

Present: Lynda Armstrong
Margaret Clayton
Lynn Collins, Vice-Chair
Deanna Hollister (logged on at 7:18 p.m.)
Katherine Hull, Chair
Karey Anne Large
Paul Rolland
Rick McDonnell
Mark McGowan
Terry Standish

Also Present: Councillor Newman, Mayor's Designate
Sarah Ferencz, Archivist, Whitby Public Library
Lori Tesolin, Supervisor, Policy and Heritage Planning
Michael Tranquada, Urban Designer
Stacey Kursikowski, Staff Liaison, Planner II, Downtown Development
Heather Oerlemans, Council and Committee Coordinator (Recording Secretary)

Regrets: Laura Bisset
Brian Winter, Honourary Member

Call to Order

1. Appointment of Chair and Vice-Chair

- 1.1** The Committee was advised that the appointment for Chair and Vice-Chair of the Heritage Whitby Advisory Committee for the January 1, 2021 to December 31, 2021 term would take place at this time.

Stacey Kursikowski called for nominations for the position of Chair of the Heritage Whitby Advisory Committee.

Paul Rolland nominated Katherine Hull for the position of Chair of the Heritage Whitby Advisory Committee.

Katherine Hull accepted the nomination.

Stacey Kursikowski called for nominations for the position of Vice-Chair of the Heritage Whitby Advisory Committee.

Katherine Hull nominated Lynn Collins for the position of Vice-Chair of the Heritage Whitby Advisory Committee.

Lynn Collins accepted the nomination.

There were no further nominations and the nominations were closed.

Recommendation:

Moved By Paul Rolland

That Katherine Hull be appointed Chair of the Heritage Whitby Advisory Committee for a term ending on December 31, 2021.

Carried

Recommendation:

Moved By Katherine Hull

That Lynn Collins be appointed Vice-Chair of the Heritage Whitby Advisory Committee for a term ending on December 31, 2021.

Carried

2. Disclosures of Interest

- 2.1** Lynn Collins made a declaration of pecuniary interest regarding Item 4.2, 72 Baldwin Street (Part V) - Proposed Ground Sign, as Villbrook Inc. is one of her clients.

Ms. Collins did not take part in the discussion or voting on this matter.

3. Approval of Previous Minutes

- 3.1** Minutes - December 8, 2020

A correction was made to the Heritage Whitby Advisory Committee minutes of December 8, 2020 as follows:

- the words 'request for' be inserted between 'the' and 'designation' in the motion under Item 5.1.

Recommendation:

Moved By Margaret Clayton

That the Heritage Whitby Advisory Committee minutes of December 8, 2020, as amended, be approved.

Carried

4. Presentations

- 4.1** Kevin Weiss, Architect, and Enrique Tabac, Engineer, Weiss Architecture and Urbanism Limited, Michael Lochran, Management, John Lowry, Facility Manager, and Ian Howe, Facility Manager, Renascent
Re: 90 Colston Avenue (Part IV and Part V) - Proposed Porch Restoration and Reconstruction

Stacey Kursikowski provided a brief overview of the application and advised that the application was for reconstruction and restoration of a front porch on a Part IV and Part V designated property. Ms. Kursikowski further advised that the application involved a significant reconstruction to an identified feature.

Kevin Weiss provided a presentation of the reconstruction. Highlights of the presentation included:

- water issues along the foundation and excavation required to remedy those issues;
- the current condition of the porch feature;
- plans for the new structure that could withstand the current loadbearing issues such as snow accumulation over the columns; and,
- efforts to maintain the original detailing and appearance of the reconstructed porch.

A question and answer period ensued regarding:

- whether any of the original gingerbread would be reused in the reconstruction;
- whether the dimensions of the original gingerbreading would be matched; and,
- where the leak on the porch was located.

Recommendation:

Moved By Paul Rolland

That the Heritage Whitby Advisory Committee approves the proposed front porch restoration and reconstruction as presented for 90 Colston Avenue.

Carried

4.2 Anthony Campoli, Sign Contractor, and Joe Caputi, Sign Contractor, North American Sign Company, and Frank Perri, Developer, Villbrook Inc.

Re: 72 Baldwin Street (Part V) - Proposed Ground Sign

Having previously declared a conflict of interest, Lynn Collins did not take part in the discussion or voting of this matter.

Stacey Kursikowski provided an overview of the application for a ground sign for a new commercial development located at 72 Baldwin Street. Ms. Kursikowski advised that the building was located in the Brooklin Conservation District and was a Part V designated property. She stated that the developer and sign consultants were seeking approval for a ground sign. She further stated that the application met the provisions of the Town's Permanent Sign By-law 7379-18 and that the Committee's role was to consider sign plans in relation to the character of the heritage streetscape and the guidelines of the heritage district. Finally, Ms. Kursikowski stated that the Ministry of Transportation Ontario (MTO) required the sign platform to comply with a three (3) metre setback from the road.

