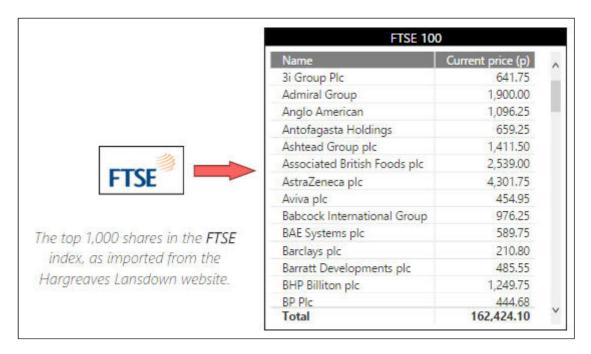Create a new Power BI Desktop file, and get a list of the FTSE 100 shares. You can find the link you need at this page of our website. If you haven't got an Internet connection you can use the Excel workbook in the above folder.

Add the image in the above folder, a shape, a table and a text box to get a report looking something like this:

*You can rotate the arrow by adding an arrow shape and changing its **Rotation** property.*

Save this Power BI file as **Footsie**, then exit this instance of Power BI Desktop.