

**Present:** Mayor Mitchell  
Councillor Alexander  
Councillor Lee  
Councillor Mulcahy  
Councillor Newman  
Councillor Roy  
Councillor Shahid  
Councillor Yamada

**Also Present:** M. Gaskell, Chief Administrative Officer  
W. Mar, Commissioner of Legal and By-law Services/Town Solicitor  
K. Nix, Commissioner of Corporate Services/Treasurer  
R. Saunders, Commissioner of Planning and Development  
T. Painchaud, Manager of Transportation and Parking Services  
M. Powers, Manager of Parks, Long Range Planning and Culture  
C. Siopis, Manager of Corporate Communications  
C. Harris, Town Clerk  
K. Narraway, Manager of Legislative Services/Deputy Clerk  
S. Mulekar, Council and Committee Coordinator (Recording Secretary)

**Regrets:** Councillor Leahy

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Call to Order

Call of the Roll: The Clerk

1. Declarations of Pecuniary Interest

**1.1** There were no declarations of pecuniary interest.

Planning and Development

Councillor Roy assumed the Chair.

2. Presentations - Planning and Development

2.1 There were no presentations.

3. Delegations - Planning and Development

**3.1** Joe Costa representing Averica Land Development Services  
Re: Planning and Development Department Report, PL 36-19  
Zoning By-law Amendment Application, 143 Garrard Road, Toronto-  
Guild Investments Ltd., File: DEV-01-18 (Z-02-18)

Joe Costa, representing Averica Land Development Services, appeared before Committee of the Whole with Mr. Nabil Ghariani, representing Traffic Plus Engineering Ltd. and Lorraine Adderley, representing R.J. Burnside and Associates Limited and stated that they were present to answer questions about the proposed Zoning By-law Amendment application.

A question and answer period ensued between Members of Committee and the proponents regarding:

- when the traffic study associated with the application was conducted;
- the time of day that the traffic study was conducted and the duration of the study;
- the impact that the proposed development would have on traffic in the area;
- the result of the environmental study for the property;
- whether the natural environment would be impacted by the proposed development and if trees would be cut down;
- whether there is a plan to plant trees to compensate for any tree loss;
- the timelines for the project and when construction will begin; and,
- whether each unit would be provided with air conditioning units.

**3.2** Anne Lopers, Resident  
Re: Planning and Development Department Report, PL 36-19  
Zoning By-law Amendment Application, 143 Garrard Road, Toronto-  
Guild Investments Ltd., File: DEV-01-18 (Z-02-18)

Anne Lopers, 11 Forest Road, appeared before the Committee of the Whole and raised concerns that the proposed development will harm the surrounding natural environment. She stated that the development will add to traffic congestion. She indicated that she had safety concerns about the potential for unlawful activities around the proposed

development due to the development's proximity to a nearby forest. Ms. Lopers requested that the nearby forest be protected.

**3.3** Natalie Afonso, Resident

Re: Planning and Development Department Report, PL 36-19  
Zoning By-law Amendment Application, 143 Garrard Road, Toronto-Guild Investments Ltd., File: DEV-01-18 (Z-02-18)

Natalie Afonso, 149 Garrard Road, appeared before Committee of the Whole and stated that the proposed development was not compatible with the existing neighbourhood. She mentioned concerns with the destruction of the green space behind her home and loss of privacy. Ms. Afonso stated that the proposed development would add to traffic congestion in the area.

**3.4** Brad Ledgerwood, Resident

Re: Planning and Development Department Report, PL 36-19  
Zoning By-law Amendment Application, 143 Garrard Road, Toronto-Guild Investments Ltd., File: DEV-01-18 (Z-02-18)

Brad Ledgerwood, 96 Grath Crescent, appeared before Committee of the Whole and stated that there are three roads that provide access to the neighbourhood and the proposed development would add to traffic congestion. He raised concerns about safety for children crossing congested streets and the development not being compatible with the existing neighbourhood.

