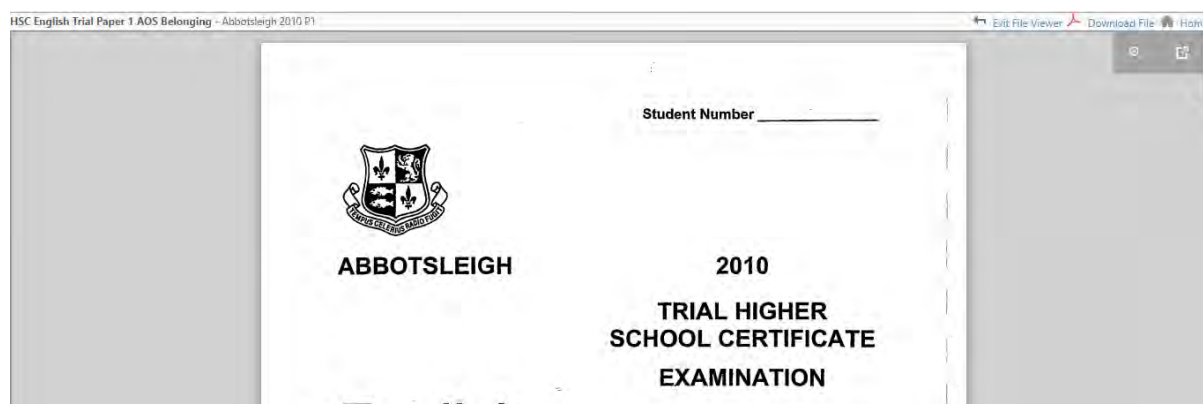# Using the new interface.

The new file viewer simply embeds the Google Drive file preview. This means you can do all options available in Google Drive.
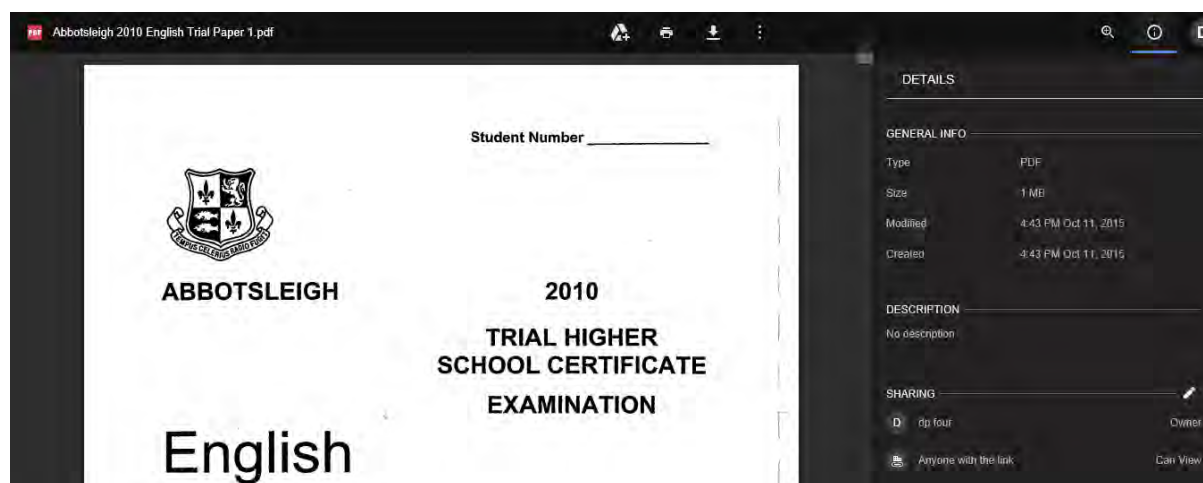

The bar at the top allows you to view the filename (well not the actual filename but the name of the link you clicked on) and some quick options (very limited):

- Exit the file viewer (using the back button on your browser has unpredictable results in some browsers)
- Download the file directly using the "Download File" option (which will always work if the file loads without any errors).
- Go to the homepage of thsconline easily if you need to Upload a File or use the Feedback form. The viewer loaded is the same for zip and pdf files and uses the Google Drive in-built preview function.

The Google Drive viewer includes the option to zoom in some browsers. For additional options click the pop out button.

You get this window (desktop, similar for mobile devices) You can print the file, view details including the file size (important for zip files), and even add it to your Google Drive***. The sharing settings are such that you won't be able to access the folder the file is in.

(The screenshot below is taken under another account).

**Not recommended, you are better off downloading and reuploading separately, otherwise you might expose folders on Google Drive.

Downloading Files Quickly

Even with the new viewer you can still download files quickly.

There are several ways to do this…

1. Right click on the link, and click "Save Target As" or "Save Link As"
2. Search for it in the top search dropdown, and click the Search button
   (this will download it in some browsers to your default Downloads location)
3. Use the Download File option after clicking on the link.

Note: Disabling JavaScript and just clicking on the link also downloads the file. This one is not recommend.