



[Tue Mar 19] Sprint 1 Stand-Up Meeting - 2



Date [↗](#)

Tue Mar 19, 2024 15:30 – 16:00 (GMT+11)



Participants [↗](#)

- @PENG TANG @shaohuiw1 @Zhuowen Zheng @Chengjia Zhou @Xi Luo @Jiyuan CHEN



Goals [↗](#)

- Provide quick updates on individual progress
- Identify any immediate blockers affecting project tasks
- Adjust daily priorities to ensure the team remains aligned with the sprint goals, especially focusing on the preparation and design phases of the project.



Discussion topics [↗](#)

Time	Item	Presenter	Notes
15:30	Updates on Work	All	Team members share progress since the last meeting, focusing on any completed or advanced tasks.
15:36	Objectives for Today	All	Outlining key tasks for the day, with a focus on next steps in research, design, and planning.
15:41	Blockers & Challenges	All	Discussion on any new obstacles or persisting issues that need attention.
15:50	Task Adjustments	Scrum Master	Collaboratively adjust task priorities or strategies to overcome identified blockers.
15:55	Closing	Scrum Master	Confirming the focus for the day and closing the meeting.



Action items [↗](#)

- ✓ Provide quick updates on individual progress
- ✓ Identify any immediate blockers affecting project tasks
- ✓ Adjust daily priorities to ensure the team remains aligned with the sprint goals, especially focusing on the preparation and design phases of the project.



Decisions [↗](#)

- Double-check to ensure the domain-specific adaptations are adequately considered before development begins.
- Prioritize the finalization of the feature backlog

