



## Municipal Licensing and Standards Committee Minutes

January 24, 2024, 2:00 p.m.  
Virtual Meeting

Present: Justin Crichlow  
Heather Harty  
Frank Mielewczyk  
Gowri Shakthi  
Brandon Walker

Also Present: Kate Novia, Staff Liaison, Supervisor of By-law and Animal Services  
Brian Booth, Senior Municipal Law Enforcement Officer  
Heather Ellis, Council and Committee Coordinator (Recording Secretary)

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### 1. Call to Order

K. Novia, Supervisor of By-law and Animal Services, addressed the appellant and introduced the Committee. Ms. Novia outlined the authority of the Municipal Licensing and Standards Committee and explained that the Committee has all of the powers of the Property Standards Officer and may confirm, rescind, or modify the Order.

### 2. Appointment of Chair

The Committee was advised that the appointment for the Chair of the Municipal Licensing and Standards Committee for the January 1, 2024 to December 31, 2024 term would take place at this time.

Heather Ellis called for nominations for the position of Chair of the Municipal Licensing and Standards Committee.

Frank Mielewczyk nominated Heather Harty for the position of Chair.

Heather Harty accepted the nomination.

There were no further nominations and the nominations were closed.

Recommendation:

Moved by Frank Mielewczyk

That Heather Harty be appointed Chair of the Municipal Licensing and Standards Committee for a term ending December 31, 2024.

**Carried**

3. Disclosures of Interest

There were no disclosures of interest.

4. Appeal Hearing

4.1 Property Standards Order Appeal

19 Corvinelli Drive

Appeal # PSA 23-03, File/Order # 23-106404

**Note:** This Item was withdrawn from the agenda.

4.2 Property Standards Order Appeal

750 Winchester Road East

Appeal # PSA 23-04, File/Order # 22-106028

B. Booth, Senior Municipal Law Enforcement Officer, provided an overview of what led to the issuance of the Property Standards Order for 750 Winchester Road East on April 11, 2023. Mr. Booth stated that the netting on the fence between the golf course and abutting residential properties was in an unsafe condition. He conducted an inspection of the property on January 23, 2024 and the netting was still in a state of disrepair. Mr. Booth requested that the Committee confirm the Order due to safety concerns to residents.

A brief question and answer period ensued between the Committee and Mr. Booth regarding:

- the relevance of Town issued Notices dating back to 2006;
- whether the Town was responsible for maintaining golf netting;
- whether the structural components of the fence were in need of repair;

- whether the verbal compliance agreement in July 2022 was to repair the netting; and,
- whether complaints were received from adjacent property owners after April 2023.

D. Summers, the appellant, appeared before the Committee. Mr. Summers stated that the fence between the golf course and residential properties was a shared fence. Mr. Summers advised that the original fence was installed by the property developer. He stated that the netting on the fence was repaired and that he intended to install new netting. He advised that he ordered new netting but it was not delivered prior to the compliance date. Mr. Summers stated he was waiting for an appropriate time to install the new netting and requested that the Committee modify the compliance date of the order.

A brief question and answer period ensued between the Committee and Mr. Summers regarding:

- whether he has received the new netting and what conditions were required to install the new netting;
- the beginning of the golf season; and,
- when the net was ordered.

The Committee excused the appellant, K. Novia, and B. Booth from the virtual meeting at 2:35 p.m. and reviewed the matter. The appellant, K. Novia, and B. Booth returned to the virtual meeting at 2:43 p.m.

Recommendation:

Moved by Justin Crichlow

That the compliance date for the Property Standards Order for 750 Winchester Road East be amended to March 1, 2024.

**Carried**

## 5. Adjournment

Recommendation:

Moved by Frank Mielewczyk

That the meeting adjourn.

**Carried**

The meeting adjourned at 2:47 p.m.