**3.5** Tracy Murray, Resident

Re: Planning and Development Department Report, PL 36-19  
Zoning By-law Amendment Application, 143 Garrard Road, Toronto-Guild Investments Ltd., File: DEV-01-18 (Z-02-18)

Tracy Murray, 151 Garrard Road, appeared before Committee of the Whole and stated that she was submitting a petition of 147 signatures of persons who were not in favour of the proposed development. She raised concerns regarding the size of the proposed development and the compatibility of the development with the existing neighbourhood. Ms. Murray suggested the development have an alternate entrance and exit to Manning Road, by way of a 4-way stop. She stated that the Region of Durham had indicated to her that this option could be explored. Ms. Murray further indicated that she was not in favour of any development on lands regulated by the Central Lake Ontario Conservation Authority and requested that the development be setback from Garrard Road so the buildings are in line with other homes in the existing neighbourhood. She requested that a privacy fence be added to

north side of the property and that mature trees be planted in this area. Ms. Murray requested that the buildings not exceed 2-storeys in height and that their exteriors be finished with brick. Additionally, she requested information on the potential impact to Corbett Creek and whether the proposed development would require an erosion study.

A question and answer period ensued between Members of Committee and the delegate about whether or not the developer had contacted her to address her concerns.

**3.6 Phil Smith, Resident**

Re: Planning and Development Department Report, PL 36-19  
Zoning By-law Amendment Application, 143 Garrard Road, Toronto-Guild Investments Ltd., File: DEV-01-18 (Z-02-18)

Phil Smith, 188 Garrard Road, appeared before Committee of the Whole and stated that he was concerned about the traffic congestion. He raised concerns about the safety of children walking to school, the loss of green space, and setting a precedent for future development in the area.

**3.7 Joe Velacich, Resident**

Re: Planning and Development Department Report, PL 36-19  
Zoning By-law Amendment Application, 143 Garrard Road, Toronto-Guild Investments Ltd., File: DEV-01-18 (Z-02-18)

Joe Velacich, 45 Inglewood Place, appeared before Committee of the Whole and raised concerns about the safety of children in the area, the potential for traffic congestion, the loss of a natural area, noise pollution due to construction, and the quality of the studies submitted by the developer. He suggested that the Town hire a third party consultant to conduct an updated traffic study.

**3.8 Mike Leufkens**

Re: Planning and Development Department Report, PL 36-19  
Zoning By-law Amendment Application, 143 Garrard Road, Toronto-Guild Investments Ltd., File: DEV-01-18 (Z-02-18)

Mike Leufkens, 36 Scott Street, appeared before Committee of the Whole and raised concerns regarding the potential for increased traffic congestion due to the proposed development. He indicated that he was concerned about the safety of residents due to added traffic and stated that the proposed development was not compatible with the existing neighbourhood.

**3.9 Dave Kelly, Resident**

Re: Planning and Development Department Report, PL 36-19  
Zoning By-law Amendment Application, 143 Garrard Road, Toronto-Guild Investments Ltd., File: DEV-01-18 (Z-02-18)

Dave Kelly, 153 Garrard Road, appeared before Committee of the Whole and raised concerns about traffic congestion due to the proposed development, the inconvenience that would be caused to residents due to construction vehicles and equipment, and the safety of residents due to the proposed construction site being close to an intersection. He suggested that the access to the property should be via the future extension of Manning Road, and that adding a traffic light at the intersection of Manning Road and Garrard Road would help with traffic and pedestrian safety.

**3.10 Steve Konoby, Resident**

Re: Planning and Development Department Report, PL 36-19  
Zoning By-law Amendment Application, 143 Garrard Road, Toronto-Guild Investments Ltd., File: DEV-01-18 (Z-02-18)

Steve Konoby, 151 Garrard Road, appeared before Committee of the Whole and raised concerns regarding the traffic study and traffic congestion in the area. He noted that the traffic study did not include details about the school crossing in the area. He further noted that the application highlighted the importance of residential development but offered minimal information on the importance of open space. He stated that the development was not compatible with the existing neighbourhood.

