

CGI Council Meeting 6**Notes and Actions****Date:** 10 August 2008**Time:** 9.00 – 17.00**Location:** IGC Lillestrøm, Norway

Attendees:	Kristine Asch	BGR (KA) Chair
	Ian Jackson	BGS (IJ) Secretary
	François Robida	BRGM (FR) Treasurer
	Koji Wakita	JGS (KW)
	John Broome	ESS/GSC (JB)
	Simon Cox	CSIRO (SCx)
	Dave Soller	USGS (DS)
	Anna-Karren Nguno	GSN (AN)
	Peter Baumann	JU (PB)
	Bruce Simons	GVIC (BS)

Apologies:	Gabriel Asato	SEGEMAR (GA)
	Max Fernandez	KMMA (MF)
	David Percy	PU (DP)

1. Welcome and confirmation of agenda and timetable

Members briefly introduced themselves. KA welcomed PB and BS. The agenda was accepted.

2. Notes of last meeting (Columbia, USA 2007)

The notes of the last meeting were accepted as accurate.

3. Actions from previous meetings

Action numbers below relate to the Columbia meeting notes.

5/1 – not done – agenda item 11
 4/14 – not done – agenda item 8
 4/24 – not done
 5/2 – not done – deleted
 5/3 – not done – agenda item 7
 5/4 – not done – agenda item 7b
 5/5 – not done – agenda item 8
 5/6 – no longer relevant – deleted
 5/7 – done orally
 5/8 – not done
 5/9 – done
 5/10 – done
 5/11 – done
 5/12 – not done
 5/13 - done
 5/14 – done
 5/15 – done
 5/16a – not done – agenda item AOB
 5/16b – done – agenda item 11
 5/17 - done

6/1	Check if/why Japanese translation of pages has not been put up	IJ
-----	--	----

4. Review of CGI achievements 2004 - 2008

The 4 year report to IUGS summarised these. The IUGS Executive and General Assembly had praised CGI for its work and outcomes.

5. Council transition and elections

KA thanked outgoing members for their contributions (SCx, AN, MF, SC) and will write to those not present. The election process and result was summarised. Discussion on filling remaining potential places on Council resulted in 2 actions. KA, IJ and FR were confirmed as Chair, Sec Gen and Treasurer respectively.

6/2	Mail thanks to MF, and SC	KA
6/3	Consider and act on possibility of new Chinese or CCOP member	KW
6/4	Use GIRAF workshop to seek new African representative	KA

6. Treasurer's Report

MF had provided the most recent financial statement in the 4 yearly report to IUGS. This showed balances of \$27160 and €2429.17.

6/5	Liaise with MF to take over CGI bank accounts and also apply to IUGS for annual grant from IUGS	FR
-----	---	----

7. Regional Groups

KW reported on SE Asia. GA had provided a written report for S America. Nothing had been received from SC on Russia.

6/6	Discuss with GA optimum way to encourage progress of geoscience information in S America	PB
6/7	Mail GA and pass on unanimous Council decision for him to stay on and suggest holding next CGI Council meeting in Argentina	KA

8. Working Groups

Interoperability WG – J Laxton had submitted a written report. Two main discussion points ensued – the future leadership/organisation/operation of the WG and GeoSciML; and improving the communication of GeoSciML to the wider geoscience community. Council accepted the new timetable for the release of the next version of GeoSciML.

6/8	Council requests that the IWG discuss within IWG and the wider GeoSciML team the future direction and structure of their work and make a proposal for this to Council by 31 December 2008	FR
6/9	The IWG make a proposal for the optimum communication of GeoSciML to both the geoscience and informatics communities (and how to get involved in it) and forward to Council for refinement by 31 December 2008	FR
6/10	Confer with colleagues to cost GeoSciML documentation	BS
6/11	Evaluate and make recommendations to Council by 31 August 2008 on the best way to progress "standards" (especially with OGC)	PB
6/12	Circulate summary of conversation with James Ogg on Timescale and flyer to Council	KA

Multi-Lingual-Thesaurus WG – No report received. DS noted continued lack of responsiveness of this WG.

6/13	Liaise with MLT WG leader (J Gerseemann) and ensure that progress on MLT and Definitions WG is taken forward in a coordinated and productive way	BS
------	--	----

9. Outreach Workshop

KA provided overview. Issues discussed included extent of funding from CGI accounts and relationship with AEGOS (and timing of kick off). Priority of the Workshop on CGI funds was confirmed.

6/14	Liaise with Marc Urvois of BRGM on GIRAF/AEGOS relationship	KA
-------------	---	-----------

10. CGI Aims for 2008 - 2012

The following were agreed as provisional aims after discussion:

1. *Catalyze productive alliances between geo-information bodies;*
2. *Stimulate progress in development and application of standard geoscience concepts and their representation in multiple languages;*
3. *Promote international use of data exchange standards;*
4. *Facilitate outreach and take-up of best practice in geo-information*
5. *Play a role in coordination of regional initiatives*

6/15	Send out the provisional aims with meeting notes	IJ
6/16	Review provisional aims list and approve or comment to all by 30 September 2008	All
6/17	Review the aims point on CGI and geoscience standards/schemes	JB

11. CGI Website

The content and future management of the website was debated. The majority favoured sustainability and reliability over a more dynamic approach and that the management of the web site should stay with the Sec Gen (ie at BGS). A spend of \$2000 by BGS to update the website was approved.

6/18	Re-circulate BS review of website	IJ
6/19	Comment on the BS review to BS by 30 September 2008	All
6/20	Provide pragmatic (modest) proposal for web site upgrade to IJ	BS
6/21	Implement upgrade to web site	IJ

12. OneGeology

Symbiotic relationship with CGI and GeoSciML well understood – no issues.

13. Major Meetings

IJ and JB reported on Earth and Space Science Summit in Rome in March and CODATA upcoming meeting in October.

6/22	Send out final ESSS report to All	IJ
-------------	-----------------------------------	-----------

14. Any Other Business

GIC – relationship explained

GEOSS – FR summarised position

Remote Sensing community linkages – expect an update from Stuart Marsh of BGS via KA

Budget discussion – see below for agreed spend.

Item	\$
Outreach Workshop in Namibia	20000
Website development	2000
Communication material for CGI	
Communication for GeoSciML	
Documenting GeoSciML	
Sending John Broome to CODATA	1500

Outreach strategy – see action below:

6/23	Develop and draft a strategy for consideration by Council with a view to finalising by 25 December 2008	FR, KW, JB
-------------	---	-------------------

17. Date and place of next meeting:

Options in South America and Japan were discussed; may/June and September/October 2009 was regarded as optimum timing. Opportunistic informal meetings of Council would continue (eg in Namibia and Japan (GIC))

6/24	Send IJ commitments in May/June and September/October 2009	All
6/25	Make proposal for timing and location of next Council meeting	IJ

Ian Jackson
23 August 2008

k.asch@bgr.de; broome@nrcan.gc.ca; anguno@mme.gov.na; g_asato2000@yahoo.com;
 drsoller@usgs.gov; f.robida@brgm.fr; koji-wakita@aist.go.jp; max.fernandez@africamuseum.be;
 sergy@sgm.ru; simon.cox@csiro.au; p.baumann@jacobs-university.de; percyd@pdx.edu;
 Bruce.Simons@dpi.vic.gov.au; kbull@bgs.ac.uk; ij@bgs.ac.uk