

SUPER HEROES IN TRAINING

My Academic Pyramid

Project Plan

CECS 491B Sec 05

February 18, 2019

Team Leader: Krystal Leon, 013986607

Arturo Peña Contreras, 010914811

Luis Julian, 007472593

Hyunwoo Kim, 014392909

Victor Kim, 012016990

Trong Nguyen, 016208983

Revision History

| Date | Version | Description |
|-------------|----------------|----------------------------|
| 11/1/18 | 1.0 | First draft. |
| 12/13/18 | 1.1 | Post Sprint 3 Revision. |
| 2/18/19 | 1.2 | SSO Scope Creep Inclusion. |

Table of Contents

| | |
|--|-----------|
| 1. Introduction | 3 |
| 2. Overview | 3 |
| 2.1 Project Overview | 3 |
| 2.2 Assumptions and Constraints | 3 |
| 3. Resources | 4 |
| 3.1 Team Roles | 4 |
| 3.2 Cost and Time Estimations | 5 |
| 4. Schedule and Milestones | 7 |
| 4.1 Timeline (Semester 1) | 8 |
| 4.2 Timeline (Semester 2) | 9 |
| 4.3 Hour Distribution | 10 |
| 5. Roadmap | 15 |
| 5.1 Graph | 15 |
| 5.2 Milestones | 15 |
| 6. Project Monitoring & Control | 18 |
| 6.1 Requirements Management | 18 |
| 6.2 Schedule and Budget Control | 18 |
| 7. Risk Management | 18 |
| 7.1 Process | 18 |

1. Introduction

The purpose of this document is to get an understanding of how the project will be completed. This document will give an estimation of costs, time, and deadlines for the project. It will allow our team to plan the schedule and resource needs for the project and to track progress. The team will have a plan for what needs to be done and the deadlines for milestones.

2. Overview

2.1 Project Overview

My Academic Pyramid is a social media web application where students can communicate with their peers and ask questions on a discussion board. The application will also provide an online tutoring service, allowing students to converse with tutors and seek assistance online without the need to travel to campus. The goal for the project is to help students build relationships among each other and include features which can assist students with their assignments. Our team will have the web application delivered by the deadline along with its functioning features.

2.2 Assumptions and Constraints

Our project team will be limited on budget and time. We are current CSULB students in the 491 Senior Project class and our time is limited by each team member's schedules throughout the scope of the class. As students, our budget is limited as well.

2.3 Project Deliverables

1. Business Requirements Document
2. Technical Specification Document
3. Project Plan
4. Design Document

These deliverables will be turned in to our client at their specific due dates, which are explained in more detail in further sections of this document.

2.4 Evolution of the Project Plan

This project plan will be updated as our project progresses. The table at the beginning of the document illustrates the document's current version and the date it was updated.

3. Resources

3.1 Team Roles

| Name | Role |
|-----------------------|--------------------------------------|
| Krystal Leon | Project Manager/Full Stack Developer |
| Arturo Peña Contreras | Full Stack Developer |
| Hyunwoo Kim | Full Stack Developer |
| Luis Julian | Full Stack Developer |
| Trong Nguyen | Full Stack Developer |
| Victor Kim | Full Stack Developer |

3.2 Cost and Time Estimations

| Category | Description | Resource | Salary | Hours | Estimate |
|------------|--|--------------|---------|------------------------|--------------|
| Developers | The wages for the developers based on a developers salary. Rates were calculated based on a developers salary per year and hours were calculated based on the total amount of hours the project will take to finish. | Krystal Leon | \$30.00 | 675 | \$20,250.00 |
| | | Arturo Pena | \$30.00 | 675 | \$20,250.00 |
| | | Luis Julian | \$30.00 | 692 | \$20,760.00 |
| | | Victor Kim | \$30.00 | 650 | \$19,500.00 |
| | | Hyunwoo Kim | \$30.00 | 760 | \$22,800.00 |
| | | Trong Nguyen | \$30.00 | 660 | \$19,800.00 |
| | | | | | |
| | | | | Total Estimate | \$123,360.00 |
| | | | | Total Hours of Project | 4112 |

Salaries are based on average junior developer salary divided into hours under a 40 hour weekly shift. <https://www.indeed.com/salaries/Junior-Developer-Salaries>

| Category | Description | Web Services | Types of Web Services | Cost (Per Year) |
|--------------------|---|-----------------|-----------------------|-----------------|
| Website Deployment | The cost to maintain and purchase a website address for our program | Domains | Brand New Domains | \$10.00 |
| | | Web hosting | Shared | \$48.00 |
| | | SSL Certificate | Let's Encrypt | \$0.00 |

