

User Story	Acceptance Criteria	Priority
As an administrator, I want to maintain a list of vendors and suppliers so I can use them to manage contracts and the catalog of products/services	<ul style="list-style-type: none"> • User can add and remove vendors and suppliers to a vendor list • User can assign a vendor type: <ul style="list-style-type: none"> ○ Product vendor ○ Service provider 	
As an administrator, I want to manage preestablished state contracts with vendors	<ul style="list-style-type: none"> • User can create contracts in the system with vendors which include the following: <ul style="list-style-type: none"> ○ Contract # ○ Vendor ○ Contract Start Date ○ Contract End Date 	
As an administrator, I want to publish and modify a catalog of products and services provided by state contracted vendors so consumers can order item(s) they want	<ul style="list-style-type: none"> • User can add, remove and modify items to a catalog of products and services with the following data points: <ul style="list-style-type: none"> ○ Vendor/Supplier ○ Product description ○ Keywords ○ Categories ○ Price ○ Manufacturer ○ Manufacturer Part Number (OEM #) ○ SKU#/Item# ○ Product photos ○ Availability <ul style="list-style-type: none"> ▪ In Stock ▪ Out of Stock 	
As an administrator, I want to delete of products and services from the catalog so I can ensure items that aren't available for ordering to not appear	<ul style="list-style-type: none"> • User can remove an item from the catalog 	
As an administrator, I want to create and manage users so they can access the system	<ul style="list-style-type: none"> • User can create system users • User can remove system user access 	
As an administrator, I want to assign roles and permissions to system users so different tasks can be performed by users based on those permissions	<ul style="list-style-type: none"> • User can assign roles and permissions to system users: <ul style="list-style-type: none"> ○ Consumer ○ Administrator 	
As an administrator, I want to view active orders and order history by consumer users so	<ul style="list-style-type: none"> • User can search for active orders by: <ul style="list-style-type: none"> ○ User ○ Order Date 	

<p>I can approve/reject orders under review, cancel orders and provide support functions</p>	<ul style="list-style-type: none"> ○ Order # ○ Order Status • User can view a list of orders with following columns <ul style="list-style-type: none"> ○ User ○ Product(s) ○ Order Date ○ Order # ○ Order Total ○ Order Status <ul style="list-style-type: none"> ▪ Pending ▪ Under Review ▪ Confirmed ▪ Shipped ▪ Delivered ▪ Cancelled 	
<p>As an administrator, I want to approve or reject orders that are under review so that only authorized order can be processed</p>	<ul style="list-style-type: none"> • User can search for active orders by: <ul style="list-style-type: none"> ○ User ○ Order Date ○ Order # ○ Order Status • User can view a list of orders with following columns <ul style="list-style-type: none"> ○ User ○ Product(s) ○ Order Date ○ Order # ○ Order Total ○ Order Status <ul style="list-style-type: none"> ▪ Pending ▪ Under Review ▪ Confirmed ▪ Shipped ▪ Delivered ▪ Cancelled • User can select an order in Under Review status to approve which will change to order status to Confirmed • User can select an order in Under Review status to reject which will change order status to Cancelled 	
<p>As an administrator, I want to cancel orders made by users so I can stop an order in process</p>	<ul style="list-style-type: none"> • User can search for active orders by: <ul style="list-style-type: none"> ○ User ○ Order Date ○ Order # ○ Order Status 	

	<ul style="list-style-type: none"> • User can view a list of orders with following columns <ul style="list-style-type: none"> ○ User ○ Product(s) ○ Order Date ○ Order # ○ Order Total ○ Order Status <ul style="list-style-type: none"> ▪ Pending ▪ Under Review ▪ Confirmed ▪ Shipped ▪ Delivered ▪ Cancelled • User can select an order to cancel if Order Status Pending, Under Review or Confirmed 	
As an administrator, I want to view overall order statistics so I can be aware of order trends	<ul style="list-style-type: none"> • 	
As an administrator, I want to view details of order statistics so I can see trends at the vendor, contract or state agency level	<ul style="list-style-type: none"> • 	