**3.11 Kathryn Callahan, Resident**

Re: Planning and Development Department Report, PL 36-19  
Zoning By-law Amendment Application, 143 Garrard Road, Toronto-Guild Investments Ltd., File: DEV-01-18 (Z-02-18)

Kathryn Callahan, 15 Forest Road, appeared before Committee of the Whole and raised concerns regarding the potential loss of natural space and traffic congestion from the proposed development.

It was the consensus of the Committee to hear Item 5.1, Planning and Development Department Report, PL 36-19, at this time.

**3.12 Roger Miller representing Toronto-Guild Investments Ltd.**

Re: Planning and Development Department Report, PL 35-19  
Zoning By-law Amendment Application File: DEV-13-18 (Z-24-18),  
2349500 Ontario Inc., 850 Taunton Road East

Roger Miller, representing Toronto-Guild Investments Ltd., appeared before Committee of the Whole and stated that he was present to address any questions about the proposed development.

A brief question and answer period ensued between Members of Committee and Mr. Miller regarding clarification on the automated stacked parking system proposed for the development.

The Chair requested the proponent share a video highlighting the function of the automated stacked parking system with Members of Committee.

- 3.13** Beth Kelly representing Halloway Developments Limited  
Re: Planning and Development Department Report, PL 35-19  
Zoning By-law Amendment Application File: DEV-13-18 (Z-24-18),  
2349500 Ontario Inc., 850 Taunton Road East

Beth Kelly and William Kelly, representing Halloway Developments Limited, appeared before Committee of the Whole and stated that they had oversized services to allow for future development of 850 Taunton Road. They stated that they had agreed to a cost-sharing arrangement with Toronto-Guild Investments Ltd. for this work.

- 3.14** Charlene and Gary MacAskill, Residents  
Re: Planning and Development Department Report, PL 35-19  
Zoning By-law Amendment Application File: DEV-13-18 (Z-24-18),  
2349500 Ontario Inc., 850 Taunton Road East

Charlene MacAskill, 56 Thistledown Crescent, appeared before Committee of the Whole and indicated that she was concerned about the proposed apartment style development. She indicated concern about turning the connection between Taunton Road and Thistledown Crescent into a local road citing safety concerns for children in the neighbourhood. She stated that the size of the proposed development would add to the on-street parking issue in the area. Ms. MacAskill noted that the traffic study report was dated and based its statistics on one day during March Break. Ms. MacAskill suggested that the main access to the proposed development be moved to the west side of the development and to install traffic signals at that entrance to improve safety.

- 3.15** Russ Freeman, Resident  
Re: Planning and Development Department Report, PL 35-19  
Zoning By-law Amendment Application File: DEV-13-18 (Z-24-18),

2349500 Ontario Inc., 850 Taunton Road East

Russ Freeman, 27 Birchpark Drive, appeared before Committee of the Whole and raised concerns regarding changing the emergency access route to a municipal road. He stated that this would add to traffic congestion and the road would be used as thoroughfare. He further stated that with ongoing development in the neighbourhood, there were concerns with on-street parking. Mr. Freeman raised concerns about safety for children in the area, about the use of the automated parking system and the timing of the traffic study report. He suggested that the developer provide an alternate entry and exit for the proposed development.

**3.16** Gary Gould, Resident

Re: Planning and Development Department Report, PL 35-19  
Zoning By-law Amendment Application File: DEV-13-18 (Z-24-18),  
2349500 Ontario Inc., 850 Taunton Road East

Desta Gould, 26 Birchpark Drive, appeared before Committee of the Whole and raised concerns regarding the proposed development adding to the traffic congestion in the area and losing the quiet characteristic of their neighbourhood. She stated that the proposed development was not compatible with the neighbourhood, and that she opposed turning the emergency access into a municipal road. She further stated that the existing parking in the area was limited in capacity and would be very busy as a result of the proposed development. Ms. Gould raised concerns regarding the height of the building and the fact that it would be a rental apartment. She noted that mature trees were cut down on the property last year. Ms. Gould suggested that the developer include a park or play space in the neighbourhood and that the north end of the emergency exit remain closed.