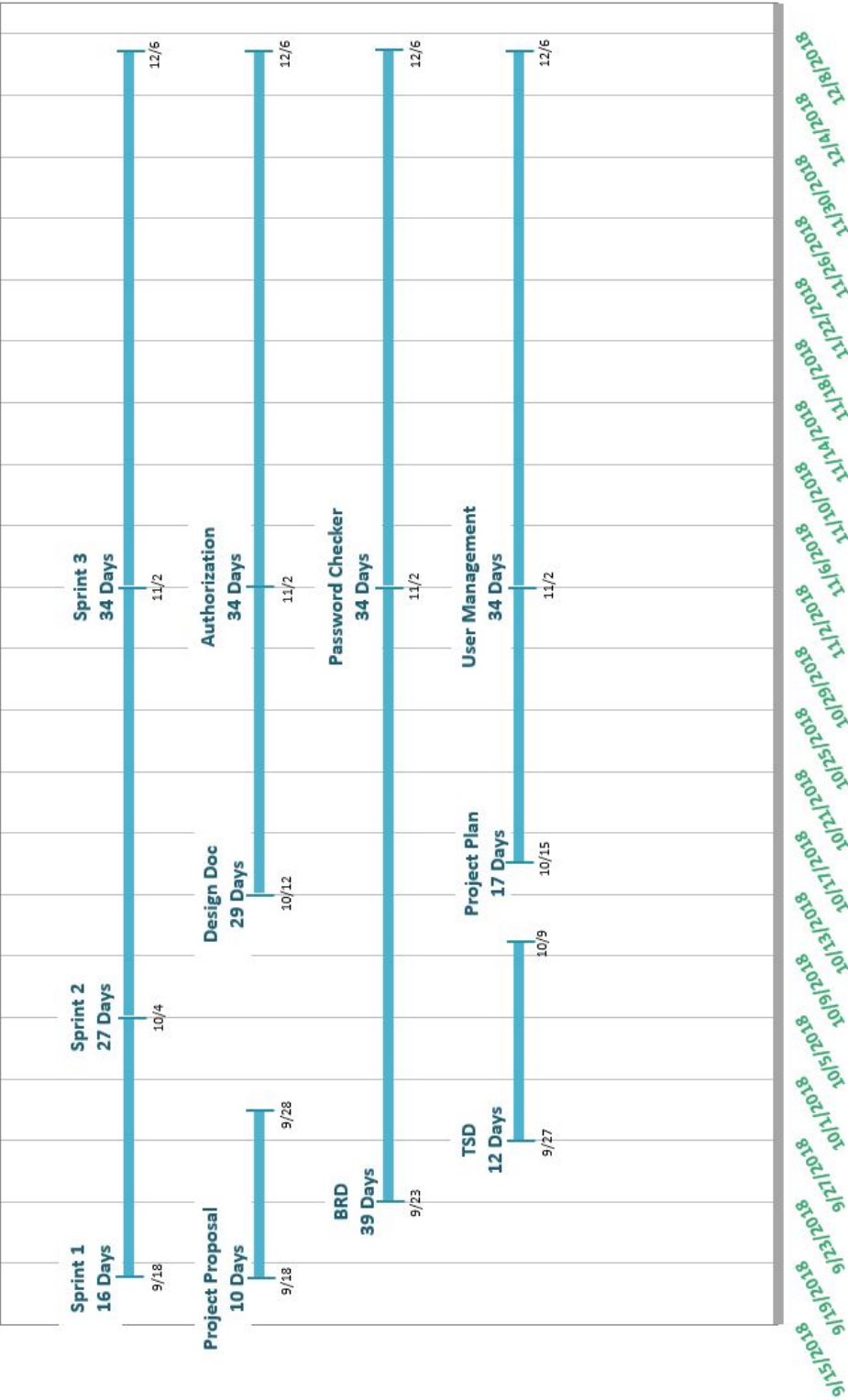
| Category | Technology | What we used | Quantity | Cost | Total |
|--------------|-----------------------------------|---|----------|------------|--------|
| Technologies | Browser | Chrome | 1 | \$0.00 | \$0.00 |
| | IDE | Visual Studio Community 15.8.2 | 1 | \$0.00 | \$0.00 |
| | JavaScript Front End Framework | AngularJS 1.7.4 (VueJS) | 1 | \$0.00 | \$0.00 |
| | Server-Side Programming | .NET Framework (C#) 4.7.2 | 1 | \$0.00 | \$0.00 |
| | Database | Microsoft SQL Server 13.0 | 1 | \$0.00 | \$0.00 |
| | SQL Management | SQL Server Management Studio 2017 | 1 | \$0.00 | \$0.00 |
| | Microsoft SQL Server 2016 Edition | Microsoft SQL Server 2016 Edition Developer | 1 | \$0.00 | \$0.00 |
| | Caching System | Redis 4.0.11 | 1 | \$0.00 | \$0.00 |
| | Server | IIS 10 | 1 | \$0.00 | \$0.00 |
| | Messaging (Library) | Discord (Library) | 1 | \$0.00 | \$0.00 |
| | Messaging (Personal) | Discord (Personal) | 1 | \$0.00 | \$0.00 |
| | Automated Testing | Fiddler 5.0.20182 | 1 | \$0.00 | \$0.00 |
| | | | | | |
| | UI Design Software | Adobe XD 12.0.12.0 | 1 | \$0.00 | \$0.00 |
| | Version Control System | Git v2.19.1 | 1 | \$0.00 | \$0.00 |
| | Project Code Hosting Platform | GitHub | 1 | \$0.00 | \$0.00 |
| | Cloud Service for Development | Microsoft Azure (web Servers) | 1 | \$0.00 | \$0.00 |
| | Calendar Service API | Google API v3 | 1 | \$0.00 | \$0.00 |
| | Calendar Service API 2 | Full Calendar | 1 | \$0.00 | \$0.00 |
| | Usage Analysis Dashboard Graphing | Google Analytic | 1 | \$0.00 | \$0.00 |
| | Framework of CSS | Semantic UI 2.4 | 1 | \$0.00 | \$0.00 |
| | Framework of CSS 2 | Bulma 0.7.1 | 1 | \$0.00 | \$0.00 |
| | Command-Line Shell (For GIT) | Git Bash 2.17 | 1 | \$0.00 | \$0.00 |
| | Encryption Standard | .NET .Cryptography | 1 | \$0.00 | \$0.00 |
| | | | | | |
| | | | | Total Cost | \$0.00 |

