📓 [Mon Mar 18] Sprint 1 Review Meeting

📅 Date 🔗

Mon Mar 18, 2024 14:00am – 15:30am (GMT+11)

👤 Participants 🔗

- @PENG TANG @shaohuiw1 @Zhuowen Zheng @Chengjia Zhou @Xi Luo @Jiyuan CHEN

🥅 Goals 🔗

- Review the work completed and the work that was not completed in Sprint 1.
- Demonstrate the progress made towards the Sprint 1 goals.
- Gather feedback to inform the next steps.

🗣️ Discussion topics 🔗

Time	Item	Presenter	Notes
14:00	Sprint Goals Recap	Scrum Master	Summarize the objectives set at the beginning of Sprint 1.
14:10	Presentation of Work Done	Team	Show findings from the research, initial designs for the system, and setup accomplishments.
14:40	Feedback Session	All	Gather feedback.
15:00	Discussion on Adjustments and Improvements	Team	Discuss feedback and possible adjustments or improvements.
15:20	Preliminary Plan for Sprint 2	Product Owner	Outline initial ideas for the next sprint based on feedback.

✅ Action items 🔗

- ☑ Review the work completed and the work that was not completed in Sprint 1.
- ☑ Demonstrate the progress made towards the Sprint 1 goals.
- ☑ Gather feedback to inform the next steps.

🎚️ Decisions 🔗

- Approval of initial research and design directions.
- Identified areas for improvement or further exploration in Sprint 2.