**3.17** Terry Rudkins representing as an individual and petition

Re: Planning and Development Department Report, PL 35-19  
Zoning By-law Amendment Application File: DEV-13-18 (Z-24-18),  
2349500 Ontario Inc., 850 Taunton Road East

Terry Rudkins, 4 Thistledown Crescent, appeared before Committee of the Whole and raised concerns about the emergency access being changed to a municipal road. He stated that there was insufficient visitor parking for the development, which would result in on-street parking and traffic in the area.

It was the consensus of the Committee to hear Item 5.2, Planning and Development Department Report, PL 35-19, at this time.

**3.18** Shane Morgan representing ACE Developments

Re: Planning and Development Department Report, PL 38-19  
Urban Design Plan for Rossland Road West and Des Newman  
Boulevard, 840 Rossland Road West, ACE Developments Inc.

Shane Morgan, representing ACE Developments Inc., appeared before Committee of the Whole and provided a PowerPoint presentation highlighting the Urban Design Plan.

A question and answer period ensued between Members of Committee, Mr. Morgan, and Staff regarding:

- whether there were details available on the elements to be included within the commercial area in the urban square design;
- whether the design principles were in line with the Town's vision for growth and West Whitby's growth plan initiatives;
- whether the urban square design was achievable;
- whether Planning and Development Department Staff would ensure cohesiveness of the urban design principles even if the principal author is not involved in the planning phase; and,
- whether the proposal was an urban design guideline specific to this subdivision.

It was the consensus of the Committee to hear Item 5.6, Planning and Development Department Report, PL 38-19, at this time.

**4.** Correspondence - Planning and Development

**4.1** There was no correspondence.

**5.** Staff Reports - Planning and Development

**5.1** Planning and Development Department Report, PL 36-19

Re: Zoning By-law Amendment Application, 143 Garrard Road, Toronto-Guild Investments Ltd., File: DEV-01-18 (Z-02-18)

A question and answer period ensued between Staff and Members of Committee regarding:

- whether the project would set a precedent for similar development on similar parcels of land in the area;
- whether the traffic impact study was prepared in accordance with Town of Whitby and Region of Durham guidelines;
- whether or not the traffic study was peer reviewed;
- whether Council has the authority to change the density of the proposed development;



- whether the proposed development would add more vehicles to the area than stated in the traffic study and whether Garrard Road could accommodate additional traffic;
- whether safety concerns due to added vehicle traffic could be addressed;
- whether the Town of Whitby has any existing developments similar to the proposal;
- whether pressure for intensification from the Province is a reason for this development;
- whether it is possible to widen Garrard Road from a single-lane in each direction to two-lanes in each direction; and,
- the access to the development via Manning Road would require approval from the Region of Durham.

Recommendation:

Moved by Councillor Yamada

1. That Council approve an amendment to Zoning By-law # 1784 (Application Z- 2-18) subject to the conditions contained in Report PL 36-19; and,
2. That a Zoning By-law Amendment be brought forward for consideration by Council.

**Note: The disposition of the matter, Item 5.1, was determined through the referral motion below.**

Recommendation:

Moved By Mayor Mitchell

1. That the application be referred to staff to coordinate with staff at the Region of Durham to investigate the possibility of providing access to the proposed development from the future extension of Manning Road east of Garrard Road;
2. That staff be directed to work with the proponent to reduce the number of units and type of units on the property;
3. That staff be directed to report back on the possibility of traffic lights at Garrard and Manning;
4. That staff report back on the impact of noise from air conditioning units associated with this development to neighbouring properties; and,
5. That staff be directed to study this type of infill development and report back on the impact and precedent it could set for Garrard

Road if future development of this intensification continues to occur.

### **Carried**

It was the consensus of Committee to take a recess. The Committee recessed from 8:30 p.m. and reconvened at 8:40 p.m.

It was the consensus of the Committee to hear Item 3.12, Delegation by Roger Miller, at this time.