4. Schedule and Milestones

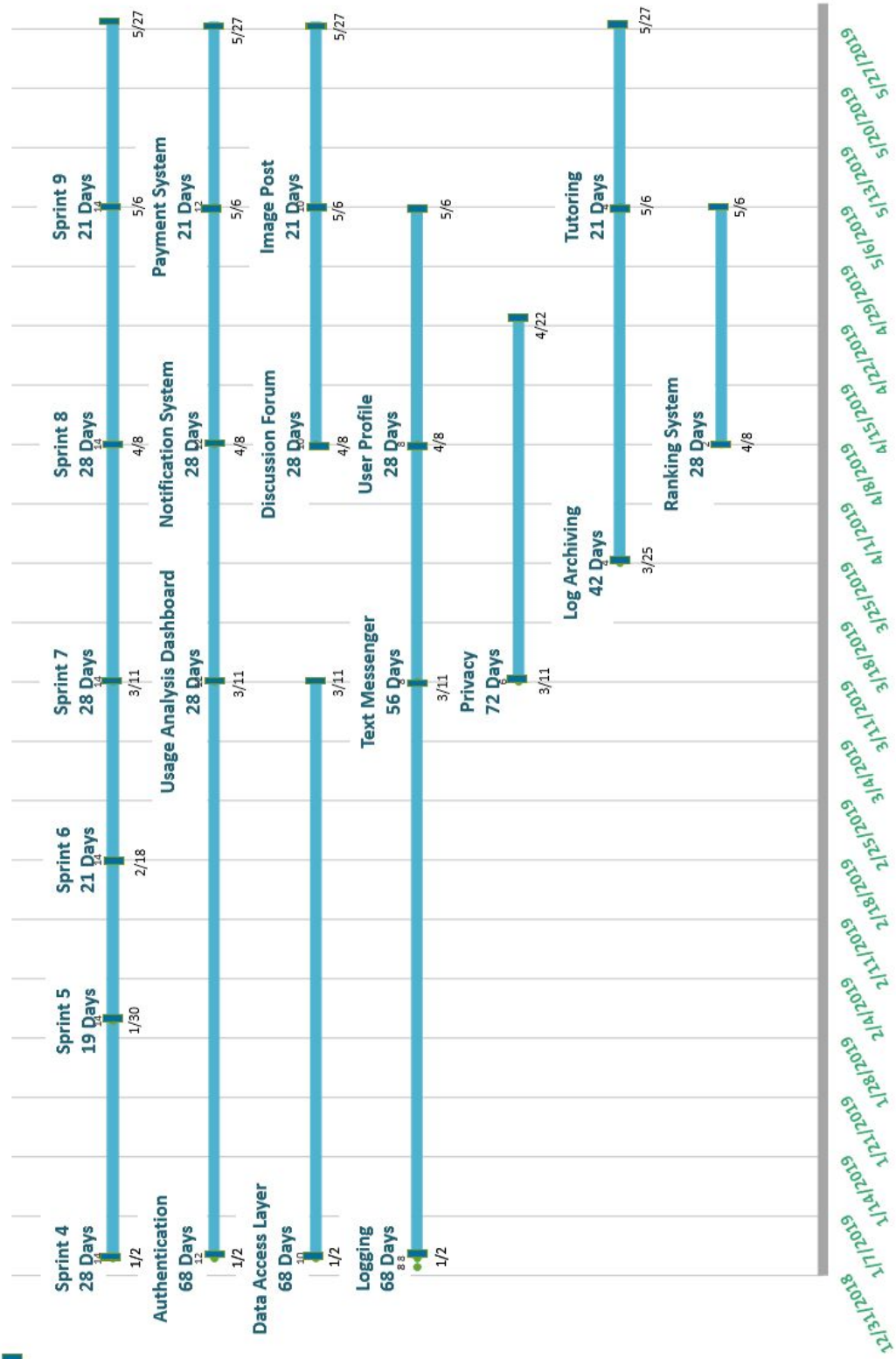
Our team will work using the Scrum method of project management. We will work in eight sprints throughout the length of our schedule. We will communicate with the client at the beginning and end of every sprint, and have something to demo to the client at the end of each sprint in order to get feedback for the project. This will help our team adjust to changes in scope and allow the client and our team to have a better understanding of how the project is progressing.

