



केंद्रीय उत्पादशुल्क एवं सेवकर आयुक्त (लेखापरीक्षा) का कार्यालय, हैदराबाद

OFFICE OF THE COMMISSIONER (AUDIT) CENTRAL EXCISE, & SERVICE TAX

केन्द्रीय शुल्क भवन : : एल बी स्टेडियम रोड :: बशीर बाग:: हैदराबाद-500 004

KENDRIYA SHULK BHAVAN : : L.B.STADIUM ROAD : : BASHEER BAGH:: HYDERABAD-500 004

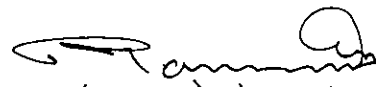
C.No.V/30/30/2015-16 Mis-I.

Date: 10th June, 2015.

Sub: EA 2000 Audit – Tentative Tour Programme of ~~Assessee~~
Audit for the Year July 2015 to JUNE -2016-Reg.

The audit schedule for conducting of audit for the year from July 2015 to JUNE, 2016 is drawn and enclosed herewith.

2. Minimum 15 days notice shall be given to the assesses before undertaking actual audit. Other guidelines contained in the Audit Manual may be kept in mind while undertaking Audit.
3. All Audit Groups are hereby directed to complete the audit of the units allotted to them without fail.
4. As per the guidelines contained in the Circular No. 995/2/2015-CX dated 27.02.2015 large units are allotted to groups by clubbing two groups, viz Main Group and Link Group. Main group is responsible for sending intimation to units, submission of Audit Plan, DAR, FAR, Draft SCN presentation of DARs during MMCM etc. Link Group will associate with the main group during the conduct of audit of unit.
5. Audit of a unit has to be conducted simultaneously for Central Excise, Service Tax. If any assessee is having more than one premises audit has to be conducted simultaneously in coordination with audit groups concerned.
6. Enclosed is a list of assessees who are having multiple registrations i.e. Service Tax & Central Excise and also the assessees falling under the jurisdiction of different Commissionerates of the Zone. However this list is not exhaustive, the groups are directed to obtain information in this regard from the assessees while calling for data or desk review and the same should be brought to the notice of the undersigned for necessary action.


(आर. मनोहर) 10.06.2015

अपर आयुक्त (लेखापरीक्षा)

To,
The Assistant Commissioner (Audit)
Circle I/II/III/IV/V/VI/MIS-I/MIS-II,
All the Group heads of the Hyderabad Audit Commissionerate.

Copy submitted

To the Directorate General of Audit Customs & Central Excise,
C.R. Buildings., I.P. Estate, New Delhi – 110109 for information.
ADG Audit, Hyderabad for information.