### **5.2 Planning and Development Department Report, PL 35-19 Re: Zoning By-law Amendment Application File: DEV-13-18 (Z-24-18), 2349500 Ontario Inc., 850 Taunton Road East**

A question and answer period ensued between Town Staff and Members of Committee regarding:

- whether there is an option to access the development from the west side;
- whether the development would require aircraft warning lights and the approval process around these lights;
- whether there would be a difference in the traffic pattern in the area if the emergency access remained versus being changed to a local road;
- whether the size of the existing park in the area contemplated the proposed development;
- whether the reduced number of parking spaces associated with the development is supported by Staff and if it will cause an issue for nearby residents;
- whether the median on Taunton Road could be extended to better control traffic in the area;
- the parking for the development and the reliability of proposed stacked parking system; and,
- whether Staff could report back with more information about parking, the stacked parking system, and traffic impacts.

Recommendation:

Moved by Councillor Lee

1. That Council approve an amendment to Zoning By-law # 1784 (Application Z-24-18) subject to the conditions contained in report PL 35-19; and,
2. That the Zoning By-law Amendment be brought forward for

consideration by Council at such time as the conditions outlined in Attachment #7 have been met.

**Carried later in the meeting [See following motions]**

Recommendation:

Moved By Councillor Lee

That Item 1 and Item 2 of the main motion be amended and Item 3 be added as follows:

1. That Council approve an amendment to Zoning By-law # 1784 (Application Z-24-18) subject to the conditions contained in report PL 35-19, save and except that the proposed municipal road within the existing emergency access right of way be limited to emergency services use only;
2. That Staff be directed to report to the April 15, 2019 Council meeting with proposed traffic exclusion designs for the emergency access right of way, including the possibility of cul-de-sac with emergency vehicle controlled access; and,
3. That the Zoning By-law Amendment be brought forward for consideration by Council at such time as the conditions outlined in Attachment #7 have been met.

**Note: The disposition of the matter, Item 5.2, was determined through the referral motion below.**

Recommendation:

Moved by Councillor Lee

That Planning and Development Department Report, PL 35-19, be referred to the Council Meeting on April 15, 2019.

**Carried**

It was the consensus of the Committee to hear Item 3.18, Presentation by Shane Morgan, at this time.

- 5.3** Planning and Development Department Report, PL 34-19  
Re: Temporary Use Zoning By-law Amendment Application File: DEV-15-18 (Z-28-18), Showcase Woodycrest Inc., 3775 Brock Street North

A question and answer period ensued between Members of Committee

and Town Staff regarding:

- whether there are any other vehicle storage lots on Brock Street;
- whether an extension can be provided after the three year temporary use by-law;
- whether the proponent had a permit to cut down mature trees on the lot;
- whether permits were required to cut down trees on private property;
- whether the Town had received complaints from residents about vehicle storage on the property;
- whether the proponent can submit an application to develop the property within the three year temporary use period;
- clarification on the boundaries of the property; and,
- whether the property owner could plant additional trees on the property to compensate for trees that had been removed.

The Chair suggested that the Town Staff bring forward a memorandum outlining whether there were any by-law infractions related to removing trees on the lot.

Recommendation:

Moved By Councillor Yamada

1. That Council approve an amendment to Zoning By-law # 1784 (Application Z-28-18) subject to the conditions contained in Report PL 34-19; and,
2. That the Temporary Use Zoning By-law Amendment to permit a new car storage lot for a three year term be brought forward for Council's consideration.

**Note: The disposition of the matter, Item 5.3, was determined through the referral motion below.**

Recommendation:

That Planning and Development Department Report, PL 34-19, be referred to the Council Meeting on April 15, 2019.

**Carried**

- 5.4** Planning and Development Department Report, PL 39-19  
Re: Zoning By-law Amendment Application – 915 Rossland Road West - West Whitby Holdings Inc., File: Z-05-18

Recommendation:

Moved By Councillor Mulcahy

1. That Council approve the amendment to Zoning By-law # 1784, File: Z-05-18, as outlined in Planning Report PL 39-19; and,
2. That a By-law to amend Zoning By-law # 1784 be brought forward for consideration by Council.

**Carried**

It was the consensus of the Committee to hear Item 5.3, Planning and Development Department Report, PL 34-19, at this time.