Anthony Campoli and Frank Perri provided a presentation for the proposed ground sign. Highlights of the presentation included:

- positioning of the sign outwards towards Baldwin Street to provide clear view of the buildings;
- constructing the sign to match elements from the building;
- using weather resistant materials to add to the longevity of the sign; and,
- honouring the history of the area by naming the site the 'Mill Race Centre'.

Stacey Kursikowski provided clarification regarding the maximum height allowance within the Town's Permanent Sign By-law 7379-18, and the MTO's three metre setback. Ms. Kursikowski stated that a minor

encroachment into the three metre setback would be permitted, and that 12 feet was the maximum height permitted for ground signs.

A discussion ensued regarding the character and design of the sign in relation to the heritage district which included:

- areas that would be appropriate for ground signs such as residential areas or buildings with large setbacks;
- the design of the sign and whether it complemented the heritage streetscape;
- the oversized appearance of the sign in comparison to the natural environment; and,
- taking away from the pedestrian character of the street.

A question and answer period ensued regarding:

- what the bottom measurement of the sign was;
- whether the sign could be reduced in size;
- whether the trees planted along the streetscape would block the view of the sign as they matured;
- whether the sign could be turned inward, away from the road; and,
- whether the sightlines for drivers turning off of Way Street onto Baldwin Street/Highway 12 had been considered.

Councillor Newman suggested that Members of the Committee provide Stacey Kursikowski with feedback regarding the design elements, size and materials of the proposed sign.

Recommendation:

Moved By Rick McDonnell

That the Heritage Whitby Advisory Committee does not support the ground sign as proposed and finds that it is not in keeping with the Guideline for Signage in Historic Brooklin and Whitby. The Committee recommends:

1. That the set back and location be revised and positioned so as to not obstruct the heritage streetscape view to the south and north, or interfere with the natural growth of the trees planted along the street;
2. That the sign conform with the 3 metre setback as required by the MTO;
3. That the scale of the sign be reduced to ensure compatibility and appropriateness within the Heritage Conservation District; and,
4. That the revised design be brought before the Committee for further review.

Carried

5. Delegations

- 5.1** There were no delegations.

6. General Business and Reports

6.1 Heritage Matters Newsletter

Stacey Kursikowski stated that three articles had been received for the Heritage Matters Newsletter including articles on stained glass windows, the Serbian Church, and 15 Princess Street.

6.2 Annual Report

Stacey Kursikowski advised that she would be working with the Chair of the Committee to draft an Annual Report. Ms. Kursikowski stated that the Annual Report would be ready for Council's review by April.

7. Correspondence

- 7.1** There was no correspondence.

8. Council Update

8.1 Councillor Newman provided updates regarding:

- receipt of the Annual Report from 1855 Whitby Technology Accelerator regarding the mentorship program;
- the Records Classification and Retention By-law 7707-20 and Information Governance Policy staff report;
- correspondence received with respect to the rehabilitation of the Whitby Fire Hall Redevelopment Station #3 Site and that staff would be providing a report to Council on the 'Cash in Lieu of Parkland' principle for residential development in the historic downtown Whitby priority area; and,
- a January 18, 2021 Special Council meeting to discuss the 2021 budget and municipal property taxes.

Councillor Newman requested that the creation of a heritage preservation fund be included in the Annual Report.

9. Other Business

9.1 Interim Control By-law

Stacey Kursikowski stated that the recently enacted Interim Control By-laws are posted on the Town's website and that the by-laws include maps showing where they apply. Ms. Kursikowski noted that the Interim Control By-laws generally apply to existing neighbourhoods between Taunton Road and Highway 401. Ms. Kursikowski advised that she would email the website links to the Committee.

9.2 Whitby Website

Stacey Kursikowski advised that the Town's website was being updated to comply with Accessibility for Ontarians with Disabilities Act standards. Ms. Kursikowski requested that Members direct any questions from members of the public to her.

9.3 Cash in Lieu of Parkland

Margaret Clayton requested additional information regarding the criteria for Cash in Lieu of Parkland.

Councillor Newman advised that the Cash in Lieu of Parkland issue was specific to Downtown Whitby. Councillor Newman stated that stimulating the downtown by increasing resident presence was a priority.

10. Next Meeting

10.1 Tuesday, February 9, 2021 - 7:00 p.m.
Virtual Meeting

11. Adjournment

11.1 Motion to Adjourn

Recommendation:

Moved By Deanna Hollister

That the meeting adjourn.

Carried

The meeting adjourned at 9:20 p.m.

Note: These minutes were approved by the Heritage Whitby Advisory Committee on February 9, 2021.