Team Roles and Responsibilities

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The following outline of roles and responsibilities provide a clear guide on who bears primary responsibility and final say on various different aspects of the project. However, the entire team is responsible for the success of this project, and the roles and responsibilities outlined below do *not* provide grounds for buck-passing, refusing to pitch in, or being idle for sustained periods while others work on the project. It is expected that every member of the team will make some meaningful contribution to the following areas:

- Project planning
- Software development
- Software testing

Failure to meaningfully contribute to the foregoing three areas cannot be excused on the grounds of roles defined below, and any team member who fails to do so without a reasonable excuse will thereby be regarded as having failed to meet their responsibilities as a member of this team.

Name	Nickname	Role	Responsibilities
Jun Li Chen	Cedric	Product Owner	- Liaising with the client, Wafa Johal - Managing and prioritising the product backlog - Oversight of development stages - Evaluating product progress at each iteration
Yanting Mu	Yanting	Quality Assurance	- Determine conditions to be met in order for software to meet client specifications - Ensure development practices are suitable for delivering product to client specifications - Ensure testing processes adequately test software functionality meets client and end-user needs
Joel Towell	Joel	Scrum Master	- Facilitation of Agile ceremonies - Administer the Trello board - Eliminate blockers - Assist product manager with product backlog - Participate in product development
Tianyang Wang	Skye	Test Leader	- Lead and monitor the design of software testing - Determine the scope of software tests - Management of resources for testing
Chang Shen	Chang	Development Leader	- Building and configuring project software - Assisting with application troubleshooting and debugging - Keeping project on schedule - Leading code reviews