- 5.5** Planning and Development Department Report, PL 37-19  
Re: Designation of the Log Cabin at 300 Taunton Road West, as being of Cultural Heritage Value or Interest Under Part IV of the Ontario Heritage Act, R.S.O. 1990 c. O.18. and Minor Amendment to By-law # 6406-10, Designation By-law for Cullen Summer Cottage

A brief question and answer period ensued between Members of Committee and Town Staff regarding the project timelines for the Nordik Spa in the area.

Recommendation:

Moved By Councillor Newman

1. That the Notice of Intent to Designate the Log Cabin, located at 300 Taunton Road West, be published as per Section 29 (1.1) of the Ontario Heritage Act, R.S.O. 1990 c. O.18, as amended;
2. That, in accordance with Section 29 (6) of the Ontario Heritage Act, the Clerk be authorized to introduce the by-law designating the property under Part IV, Section 29 of the Ontario Heritage Act;
3. That, in accordance with Section 29 (7) of the Ontario Heritage Act, the Clerk be directed to refer the proposed designation to the Conservation Review Board; and,
4. That By-law # 6406-10 be amended in accordance with Section 30.1 (2) (b) of the Ontario Heritage Act to reflect the updated legal description of the lot.

**Carried**

**5.6** Planning and Development Department Report, PL 38-19  
Re: Urban Design Plan for Rossland Road West and Des Newman  
Boulevard – 840 Rossland Road West, ACE Developments Inc.

Recommendation:

Moved By Councillor Newman

1. That the Rossland Road West and Des Newman Boulevard Urban Design Plan dated January 2019, prepared by Weston Consulting on behalf of ACE Developments, be endorsed by Council and used in the review, evaluation and consideration of pre-consultation and development applications on lands municipally known as 840 Rossland Road West; and,
2. That supplemental information be added to the Rossland Road West and Des Newman Boulevard Urban Design Plan by addendum in the future for lands at 900 Rossland Road West, and Block 391 on the West Whitby Holdings Inc. Subdivision File: SW-2013-04, Part Lot 33, Concession 2 at such time as they are ready to proceed with development.

**Carried**

It was the consensus of the Committee to hear Item 5.4, Planning and Development Department Report, PL 39-19, at this time.

**5.7** Planning and Development Department, Office of the Town Clerk and Legal and By-law Services Department Joint Report, CLK 07-19  
Re: Subdivision and Development Agreements – Preparation and Execution – Requested Delegated Authority

Recommendation:

Moved By Councillor Alexander

1. That Council hereby delegates authority to the Commissioner of Planning and Development to prepare and execute subdivision and development agreements as a result of:
  - a. A subdivision receiving the necessary Council approvals in accordance with the Planning Act; or,
  - b. An agreement being requested as a requirement of a consent application made to the Durham Region Land

- Division Committee; and,  
2. That Council direct the Clerk to bring forward an amendment to the Signing Authority By-law to effect the delegation.

**Carried**

6. New and Unfinished Business - Planning and Development

**6.1** Traffic Signals at the Intersection of Thickson Road and Glengowan Street

Councillor Yamada raised the matter of examining the potential for traffic signals at the intersection of Thickson Road and Glengowan Street.

Recommendation:

Moved By Councillor Yamada

That Staff be directed to report back about the installation of traffic signals at the intersection of Thickson Road and Glengowan Street.

**Carried**

General Government

Councillor Yamada assumed the Chair.

7. Presentations - General Government

**7.1** There were no presentations.

8. Delegations - General Government

**8.1** There were no delegations.

9. Correspondence - General Government

**9.1** There was no correspondence.

10. Staff Reports - General Government

**10.1** Office of the Chief Administrative Officer Report, CAO 07-19  
Re: Special Events Policy

A question and answer period ensued between Members of Committee

and the Town Staff regarding:

- whether the proposed fee structure is consistent with other municipalities;
- whether the fees identified in the Staff Report are administrative fees to process permits;
- whether third party events support their entire events or whether the Town supports them in any capacity; and,
- whether there are additional fees charged should there be a road closure for an event.

