

User Story	Acceptance Criteria	Priority
As an administrator, I want to maintain a list of vendors and suppliers so I can use them to manage contracts and the catalog of products/services	<ul style="list-style-type: none"> User can add and remove vendors and suppliers to a vendor list User can assign a vendor type: <ul style="list-style-type: none"> Product vendor Service provider 	Nice to have
As an administrator, I want to manage preestablished state contracts with vendors	<ul style="list-style-type: none"> User can create contracts in the system with vendors which include the following: <ul style="list-style-type: none"> Contract # Vendor Contract Start Date Contract End Date 	Nice to have
As an administrator, I want to publish and modify a catalog of products and services provided by state contracted vendors so consumers can order item(s) they want	<ul style="list-style-type: none"> User can add, remove and modify items to a catalog of products and services with the following data points: <ul style="list-style-type: none"> Vendor/Supplier Contract # Product description Keywords Categories Price Manufacturer Manufacturer Part Number (OEM #) SKU#/Item# Product photos Availability <ul style="list-style-type: none"> In Stock Out of Stock 	Must have
As an administrator, I want to <u>add product catalog items in bulk so that each item does not have to be added line by line or cell by cell</u>	<ul style="list-style-type: none"> <u>When administrators receive product catalogs in the form of a spreadsheet, admins can publish the entire spreadsheet catalog by using a bulk feature to import all items at once</u> <u>The spreadsheet should contain the following data columns and be able to skip any missing columns or fields:</u> <ul style="list-style-type: none"> <u>Vendor/Supplier</u> <u>Contract #</u> <u>Product description</u> <u>Keywords</u> <u>Categories</u> <u>Price</u> <u>Manufacturer</u> <u>Manufacturer Part Number (OEM #)</u> 	Should have

Commented [CR1]: I think we might be able to combine user stories 1 - 3

Commented [CR2]: I think we need to change the phrasing from "manage ... contracts" to perhaps upload contract information for pre-established service contracts. I think managing the contract is out of scope.

Commented [CR3]: Their catalog did not have photos. Do we want to exclude this for the prototype?

Commented [CR4]: Do we want to assume all items will be in stock for the purpose of this prototype?

Commented [CR5]: I added this user story, may need rewording

	o SKU#/Item#	
As an administrator, I want to delete products and services from the catalog so I can ensure items that aren't available for ordering do not appear	<ul style="list-style-type: none"> User can remove an item from the catalog 	Must have
As an administrator, I want to create and manage users so they can access the system	<ul style="list-style-type: none"> User can create system users User can remove system user access 	Nice to have
As an administrator, I want to assign roles and permissions to system users so different tasks can be performed by users based on those permissions	<ul style="list-style-type: none"> User can assign roles and permissions to system users: <ul style="list-style-type: none"> Consumer Administrator 	Nice to have
As an administrator, I want to view active orders and order history by authorized users so I can approve/reject orders under review, cancel orders and provide support functions	<ul style="list-style-type: none"> User can search for active orders by: <ul style="list-style-type: none"> User Order Date Order # Order Status User can view a list of orders with following columns <ul style="list-style-type: none"> User Product(s) Order Date Order # Order Total Order Status <ul style="list-style-type: none"> Pending Under Review Confirmed Shipped Delivered Cancelled 	Nice to have
As an administrator, I want to approve or reject orders that are under review so that only authorized order can be processed	<ul style="list-style-type: none"> User can search for active orders by: <ul style="list-style-type: none"> User Order Date Order # Order Status User can view a list of orders with following columns <ul style="list-style-type: none"> User Product(s) Order Date Order # Order Total 	Nice to have

Commented [CR6]: I think this is covered by the item user story #3

Commented [CR7]: Discussion needed. Do we want to consider this out of scope? Any item with an asterisk in the catalog that requires approval, we could simply add a note to the product description that states approval is needed from such and such agency

	<ul style="list-style-type: none"> Order Status <ul style="list-style-type: none"> Pending Under Review Confirmed Shipped Delivered Cancelled User can select an order in Under Review status to approve which will change to order status to Confirmed User can select an order in Under Review status to reject which will change order status to Cancelled 	
As an administrator, I want to cancel orders made by users so I can stop an order in process	<ul style="list-style-type: none"> User can search for active orders by: <ul style="list-style-type: none"> User Order Date Order # Order Status User can view a list of orders with following columns <ul style="list-style-type: none"> User Product(s) Order Date Order # Order Total Order Status <ul style="list-style-type: none"> Pending Under Review Confirmed Shipped Delivered Cancelled User can select an order to cancel if Order Status Pending, Under Review or Confirmed 	Nice to have
As an administrator, I want to view overall order statistics so I can be aware of order trends	<ul style="list-style-type: none"> <u>View orders by revenue by product type:</u> <ul style="list-style-type: none"> <u>Hardware</u> <ul style="list-style-type: none"> <u>Drill-down to specific hardware products</u> <u>Software</u> <ul style="list-style-type: none"> <u>Drill-down to specific software products</u> <u>Services</u> <ul style="list-style-type: none"> <u>Drill-down to specific services</u> 	Must have
As an administrator, I want to view details of order	<ul style="list-style-type: none"> 	Should have

Commented [HG8]: Do we want this? Shouldn't the consumer cancel the order, while the admin rejects it?

Commented [CR9]: Not listed in the prototype description but it makes sense that they should be able to cancel.

statistics so I can see trends at the vendor, contract or state agency level		
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Commented [HG10]: Goes with my earlier comment about the need to set contracts.

Refinement Notes:

- Should be able to tell when the contract ends so we know that items will not be available
- Be able to add modify and add – select by contract
- Come up with the finalized data format for the bulk import – CSV
- Second report: view all purchase data and export in spreadsheet
- Admin should have the same view as the user page with admin functions