



Active Transportation and Safe Roads Advisory Committee Minutes

November 14, 2024, 4:00 p.m.

Hybrid Meeting
Whitby Town Hall

Present: Ana Duff
David Johnston, Chair
Liam Lacy
Brad Mavins
Lewis Williams

Regrets: Gary Carroll, Vice-Chair
John Patte
Swathi Miriyala

Also Present: Councillor Mulcahy, Mayor's Designate
Sean Malby, Senior Manager, Parks, Parks Planning, and Culture
Tara Painchaud, Staff Liaison, Senior Manager of Transportation Services
Lalita Thakali, Staff Liaison, Transportation Engineer
Heather Ellis, Council and Committee Coordinator (Recording Secretary)

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1. Call to Order
 2. Declarations of Conflict of Interest

There were no declarations of conflict of interest.

3. Approval of Previous Minutes

Recommendation:

Moved by Lewis Williams

That the Active Transportation and Safe Roads Advisory Committee minutes of September 12, 2024 be approved.

Carried

4. Presentations

4.1 Andre Gratton, Sr. Manager, Enforcement Services, Town of Whitby

Re: Implementation of an Administrative Penalty System (APS) for Traffic By-law Infractions in Whitby

Andre Gratton provided a presentation regarding the implementation of an Administrative Penalty System (APS) to encourage compliance with the Town's Traffic By-law. Highlights of the presentation included:

- an overview of the APS model and its benefits;
- the process for issuing and disputing parking ticket notices;
- updates to the Traffic By-law aimed at improving bicycle lane safety;
- introduction of a tiered parking fine structure;
- expanded enforcement options including the ability to serve Penalty Notices by mail; and,
- accepting witness statements for parking infractions.

A question and answer period ensued regarding:

- criteria for issuing parking tickets;
- whether residents were permitted to submit photographs of parking infractions to the Enforcement Services Division for by-law enforcement purposes;
- high priority zones for parking enforcement, such as school zones; and,
- the process for notifying the Ministry of Transportation, Registrar of Motor Vehicles for the purpose of denying renewal of a vehicle permit or the issuance of new vehicle licence plates due to failure to pay a Penalty Notice.

5. Delegations

There were no delegations.

It was the consensus of the Committee to hear Item 8, Council Update, at this time.

6. General Business and Reports

6.1 Potential Curb Cut Locations and Active Transportation Network Gaps

David Johnston provided an update regarding the Committee's feedback on potential curb cut locations, active transportation network gaps, and trail opportunities. Mr. Johnston stated that the Committee's view on key active transportation network gaps were consistent with those identified in the Active Transportation Plan, Appendix B priorities.

6.2 Micromobility Public Engagement Report

Note: Consideration of this item on the November 14, 2024 Active Transportation and Safe Roads Advisory Committee Agenda did not occur as the meeting adjourned after consideration of Item 6.1 on the meeting agenda.

7. Correspondence

Note: Consideration of this item on the November 14, 2024 Active Transportation and Safe Roads Advisory Committee Agenda did not occur as the meeting adjourned after consideration of Item 6.1 on the meeting agenda.

8. Council Update

Councillor Mulcahy provided an update regarding:

- the Town of Whitby would receive \$5.4 million through Ontario's Building Faster Fund for meeting 80 percent of its annual housing target in 2023;
- the Town's Emergency Preparedness and Climate Change Survey;
- a new public art installation at the Brookfield Residential Station No. 3 condominium building, honouring the building's history and Molly, the Fire Safety Education Dog;
- the November 18, 2024 Special Council Meeting to provide Council education and training regarding the 2025 Budget; and,
- the November 19, 2024 Public Meeting to obtain public feedback on the proposed 2025 Strong Mayor's Budget.

It was the consensus of the Committee to hear Item 6.1, Potential Curb Cut Locations and Active Transportation Network Gaps, at this time.

9. Other Business

Note: Consideration of this item on the November 14, 2024 Active Transportation and Safe Roads Advisory Committee Agenda did not occur as the meeting adjourned after consideration of Item 6.1 on the meeting agenda.

10. Next Meeting

Thursday, January 9, 2025 - 4:00 p.m.

11. Adjournment

Recommendation:

Moved by Brad Mavins

That the meeting adjourn.

Carried

The meeting adjourned at 5:06 p.m.

Note: These minutes were approved by the Active Transportation and Safe Roads Advisory Committee on January 9, 2025.