

Present: Liam Lacy
Denise Laframboise
Dave MacKinnon, Chair
Paul Scott, Vice-Chair
Ayse Yuksel

Also Present: John Romano, Commissioner, Community Services
Michele Cotton, Staff Liaison, Accessibility Coordinator
Heather Ellis, Council and Committee Coordinator (Recording Secretary)

Regrets: Poonam Dewan
Naji Hassan

Call to Order

1. Disclosures of Interest

1.1 There were no disclosures of interest.

2. Approval of Previous Minutes

2.1 Minutes - June 7, 2022

Recommendation:

Moved By Paul Scott

That the Accessibility Advisory Committee minutes of June 7, 2022 be approved.

Carried

3. General Business and Reports

3.1 Accessibility Improvement Grant Applications

Paul Scott provided an overview of the recommendations provided by the Communication and Customer Service Subcommittee regarding three Accessibility Improvement Grant applications that had been received which included:

- an application submitted by Brunch and Co. for modifications to the building including a permanent ramp to the patio, accessible washrooms, visual fire alarms, and service counter renovations;
- an application submitted by Melly's Cafe and Marketplace for improvements to technological and communicative devices including assistive listening devices, braille and large print menus, brochures, and a dual screen for the cash register, as well as modifications to the building including carpets, the exterior entry ramp, and outdoor signage; and,
- an application submitted by Knights of Columbus Hall on Brock Street to replace the existing wooden ramp.

He further stated that the Subcommittee provided the following recommendations to the Accessibility Advisory Committee:

- supporting the application from Brunch and Co. for a minimum of \$2,000 matching dollars and up to \$5,000 depending on whether the business could match the higher amount;
- not supporting the application from Melly's Cafe and Market place, but providing information on the Facade grant to address the request for outdoor signage; and,
- not supporting the application from Knights of Columbus Hall on Brock Street as the project does not promote inclusion within the community as the proposed ramp would not lead to an accessible entrance and there was no accessible parking near the ramp.

Discussion ensued regarding:

- the amount of funds available to support Accessibility Improvement Grants;
- the amount of funds Brunch and Co. were able to match;
- issues with the application received from the Knight of Columbus Hall on Brock Street;
- referring to federally standardized costing charts for specific types of renovations;
- modifying the Accessibility Improvement Grant application form to include a column for quotes; and,
- ensuring the application form is straightforward for the end user.

Recommendation:

Moved By Liam Lacy

That the Accessibility Advisory Committee supports the recommendation provided by the Communication and Customer Service Subcommittee to support the Accessibility Improvement Grant Application received from Brunch and Co.

Carried

Recommendation:

Moved By Denise Laframboise

That the Accessibility Advisory Committee supports the recommendation provided by the Communication and Customer Service Subcommittee to deny the Accessibility Improvement Grant Application submitted by Melly's Cafe and Marketplace.

Carried

Recommendation:

Moved By Denise Laframboise

That the Accessibility Advisory Committee supports the recommendation provided by the Communication and Customer Service Subcommittee to deny the Accessibility Improvement Grant Application submitted by Knights of Columbus Hall on Brock Street.

Carried

4. Next Meeting

4.1 To Be Determined

5. Adjournment

5.1 Motion to Adjourn

Recommendation:

Moved By Denise Laframboise

That the meeting adjourn.

Carried

The meeting adjourned at 8:02 p.m.