5.4** Planning and Development Department Report, PL 8-19
Re: Application for Zoning By-law Amendment Recommendation Report – 2528367 Ontario Inc. 721 and 723 Dundas Street West, File Number – Z-03-18

Recommendation:

Moved By Councillor Mulcahy

1. That Council approve the proposed amendment to Zoning By-law # 2585 (Application Z-03-18), to permit the proposed development; and,
2. That a Zoning By-law Amendment or Amendments to implement the proposed development be brought forward for Council's approval, including the removal of the 'H' symbol at such time as the proponent has satisfied conditions related to servicing through the site plan approval process.

Carried

It was the consensus of the Committee to hear Item 5.1, PL 3-19, at this time.

- 5.5** Planning and Development Department Report, PL 6-19
Re: Variance to the Permanent Sign By-law for Two (2) Wall Signs at 1601 Champlain Avenue (Wendy's), File No. SB-03-18

A brief question and answer period ensued between the Members of Committee and Town Staff regarding the wording that would be used on the signs.

Recommendation:

Moved By Councillor Lee

That Council approve a variance to the Town of Whitby Sign By-law # 7379-18 for Prombank Investment Ltd. (Wendy's) at 1601 Champlain Avenue, to permit two (2) wall signs at 1.07 and .91 metres above the adjacent grade.

Carried

- 5.6** Planning and Development Department Report, PL 7-19
Re: Variance to the Permanent Sign By-law for a Pylon Sign in Addition to a Ground Sign at 50 Paul Burns Way (Lynde Creek Village), File No. SB-04-18

A brief question and answer period ensued between the Members of Committee and Town Staff regarding the wording that would be used on the sign and the proposed location of the new sign.

Recommendation:

Moved By Councillor Newman

That Council approve a variance to the Town of Whitby Sign By-law # 7379-18 for Esprit Lifestyle Communities (Lynde Creek Village), at 50 Paul Burns Way, to permit one pylon sign with an area of 5.79 square metres.

Carried

- 5.7** Planning and Development Department Report, PL 1-19
Re: Bill 139 - Two-Year Moratorium on Applications to Amend a Secondary Plan

Recommendation:

Moved By Councillor Leahy

That, upon final approval of OPA 108, any requests to submit an application to amend the Brooklin Community Secondary Plan be considered by Council on an individual basis, notwithstanding the two-year moratorium provided for under the Planning Act.

Carried

- 5.8** Planning and Development Department Report, PL 4-19

Re: Guide and Terms of Reference for Urban Design Plans and Comprehensive Block Plans

A brief discussion ensued between Members of Committee and Town Staff regarding:

- whether would there be costs involved from a staffing perspective to execute the plans;
- whether the introduction of Comprehensive Block Plans streamlines the development process; and,
- whether there would be flexibility with the proposed timelines for complex design projects.

Recommendation:

Moved By Councillor Mulcahy

That the Guide, Terms of Reference(ToR) and Submission Responsibilities for both a Comprehensive Block Plan (CBP) and an Urban Design Plan (UDP) dated November 2018, be endorsed by Council for use by Developers, landowners and their consultants.

Carried

6. New and Unfinished Business - Planning and Development

6.1 New and Unfinished Business - Planning and Development

There was no new and unfinished business.

It was the consensus of the Committee to take a short recess. The Committee recessed at 7:21 p.m. and reconvened at 7:25 p.m.

7. General Government Staff Reports
Councillor Yamada assumed the chair.

7.1 Community and Marketing Services Department Report, CMS 01-19
Re: Appointment of Members of Whitby Seniors' Services to the Seniors' Services Committee of Council

It was the consensus of the Committee to hear Item 2.1 at this time.

Recommendation:

Moved By Councillor Mulcahy

1. That Council approve and appoint the following members of Whitby Seniors' Services to the Whitby Seniors' Services Committee of Council for a period of one year ending December 31, 2019:
 - a. Suzanne Allen;
 - b. Shirley Barnes;
 - c. Jackie Brown;
 - d. Mike Brown;
 - e. Moya Bugelli;
 - f. Roger Caughell;
 - g. Carol James;
 - h. Tom McNow;
 - i. Bob Toyama; and,
 - j. Patricia Turrell.
2. That Council approve the revised Terms of Reference for the Seniors' Services Committee of Council and that Council delegate authority for the Seniors' Services Committee of Council to set fees for programs under the Committee's Terms of Reference and scope of work, specifically Drop-In programs.

Carried

7.2 Community and Marketing Services Department Report, CMS 02-19
Re: Community Development Funds – 2018 Annual Report

Recommendation:

Moved By Councillor Mulcahy

That Community and Marketing Services Department Report CMS 02-19 regarding the 2018 Annual Report for the Mayor's Community Development Fund and the Performing Arts Community Development Fund be received.

Carried

7.3 Community and Marketing Services Department Report, CMS 06-19
Re: Desjardins Insurance Arena 6 Naming Rights Sponsorship at Iroquois Park Sports Centre

Recommendation:

Moved By Councillor Roy

That Council approve the Desjardins Insurance Naming Rights Sponsorship at Iroquois Park Sports Centre (IPSC), including renaming Arena 6 to 'Desjardins Arena 6', under the terms and conditions identified in Community and Marketing Services Report CMS 06-19.

