## MARK LAWRENCE MERCADO

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FOUNDEVER Metro Manila

## Dear Sir/Ma'am:

I am writing to express my interest in the Tech Support Representative position, as advertised on JobStreet. As a recent graduate of **Bachelor of Science in Information Technology**, I have built a strong foundation in IT operations, technical support, basic troubleshooting, web development, cloud computing, and database administration.

I completed five months of on-the-job training at **Public Employment Service Office (PESO) Los Baños**, where I served as a web developer and later continued under the **Government Internship Program (GIP)** to maintain and enhance the organization's website. This hands-on experience allowed me to apply my academic knowledge in real-world scenarios and further develop my programming skills.

Throughout my academic journey, I gained practical experience in web development technologies such as HTML, CSS, JavaScript, PHP, and MySQL, as well as basic configuration of Ubuntu servers and Amazon Web Services (AWS), including instance setup and SSL certificate installation. I also studied database administration, giving me the skills to manage and optimize data systems efficiently.

During my internship, I successfully completed the development and deployment of the PESO Los Baños website. I worked closely with my team and the staff, contributing not only to technical tasks but also assisting in organizational activities such as local recruitment, livelihood programs, and job fairs. These experiences helped me develop strong communication and teamwork skills, which I believe are essential in today's collaborative tech environments.

I am excited about the opportunity to learn from experienced engineers and contribute to your team's goals. I've attached my resume for your review and would welcome the chance to discuss how my background and enthusiasm for Tech Support Representative position can support your organization.

Thank you for your time and consideration

Sincerely,

Mark Lawrence A. Mercado