The following timeline includes the dates for sprints along with what will be implemented during those sprints. The time estimation table takes research, implementation, and testing into consideration, along with the best, average, and worst case scenarios for each. Time estimations were done individually for every feature taking into consideration feature complexities set by Professor Vatanak Vong. We plan on having these estimations be at least 85% accurate during the project timeline.

4.1 Timeline (Semester 1)



4.2 Timeline (Semester 2)



4.3 Hour Distribution

| | Sprint 1 212 Hours 9/18/2018 - 10/4/2018 | | | Sprint 2 320 Hours 10/4/2018 - 11/1/2018 | |
|----------------|--|-----------------------------|----------------|--|-----------------------------|
| 9/18/2018 | Project Proposal 76 Hours | Writing 32 Hours | 10/4/2018 | Business Requirements Document 60 Hours | Writing 24 Hours |
| - 9/28/2018 | | Revising 44 Hours | - 11/1/2018 | | Revising 36 Hours |
| 9/23/2018 | Business Requirement Document 105 Hours | Writing 42 Hours | 10/4/2018 | Technical Specifications Document 45 Hours | Writing 18 Hours |
| - 10/4/2018 | | Revising 63 Hours | - 10/9/2018 | | Revising 27 Hours |
| 9/27/2018 | Technical Specifications Document 31 Hours | Writing 12 Hours | 10/13/2018 | Design Document 125 Hours | Writing 50 Hours |
| - 10/4/2018 | | Revising 19 Hours | - 11/1/2018 | | Revising 75 Hours |
| | | | 10/15/2018 | Project Plan 90 Hours | Writing 36 Hours |
| | | | - 11/1/2018 | | Revising 54 Hours |

| Sprint 3 268 Hours 11/1/2018 - 12/11/2018 | | | | Sprint 4 724 Hours 1/2/2019 - 1/30/2019 | | | |
|---|---|----------------------------------|------------|---|--|----------------------------------|-----------|
| 11/1/2018 - 12/11/2018 | Authorization 90 Hours | Research 40 Hours | 11/1/2018 | 1/2/2019 - 1/30/2019 | Authentication 124 Hours Luis *Continued in Sprint 5-6 | Research 26 Hours | 1/2/2019 |
| | | Design & Development 28 Hours | 11/4/2018 | | | Design & Development 62 Hours | 1/9/2019 |
| | | Error Handling 12 Hours | | | | Error Handling 10 Hours | |
| | | Testing 10 Hours | 11/21/2018 | | | Testing 26 Hours | 1/23/2019 |
| 11/1/2018 - 12/11/2018 | Scope Creep: Password Checker 79 Hours | Research 26 Hours | 11/1/2018 | 1/2/2019 - 1/30/2019 | Data Access Layer 120 Hours Krystal *Continued in Sprint 5 | Research 25 Hours | 1/2/2019 |
| | | Design & Development 20 Hours | 11/4/2018 | | | Design & Development 60 Hours | 1/9/2019 |
| | | Error Handling 8 Hours | | | | Error Handling 10 Hours | |
| | | Testing 25 Hours | 11/21/2018 | | | Testing 25 Hours | 1/23/2019 |
| 11/1/2018 - 12/11/2018 | User Management 99 Hours | Research 28 Hours | 11/1/2018 | 1/2/2019 - 1/30/2019 | Privacy 120 Hours Trong *Continued in Sprint 5 | Research 80 Hours | 1/2/2019 |
| | | Design & Development 36 Hours | 11/4/2018 | | | Design & Development 25 Hours | 1/9/2019 |
| | | Error Handling 13 Hours | | | | Error Handling 5 Hours | |
| | | Testing 22 Hours | 11/21/2018 | | | Testing 10 Hours | 1/23/2019 |
| | | | | 1/2/2019 - 1/30/2019 | Usage Analysis Dashboard 120 Hours Hyunwoo *Continued in Sprint 5 | Research 25 Hours | 1/2/2019 |
| | | | | | | Design & Development 60 Hours | 1/9/2019 |
| | | | | | | Error Handling 10 Hours | |
| | | | | | | Testing 25 Hours | 1/23/2019 |
| | | | | 1/2/2019 - 1/30/2019 | Logging 120 Hours Arturo *Continued in Sprint 5 | Research 24 Hours | 1/2/2019 |
| | | | | | | Design & Development 62 Hours | 1/9/2019 |
| | | | | | | Error Handling 10 Hours | |
| | | | | | | Testing 24 Hours | 1/23/2019 |
| | | | | 1/2/2019 - 1/30/2019 | Log Archiving 120 Hours Victor *Continued in Sprint 5 | Research 24 Hours | 1/2/2019 |
| | | | | | | Design & Development 62 Hours | 1/9/2019 |
| | | | | | | Error Handling 10 Hours | |
| | | | | | | Testing 24 Hours | 1/23/2019 |

