

**CGI
Meeting #1 of 2004 –2008 Council**

Notes and Actions

Date: 24 August 2004

Time: 2.00 pm

Location: IGC Room 31 Florence

Attendees:

Kristine Asch	BGR (KA) Chair
Ian Jackson	BGS (IJ) Secretary General
Koji Wakita	JGS (KW)
John Broome	ESS/GSC (JB)
Dave Soller	USGS (DS)
François Robida	BRGM (FR)
Simon Cox	CSIRO (SC)

(For item 3.) Jean-Paul Cadet IUGS Executive (J-PC)

Apologies: Max Fernandez Royal Museum for Central Africa, Belgium (MF)

1. Welcome, introductions, confirmation of agenda and timetable

2. Setting the scene: a review of CGI to date

KA provided a brief summary

3. The process to formally ratify CGI

J-PC briefed the meeting on the nature of IUGS Commissions and the process of ratification of the CGI Council at IGC2004 (likely to be a formality at the IUGS Council meeting of 25/8). He noted that CGI was regarded by the IUGS Executive as a dynamic Commission with no current problems and much potential.

4. Formal confirmation of CGI Statutes

IJ introduced the Statutes and described their preparation process. The Statutes were approved. However it was agreed that we need to define more clearly and concisely what “membership” meant and also clarify what Regional and Special Interest groups were.

1/1	Clarify the terms, membership and draft definitions for Regional and Special Interest Groups”	IJ	31.10.04
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5. Nominations for and process of election of Council for 2004-2008

Eight candidates had been nominated (KA, IJ, JB, MF, DS, SC, FR, KW). As there were 10 places available all eight were elected unopposed. Marc Levine and Teedzjani Majaule had not applied for election. Discussion on how best to fill the remaining two places took place. Ideally CGI needed representation from Africa and South America. KA provided details of a possible candidate from Namibia and JB thought Boyan Broderic might have a suggestion for S. America. It was agreed that

we would seek further information on these potential candidates and take a decision on their election to Council via email.

1/2	Contact G Schneider about potential Council Member in Namibia and ask them to provide details (in line with information and qualities set out in CGI election process)	KA	31.10.04
1/3	Contact Boyan Broderic about potential Council Member from S America and ask them to provide details (in line with information and qualities set out in CGI election process)	JB	31.10.04

6. Treasurer's Report

MF had provided a summary balance sheet. Apart from a minor typographical error this was accepted.

7. Progress report and review of decisions and actions

IJ briefly described previous meetings and actions. The business of these had largely been related to getting CGI set up and to the point we had now reached. All significant actions from these meetings had been discharged.

8. Working Group Reports

Written reports had been made available. SC outlined progress with the DMIC and KA did the same for the MTG. The role and future of the 3rd task group within the DMIC (Terms and classification) was discussed; it was agreed that this 3rd group should be dropped (however discussion on this has since continued via email). It was agreed that one partial solution was for DS to link with MTG.

1/4	Drop Terms and Classification task group	SC	30.09.04
1/5	Link with MTG	DS	30.09.04

9. Intellectual Property Rights and ownership of the MLT

MF had provided a written summary. The issue was felt to be too complex to deal with at this time and discussion was deferred.

10. Web site – status, management and plans

IJ summarised the current position. It was felt that BGS (and in particular Kathryn Bull) were running an effective site and that this should continue. Two issues were raised: the possibility of using a domain name that does not have a BGS root; and a question about what should be in the public domain and what in the members area.

1/6	Explore possibility of using a different domain name	IJ+DS	31.10.04
1/7	Produce and circulate discussion paper on which components of web site should be in public domain and which not	SC	30.11.04

11. Evolution path of diverse groups in geoscience information standards and modelling etc

Discussion on some of the many groups and bodies working in related and overlapping areas. KA had prepared slide to accompany brief presentation at Open Meeting

12. GeolInfoVII

Deferred until 2nd Council meeting at IGC2004

13. Issues raised by IUGS (letter from Werner Janoschek dated 5.4.2003)

Deferred until 2nd Council meeting at IGC2004

14. Discussion on CGI, its future role, goal and structure

This discussion rolled into the next item and produced the Action Plan set out there.

15. Preparation of Action Plan

We agreed that the following items would be the major elements of our action plan for the next four years (*proposed "champions" in brackets*):

- Map and communicate existing geoscience information bodies. (IJ)
- Link information bodies with common needs. (JB and KA)
- Facilitate relevant outreach workshops. (MF)
- Refine multi-lingual thesaurus . (DS)
- Develop a framework for ratifying and promoting geoscience information standards. (SC)
- Promote and encourage data exchange standards. (SC and KA)

16. Preparation for Open Meeting on 25 August

We reviewed and added to a draft PowerPoint presentation that would take us through the Open Meeting agenda. This presentation will be placed on the CGI Website asap.

17. Any Other Business

It was agreed to move the time and date of the next meeting to 2.00pm 25 August.

Ian Jackson
Nottingham
8 October 2004