Recommendation:

Moved by Councillor Newman

1. That Report CAO 07-19 be received for information;
2. That the Special Events Policy (MS 200) be rescinded and replaced with the new Special Events Policy (Attachment 1);
3. That the Special Events Policy (Attachment 1) take effect May 1, 2019;
4. That the Special Events Procedure (Attachment 2), User Guide (Attachment 3), Application Form (Attachment 4) and Application Process Flow Chart (Attachment 5) be received;
5. That the Clerk be authorized to bring forward a By-law to provide for By-law Enforcement of the Town's Special Events Policy;
6. That the Clerk be authorized to bring forward a By-law to amend the Fees and Charges By-law to incorporate Special Event fees as outlined in Section 5 of this report; and,
7. That Items MD 4209 be removed from the New and Unfinished Business List.

**Carried later in the meeting [see following motion]**

Recommendation:

Moved By Councillor Newman

That the Item 6 of the main motion be deleted and replaced as follows:  
That Corporate Communications be requested to provide a staff report to propose a new Special Event Fee structure.

**Amendment withdrawn**

The main motion was then carried.



**10.2** Office of the Chief Administrative Officer Report, CAO 13-19  
Re: Farmers' Market – 2019 Update

A brief question and answer period ensued between Members of Committee and Town Staff about the possibility of initiating a Saturday Farmer's Market.

Recommendation:

Moved By Councillor Mulcahy

1. That report CAO 13-19 be received for information;
2. That staff be directed to prepare an agreement between the Durham Region Farmers' Market Association and the Town of Whitby for use of Celebration Square for a term of three years effective May 1, 2019 to October 31, 2021.

**Carried**

**10.3** Corporate Services Department Report, CS 24-19  
Re: Cul-de-Sac and Ditch Modifications, T-3-2019

Recommendation:

Moved By Mayor Mitchell

1. That the Town of Whitby accept the low bid as submitted by Onsite Contracting Inc. in the revised amount of \$294,436.00 (plus applicable taxes), for all labour, materials, equipment and supervision necessary to complete Cul-de-sac and Ditch Modifications as required by the Town of Whitby;
2. That the Total Project Cost of \$370,000.00 be approved; and,
3. That the Mayor and Clerk be authorized to execute the contract documents.

**Carried**

**10.4** Public Works Department Report, PW 09-19  
Re: Emerald Ash Borer Action Plan Update

A brief question and answer period ensued between Members of Committee and Town Staff about the highlights of the Town's Urban Forest Management Plan.

Recommendation:

Moved By Councillor Alexander

1. That Public Works PW 09-19 is received as information; and,
2. That Public Works Staff provide Council with a final status update on the Emerald Ash Borer (EAB) in the fall of 2019.

**Carried**

11. New and Unfinished Business - General Government

**11.1** New and Unfinished Business - General Government

A brief question and answer period ensued between the Members of Committee and Town Staff regarding Council passing a resolution offering support to Town charities that benefit from bingo events and whether this matter could be considered as soon as possible.

12. Adjournment

**12.1** Motion to Adjourn

Recommendation:

Moved By Councillor Alexander

That the meeting adjourn.

**Carried**

The meeting adjourned at 10:25 p.m.

13. Advisory Committee Minutes – For Information Only

- 13.1**
- Whitby in Bloom Committee Minutes - February 12, 2019
  - Heritage Whitby Advisory Committee Minutes - February 20, 2019
  - Downtown Whitby Development Steering Committee Minutes - February 21, 2019
  - Brooklin Downtown Development Steering Committee Minutes - February 28, 2019
  - Accessibility Advisory Committee Minutes - March 5, 2019

- Whitby Sustainability Advisory Committee Minutes - March 6, 2019
- Ethno-cultural and Diversity Advisory Committee Minutes - March 7, 2019
- Whitby in Bloom Committee Minutes - March 12, 2019
- Heritage Whitby Advisory Committee Minutes - March 12, 2019

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Kevin Narraway, Manager of Legislative  
Services/Deputy Town Clerk