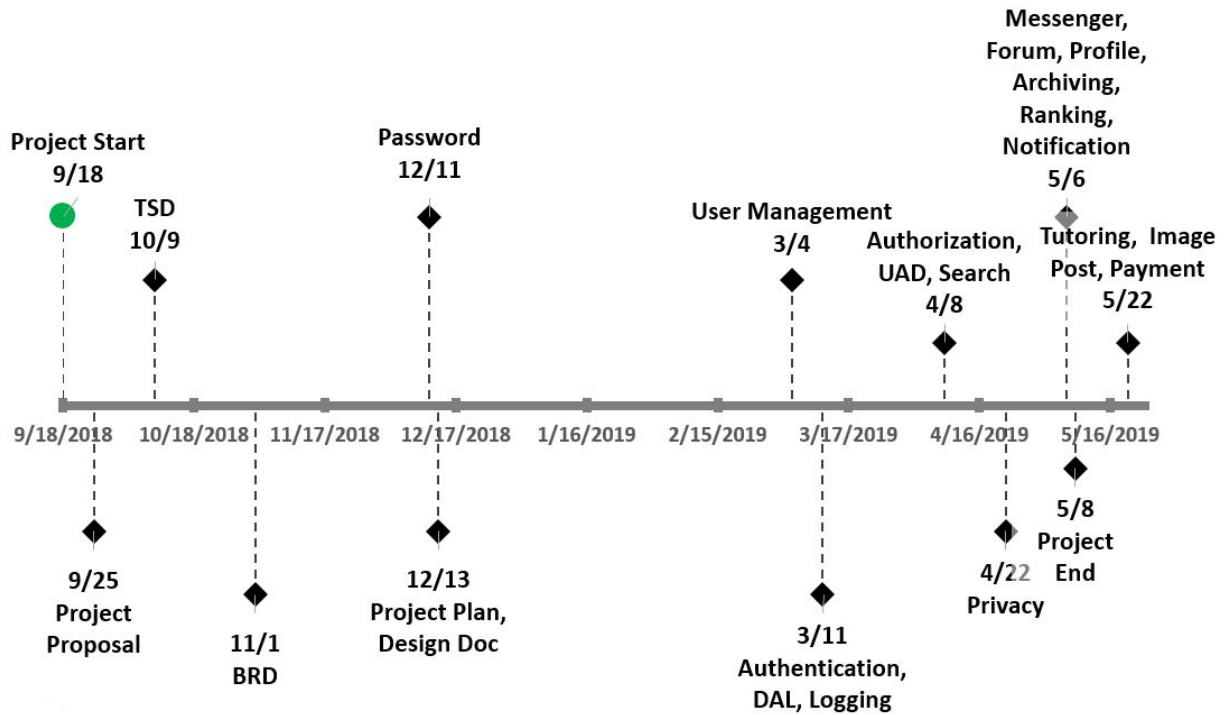
| | Sprint 5 649 Hours 1/30/2019 - 2/18/2019 | | | | Sprint 6 312 Hours 2/18/2019 - 3/11/2019 | | |
|-----------------------|--|----------------------------------|-----------|-----------------------|--|----------------------------------|-----------|
| 1/30/2019 - 2/18/2019 | Authentication 124 Hours Luis *Continued in Sprint 6 | Research 26 Hours | 1/30/2019 | 2/18/2019 - 3/11/2019 | Authentication 62 Hours Luis *Continued from Sprint 5 | Research 13 Hours | 2/18/2019 |
| | | Design & Development 62 Hours | 2/6/2019 | | | Design & Development 31 Hours | 2/25/2019 |
| | | Error Handling 10 Hours | | | | Error Handling 5 Hours | |
| | | Testing 26 Hours | | | | 2/13/2019 | |
| 1/30/2019 - 2/18/2019 | Data Access Layer 120 Hours Krystal *Continued from Sprint 4 | Research 25 Hours | 1/30/2019 | 2/18/2019 - 3/11/2019 | SSO: Automated App Sync 40 Hours Krystal | Research 10 Hours | 2/18/2019 |
| | | Design & Development 60 Hours | 2/6/2019 | | | Design & Development 15 Hours | 2/25/2019 |
| | | Error Handling 10 Hours | | | | Error Handling 5 Hours | |
| | | Testing 25 Hours | | | | 2/13/2019 | |
| 1/30/2019 - 2/18/2019 | Privacy 120 Hours Trong *Continued from Sprint 4 | Research 15 Hours | 1/30/2019 | 2/18/2019 - 3/11/2019 | Data Access Layer 80 Hours Trong *Continued from Sprint 4 | Research 15 Hours | 2/18/2019 |
| | | Design & Development 60 Hours | 2/6/2019 | | | Design & Development 40 Hours | 2/25/2019 |
| | | Error Handling 20 Hours | | | | Error Handling 10 Hours | |
| | | Testing 25 Hours | | | | 2/13/2019 | |
| 1/30/2019 - 2/18/2019 | Usage Analysis Dashboard 120 Hours Hyunwoo *Continued from Sprint 4 | Research 25 Hours | 1/30/2019 | 2/18/2019 - 3/4/2019 | User Management 30 Hours Hyunwoo *Continued from Sprint 3 | Research 10 Hours | 2/18/2019 |
| | | Design & Development 60 Hours | 2/6/2019 | | | Design & Development 12 Hours | 2/25/2019 |
| | | Error Handling 10 Hours | | | | Error Handling 4 Hours | |
| | | Testing 25 Hours | | | | 2/13/2019 | |
| 1/30/2019 - 2/18/2019 | Logging 55 Hours Arturo *Continued from Sprint 4 | Research 11 Hours | 1/30/2019 | 2/18/2019 - 3/11/2019 | Logging 55 Hours Arturo *Continued from Sprint 5 | Research 11 Hours | 2/18/2019 |
| | | Design & Development 28 Hours | 2/6/2019 | | | Design & Development 28 Hours | 2/25/2019 |
| | | Error Handling 5 Hours | | | | Error Handling 5 Hours | |
| | | Testing 11 Hours | | | | 2/13/2019 | |
| 1/30/2019 - 2/18/2019 | Log Archiving 110 Hours Victor *Continued from Sprint 4 | Research 22 Hours | 1/30/2019 | 2/18/2019 - 3/11/2019 | SSO: Logout 45 Hours Victor | Research 15 Hours | 2/18/2019 |
| | | Design & Development 56 Hours | 2/6/2019 | | | Design & Development 15 Hours | 2/25/2019 |
| | | Error Handling 10 Hours | | | | Error Handling 5 Hours | |
| | | Testing 22 Hours | | | | 2/13/2019 | |

