

SHELBY B. WHITE
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Education

May 2000

Southwestern Oklahoma State University Weatherford, Oklahoma
Master's of Education
Educational Administration

December 1996

Southwestern Oklahoma State University Weatherford, Oklahoma
Bachelor's of Science
Business Administration

May 1992

Weatherford Public Schools Weatherford, Oklahoma
High School Diploma

Work History

January 2001-Present

Part-Time Interactive Video Coordinator, Evenings
Southwestern Oklahoma State University, Sayre Campus
Sayre, Oklahoma

February 1998- December 2000

Computer Learning Center Coordinator
Improvement of Reading, Developmental Reading, Freshman Orientation, Computer Science
Seminar and College Keyboarding Instructor
Southwestern Oklahoma State University, Sayre Campus
Sayre, Oklahoma

July 1997-February 1998

Clinic Receptionist
Sayre Memorial Hospital
Sayre, Oklahoma

January 1993- August 1994

September 1996- February 1997
Follett Bookstore
Weatherford then Sayre Campus

August 1994- February 1996

Substitute Teacher and Cheerleading Advisor
Maysville Elementary and High School
Maysville, Oklahoma

Professional Organizations

Member, Phi Delta Kappa Member
Member, International Reading Association

Computer/Teaching Experience

Teaching Experience

I have taught the following sections of college-level courses:

Improvement of Reading	Developmental Reading
Freshman Orientation	Excel I and II
Access I and II	Windows '95
Internet/Email Access	

Substitute for a Computer Science instructor during an illness for Computer Information Access

I have also team-taught several Faculty/Staff Professional Development Seminars in Microsoft Office, Internet Research, Email, and other technology-related areas.

Software Experience

APPLICATION

MS Office 97, 2000
MS Works
Adobe Products:
 Illustrator 8,
 Photoshop 5,
 Image Ready,
 Pagemaker 6.5
Frontpage 97, 98, 2000

PROGRAMMING

Turbo Pascal
Visual Basic 5.0
C++

TUTORIAL

Radiography Exam
College Keyboarding
Job Interview Software
Houghton Mifflin Math
Shelly Cashman Course Labs
English Composition

NETWORK AND ADMINISTRATIVE

Netscape / Internet Explorer
Eudora, Outlook, & Outlook Express E-Mail
Telnet
Discover
College Placement Computer Testing
Career Search

References

Forest Redding
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Associate Vice Chancellor for Academic Affairs
Oklahoma State Regents for Higher Education
State Capitol Complex
500 Education Building
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Dr. Jim Tate
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School Service Programs - Assistant
Professor
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