

EXTERNAL POSTING

February 19, 2003

POSITION TITLE:	Program and Research Coordinator, Adventure Programs
THE POSITION:	Southwestern Oklahoma State University is the contractor of the Southwestern Adventure Programs. These programs service “adjudicated” or “ in need of supervision” youth in the State of Oklahoma. The program and research coordinator is responsible for administration of all five programs and their directors as well as the programming and research in each. The coordinator would also be responsible for oversight of budgets, facilitation of faculty and student research, provision of student practicums, student jobs, on the job training for students and resident testing. The Coordinator will report directly to the Dean of the School of Arts and Sciences.
QUALIFICATIONS:	Masters degree in related field required. Successful experience in administration, research, curriculum development, alternative instructional models, individual assessment procedures, distance learning systems, technological applications, procurement of outside support structures, grant writing, working with children with disabilities, and university systems are all preferred qualifications. Training in testing procedures and familiarity working with varying levels of government agencies are helpful.
ANTICIPATED START DATE:	July 1, 2003
SALARY:	Commensurate with existing salary structure.
DEADLINE DATE:	Review of applications will begin immediately and continue until position is filled.
APPLICATION PROCEDURE:	Submit letter of application, vita, unofficial transcripts, and three letters of reference with addresses and phone numbers to: Human Resources, SWOSU, 100 Campus Drive, Weatherford, OK 73096. For more information visit our web site at www.swosu.edu .

This position is conditional upon continued grant funding for the project.

Southwestern Oklahoma State University is an AA/EEO employer and encourages applications from minorities and women.