| | Sprint 7 547 Hours 3/11/2019 - 4/8/2019 | | | | Sprint 8 560 Hours 4/8/2019 - 5/6/2019 | | |
|-----------------------------|--|---|-----------|----------------------------|--|----------------------------------|-----------|
| 3/11/2019 - 4/8/2019 | Authorization 62 Hours Luis *Continued from Sprint 3 | Research 13 Hours | 3/11/2019 | 4/8/2019 - 5/6/2019 | Notification System 100 Hours Luis | Research 20 Hours | 4/8/2019 |
| | | Design & Development 31 Hours 3/18/2019 | | | | Design & Development 50 Hours | 4/15/2019 |
| | | | | | | Error Handling 5 Hours | |
| | | Testing 13 Hours | 4/1/2019 | | | Testing 20 Hours | 4/29/2019 |
| 3/11/2019 - 4/8/2019 | Text Messenger 100 Hours Krystal *Continued in Sprint 8 | Research 20 Hours | 3/11/2019 | 4/8/2019 - 5/6/2019 | Text Messenger 75 Hours Krystal *Continued from Sprint 7 | Research 14 Hours | 4/8/2019 |
| | | Design & Development 50 Hours 3/18/2019 | | | | Design & Development 45 Hours | 4/15/2019 |
| | | | | | | Error Handling 10 Hours | |
| | | Testing 20 Hours | 4/1/2019 | | | Testing 11 Hours | 4/29/2019 |
| 3/11/2019 - 4/8/2019 | Privacy 80 Hours Trong *Continued from Sprint 5 | Research 15 Hours | 3/11/2019 | 4/8/2019 - 5/22/2019 | Privacy 40 Hours Trong *Continued from Sprint 5 | Research 10 Hours | 4/8/2019 |
| | | Design & Development 40 Hours 3/18/2019 | | | | Design & Development 20 Hours | 4/15/2019 |
| | | | | | | Error Handling 15 Hours | |
| | | Testing 10 Hours | 4/1/2019 | | | Testing 5 Hours | 4/18/2019 |
| 3/11/2019 - 4/8/2019 | Usage Analysis Dashboard 120 Hours Hyunwoo *Continued from Sprint 4 | Research 25 Hours | 3/11/2019 | 4/8/2019 - 5/6/2019 | Discussion Forum 75 Hours Hyunwoo | Research 14 Hours | 4/8/2019 |
| | | Design & Development 60 Hours 3/18/2019 | | | | Design & Development 45 Hours | 4/15/2019 |
| | | | | | | Error Handling 10 Hours | |
| | | Testing 25 Hours | 4/1/2019 | | | Testing 11 Hours | 4/29/2019 |
| 3/11/2019 - 4/8/2019 | Search Feature 120 Hours Arturo | Research 24 Hours | 3/11/2019 | 4/8/2019 - 5/6/2019 | User Profile 105 Hours Arturo | Research 21 Hours | 4/8/2019 |
| | | Design & Development 62 Hours 3/18/2019 | | | | Design & Development 53 Hours | 4/15/2019 |
| | | | | | | Error Handling 10 Hours | |
| | | Testing 24 Hours | 4/1/2019 | | | Testing 21 Hours | 4/29/2019 |
| 3/11/2019 - 3/25/2019 | SSO: Logout 45 Hours Victor | Research 15 Hours | 3/11/2019 | 4/8/2019 - 5/6/2019 | Log Archiving 90 Hours Victor *Continued from Sprint 7 | Research 17 Hours | 4/8/2019 |
| | | Design & Development 15 Hours 3/13/2019 | | | | Design & Development 46 Hours | 4/15/2019 |
| | | | | | | Error Handling 5 Hours | |
| | | Testing 10 Hours | 3/20/2019 | | | Testing 17 Hours | 4/29/2019 |
| 3/25/2019 - 4/8/2019 | Log Archiving 20 Hours Victor *Continued from Sprint 5 | Research 4 Hours | 3/25/2019 | 4/8/2019 - 5/6/2019 | Ranking System 75 Hours Hyunwoo | Research 14 Hours | 4/8/2019 |
| | | Design & Development 10 Hours 4/1/2019 | | | | Design & Development 45 Hours | 4/15/2019 |
| | | | | | | Error Handling 2 Hours | |
| | | Testing 4 Hours | 4/4/2019 | | | Testing 11 Hours | 4/29/2019 |

