

Property Standards Appeal Committee Minutes  
January 19, 2022 – 3:00 PM  
Virtual Meeting

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**Present:** G. Konorowski, Member  
F. Mielewczyk, Member  
R. Peers, Member  
G. Shakthi, Member  
A. Wray, Chair

**Also Present:** K. Novia, Supervisor, By-law and Animal Services  
F. Sutton, Municipal Law Enforcement Officer  
H. Ellis, Council & Committee Coordinator (Recording Secretary)

**Regrets:** None noted

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Call to Order

1. Appointment of Chair

- 1.1 The Committee was advised that the appointment for Chair of the Property Standards Appeal Committee for the January 1, 2022 to November 14, 2022, term would take place at this time.

Heather Ellis called for nominations for the position of Chair of the Property Standards Appeal Committee.

Frank Mielewczyk nominated Alexander Wray for the position of Chair of the Property Standards Appeal Committee.

Alexander Wray accepted the nomination.

There were no further nominations and the nominations were closed.

Recommendation:

Moved By F. Mielewczyk

That Alexander Wray be appointed Chair of the Property Standards Appeal Committee for a term ending on November 14, 2022.

**Carried**

2. Disclosures of Interest

**2.1** There were no disclosures of interest.

Kate Novia, Supervisor of By-law and Animal Services, addressed the Committee and appellants and outlined the powers of the Property Standards Officer. K. Novia explained that the Committee has all of the powers of the Property Standards Officer and may confirm, rescind, or modify the Order.

3. Appeal Hearing

**3.1** Property Standards Order Appeal

94 Wetherburn Drive

Appeal # PSA 22-01, File/Order # 20-106707

F. Sutton, Municipal Law Enforcement Officer, provided an overview of the Property Standards Order issued on September 15, 2021. Ms. Sutton advised that there were concerns regarding a privacy screen constructed on the fence line by the appellant. She stated that the appellant removed the privacy screen and advised that the materials would be repurposed to construct a shed. Ms. Sutton further stated that the shed was not yet complete and that the materials were openly stored in the yard unprotected from the elements.

A question and answer period ensued between Members of the Committee and Ms. Sutton regarding:

- whether a timeline for completing the shed had been provided by the appellant;
- whether the proposed shed and materials were in compliance with the building code; and,
- whether a building permit would be required.

J. and J. Leibold, the appellants, appeared before the Committee and advised that they were in the process of constructing a shed and had consulted the Town regarding whether a building permit was required. Mr. Leibold stated that he planned to complete the shed in the fall of 2022. He requested that the Committee rescind the Property Standards Order.

A brief question and answer period ensued between Members of the Committee and Mr. and Ms. Leibold to clarify the expected completion date of the shed.

The Committee excused the appellants, K. Novia, and F. Sutton from the virtual meeting at 3:17 p.m. and reviewed the matter.

The appellant, K. Novia, and F. Sutton returned to the meeting at 3:32 p.m.

Recommendation:

Moved By F. Mielewczyk

That the compliance date for the Property Standards Order #20-106707 be modified to June 30, 2022.

**Carried**

4. Adjournment

**4.1** Motion to Adjourn

Recommendation:

Moved By G. Shakthi

That the meeting adjourn.

**Carried**

The meeting adjourned at 3:34 p.m.

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Secretary, Property Standards Appeal  
Committee