

**Present:** Mayor Mitchell  
Councillor Drumm (arrived at 5:14 p.m.)  
Councillor Emm  
Councillor Gleed  
Councillor Leahy  
Councillor Roy  
Councillor Yamada

**Also Present:** R. Petrie, Chief Administrative Officer  
K. Nix, Commissioner of Corporate Services/Treasurer  
D. Speed, Fire Chief  
M. Perini, Deputy Fire Chief  
S. Siersma, Deputy Fire Chief  
C. Harris, Town Clerk  
S. Cassel, Deputy Clerk

**Regrets:** Councillor Coe (leave of absence)

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1. Declarations of Pecuniary Interest
  - 1.1 There were no declarations of pecuniary interest.
2. Delegations/Presentations
  - 2.1 There were no delegations or presentations.

**Resolution # 39-16**

Moved By Councillor Leahy  
Seconded By Councillor Emm

That Council resolve itself into Committee of the Whole.

**Carried**

3. Items for Consideration by Council in Committee of the Whole

**3.1** Presentation by D. Speed, Fire Chief  
Re: Chief Administrative Officer Report, 02-16  
Master Fire Plan 2016-2025

D. Speed, Fire Chief, M. Perini, Deputy Fire Chief and S. Siersma, Deputy Fire Chief, appeared before Council and provided a presentation on the Master Fire Plan 2016-2025, which included an overview of:

- Whitby Fire and Emergency Services (WFES) including their vision and mission statements and core values;
- WFES current service levels and gaps in service levels for services provided to the community;
- Incident command fireground functions detailing the sequence of events that occurs for firecalls from start to finish;
- Comparators between suppression today in modern homes versus older homes;
- Use of mutual aid with surrounding municipalities and the number of times mutual aid was exercised in 2015;
- The number of trucks needed to respond to different types of calls and the limited number of trucks left to respond to other emergencies;
- The Town's five Fire Halls and some of the physical challenges of the Halls;
- Insufficient vehicle preventative maintenance and implications of the overuse of Whitby's firetrucks;
- Current fire prevention, public education programs and limitations on implementing improved education programs;
- Limited staff resources to conduct proactive inspections for fire prevention;
- Inability to keep up with current training demands due to lack of resources;
- Challenges faced in the administration of WFES including but not limited to developing and coordinating improvement projects, analysis of programs to create efficiencies and development of succession/leadership programs;
- Future challenges with the implementation of Highways 407, 412 and 401 on/off ramps in Whitby including accessing and responding to calls on these highways and the number of trucks needed and left to respond to other calls in the Town; and,
- Identified resources needed to address the gaps in service, administration and physical assets of WFES and the associated operating and capital budget impacts to address these needs.

A detailed question and answer period ensued between Members of Council, the Fire Chief and Deputy Fire Chiefs regarding:

- challenges of costs and timing to address the needs of WFES and

- the impact to taxes;
- pursuing the provision of turn around lanes by the Ministry of Transportation (MTO) to provide for easier access to respond to emergency calls on highways
- use of mutual aid from neighbouring municipalities to address the short term and allow for the ability to phase in the costs associated with increased resources in future budgets;
- particulars of the mutual aid agreements and the parameters in which the aid is meant to be used;
- ability to utilize funds from the WSIB reserve for programs related to mental health wellness;
- whether the overtime currently being paid would cover the costs of a new position;
- resources for response to trapped elevator calls;
- whether increased public education programs for fire prevention would result in a reduction in firecalls;
- hiring resources for WFES pending the results of the Service Delivery Review; and,
- options utilized by other municipalities when including substantial costs such as those presented in the Master Fire Plan, within municipal budgets.

It was requested that Members of Council share any further questions to the Fire Chief with all Members so that everyone was aware of what was being asked and answered.

Further discussion ensued with respect to when this report comes back to Council from the Chief Administrative Officer and it was requested that it include recommendations for alternative means to financing the Master Fire Plan such as additional levies.

Moved By Councillor Roy

1. That the Master Fire Plan 2016-2025 (MFP) prepared by Whitby Fire and Emergency Services (WFES) be received for information;
2. That the Chief Administrative Officer provide a report to Council on a recommended process for developing a long range corporate financial plan that takes into consideration all existing and future operating and capital needs with the corporate financial plan being approved in 2016 prior to consideration of the 2017 budget; and,
3. That the recommendations of the Master Fire Plan 2016-2025 be referred for consideration as part of developing the long range financial plan.

**Carried**

4. Rise from Committee of the Whole

4.1 Rise from Committee of the Whole

Moved By Councillor Drumm

That Council rise and ratify the recommendations from the Committee of the Whole.

**Carried**

5. Confirmatory By-law

5.1 Confirmatory By-law

**Resolution # 40-16**

Moved By Councillor Leahy  
Seconded By Councillor Emm

That leave be granted to introduce a by-law and to dispense with the reading of the by-law by the Clerk to confirm the proceedings of the Council of the Town of Whitby at its special meeting held on January 25, 2016 and the same be considered read and passed and that the Mayor and the Clerk sign the same and the Seal of the Corporation be thereto affixed.

**Carried**

6. Adjournment

6.1 Motion to Adjourn

**Resolution # 41-16**

Moved By Councillor Emm  
Seconded By Councillor Leahy

That the meeting adjourn.

**Carried**

The meeting adjourned at 7:00 p.m.

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Christopher Harris, Town Clerk

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Don Mitchell, Mayor