



Dear Parent,

Your child will soon have an opportunity to participate in a residential outdoor school program. Outdoor environmental education uses the natural world to give students a learning experience that cannot take place in a classroom. The Nature's Classroom Institute program will help students understand the natural environment; participate in ecosystem exploration; and study and work together with their peers and teachers as a community. The program includes activities such as confidence-building group challenges, historical simulations, scientific exploration, and many more hands-on academic lessons. To learn more about Nature's Classroom Institute visit our website at www.discovernci.org

Supervision and Staff:

Students are supervised 24 hours a day. Classroom teachers from your child's school accompany each visiting group. In addition, Nature's Classroom Institute has permanent staff residing on-site consisting of the Education Director and our environmental education instructors (1 for every 12 students). A medical administrative staff person is on-duty or on-call at all times.

Health and Safety:

There is no requirement that students undergo a medical examination before attending Nature's Classroom Institute. The program is physically intensive, however, and you may wish to consult your physician if there are any health concerns that should be brought to the attention of the NCI staff. Note any special concerns on the medical forms enclosed with this package. Please note that signatures are required on our Medical Permission & Administration Form, whether or not your child is taking any medicine. Medication must be turned into the school teachers before arrival at Nature's Classroom Institute. They must be in original prescription medicine containers and must be labeled with your child's first and last name. Unidentified medicine cannot be administered. The Emergency Medical Authorization must also be signed as a requirement of participation in the NCI program.

Food and Lodging:

Meals are prepared by our in-house cooking staff and are served family style. Special dietary needs should be noted on the medical forms, and made aware to our staff 2 weeks prior to your students visit so we can prepare their menu, unless your student is a vegetarian. Vegetarian options are always available. Students, visiting teachers, and chaperones are lodged in climate-controlled dormitories. Parents are welcome to visit the site before or after the school visit, preferably mid-week. You must call ahead to set up an appointment. For security reasons, no unscheduled visitors are allowed on campus. All visitors must check in at the office to receive their visitor badge and begin their tour. Please see our website for maps, direction and other site information.

LEARNING THROUGH EXPERIENCE. GROWING THROUGH EXPRESSION.

PO Box 660 • Mukwonago, WI 53149 • 800.574.7881 • email - info@nciw.org • www.nciw.org or www.discovernci.org



Telephone and Mail:

The telephone is not available for the students' use. Parents are asked not to call students except in case of emergency. The office hours are 7:00a—3:30p and telephone number is (800) 574-7881. Mail is greatly appreciated by the students, but please allow at least one week for delivery. We will gladly hold any mail that arrives prior to the school's arrival. Please include the name of both the student and school to assist delivery.

Address mail to: Student Name. Nature's Classroom Institute c/o School Name.

Address of Site _____

24 Hour on site Emergency # teacher cell number _____ Enter the schools onsite emergency number.

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Nature's Classroom Institute

Packing & Equipment List—Southern Region/Western Region

Please do not buy new clothes for your child to wear at Nature's Classroom Institute. Send old clothes (i.e. "play clothes") that you don't mind your child getting dirty during outdoor activities. Clothes should be chosen for comfort and durability rather than style.

Particular care should be taken in supplying ample footwear and pants, as students frequently participate in activities that involve plants, mud and water. Please make sure that personal items are clearly labeled with your child's last name (especially cameras). Depending on a 3 or 5 day stay, adjust amounts with appropriate discretion. Any LOST ITEMS should be reported immediately.

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| <ul style="list-style-type: none"> • * Freshly Laundered Sheets and a Blanket • Freshly Laundered Pillow and Pillowcase • **3 Pair of lightweight long pants • 2 Pair of shorts • 5 Shirts • 1 Sweater or Sweatshirt • 1 Pair Pajamas and Robe • 5 Changes of Underwear • 1 Light-Weight Jacket • 8 Pairs of Socks • 2 Pairs of Sneakers (1 Old for Water Exploration) • 1 Raincoat or Poncho • 1 Water Bottle Labeled • 1 Toiletry Kit with Soap, Soap Dish, Shampoo, Toothpaste, Toothbrush, Comb/Hairbrush & Plastic Cup • Towel and Washcloth • Shower shoes • Laundry Bag (optional) • Pre-Addressed, Stamped Envelopes and Paper or Postcards | <ul style="list-style-type: none"> • • Pencil or Pen • Insect Repellent—Non-Scented Sprays • Sunscreen • Hat with Brim • Disposable Camera Labeled with Student's Name (Optional) |
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DO NOT SEND

- Sleeping Bags
- Knives (i.e. pocketknives)
- Radios
- Flashlights
- Fishing & Sports Gear
- Electronic Items or Any Mobile Device with Internet Capability (i.e. cell phones, game boys, etc.)
- Candy, Gum or Food
- Money

*** Sleeping bags are not permitted.**

****Your student will be required to wear full length long pants for most activities, please pack accordingly.**

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