| | | | | |
|--|----------------------------|--|--|-----------|
| E N D O F P R O J E C T | | Sprint 9 520 Hours 5/6/2019 - 5/27/2019 | | |
| | 5/6/2019 - 5/27/2019 | Tutoring 240 Hours | Research 50 Hours | 5/6/2019 |
| | | | Design & Development 120 Hours | 5/13/2019 |
| | | | Error Handling 20 Hours | |
| | | | Testing 50 Hours | 5/20/2019 |
| | 5/6/2019 - 5/27/2019 | Payment System 105 Hours | Research 21 Hours | 5/6/2019 |
| | | | Design & Development 53 Hours | 5/13/2019 |
| | | | Error Handling 10 Hours | |
| | | | Testing 21 Hours | 5/20/2019 |
| | 5/6/2019 - 5/27/2019 | Image Type Post (Discussion Forum, Text Messenger) 175 Hours | Research 35 Hours | 5/6/2019 |
| | | | Design & Development 90 Hours | 5/13/2019 |
| | | | Error Handling 15 Hours | |
| | | | Testing 35 Hours | 5/20/2019 |
| | | | | |
| | | Sprint 8 is planned for after the end of the project. All Sprint 8 features are considered out of scope and will be dropped. | | |

5. Roadmap

5.1 Graph



5.2 Milestones

| Milestones | Description | Deliverables | Planned Date |
|------------------|--|-------------------------------------|--------------|
| Project Start | First day of Sprint #1 | | 9/18/2018 |
| Project Proposal | Project Proposal is complete and submitted. | - Project Proposal Document | 9/25/2018 |
| TSD | Technical Specifications Document is complete and submitted. | - Technical Specifications Document | 10/9/2018 |
| BRD | Business Requirements Document is complete and submitted. | - Business Requirements Document | 11/1/2018 |

| | | | |
|--------------------------------|--|---|------------|
| Scope Creep: Password Checking | The first scope creep, Password Checking, is implemented, tested and fully functional. All the deliverables are submitted into the Github. | - Password Checking Implementation code, testing code, low level design document, and documentation | 12/11/2018 |
| Project Plan, Design Doc | Project Plan and Design document are completed and submitted. All the deliverables are submitted into the Github. | - Project Plan Document - Design Document | 12/13/2018 |
| User Management | User Management is implemented, tested and fully functional. All the deliverables are submitted into the Github. | - User Management Implementation code, testing code, low level design document, and documentation | 3/4/2019 |
| Authentication, DAL, Logging | Authentication, DAL, and Logging are implemented, tested and fully functional. All the deliverables are submitted into the Github. | - Authentication - Data Access Layer - Logging Implementation code, testing code, low level design document, and documentation for each feature | 3/11/2019 |
| Authorization, UAD, Search | Authorization, UAD, and Search are implemented, tested, and fully functional. All the deliverables are submitted into the Github. | - Authorization - Usage Analysis Dashboard - Search Implementation code, testing code, low level design document, and documentation for each feature | 4/8/2019 |
| Privacy | Privacy is implemented, tested and fully functional. All the deliverables are submitted into the Github. | - Privacy Implementation code, testing code, low level design document, and documentation for each feature | 4/22/2019 |