Carried

- 7.4** Corporate Services Department Report, CS 01-19
Re: To Authorize the Treasurer to Vest the Two Properties that did not have a Successful Purchaser from the February 2018 Tax Sale

Recommendation:

Moved By Councillor Alexander

1. That Council authorize the Treasurer to vest the property with the legal description (PIN 26504-0142 (LT) LT 18 7th Double Range PL H50031 Whitby; LT19 7th Double Range PL H50031 Whitby as in TW7275, except PT 1 40R6024, TW13886, TW17526, D135546, D466480, TW13523; S/T Execution 92-06037, If Enforceable; S/T Execution 93-02443, If Enforceable; S/T Execution 93-02587, If Enforceable; S/T Execution 96-01752, If Enforceable; S/T Execution 97-03452, If Enforceable; Whitby) into the ownership of the Town of Whitby; and,
2. That Council authorize the Treasurer to vest the property located on 2.Wilson House Drive with legal description (PIN 26581-0226 LT, Block 38 Plan 40M2040, Whitby) into the ownership of the Town of Whitby.

Carried

- 7.5** Corporate Services Department Report, CS 08-19
Re: Temporary Borrowing By-law

Recommendation:

Moved By Councillor Leahy

That a By-law be brought forward to authorize the temporary borrowing of an amount up to Fifteen Million dollars for cash flow purposes, if required, at any one time during the calendar year 2019.

Carried

7.6 Corporate Services Department Report, CS 09-19
Re: Properties Eligible for Tax Sale

A brief question and answer period ensued between Members of Committee and Town Staff about whether the properties could be accessed by owners when they are eligible for tax sale. Town Staff indicated that the properties would continue to be accessible to owners until the tax sale had occurred.

Recommendation:

Moved By Councillor Alexander

That Report Number CS 09-19 identifying properties currently eligible to be advertised for tax sale be received as information.

Carried

7.7 Public Works Department Report, CS 06-19
Re: T-107-2018 Three Dual Stream Side Loaders with Organics Bucket and Two Single Stream Side Loading Refuse Trucks

A brief question and answer period ensued between Members of Committee and Town Staff whether this is a cash or debenture purchase. Staff indicated that this is a cash purchase.

Recommendation:

Moved By Councillor Shahid

1. That the Town of Whitby accept the low tender bid of Shu-Pak Equipment Inc. in the amount of \$1,387,050.00 (plus applicable taxes) for the supply and delivery of three (3) replacement Dual Stream Side Loaders with Organics Buckets and two (2) replacement Single Stream Side Loading Refuse Trucks;
2. That the total estimated project cost of \$1,416,962.08 be approved; and,
3. That the Mayor and Clerk be authorized to execute the contract documents.

Carried

7.8 Office of the Chief Administrative Officer Report, CAO 01-19
Re: Corporate Communications Annual Update

A question and answer period ensued between Members of Committee and Town Staff regarding whether the Town would be evaluating and planning an event for New Year's Eve in addition to Family Day.

Recommendation:

Moved By Councillor Mulcahy

That Report CAO 01-19 be received for information.

Carried

7.9 Office of the Chief Administrative Officer Report, CAO 03-19
Re: Community Engagement Strategy and Action Plan

Recommendation:

Moved By Councillor Leahy

1. That Report CAO 03-19 be received for information;
2. That staff continue to undertake the development and implementation of the Community Engagement Strategy and Action Plan expected to launch late Q1 2019;
3. That staff Report annually on the Community Engagement Strategy and Action Plan; and,
4. That recommendations resulting from the Strategy and Action Plan be referred to the 2019 budget process as decision items.

Carried

It was the consensus of the Committee to hear Item 7.2, Report CMS 02-19, at this time.

7.10 Office of the Administrative Officer Report, CAO 04-19
Re: 2019 Special Events

A question and answer period ensued between Members of Committee and Town Staff about whether the Doors Open event would be supported by volunteers and if there could additional communications with residents to encourage private homes to be included in the event.

Recommendation:

Moved By Councillor Lee

1. That Report CAO 04-19 be received for information.
2. That the following Town events, coordinated through the Corporate Communications Division, continue to be hosted in 2019 as outlined in Section 4.1:
 - a. Family Day;
 - b. Doors Open;
 - c. Canada Day;
 - d. Whitby in Bloom Garden Tour and Speaker Series;
 - e. Movies in the Park;
 - f. Harvest Festival;
 - g. Open Streets;
 - h. Christmas in the Village; and,
 - i. Whitby Tree Lighting.
3. That Council authorize staff to update the following Town events as outlined in Section 4.2:
 - a. Culture in the Square;
 - b. Music in the Park (Whitby and Brooklin); and,
 - c. Fresh Air in the Square.

Carried

7.11 Office of the Town Clerk Report, CLK 01-19
Re: Management Committee

Recommendation:

Moved By Councillor Roy

1. That the Clerk be directed to bring forward amendments to the Procedure By-law to disband Management Committee and take any other actions necessary to effect this change; and,
2. That the mandate of Management Committee be divided between Committee of the Whole for non-confidential matters and in camera Council meetings for confidential matters.

Carried

8. New and Unfinished Business - General Government

8.1 New and Unfinished Business - General Government

There was no new and unfinished business.

9. Adjournment

9.1 Motion to adjourn

Recommendation:

Moved By Councillor Alexander

That the meeting adjourn.

Carried

The meeting adjourned at 8.04 p.m.

10. Advisory Committee Minutes – For Information Only

10.1 There were no Advisory Committee Minutes.