| | | | |
|--|--|--|-----------|
| Messenger, Forum, Profile, Archiving, Ranking, Notification, | Messenger, Discussion Forum, Profile, Archiving, Ranking System and Notification system are implemented, tested, and fully functional. All the deliverables are submitted into the Github. | <ul style="list-style-type: none"> - Messenger - Discussion Forum - User Profile - Archiving - Ranking System - Notification System Implementation code, testing code, low level design document, and documentation for each feature | 5/6/2019 |
| Project End | All code is ready to be deployed. | - Final Web Application | 5/8/2019 |
| Tutoring, Image post, Payment | Out of scope features implemented are complete, tested, and fully functional. | <ul style="list-style-type: none"> - Tutoring - Image Type Post - Payment System (Discussion Forum, Text Messenger) | 5/22/2019 |

6. Project Monitoring & Control

Our team works using the SCRUM methodology and that is how we will track our progress.

6.1 Requirements Management

We will meet with our client at the start of each sprint and on other occasions if necessary. At the start of each sprint we will show the client what we have planned to work on to make sure the client is content with the progress we are making on the project. At these meetings we will determine whether the client wants any changes in requirements for the project.

6.2 Schedule and Budget Control

We have the schedule and expected dates for each milestone. Each milestone has its work items that will be assigned to individual members of our team each sprint. At the start of each sprint we will see how we are advancing on the project and whether we will have to make any changes to the scope to preserve completion dates.

7. Risk Management

This section has the risks associated with our web application “My Academic Pyramid.” It will explain how each risk will be identified, analyzed, and managed during our sprints based on the project and the team itself.

7.1 Process

Our team will ensure that risks are actively identified, analyzed, and managed throughout the life of the project. Risks will be identified early to minimize their impact.

7.2 Risk Identification

Risk identification will involve the project team and the client.

7.3 Risk Analysis

Risks will be assessed to identify possible outcomes. Qualification will be used to determine which risks are of highest priority.

The probability and impact for each risk will be assessed using the following approach.

Probability

- High - the probability of risk is over 70%
- Medium - the probability of risk is between 30% and 70%
- Low - the probability of risk is less than 30%

Impact

- High - risk that has the potential to greatly impact project cost, schedule or performance
- Medium - risk that has the potential to have moderate impact on project cost, schedule or performance
- Low - risk that has lowest possible impact on project cost, schedule or performance

Risks are ordered by priority along with what we will do to minimize the risk and what is the point at which we would not be able to recover if the risk reaches a specific limit.

| Risk | Description | Impact | Probability | Mitigation Strategy | Risk Limit |
|-------------------|---|---------------|--------------------|---|--|
| Insufficient time | During our sprints, there is a possibility that our team will not have enough time to complete all system features. | High | High | We will continue to update our project plan as our project progresses to make sure we know how much time we have to complete a certain feature. We will communicate with the client to make sure we complete the highest priority features first. | We cannot allow for our project to fall behind to the point in which we fall a complete sprint behind schedule. If this ever occurs, we would not be able to complete a separate sprint along with what we haven't finished. It would be too much work and our project would fail. |

| | | | | | |
|--------------------------|---|--------|------|---|--|
| Requirement changes | There could be changes in requirements that can affect our schedule. These changes are based on the client and his decision in what the feature should do. | High | High | The team will meet with the client at the end of every sprint to minimize the impact from a change in requirements. Staying on schedule will also assure us that a change in requirements won't push us back too much. Our team is also keeping in mind that a change in requirements is very likely to happen. | Changes in requirements should not reach the point of adding more than 500 hours of work to our project. We are limited in time and a big enough change in requirements would cause our project to fall far behind schedule. |
| Team member availability | This is the limited availability of our team members during our regular planned sprints and during school breaks. This is also based on the chance that at least one of our team members may transfer to another project. | Medium | Low | Team meetings and good team communication minimize the impact of a team member being absent for a period of time. Online meetings and check ups are also great in case they are not able to show up to the meetings. | Having a team member absent for over a week will impact the completion of work for that sprint. This results in our team unable to have the planned work delivered by the due date as our timeline was split based on the hours of all the team members. |

| | | | | | |
|------------------|---|-----|-----|--|---|
| Natural Disaster | Having an unforeseen disaster that prevents our team from working on the project. This can include but is not limited to earthquakes. | Low | Low | There is nothing we can do to prevent this. Chances are very low that it would happen. | A disaster that prevents the team from doing work for over a week or more would cause the project to fall behind or fail. |
|------------------|---|-----|-----|--|---|

7.4 Risk Monitoring

Risks on the project will be tracked, monitored and reported throughout the length of the project. All changes to the project will be analyzed for their possible impact to the project risks. If there are multiple risks involved, each will be given a priority based on its' impact to the project.